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## MINUTES

Meeting called to order at 1:30 pm, Mike Allina, Chair.

Directors Present:

Mike Allina	President
Sean Juteau	Director
Brent Sweeney	Treasurer
Rick Thiessen	Director

BC School Sports Staff and Others Present:

Jordan Abney	Executive Director
Merrilla Thorp	Financial Officer
Shannon Key	Manager of Sport, part of meeting

Regrets:

Mykola Misiak	Director
Rick Lopez	Director

**1. WELCOME**

The President welcomed everyone.

**2. ADOPTION OF AGENDA**

**MOVED/SECONDED AND RESOLVED** that the Agenda be adopted with the following addition:

5.8 APPEAL STRUCTURES

**3. CONSENT AGENDA**

**3.1. APPROVAL OF MINUTES – SEPTEMBER 20, 2017**

**MOVED/SECONDED AND RESOLVED** that the Minutes of September 20, 2017 be approved.

**3.2. PRESIDENT'S REPORT – verbal at Joint Council meeting**

The President's verbal report was provided at the Joint Council meeting

**3.3. EXECUTIVE DIRECTOR'S REPORT – summary**

The Executive Director's written report was received with the following highlights:

- Commission: Worked with Rugby, Soccer, Boys Volleyball, Field Hockey in this period
- Staff: New Eligibility Officer, fall SFU Co-op business student
- Programs:
  - Membership Services
    - STARS issues
    - Estimated 100 new AD's this year (25% turnover), & education required

- EAC – face-to-face education meeting held September 23
  - Possible to add to EO’s ability to approve, transfer from Level 1 funded school to Level 1 funded School, under certain circumstances?
  - ASAA (Alberta) requires Principals of each school to sign an Acknowledgement & Agreement form confirming membership requirements & adherence to ASAA Bylaws and Policies
- Championships & Zones
  - Staff continue to try to attend Championships AGMs, Opening ceremonies, Banner presentations
- Coach Development
  - Making Headway Course has been put on hold.
- Recognition – Nothing to Report
- Partnership, Representation & Advocacy:
  - Opportunities for sponsorships for championships
  - Will meet with the Minister of Education in Victoria in November.
  - Attending 40<sup>th</sup> Anniversary meeting of BC Games in Victoria in October
  - Surrey District AD’s meeting rescheduled
  - Will be in Toronto for Sponsorship Week sessions in October, with funding granted for flight & conference entry fee
- Policy & Governance:
  - Policy work – list started of policy change recommendations for 2018 AGM
  - Recommend an ad-hoc committee be formed
  - Zoning – Surrey & Fraser Valley consensus re 9 zones & further discussion at Board level re actual alignment
  - Strategic Plan – progress update later in Board meeting
  - School Sport Canada 2017 – Recognition of Manager of Sport’s efforts. Great event. Next meeting in Winnipeg.

Discussion:

- Some clarification regarding Level 1 & Level 2 funded school categories and what it means for independent schools
- S. Juteau is an assistant tournament director for Boys/Girls Volleyball event at LEC and will be meeting with the Girls Volleyball Commission/event host
- Field Hockey proposed medals for tier 2 (1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup>) in addition to medals for tier 1

**ACTION:**

If any Board member are interested in attending championships for AGMs, Opening ceremonies or Banner presentations, please contact the Executive Director

**MOVED/SECONDED AND RESOLVED** that staff is directed to contact Field Hockey and advise that they can award extra medals, but cannot have BCSS logo on them

**MOVED/SECONDED AND RESOLVED** that an Ad-Hoc committee be created to engage membership to create motions for 2018 AGM.

**4. FINANCIAL STATEMENTS & RELATED ITEMS**

**4.1.1. OPERATING STATEMENTS TO SEPTEMBER 30, 2017**

**MOVED/SECONDED AND RESOLVED** that the Operating Statements to September 30<sup>th</sup>, 2017 be received as presented.

## 5. BUSINESS ARISING FROM PREVIOUS BOARD MEETING

### 5.1 BCSS ZONE REALIGNMENT

#### Discussion:

- There seems to be consensus from the zones affected and the majority of surveyed, would prefer a change to 9 zones
- There is not yet a consensus on the breakdown of schools within the 9 zones
- What are next steps
- Work to continue on alignment within 9 zones
- Board would like membership to confirm number of zones so that the next steps after that will then be to finalize the geographic breakdowns between the new zones

**MOVED/SECONDED AND RESOLVED** that an extraordinary general meeting be called December 12<sup>th</sup>, to change the Bylaw Schedule B to nine zones from seven.

#### Action:

Staff to send memo from Board that they are working on 9 zones.

### 5.2 STRATEGIC PLANNING

#### Discussion:

- Board received Proposed Timelines and Action Steps for information and comment
- Board received draft membership survey #1 for release October 24 & closing November 7
- Data collection on other organizations by October 31
- Phone call interviews with key stakeholders to be completed by November 7
- Data reviewed, themed & summarized by December 8
- Initial results targeted to be shared by mid-December to January 10
- Survey #2 – DREAM stage to be released mid-December to mid-January & closing late January
- Data reviewed, themed & summarized 4 weeks after survey #2 closed
- Results presented to Board early March
- Summarized data presented to members for ranking – by early March with closing approximately 2 weeks later
- Plan design phase – next steps: mid-March to beginning of May
- Strategic planning committee engaged to work in 3 sessions with recommendations to share with membership at May AGM

#### Action:

Staff to remember to send survey to district coordinators

### 5.3 SCHOOL SPORT CANADA

#### Key highlights:

- Special Olympics/Unified Sports - Participation increasing in many provinces
- CIAAA – education ingrained in other provinces, no traction in BC. Some provinces make AD education mandatory. Board engaged in discussion on potential avenues to develop CIAAA chapter in BC and how to integrate with BCSS.
- U-Sports – developed new University Sport registration system based on NCAA clearinghouse. Not well received by other provincial staff and executives.

#### 5.4 ADDITION OF ULTIMATE AS BCSS SANCTIONED SPORT

Discussion:

- Board received feedback from Joint Council meeting as well as interested schools in the province
- Board interested in starting with adding a demonstration/invitational sport this spring 2018
- Board does not recommend zone championships yet

**MOVED/SECONDED AND RESOLVED** that BCSS host a Ultimate championship as a demonstration sport in the Spring 2018 season; and further resolved that the event with be without a BCSS banner

#### 5.5 COQUITLAM MIDDLE SCHOOLS

The Board was provided with a copy of the letter that went to the Coquitlam Middle School Athletic Association.

#### 5.6 SOCCER PROVINCIAL DATE CHANGE

Discussion:

- This item was on the June Board Agenda for consideration of changing dates for the Girls AAA Soccer championships in Spring 2018 due to host changes and field availability.

**MOVED/SECONDED AND RESOLVED** that the AAA Girls Soccer championships be moved from May 31-June 2 to May 30-June 1.

#### 5.7 TIERING EXAMPLES

The Board received sample tiering with various multiplier examples based on school type.

Action:

Board to review the information presented in more detail for discussion at next meeting.

#### 5.8 APPEALS STRUCTURES

Staff have received a request from a school asking the board to overrule a decision of the Eligibility Appeals Committee.

Discussion:

- About ½ of provinces have a 3<sup>rd</sup> level of appeal
- One example has a \$1,000 non-refundable fee, with in person Board meeting
- If membership wants a 3<sup>rd</sup> level of appeal, then the Board will consider it
- Ask legal opinion as to whether the Board can review a decision of the Eligibility Appeals Committee

Action:

Staff to send information to the Board for review, and staff to respond to parent, with a copy to the Athletic Director.

### 6. NEW BUSINESS

#### 6.1. OUTCOMES OF JOINT COUNCIL MEETINGS

Discussion:

- Positive vibe again
- Clear preference for Joint Council meetings rather than the separated councils, as it ensures a unified message

**6.2. MOTION TO CALL EXTRAORDINARY MEETING**

This item was discussed in 5.1 Zone Realignment.  
An extraordinary general meeting will be held December 12<sup>th</sup>.

**6.3. CHARLES BLOOM SECONDARY GRADE 7 ATHLETE**

The Board received a grade 7 student athlete parent’s request that BCSS permit an exception to rules to allow a grade 7 player from a Grade 7-12 school to participate on a grade 8 team in a rural community, even through the grade 8 team has met minimum numbers.

**Action:**

Staff to reply to the school Athletic Director confirming the rule, and that sport minimum numbers are set by the membership.

**6.4. SPECIAL T EVENTS**

The Board was advised that an organization has contacted BCSS with an interest in purchasing the rights to sell their apparel to all BCSS championships with various model options.

Discussion:

- Do we want to try to engage the events that don’t have a merchandiser
- There is an opportunity to work with them for the Ultimate Invitational event.

**6.5. E-SPORTS DESK**

E-Sports Desk has contacted BCSS to discuss a web-based registration system with individual sign ups from parents/students.

Discussion:

- Different concept than existing STARS system
- Some schools on the North Shore are using his process to distribute and collect all waivers, athletics fees and provides management of communications to parents

**Action:**

Staff to advise E-Sports Desk that they are not interested at this time.  
Rick Thiessen to provide list of suppliers he is aware of for investigation by Staff

**7. NEXT BOARD MEETINGS**

The dates of the next Board meetings were discussed with the following outcomes:

- 7.1. DECEMBER MEETING DATE** – December 7, 2017
- 7.2. JANUARY MEETING DATE** – week of January 22-26 (the earlier in the week the better, to be decided by doodle poll
- 7.3. PROPOSED MARCH DATE** – tentatively March 15

**8. ADJOURNMENT**

The meeting adjourned to the In-Camera portion of the meeting at 4:17 pm.  
In-Camera Minutes are recorded separately.

**9. IN CAMERA MEETING**

- 9.1. APPROVAL OF IN-CAMERA MINUTES – September 20, 2017**
- 9.2. ED PERFORMANCE EVALUATION**