



MINUTES

Meeting called to order at 9:00 am, Mike Allina, Chair

Members Present:

Mike Allina	President
Rob Colombo	1 st Vice President
Rick Lopez	Director
Joe Rogers	Director

Regrets:

Brent Sweeney	Director
Rick Thiessen	Director
Mykola Mysiak	2 nd Vice President

BC School Sports Staff and Others Present:

Jordan Abney	Executive Director
Merrilla Thorp	Financial Officer

1. WELCOME

The President welcomed everyone

2. ADOPTION OF AGENDA

MOVED, SECONDED AND RESOLVED that the Agenda of the January 21, 2017 meeting of the Board be adopted as presented.

3. CONSENT AGENDA

MOVED, SECONDED AND RESOLVED that the consent agenda of the January 21, 2017 meeting of the Board of BC School Sports be approved, including the following items:

- Approval of Minutes of October 22, 2016 Board meeting
- Approval of Minutes of December 15, 2016 Board email decision
- A motion to receive the President's Report
- A motion to receive the Executive Director's Report as listed on the agenda

4. FINANCIAL STATEMENTS

4.1. OPERATING STATEMENTS TO DECEMBER 31, 2016

Discussion:

- 6 month report – fine revenue higher than budgeted, sponsor/partner revenue will be down due to SUBWAY Peel-a-Deal issues.

MOVED, SECONDED AND RESOLVED that the Operating Statements to December 31, 2016 be received as presented.

4.2. DRAFT 2015-16 AUDITED FINANCIAL STATEMENTS

MOVED, SECONDED AND RESOLVED that the Board approves the draft Audited Financial Statements for the year ended June 30, 2016; and, further that the Board authorize the President and 1st Vice President to sign the Financial Statements on behalf of the Board; and further that the Board approves Financial Statements are approved to go to the Annual General Meeting on May 6, 2017.

5. BUSINESS ARISING FROM PREVIOUS MEETING

5.1. LETTER TO EAC

The Executive Director provided an update on the letter to the EAC that was sent at the request of the Board. It communicated the message of the core pillars of BCSS policy and was well received by members of the committee. The Executive Director doesn't feel there is further action required at this time.

6. NEW BUSINESS

6.1. LEGAL PROCEEDINGS & OUTCOMES

The Executive Director provided an update to the Board on the status of ongoing Legal Proceedings.

Action:

- Executive Director to draft policies and procedure updates for review by the Board, after consultation with legal counsel

6.2. GAMING APPLICATION & DRAFT BUDGET – hand-out

Discussion:

- Draft budget for the Gaming Grant application was provided based on a grant ask of \$250,000.
- Increase in projected costs for School Sport Canada meetings due to BC hosting in September 2017
- Gaming grant application analysts consider in-kind values of volunteer hours when evaluating community contributions to over-all costs/budget. Estimated volunteer in-kind hours are noted on the draft budget and are very conservative. BCSS needs more information from Commissions, Athletic Associations to provide more realistic numbers.
- Estimated Scholarship reserve is estimated to be over \$50,000 by end of fiscal year, and estimate that \$10,000 per year is required. Are there other uses of the surplus that the membership may consider appropriate, ie Coach Education, AD Development, Media Channel?

MOVED, SECONDED AND RESOLVED that the proposed budget be approved for the upcoming Gaming Grant application.

Action:

- R. Lopez will consult with stakeholders re volunteer hours.

6.3. DRAFT ORGANIZATIONAL CHART

Discussion:

- Draft Organizational Chart, based on how we are currently organized.
- To update:
 - Athletic Director Committee should be Administrator's Committee
 - Need to develop terms of reference for each

Action:

- Executive Director to draft Terms of Reference for all committees

6.4. STRATEGIC PLANNING – DEFINE OUR PROCESS

6.4.1. How trust is gained chart

Discussion:

- Strategic Plan to be reviewed and to measure the results to strengthen and improve BCSS
- What is the purpose of BCSS – participation v championships/rules?
- Who should be involved?
- Timeline?

Action:

- Executive Director to draft RFP for Strategic Plan to include multi-voices, surveys, data analysis and submit to Board for review.

6.5. BCSS MEDIA CHANNEL

Discussion:

- Board received high level proposal regarding a BCSS Media Channel
- 15 schools interested in learning more and participating in project

Action:

- Executive Director to invite the proposal proponent to the next BCSS Board meeting.

6.6. DATE CHANGE – GIRLS AAA SOCCER

Girls AAA Soccer is requesting a one-time exemption to change the dates of the Girls AAA Soccer Provincial Championships from May 31-June 3 to May 31-June 2, to end on a Friday, contrary to Section III, F6.3.1 of the Competitive Standards, which requires that Saturday may be the final day of competition. The request is as a result of the host school being recently selected and at this late date, fields are not available for the Saturday

MOVED, SECONDED AND RESOLVED that Girls AAA Soccer be granted a one-time exemption to host Provincial Championships May 31-June 2, 2017 to end on a Friday.

6.7. TIERS OF SPORTS & SIZE OF CHAMPIONSHIPS – Hand Out

Discussion:

- Hand-out: Comparison of current tiers/Championships vs participants as outlined in Section III F4.3
- Should policies be changed to match?

Action:

- Defer matter to Competitive Standards Committee to review and bring back to Board.

6.8. PROVINCIAL CHAMPIONSHIPS – SCHOOL BASED/ROTATION/BIDDING PROCESS?

Discussion:

- What is the Board's philosophy?
- What is the memberships' philosophy?

Action:

Add conversation to Strategic Plan RFP.

6.9. PSO/BCSS RELATIONSHIPS – POLICY?

6.9.1. Basketball BC MOU

Discussion:

- BCSS gets approached by various Provincial Sport Organizations (PSO's) to form partnerships
- Does BCSS have a policy regarding partnerships?
- Board felt this could be explored after more direction from the Strategic Plan is known when it comes to memberships. MOU's that explore the current relationship between PSO's and BCSS can be evaluated for consideration

6.10. MEMBERSHIP WITH SPORT BC

Discussion:

- Sport BC recently changed their membership to permit multi-sport organizations (MSO's) like BCSS to be members of Sport BC
- A list of advantages was distributed to Board
- Does BCSS want to be a member?

Action:

- No action at this time. To be re-evaluated in June 2017

6.11. BCSS ZONES REALIGNMENT

Discussion:

- BC Games zones re-structured their zones in 2015
- Appetite for adding a 8th zone in BCSS is apparent, but little consensus so far
- Comparison Chart with 7 different potentials, with head count and school count provided to Board
- Re-zoning options should also factor in "tiering" impacts
- BCSS to provide more structure and policy surrounding championships and potentially zone berthing. This should be a BCSS responsibility rather than Commission

Action:

- Executive Director to send survey of options to Principals, Vice-principals, Athletic Association Presidents

6.12. LOCAL ATHLETIC ASSOCIATIONS

Discussion:

- Athletic Association section has been removed from BCSS Bylaws with a plan to include in Handbook
- What section should it be in?
- Draft Athletic Association Affiliation Guidelines were provided to the Board, based on prior language in bylaws
- BCSS rules require a member to be in good standing of a local or regional athletic

association

- Can BCSS dictate how an Athletic Association operates or who can be their members?
- Do Affiliated Athletic Associations know that BCSS has been providing insurance for them for BCSS sanctioned activities?

Action:

- Executive Director to draft policy to be included in Handbook, as policy, based on presented guidelines
- Executive Director to confirm status of insurance coverage (CGL & D&O) for Athletic Associations

6.13. MINISTRY OF CULTURE, SPORT & COMMUNITY DEVELOPMENT – Anti Bullying

Commitment

Discussion:

- The Province is asking all sport organizations to declare a commitment to anti-bullying, as indicated in the attachment.

Action:

- Executive Director is to sign the Anti-bullying commitment received from the Province on behalf of the Association.

6.14. SPECIFIC POLICIES FOR DISCUSSION

6.14.1. CSF SCHOOLS

Discussion:

- SD93 – francophone schools are public schools that frequently have very small populations and are located throughout the province
- Previously there was language in the Handbook which permitted to play as part of nearby schools as individuals/joint teams without taking away the right to go to championships.

Action:

- Executive Director to draft policy and send to Competitive Standards Committee regarding SD93 joint team applications. Draft policy to include: consideration that a joint team application including a SD93 school would not require the joint team to forfeit the ability to compete in a championship; they would need to apply every year.

6.14.2. PREP SCHOOLS

Discussion:

- There used to be a Sport Specific Academy rule that was removed last year.
- What is the definition of a Prep School?
- What if a school has both a high school team and an Academy team?
- OFSAA has identified issues.

Action:

- Executive Director to look at NFHS, and other jurisdictions for example definitions of prep schools for use in future discussions and policy development.

6.14.3. MOVE TO NEW SCHOOL DISTRICT

Discussion:

- What should the rules be with respect to catchment areas, when the School District policies are unclear?

Action:

- Executive Director to draft recommendations and send to Competitive Standards Committee to review.

J. Rogers departed.

6.14.4. HANDBOOK RESTRUCTURING

Discussion:

- The Bylaws have been updated and there are many rules and regulations and operating policies that need to be reviewed to include direction on items that were removed from Bylaws as well as review inconsistencies, redundancies.
- The staff have started working on a much needed restructuring of the Handbook, however can't change policy without membership approval.
- What are next steps for improvements?

Action:

- Executive Director to draft restructuring of Handbook, without changing policies, for presentation at AGM.
- Executive Director to lead the development of a taskforce to work on changing redundant or contradictory policies in new format

6.14.5. SPRING JAMBOREE

Discussion:

- The Spring Jamboree for football was removed from the Handbook as an exemption last year through a resolution approved at the AGM. The intent was not to remove the Spring Jamboree.

Action:

- Executive Director to draft the resolution to be put to the AGM to be implemented immediately following the AGM.

6.15. STAFF BENEFITS

Discussion:

Currently staff benefits, medical and extended are covered for the employee only and not for families/dependents, which is very unusual.

Action:

- Executive Director will be adjusting benefit contributions for staff within existing approved budget.

7. ANNOUNCEMENTS

- Executive Director will be attending the March meeting of the Vancouver Principals to speak between 10-15 minutes.
- Competitive Standards Committee meeting will be February 25th, 2017, 9 am – noon
- Next Board meeting is April 1st, 2017. 1st Vice President will not be able to attend.

8. ADJOURNMENT

The meeting concluded at 3:10 pm.