



MINUTES

Meeting called to order at 12:45 pm, Mike Allina, Chair

Members Present:

Mike Allina	President
Rob Colombo	1 st Vice President
Rick Lopez	Director
Stacy Robertson	Director
Brent Sweeney	Director
Rick Thiessen	Director

Regrets:

Mykola Misiak	2 nd Vice President
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BC School Sports Staff and Others Present:

Jordan Abney	Executive Director
Merrilla Thorp	Financial Officer

1. WELCOME

The President welcomed everyone. Introduced Brent Sweeney as it was his first meeting

2. ADOPTION OF AGENDA

MOVED/SECONDED AND RESOLVED that the Agenda be adopted with the following additions:

- 8.7 Boys "A" Soccer Championships Dates
- 8.8 Eligibility Process/transparency

3. ADOPTION OF THE MINUTES

3.1 MEETING OF JUNE 22, 2016

3.2 EMAIL RESOLUTION OF JULY 6, 2016

MOVED/SECONDED AND RESOLVED that the Minutes be approved, as amended.

4. BUSINESS ARISING FROM THE PREVIOUS MEETINGS

4.1 School Sport Canada – September 2016, Quebec & 2017 BC

Jordan, Mike and Rob will be attending. They will each go to as many workshops and breakouts as possible and report back. BC will be hosting in 2017, as we do roughly every 9-10 years.

4.2 Adopt motion for R. Colombo to travel to SSC Meetings in 2016

MOVED/SECONDED AND RESOLVED that R. Colombo will also go to the SSC Meetings. His District will pay 1 day and BC School Sports will pay for 1 day TOC.

4.3 Standing Committee Volunteer Applications

The Board reviewed the Standing Committee Volunteer applications.

MOVED, SECONDED AND RESOLVED that the following be appointed as indicated:

Eligibility Appeals Committee:

Mr. Chris Steenhoff, Bulkley Valley Christian School

Mr. Dean Croy, Southpointe Academy, alternate

Scholarships & Awards Committee

Mr. Chris Steenhoff, Bulkley Valley Christian School

Coaching Development Committee

Mr. Chris Blackman, St. George's School

4.4 BCSS Insurance Renewal

Commercial General Liability and Directors and Officers Insurance for Board, Committees, Commissions, and Athletic Associations increased from \$1 million to \$5 million as per industry standards.

4.5 Signing Authorities

MOVED SECONDED AND RESOLVED that the President be added as a signing authority on banking documents.

4.6 Eligibility Officer

Lawrence Vea has been hired as the second Eligibility Officer and will be starting September 26th. His primary tasks will be to review School Declarations and Compliance and Authorization forms. Andy will be reviewing Eligibility Applications.

4.7 Lawyer

The Executive Director has had initial discussions with our constitutional lawyer, and does not recommend changing legal counsel at this time. He will continue to evaluate the relationship moving forward.

5. PRESIDENT'S REPORT – Mike Allina

The President's report was received with the following highlights:

- Thanked 1st Vice-President for his work prior during the absence of an Executive Director
- Worked with the new Executive Director to review School Declarations until the new Eligibility Officer could be hired
- Work needs to continue with our Constitution and Bylaws to ensure we are in alignment with the new Societies Act.

6. EXECUTIVE DIRECTOR REPORT – Jordan Abney

The Executive Director's report was received with the following highlights:

Operations:

- Financials: Sponsorship income has decreased significantly since 2013. EO expenses have increased as a result of membership motion at AGM.
- Commissions: Have been speaking with or meeting with various Commissioners. We currently are doing bookkeeping for 7 Commissions with very positive feedback.
- Staff: 4 full-time staff, 2 Eligibility officers (part-time contracts), 3 summer students hired with Canada Summer Jobs Grant. 1 summer student still helping with STARS/Website Programming until late October.

Programs:

- Membership Services: Completed STARS system upgrades and website upgrades.
- Championships & Zones: Championships calendar mostly set except for one or two events.
- Coach Development: 2 CIAAA courses in October, 1 *Coaching in BC Schools* in September.

- Recognition: BCSS 50th anniversary coming (2018). Opportunity to celebrate and reinvigorate awards. Scholarship fund has grown. Future discussion will be required on size and number of awards.

Partnerships, Representation & Advocacy:

- Sponsorships: 3-year deal with BC Dairy but decreased cash, and increased contra. Subway re-signed for T&F & XC. Looking like end of Peel-a-Deal for BCSS and Subway. This is a large loss for BCSS.
- Representation: ED is sitting on ViaSport MSO Leadership Council & ViaSport Safe Sport Committee. Met with Fortius, Reliance insurance, Superintendents or A/Superintendents of Vancouver and Delta School Districts.
- Advocacy: Invited to submit a business case proposal to the Ministry of Sport for potential investment.

Commissions & Committees:

- Confusion re Boys Basketball tiering numbers and 2 year cycle. Met with commissioner, communication to be sent out from the office.

Policy & Governance:

- Policy work: Confusion around the implementation of the Grade 8/9 transfer rule. Policy will require updating in the spring for clarity and which policies supersede which.
- Societies Act: Reviewed the BCSS Bylaws with President. Agreement that only minor changes required. Need to meet with key influencers to discuss potential changes. If we are not in compliance as of November 28th, any articles of our Bylaws that are not in compliance may become null and void on that date or will default to the standard in the new Act. Key areas of concern: Notice of meetings, indemnification of Directors, potential issues of decisions of Board or membership if challenged during this time. Gaming funding requires that the organization be in good-standing with the Registrar.

7. 2016-17 OPERATIONAL BUDGET

- Reduced sponsorship income, increased EO expenses, and other operating expenses affected last January's draft budget projections.
- Recommend cutting back on some expenses, including championships/zones – reducing grants.
- If Commissions are paying Board members, then they are not eligible for gaming for gaming funding.
- Deficit budget of roughly \$23,000 this fiscal year.
- Potential Government Investment by supporting priorities that include Safe Sport, Aboriginal Sport, Pink Shirt day (anti-bullying), winter sport participation.

MOVED, SECONDED AND RESOLVED that the proposed budget be approved.

8. OTHER BUSINESS

8.1. Fall Council Meeting Preparation

What does BCSS want to accomplish as an outcome of the meeting?

Discussion ideas:

- Ask Councils to determine topics (goal oriented) prior to meetings
- Goals could include:
 - Coaching/volunteer support
 - Participation v championships objectives
 - Zones restructuring
 - BCSS Organizational structure
 - BCSS 50th Anniversary in 2 years (1969 start of Federation / 1971 incorporation)
 - Celebration of successes

ACTION:

- President & 1st Vice President will work together and provide Board with ideas to discuss at fall council meetings.

8.1.1. Advisory Council Purpose

Bylaws outline that they meet, but what is their purpose? Board discussed the need to engage our stakeholders as we don't get to engage with them often.

8.2. Concussion Education and Prevention

Other provincial high school sport organizations require mandatory coach education and some form of concussion education for all coaches. Can be done by way of online course. There was general agreement within the board that we need to follow this. SSC delegation to do more research, but likely want to implement for Fall 2017.

8.3. Messaging at Commission AGMs

BCSS staff try to attend most Commission AGMs during championships. What messaging does the Board want delivered?

Discussion:

- Ask club coaches at Championships, what they think about the process
- Opportunity to build relationships
- Feedback to BCSS Board – what can we do to help?
- Remind them about Fall council meetings

8.4. Societies Act Changes – Constitution and Bylaws

If BCSS is not in compliance with the Societies Act as of November 28th, any articles (sections) of Bylaws that are not in compliance will become null and void on that date or will default to the standard in the new Act if there is one designated. Areas highlighted are around notice of meetings, indemnification of directors and a few others. BCSS will still continue to exist and function, but it has the potential to create issues if decisions of the Board or membership become challenged. Additionally, our gaming funding is dependent on being in good-standing with the Registrar, as stated in section 3.2 (Organizational Eligibility) of the Gaming Grant Application Guidelines. It would be highly inadvisable for BCSS not to be in compliance by February 1, when the Gaming Grant application is submitted.

Discussion:

- Can an Extraordinary meeting be held prior to November 28th to proposed updated Constitution & Bylaws?
- Can a Task Force be created to review Bylaws and meet with key influencers, to review on a one-to-one basis to provide input and education?
- Discuss at Fall Council meeting?
- Boys "AA" & "AAA" Soccer Championships are being held in Burnaby and many schools will be represented at the Coaches meeting.

ACTIONS:

- President and Executive Director will put together a Task Force of key influencers and discuss holding an Extraordinary meeting in conjunction with the Boys "AA" & "AAA" Soccer Championship's coaching meeting to be held November 23rd.
- Task Force will present at the Fall Council meetings, October 22, to ask for comments, and request fast input.
- BCSS will look to call an Extraordinary meeting in November, around the same time of the Boys Soccer Provincials.

8.5. Strategic Plan

The Board Governance Workshop outlined the challenges for an organization to operate without a Strategic Plan.

Discussion:

Agreement that development is needed, however needs discussion on how to implement and engage the membership appropriately.

8.6. Board of Director's Pictures

Board member photos can be posted to the BCSS website.

ACTION:

- Board members can submit school photos of themselves to BCSS office.

8.7. Boys "A" Soccer Championships Dates

Per Competitive Rules & Regulations Section III F6.3.1: *"BCSS approved championships must end on a Saturday."*

- Southridge of Surrey has stepped up to host the championships at the last minute but can only host Monday to Wednesday (Nov 7-9).

MOVED, SECONDED AND RESOLVED that the Board approves the dates requested for Southridge to host Boys "A" Soccer Championships.

8.8. Eligibility Process/Transparency

- Many member schools wonder why some Eligibility Applications, and some Eligibility Appeals are approved and others are denied. ED presented a legal opinion obtained 2 years ago with some information on what would be required to disclose information. Mixed feelings on the board about disclosing information of students, even if a consent release is signed.
- Regarding process: What if an application is approved and more information comes to light/or an opposing member school wants the decision reviewed? There is no ability to challenge or appeal a successful result.
- Other provinces have the same issues and one of the provinces has a requirement that to apply for an exception or appeal, requires consent to release information to the membership, permitting time-limited opportunities for all parties to provide input.
- The ED suggests that a more optimal solution may be the Eligibility Officer only ruling with policy, with very small exceptions, and the Eligibility Appeals Committee being the only authority to make an exception to rules.

ACTION:

- Staff will discuss with other provinces at School Sport Canada meeting.

ACTION:

- The Board approves having Approved Board Minutes being posted to the BCSS Website.

9. ADJOURNMENT

The meeting concluded at 4:15 pm.