



**BC SCHOOL SPORTS
COMBINED COUNCIL OF SPORT COMMISSIONERS &
ATHLETIC ASSOCIATION PRESIDENTS MEETING
Friday, May 9, 2014
Fortius Sport & Health Building, Forum Meeting Room**

MINUTES

Meeting called to order at 6:00 pm by Deb Whitten, Chair.

Members Present:

Scott Abt	Aquatics
Jeff Hunt	Badminton
Paul Eberhardt	Basketball Boys (substitute for Commissioner)
Nancy Champagne	Cross Country
Janet Dunkin	Curling (Co-Commissioner), BCSS Board
Moe Williams	Curling (Co-Commissioner)
Alanna Martin	Field Hockey
Brien Gemmell	Football-Boys
Bill Richards	Golf
Adrian Wong	Gymnastics
Steven Rowell	Rugby, BCSS Board
Don Moslin	Soccer
Marci McLean	Tennis
Fane Triggs	Volleyball-Boys, (Co-Commissioner), BCSS Board
Brian McAskill	Volleyball-Boys, (Co-Commissioner)
Joe Moreira	Volleyball-Girls & Athletic Association - West Kootenay
Ian McDonald	Wrestling
Jamie Askew	Athletic Association – Coquitlam
Ian Close	Athletic Association – Delta
Sue Thorne	Athletic Association – East Kootenay, BCSS Board
Darren Reisig	Athletic Association – Lower Vancouver Island
Louise Holmes	Athletic Association – North Central
John Philip	Athletic Association – North Vancouver Island
Byron Green	Athletic Association – Okanagan
Gayle Guest	Athletic Association – Richmond
Mykola Misiak	Athletic Association – Surrey, BCSS Board
Mike Allina	Athletic Association – Vancouver

Member Regrets:

Kerry Taylor	Basketball Boys (Co-Commissioner)
Don Wallace	Basketball Boys (Co-Commissioner)
Brett Westcott	Basketball Girls
Chris Stromgren	Mountain Biking
Andrew Lenton	Track & Field

Hubert Wohlgemuth	Ski/Snowboard
Bo Sidhu	Athletic Association – Abbotsford/Mission
Christine McNulty	Athletic Association – Burnaby
Brett Sweeney	Athletic Association – Delta
Sean Lightle	Athletic Association – Fraser Valley East
Jonathan Fast	Athletic Association – Langley
Robert Dodds	Athletic Association – Lower Mainland Independent
Dennis Schmidt	Athletic Association – Maple Ridge/Pitt Meadows
Margot Devault	Athletic Association – North Okanagan
Brad Thornhill	Athletic Association – North Shore
Ron VanDriel	Athletic Association – Northwest Zone
Hal Hennenfent	Athletic Association – Okanagan Central
Steve Grant	Athletic Association – South Okanagan Similkameen
Annemarie Watts	Athletic Association – West Okanagan Valley

Guests Present:

Deb Whitten	BCSS Board, President
Rob Colombo	BCSS Board, 1 st Vice President
Ayesha Haider	BCSS Board, BCCPACC Rep
Wendy Hyer	BCSS Board, BCSSA Appointee
John Acob	PE District Contact – Richmond
Gerry Karvelis	PE District Contact – North/West Vancouver
Glenn Young	PE District Contact – Surrey
Harp Sohi	PE District Contact – Vancouver
Lindsay Brook	PE District Contact – Vancouver Island
Jim Wohlford	former BCSS Director of Sport

Guest Regrets:

Ron Hall	PE District Contact – Burnaby
Heather Lederis	PE District Contact – Lower Vancouver Island
Dean Maion	PE District Contact – Fraser Valley East
John McFarland	BCSS Board, 2 nd Vice President
Larry Hayes	BCSS Board, BCTSA
Dave Rawnsley	BCSS Board, BCP/VPA

BC School Sports Staff Present:

Christine Bradstock	Executive Director
Andy Gilbert	Eligibility Officer
Merrilla Thorp	Financial Officer & Commissions/Associations Coordinator
Andrea Michaud	Membership Coordinator
Brenda Chinn	Director of Sport

1. CALL TO ORDER, ATTENDANCE AND INTRODUCTIONS

Deb Whitten welcomed everyone. Those in attendance signed in and were given draw prize tickets. Each person introduced themselves. The meeting was called to order.

2. AGENDA – ACCEPTANCE, ADDITIONS

The Agenda was emailed to all Commissioners and Athletic Association Presidents prior to the meeting and was posted to the website.

MOVED, SECONDED AND RESOLVED THAT the Agenda be adopted, with the addition of **NEW REGISTRATION SYSTEM** to be discussed after 6. Zone Discussion.

3. EXECUTIVE DIRECTOR UPDATES

Christine Bradstock provided the following verbal report along with a power point:

- Mission, Vision and Values – reviewed
- Strategic Plan
 - last updated June 2011 and included a SWOT analysis
 - Posted to the BC School Sports Website
 - Includes the following:
 - Priority Area 1: Financial Planning
Balanced budget and increased corporate sponsorships
 - Priority Area 2: Rules & Regulations
Recommended modifications reflect changing landscape of education
 - Priority Area 3: Communication
Increased person to person communication with key stakeholders
 - Priority Area 4: Human Resources
Attract, retain and maintain human resources (both volunteer and paid necessary to the success of the organization.
 - Priority Area 5: Membership
Provide services to Membership Schools and Commissions to support the delivery of programs.
 - Priority Area 6: New Initiatives, Program and Future Considerations
Positive relationships with corporations and Government to support programs and services
 - Priority Area 7: Governance
Review and revise governance statements to ensure they reflect directions in strategic plan.
- Audited financial statements dated June 30, 2013, indicate good financial position. Recommend fees stay the same for another year.
- We have hired 2 summer students with support from Canada Summer Jobs grant and have hired a Director of Sport to support stakeholders and communication
- Exnet student athlete registration system is being updated

4. RESOLUTION PROCESS – MYKOLA MISIAK

- Resolution process was outlined including:
 - Motions/resolutions to change Constitution, Bylaws, Operating Policies and Procedures or Competitive Rules and Regulations must be received by the BCSS office by March 25, of the year of the AGM
 - Resolutions can only be submitted by school-based representatives of BC School Sports Member Schools. The mover and seconder must be from two different member schools
 - The resolution form must be completed in its entirety and contain sufficient information (rationale, statistics, data etc.) to enable the Resolutions committee to process the resolutions.
 - All resolutions are referred to the Resolutions Committee for editing, consistency and acceptance.
 - A special meeting was held April 7th, 2014 to go over all submitted resolutions and Board, Athletic Association Presidents, Sport Commissioners and interested persons were invited to the meeting.
 - Resolutions are pre-circulated to the membership at least two weeks prior to voting at the AGM for the membership's consideration and adoption, referral, tabling or rejection.
 - If a resolution is passed at the AGM:
 - The Resolutions Committee can further edit the resolution as may be required should presentation to government or another agency be necessary.
 - Lawyers get consulted to ensure that the resolution is consistent with the existing Rules and

Regulations and is legal.

- Discussion regarding the resolution/motion that was put forward but will not be in the AGM package regarding separate championships for public and non-public member schools:
 - Discussion should happen within the membership prior to resolution coming forward
 - Districts want more information
 - Applications for Approval of new championships must be submitted by the Sport Commission to the Competitive Standards Committee by January 16th of the year the BCSS membership vote is to be taken; (see Handbook: Section III F4.4.1.c) and needs to include information as outlined.

5. FEE DISCUSSION – JOE MOREIRA

- Joe Moreira handed out a Discussion Paper regarding fee structure.
- Membership fee comparison & Fee disbursement charts included.
- Wanted to know what BC School Sports provides the membership for those fees.
- BC School Sports response:
 - Numbers are not correct in hand-out
 - Some of the services provided are:
 - Athlete registration
 - Consistent rules and regulations & Eligibility Officer
 - Liability Insurance support to zones and championships
 - Accounting support to Commissions
 - Sanctioning
 - Publication of Handbook and Calendar
 - Zone, Commission, Championship Information on website
 - Grants to Commissions
 - Gaming grants
 - Sponsorship support
 - Scholarships
 - Championship banners
 - Technical support and liaison with stakeholders, provincial sport organizations
 - Support to travel to AGMs and Council meetings

6. ZONE DISCUSSION – JEFF HUNT

- Map was reviewed (powerpoint presentation) and there are 7 BC School Sport Zones.
- Some areas of the province are not included in any of the 7 zones.
- Some commissions want to split a zones due to population sizes or geographic boundary issues.
- Wish to start the dialogue.

7. NEW REGISTRATION SYSTEM

A. Michaud, Membership Coordinator, provided a brief update and visual of the progress with the new registration system.

- There will be a forced password reset every September
- Input from meeting:
 - Athletic Association reps will need to see breakdown of teams for zones and championships
 - Want coaches contact information on the top of the roster (near the team)
 - Sport Commissioners will need access to rosters for their sport

- Cannot use the provinces' student numbers because of FOIPPA reasons, but the system will generate a unique number for each student that will follow them from first entry into the registration system (typically grade 8)
- When a school transfers a student to their school, the transfer will be "pending" until "approved" by BCSS staff in the registration system.
- School roster can be uploaded in one data dump through a spreadsheet in September, including student name, birthdate, gender
- Registration system is hosted in Ontario on a Canadian server.
- New students can still be added at any time, and will be "pending". Rules still require paperwork to be submitted before a student is eligible.
- Please provide A. Michaud with recommended reports wish list.
 - System will not be case sensitive
 - Would like to see Girls & Boys selections for teams separate so roster selection lists are limited
 - Birthdate errors to be reduced by system options
 - For outdoor sports, can the home field be listed, in the case where the home field isn't the member school's field?
 - Can a "pending" student be listed in a different colour?
- Please let A. Michaud know if you are interested in helping to test the system this summer.

8. DRAW PRIZES

- Various draw prizes were provided by the following:
 - SportMed Retail – 1 Case of Tape, Ian McDonald, Wrestling
 - Tourism Burnaby – Duffel Bags and 10 Sleeves of Golf Balls
 - SportMed BC – SportSmart Workshop (value \$350), won by John Phillip, NVI Athletic Association

9. CONCLUSION

The meeting concluded at 7:30 followed by breakout sessions for Sport Commissioners and Athletic Association Presidents.