



# 2024 ANNUAL PLANNING MEETING

**NOVEMBER 13-14**

MARRIOTT HOTEL  
VANCOUVER AIRPORT

**PACKAGE 1**

MEMBERSHIP

BC SCHOOL SPORTS    2024 APM    NOVEMBER 13-14



## **ATHLETIC DIRECTORS AND ADMINISTRATORS,**

In accordance with Section 3.1. of our Bylaws all BCSS Member schools in good standing are entitled to receive notice of, and have a designated representative attend all General Meetings, in a non-voting capacity. The 2024 BCSS Annual Planning Meeting will be held on Wednesday November 13 and Thursday November 14, at the Vancouver Airport Marriott Hotel. The cost to attend is \$150 which includes meals provided during the meeting and the hospitality suite. If you wish to attend, please contact the BCSS office by email [info@bcschoolsports.ca](mailto:info@bcschoolsports.ca) **no later than September 25, 2024.**

Within this document you will find the following information:

- Resolution Information and submission instructions
- Championship Hosting information & Bid Package (Spring 2026 Championships)  
Submission deadline – **September 25, 2024 @ 4pm**

## **Procedures for Submitting & Processing Resolutions**

Resolutions to make changes to the BC School Sports Constitution, By-Laws, and Policies under the new BCSS Governance structure must be approved and submitted through your **BCSS Zone**. The Zone is required to ensure that the majority of the member schools in your zone are in support of the motion. Motions will be discussed and voted on by the Legislative Assembly at the APM on November 13 and 14, 2024.

Resolutions are due to the BCSS office **no later than 4pm on September 25, 2024.**





# **SPRING 2026**

## **CHAMPIONSHIP HOSTING INFORMATION**



# SCHOOL BASED CHAMPIONSHIP HOSTING

Applications for the Spring 2026 Championships will be reviewed and voted on by the Legislative Assembly at the Annual Planning Meeting in November, approximately 18 months before the championships.

## ***Why should my school host a championship?***

Provincial Championships are the most anticipated and sought-after events for any student athlete. The memories and experiences that are gained during a provincial championship is unlike any other school sport event. Host schools receive an automatic berth to the championship, being able to provide a once in a lifetime opportunity for their students to compete and perhaps even win a provincial title at their own school. Additionally, working with BCSS and local sponsors, schools have the opportunity to make a modest profit to support their athletics program.

## ***Who can host?***

Any member school in good standing, in the appropriate tier, with access to the required facilities, may host a provincial championship. BCSS is currently looking for hosts for the Spring 2026 Season of Play.

## ***How does a school become a host?***

Championships will be awarded to schools that show interest and demonstrate the infrastructure to successfully host a provincial championship. We encourage schools that have hosted championships in the past as well as school that haven't hosted in the past. Schools can submit a bid package to host a BCSS Championship and submit it to BCSS staff (info@bcschoolsports.ca). Bids for the Spring 2026 Championships are **due no later than 4:00pm on September 25, 2024**. The bid form can be found [here](#).

## ***How will my school be supported if we do host?***

BCSS has been working on resources to provide host schools with the most amount of support possible. Host schools will be provided an event budget, championship host committee manual outlining the expectations, tasks, and ideal committee structure, medals and banners, equipment, and assistance with all the planning of the championship. You will have a designated BCSS Staff Member who will be available to assist you to ensure your experience as a host, and the student-athletes experiences are as memorable and enjoyable as possible.

Feel free to reach out to the BCSS office for more information prior to submitting a bid to host.



# AVAILABLE SCHOOL-HOSTED CHAMPIONSHIPS

## SPRING 2026

SPORT	SCHEDULED DATE
'AA'/'AAA' TENNIS (GIRLS & BOYS)	MAY 21-23, 2026
MOUNTAIN BIKING	MAY 21-22, 2026
'A' GIRLS SOCCER	MAY 28-30, 2026
'AA' GIRLS SOCCER	
'AAA' GIRLS SOCCER	
'A' GOLF	JUNE 1-3, 2026
'AA' GOLF	
'AAA' GOLF	
BADMINTON (GIRLS & BOYS)	MAY 28-30, 2026

Applications for the Spring 2026 championships are due no later than **4:00pm on September 25, 2024.**





# CHAMPIONSHIP HOSTING CHECKLIST

**Thank you for your interest in hosting a BC School Sports Provincial Championship. Please review the following checklist and use it as a guide to support your application to host.**

- ☐ Review the Championship Hosting Handbook and sport specific hosting guidelines
- ☐ Discuss with administration and necessary staff to gain support/approval for event
- ☐ Find potential committee members and ensure participation
- ☐ Ensure potential sport venues are available for the host weekend
- ☐ Contact potential partner hotels and banquet facilities to ensure availability
- ☐ Complete the application form in its entirety and submit to BCSS

**Should you have any questions about submitting an application, please contact our Assistant Directors of Sport & Events.**

Name	Position	Email
Harp Sohi	Assistant Director, Sport & Events	<a href="mailto:hsohi@bcschoolsports.ca">hsohi@bcschoolsports.ca</a>
Shannon Klassen	Assistant Director, Sport & Events	<a href="mailto:sklassen@bcschoolsports.ca">sklassen@bcschoolsports.ca</a>

