



# 2024 ANNUAL GENERAL MEETING



**MAY 10-11  
KELOWNA**



**MEMBERSHIP**

# 2024 ANNUAL GENERAL MEETING

Athletic Directors and Administrators,

## AGM NOTICE OF MEETING

In accordance with Section 3.1 of our Bylaws, all BCSS Member Schools in good standing are entitled to receive notice of and attend General Meetings. The 2024 Annual General Meeting will be held on Friday May 10 and Saturday May 11, 2024 at the Hotel Eldorado in Kelowna.

The cost to attend is **\$175/person** which includes meals and hospitality provided during the meeting. If you wish to attend, please contact the BCSS office by email to [info@bcschoolsports.ca](mailto:info@bcschoolsports.ca) no later than **April 4, 2024**. As per Section 2.12 of our Bylaws, attendees must be registered in advance and be the designated representative for their school. A reminder that all member school designated representatives are non-voting at the AGM.

Within this package you will find the following information:

Board of Directors Nomination Information & Nomination Form	<a href="#">FORM LINK</a>	<b>APRIL 4, 2024 AT 4PM</b>
BCSS Championship Hosting Information & Expression of Interest Form	<a href="#">FORM LINK</a>	



# BOARD OF DIRECTORS NOMINATION INFO

### Duties of the Board of Directors

The Board of Directors is responsible for the interpretation, implementation and enforcement of policies and rules as created by the Legislative Assembly. They also have the responsibility for the traditional Board oversight of the organization which includes strategic planning, budget approval, managing risk, hiring and supervising the Executive Director, alignment of mission and vision and well as monitoring programs and deliverables. The Board of Directors meets 7-10 times per year with at least 4 in-person meetings. In addition to these meetings, the Board of Directors may create ad hoc committees to deal with certain issues, or Directors may be asked to represent BCSS at various meetings, championship and other functions.

Individuals interested in having their name put forward for the Board of Directors should speak with the Executive Director about roles & responsibilities, workload, and expectations.

### Qualifications of Directors

Pursuant to the Act, a Person may not be nominated, elected or appointed to serve (or continue to serve) as a Director unless he or she:

1. Is an athletic director or school based administrator of a member school; or
2. Is a district administrator or district athletic coordinator of a British Columbia school district; or
3. Is a current or past president of a Zone or local association; and
4. Is not suspended or on a significant leave of absence from his or her position in points 1 through 4

### [LINK TO BOARD OF DIRECTORS NOMINATION FORM](#)

### POSITIONS OPEN FOR ELECTION AT THE 2024 AGM

Positions up for Election	Term
Director at Large AAA/AAAA	Ends Spring 2027
Director at Large Section 2	Ends Spring 2027

As part of the above composition, at all times there must be at least two (2) female directors at least one (1) of whom must be a qualified representative holding a Director-at-Large position pursuant to sub-paragraphs 7.4(c)(iv) to 7.4(c)(vi).

Further, as part of the above composition, at all times there must be at least two (2) persons meeting the definition of a School Based Administrator or District Based Administrator. Whereas a District Based Administrator holds a Director-at-large position pursuant to 7.4(c)(i) or 7.4(c)(ii) the District the Director is an employee of must have at least one School in their District that meets the appropriate classification.

- (iv) at least one (1) representative of a School in either the Thompson-Okanagan Zone or the Vancouver Island Zone, qualified in accordance with section 7.3;
- (v) at least one (1) representative of a School in either the Kootenay Zone, the North Central Zone or North West Zone, qualified in accordance with section 7.3; and
- (vi) at least one (1) representative of a School in either the Vancouver Sea-to-Sky Zone, the Fraser North Zone, the South Fraser Zone or the Eastern Valley Zone, qualified in accordance with section 7.3.

For the purpose of Governance, schools will be classified using the following grade 8-12 enrollment ranges: **A:** 1-165, **AA:** 166-475, **AAA:** 476-950, **AAAA:** 951+

**Section 1:** Okanagan and Vancouver Island Zones

**Section 2:** North Central, Northwest and Kootenays Zones

**Section 3:** Eastern Valley, South Fraser, Fraser North, and Vancouver Sea-to-Sky Zones

**POSITIONS NOT UP FOR ELECTION AT THE 2024 AGM**

Position	Name of Incumbent	Term
President - Moves to Past President Spring 2024	Brent Sweeney	Ends Spring 2025
Vice President - Moves to President Spring 2024	Lindsay Brooke	Ends Spring 2026 <i>*Moves to Past President Spring 2026</i>
Director at Large	Bal Ranu	Ends Spring 2025
Director at Large - Section 1	Arnar Bernardsson	Ends Spring 2025
Director at Large - Section 3	Deanna Schaper-Kotter	Ends Spring 2026
Director at Large - A/AA	Rick Lopez	Ends Spring 2026
Director at Large - Rural/Semi Rural	Gian Cavaliere	Ends Spring 2025



# FALL 2025 & WINTER 2026 CHAMPIONSHIP HOSTING INFORMATION

# SCHOOL BASED CHAMPIONSHIP HOSTING

Applications for the FALL and WINTER Season of Play Championships will be reviewed and voted on by the Legislative Assembly at the Annual General Meeting in Spring, approximately 18 months before the championships.

## ***Why should my school host a championship?***

Provincial Championships are the most anticipated and sought-after events for any student athlete. The memories and experiences that are gained during a provincial championship is unlike any other school sport event. Host schools receive an automatic berth to the championship, being able to provide a once in a lifetime opportunity for their students to compete and perhaps even win a provincial title at their own school. Additionally, working with BCSS and local sponsors, it may provide some school the opportunity to make a modest profit to support their athletics program.

## ***Who can host?***

Any member school in good standing, in the appropriate tier, with the required facilities, may host a provincial championship. BCSS is currently looking for hosts for the Fall 2025 and Winter 2026 Seasons of Play.

## ***How does a school become a host?***

Championships will be awarded to schools that show interest and demonstrate the infrastructure to successfully host a provincial championship. We encourage schools that have hosted championships in the past as well as school that haven't hosted in the past. Schools interested in hosting a Fall 2025 or Winter 2026 Championship should submit an expression of interest form by no later than **4:00 pm on April 4, 2024. The expression of interest form can be found [here](#).**

## ***How will my school be supported if we do host?***

BCSS has been working on resources to provide host schools with the most amount of support possible. Host schools will be provided an event budget, championship host committee manual outlining the expectations, tasks, and ideal committee structure, medals and banners, equipment, and assistance with all the planning of the championship. You will have a designated BCSS Staff Member who will be available to assist you to ensure your experience as a host, and the student-athletes experience is as memorable and enjoyable as possible.

Feel free to reach out to the BCSS office for more information prior to submitting an expression of interest to host.



# AVAILABLE SCHOOL-HOSTED CHAMPIONSHIPS

## FALL 2025

Sport	Scheduled Date
A Boys Soccer	October 29 - 31
AA Field Hockey	October 29 - 31
AAA Field Hockey	November 4 - 6
A Boys Volleyball	November 27 - 29
AA Boys Volleyball	November 26 - 29
AAA Boys Volleyball	November 26 - 29
A Girls Volleyball	November 27 - 29
AA Girls Volleyball	November 27 - 29
AAA Girls Volleyball	November 27 - 29
AAAA Girls Volleyball	November 27 - 29

## WINTER 2026

Sport	Scheduled Date
Curling	February 25 - 28

Applications for the Fall 2025 and Winter 2026 season of play championships are due no later than **4:00pm on April 4, 2024**, and will be reviewed and voted on by the Legislative Assembly at the 2024 Annual General Meeting on May 10-11.

THE EXPRESSION OF INTEREST FORM CAN BE FOUND [HERE](#).



# CHAMPIONSHIP HOSTING CHECKLIST

Thank you for your interest in hosting a BC School Sports Provincial Championship. Please review the following checklist and use it as a guide to support your application to host.

- Review the Championship Hosting Handbook and sport specific hosting guidelines
- Discuss with administration and necessary staff to gain support/approval for event
- Find potential committee members and ensure participation
- Ensure potential sport venues are available for the host weekend
- Contact potential partner hotels and banquet facilities to ensure availability
- Complete the application form in its entirety and submit to BCSS

Should you have any questions about submitting an application, please contact either our Assistant Director of Sports & Events, or one of our Sport Managers.

Name	Position	Email
Harp Sohi	Assistant Director, Sports & Events	<a href="mailto:hsohi@bcschoolsports.ca">hsohi@bcschoolsports.ca</a>
Julie Stevens	Manager of Sport	<a href="mailto:jstevens@bcschoolsports.ca">jstevens@bcschoolsports.ca</a>
Mike Apps	Manager of Sport	<a href="mailto:mapps@bcschoolsports.ca">mapps@bcschoolsports.ca</a>

