







## LEADERSHIP WORKSHOP

# Professional Development Opportunity for Athletic Directoral

### Opportunity for Athletic Directors!

The Canadian Interscholastic Athletic Administrators Association (CIAAA) and BC School Sports would like to invite you to attend a full day of professional development for Athletic Directors. The day will feature two of the CIAAA's Leadership Training Program courses.

Date: Friday February 19, 2016 Time: 504c: 8:30am – 12:30pm

602c: 1:00pm — 5:00pm

Cost: 1 Course — \$100 (Does not include lunch)

2 Courses - \$215 (Lunch included)

Location: Burnaby, BC - Fortius Sport & Heatlh

#### **COURSE DESCRIPTIONS**

### 504c: Legal Issues I – The Basics of Negligence, Liability and Risk Management

This course covers liability, negligence, and risk management practices for athletic administrators. Legal concepts will be introduced to athletic administrators through the use of case law, case studies, and guided discussion. Appropriate risk management documentation procedures for athletic administrators will be identified. Enrollees will benefit from discussing real-life case law scenarios and defining the duties and standards of care that the law requires of athletic administrators. Enrollees will leave the course with new knowledge and actionable strategies for managing risk.

### 602c: Creating Your Athletic Handbook (Working Course – Laptop Required)

This course is designed to guide attendees through the process of creating a complete and effective athletic handbook. Effective athletic handbooks provide vision/direction for your program, disseminate critical information to your constituents and can save Athletic Administrators countless hours. This is a working course where attendees will be provided with a number of templates as a starting point and surrounded by a number of experienced Athletic Administrators leading the course. Attendees will be expected to come prepared with a list of school and district-specific documents to guide them during the handbook creation process. This list will be sent to attendees well before the June conference.

#### **ABOUT THE LEADERSHIP TRAINING PROGRAM (LTP)**

The Leadership Training Program is a voluntary professional development program designed by athletic administrators. Athletic Administrators who complete LTP courses will have attained additional knowledge and perspective of the Athletic Administrator's role. Completion of leadership training courses will enhance the daily operations of the athletic department and improve the programs being administered. Each LTP course is 4-hour in length and can be used towards the CIAAA certification program and/or Master's program credits.

#### **MASTER'S PROGRAM CREDITS**

The CIAAA's Leadership Training Program is partnered with Grace College's MSc of Athletic Administration. This flexible degree is completed100% online by completing LTP courses through the CIAAA and submitting accompanying project work to the university. This program has been approved by BCTF for Teacher Qualification Services.

For more information on this program visit the CIAAA website.

#### **ABOUT THE CIAAA**

The CIAAA is a national non-profit association dedicated to providing professional development opportunities to school-based athletic administrators. The association positively impacts student-athletes by supporting and training the front-line Athletic Directors/Sports Coordinators who play a vital role in the athletic experience.

### << REGISTER HERE >>

Deadline for registration is Friday February 12, 2016. Visit www.ciaaa.ca or call 1.888.618.4530 for more Information

Hosted in Partnership with





Official Parter of the Leadership Training Program