Travel Information and Weekend Schedule

All weekend activities will take place on Vancouver Island.

The Friday meeting venue will be:
**Accent Inn Victoria
3233 Maple St
Victoria, BC**

The Saturday AGM venue will be:
**Parkland Secondary School
10640 McDonald Park Road
Sidney, BC**

## Ferries

Please visit <http://www.bcferries.com/> for ferry schedules and fares. To arrive in time for 8:30am check-in, BCSS recommends catching the 7:00am ferry from Vancouver (Tsawwassen) to Victoria (Swartz Bay).

Delegates are encouraged to carpool to the ferry terminal where possible. Parking and walking onto the ferry is preferred to driving.

## Shuttle Information

BCSS plans to provide a shuttle from the Ferry Terminal to the meeting location. Please indicate on your RSVP whether you intend to take the shuttle. The shuttle will be available for passengers on the 7:00 am sailing. A return shuttle will be available after the AGM.

## Hotels

The Friday meetings will be held at the Accent Inn Victoria. We have made a group booking under the name **BC School Sports MOPO**. The group code is #**71477**, so quote this number when making reservations. All delegates are responsible for the cost of their hotel.

We are holding 20 rooms with 2 beds at the rate of **$79.00 plus tax**, per night.

These rooms will be held until **May 1, 2015**. Following this date, reservations will be based on availability and at their best available rate.

To make a reservation with the hotel directly, please call **250-475-7500**. Bookings can also be made through Central Reservations at **1-800-663-0298**.

Schedule

## Friday May 8, 2015

|  |  |
| --- | --- |
| 1:00 – 3:00 | Board Meeting |
| 3:00 – 4:00 | Break |
| 4:00 – 6:00 | Advisory Committee Meeting & Working Dinner |
| 6:00 – 7:00 | Break |
| 7:00 – 8:00 | Sport Commissioners and Athletic Association Presidents (joint meeting) |
| 8:00 – 9:00 | Sport Commissioner meeting |
| 8:00 – 9:00 | Athletic Association meeting |

## Saturday May 9, 2015

|  |  |
| --- | --- |
| 8:30 – 9:30 | Registration and breakfast |
| 9:30 – 10:00 | Awards |
| 10:00 – 1:00 | AGM |

Travel Arrangements

## Athletic Association Presidents and Sport Commissioners

Please contact Christine Bradstock **prior to** April 17 and before making any bookings to confirm if a portion of your travel expenses will be covered.

## Zone A, B, C, D

### Kootenay, Okanagan, Northwest Zone, North Central District

BC School Sports will contribute $100 per school representative that attends the AGM. Delegates are encouraged to carpool and share accommodations where possible. An Expense Claim Form must be submitted by May 9, 2015.

## Zone F, G

### Lower Mainland, Fraser Valley

BC School Sports will contribute $50 per school representative that attends the AGM. Delegates are encouraged to carpool and share accommodations where possible. An Expense Claim Form must be submitted by May 9, 2015.

A shuttle bus is being arranged to transport attendees from the Swartz Bay Ferry Terminal to Parkland Secondary School.

## Zone E

### Vancouver Island

Representatives from these schools are not eligible for travel assistance.

## Observers

You will be responsible for covering your own travel costs.

# AGM Meals

On Saturday May 9, a continental breakfast will be provided. All other meals are the responsibility of the delegate.

Expense Claim Form

Please type in the boxes before printing the form. Boxes will expand to accommodate more information if required.

|  |  |
| --- | --- |
| I certify that I have or will attend the AGM on behalf of (school): |   |

I am the only person claiming the travel credit on behalf of the above-mentioned school.

|  |  |
| --- | --- |
| Attendee name: |   |
| Mailing address: |   |
| Postal code: |   |
| City/town: |   |
| Home phone: |   |
| E-mail: |   |
| Make cheque payable to: |   |

Please scan and send this page to info@bcschoolsports.ca or fax to 604-477-1484.

If this form is received by BCSS before April 17, a cheque will be available for pickup during registration at the AGM. Cheques for delegates who submit this form after April 17 will receive the cheques by mail at a later date.