## BCSS Extraordinary Meeting November 23, 2016

Voting at the Extraordinary Meeting

Every Member School in good standing as of the date of notice (14 days before the meeting) is allowed to vote at the BCSS Extraordinary Meeting (Please refer to Bylaws Articles II & III regarding membership in good standing). Votes can be cast in one of the two following ways:

1. In Person Voting at the AGM
Please fill out the **Form for Designated School Representatives**. Every Member School is encouraged to have a Designated Representative at the Extraordinary Meeting. The representative must be a teacher or administrator assigned to that school, or employed by that school. Both the Designated School Representative and the School Administrator must sign the Designated Representative form.
2. Proxy Voting at the AGM
Please use the **Proxy Vote Registration Form**. A member school can be represented by proxy. The member school can assign their vote to a Designated Representative from another school in the **same recognized athletic association** who will be attending the meeting. Proxy forms must be signed by the Administrator and Athletic Director from both the assigning and receiving schools. Please see Bylaws Article VI: Voting at General Meetings.

**IMPORTANT:** SEND YOUR FULLY COMPLETED FORM BY EMAIL TO INFO@BCSCHOOLSPORTS.CA NO LATER THAN 12:00PM ON NOVEMBER 21, 2016.

INCOMPLETE FORMS WILL NOT BE ACCEPTED!

## BCSS Extraordinary Meeting November 23, 2016

Voting Registration Form for

Designated Representatives

Please click on the line and start typing to fill in your information.

**Please bring the original copy of this form with you to the Extraordinary Meeting.**

This form is only to be used if your school will attend the Extraordinary Meeting November 23, 2016 and you will be acting as the Representative for your school.

**Please note that the voting form must be signed by your principal or you will not be allowed to vote at the Extraordinary Meeting.**

|  |  |
| --- | --- |
| Member School name: |   |
| Principal name: |   |
| Principal’s e-mail: |   |
| Athletic Association: |   |
| BCSS Designated Zone: |   |

|  |  |
| --- | --- |
| Representative name (person attending meeting): |   |
| Representative Title (Principal, AD, Teacher): |   |
| Representative Signature: |  |

I, the Principal named on this form, officially designate the Representative named on this form to vote in person on behalf of this Member School at the Extraordinary Meeting on **November 23, 2016.**

|  |  |
| --- | --- |
| Principal’s Signature: |   |

* Please submit this form by email prior to **12:00pm on** **November 21, 2016**.
* The final deadline to register your school to vote and sign in as an attending delegate is **6:30pm on November 23, 2016** at the Extraordinary Meeting.
* This includes delegates who have submitted their voting form prior to **November 16, 2016.**

## BCSS Extraordinary Meeting November 23, 2016

Proxy Vote Registration Form

**Please bring the original copy of this form with you to the Extraordinary Meeting.**

Please click on the line and start typing to fill in your information.

## Member School **assigning** proxy (“Assigning School”) (the one not attending)

|  |  |
| --- | --- |
| Member School name: |   |
| Athletic Association: |   |
| BCSS Designated Zone: | Click here to enter text. |
| Member School Receiving Proxy: |   |
| We hereby assign our voting privileges for our school (the Assigning School) to the Receiving School listed below: |
| Principal name: |   | Athletic Director name : |   |
| Principal email: |   | Athletic Director email: |   |
| Principal Signature: |  | Athletic Director Signature: |  |
| Date Signed: |  | Date Signed: |  |

## Member School **receiving** proxy (“Receiving School”) (the one attending)

|  |  |
| --- | --- |
| Member School Name: |   |
| Meeting Attendee Carrying Proxy: |   |
| Athletic Association: |   |
| BCSS Designated Zone: |   |
| We agree to accept the proxy vote for the above-named Assigning School and to honour any instructions received regarding the Extraordinary Meeting, and the resolutions to be addressed at that meeting. |
| Principal name: |   | Athletic Director name: |   |
| Principal email: |   | Athletic Director email: |   |
| Principal Signature: |  | Athletic Director Signature: |  |
| Date Signed: |  | Date Signed: |  |

* Please submit this form by email prior to **12:00pm on** **November 21, 2016.**
* The final deadline to register your school to vote and sign in as an attending delegate is **6:30pm on November 23, 2016** at the Extraordinary Meeting.
* This includes delegates who have submitted their voting form prior to **November 21, 2016.**