

# 2023 ANNUAL GENERAL MEETING

**Membership**



**Hilton Whistler Resort**  
**May 12-13**

# ANNUAL GENERAL MEETING



Athletic Directors and Administrators,

## AGM Notice of Meeting

In accordance with Section 3.1 of our Bylaws, all BCSS Member Schools in good standing are entitled to receive notice of and attend General Meetings. The 2023 Annual General Meeting will be held on Friday May 12 and Saturday May 13, 2023 at the Hilton Whistler Resort. The cost to attend is **\$165 per person** which includes meals and hospitality provided during the meeting. If you wish to attend, please contact the BCSS office by email at [info@bcschoolsports.ca](mailto:info@bcschoolsports.ca) no later than March 29, 2023. As per Section 2.12 of our Bylaws, attendees must be registered in advance and be the designated representative for their school. A reminder that all member school designated representatives are non-voting at the AGM.

Within this document you will find information regarding the following:

- Resolution Information & Submission Instructions
- Board of Directors Information and Nomination Form
  - Link to form [HERE](#)
  - **Deadline: March 29, 2023**
- BCSS Championship Hosting Information and Bid Application
  - Link to form [HERE](#)
  - **Deadline: March 29, 2023**
- Committee Chair Expression of Interest Form
  - Link to form [HERE](#)
  - **Deadline: March 29, 2023**



# RESOLUTION INFORMATION



**The resolution form must be returned to the BCSS office by 4pm on March 29, 2023.**

## ***PROCEDURES FOR SUBMITTING & PROCESSING RESOLUTIONS:***

1. Resolutions to make changes to the BC School Sports Constitution, By-laws, Operating Policies and Procedures or Competitive Rules and Regulations, must be received in the BCSS office by March 29, 2023.
2. Only pre-circulated resolutions will be dealt with at the AGM. Resolutions will not be accepted from the floor.
3. Resolutions can only be submitted by BCSS Zone Representatives, BCSS Policy Committee Chairs, BCSS Partner Organizations or the BCSS Board of Directors.
4. The Resolution Form must be completed in its entirety and contain sufficient information (rationale, statistics, data etc.) to enable BCSS to process the resolution. If necessary, add additional pages for the rationale.
5. Resolutions will be emailed out and published to the BCSS website 21 days prior to the APM.

# BOARD OF DIRECTORS NOMINATION INFO



## Duties of the Board of Directors

The Board of Directors is responsible for the interpretation, implementation and enforcement of policies and rules as created by the Legislative Assembly. They also have the responsibility for the traditional Board oversight of the organization which includes strategic planning, budget approval, managing risk, hiring and supervising the Executive Director, alignment of mission and vision and well as monitoring programs and deliverables. The Board of Directors meets 7-10 times per year with at least 4 in-person meetings. In addition to these meetings, the Board of Directors may create ad hoc committees to deal with certain issues, or Directors may be asked to represent BCSS at various meetings, championship and other functions.

Individuals interested in having their name put forward for the Board of Directors should speak with the Executive Director about roles & responsibilities, workload, and expectations.

## Qualifications of Directors

Pursuant to the Act, a Person may not be nominated, elected or appointed to serve (or continue to serve) as a Director unless he or she:

1. Is an athletic director or school based administrator of a member school; or
2. Is a district administrator or district athletic coordinator of a British Columbia school district; or
3. Is a current or past president of a Zone or local association; and
4. Is not suspended or on a significant leave of absence from his or her position in points 1 through 4

## [Link to Board of Directors Nomination Form](#)

## Positions OPEN for Election at the 2023 AGM

Positions up for Election	Term
Vice President	Ends Spring 2027
Director @ Large A/AA	Ends Spring 2026
Director @ Large - Section 3 <i>*Female Representative</i>	Ends Spring 2026

As part of the above composition, at all times there must be at least two (2) female directors at least one (1) of whom must be a qualified representative holding a Director-at-Large position pursuant to sub-paragraphs 7.4(c)(iv) to 7.4(c)(vi).

Further, as part of the above composition, at all times there must be at least two (2) persons meeting the definition of a School Based Administrator or District Based Administrator. Whereas a District Based Administrator holds a Director-at-large position pursuant to 7.4(c)(i) or 7.4(c)(ii) the District the Director is an employee of must have at least one School in their District that meets the appropriate classification.

- (iv) at least one (1) representative of a School in either the Thompson-Okanagan Zone or the Vancouver Island Zone, qualified in accordance with section 7.3;
- (v) at least one (1) representative of a School in either the Kootenay Zone, the North Central Zone or North West Zone, qualified in accordance with section 7.3; and
- (vi) at least one (1) representative of a School in either the Vancouver Sea-to-Sky Zone, the Fraser North Zone, the South Fraser Zone or the Eastern Valley Zone, qualified in accordance with section 7.3.

\*Vice President moves into President role for two years and then assumes Past President role for one year (2023-24, 2024-26, 2026-27)

**Definition of Rural:** Municipal population of fewer than 15,000 - 29,999 and more than 85km from the nearest school within an urban municipality

**Definition of Semi Rural:** School is within a municipal population of 15,000 - 29,999 and more than 85km from the nearest school within an urban municipality

\*Please check the [Rural Semi-rural school list](#) to see if your school qualifies\*

For the purpose of Governance, schools will be classified using the following grade 8-12 enrollment ranges:

**A:** 1-165, **AA:** 166-475, **AAA:** 476-950, **AAAA:** 951+

**Section 1:** Okanagan and Vancouver Island Zones

**Section 2:** North Central, Northwest and Kootenays Zones

**Section 3:** Eastern Valley, South Fraser, Fraser North, and Vancouver Sea-to-Sky Zones

## Positions NOT up for Election at the 2023 AGM

Position	Name of Incumbent	Term
President	Brent Sweeney	Ends Spring 2025
Director @ Large - AAA/AAAA	Jim Lamond	Ends Spring 2024
Director @ Large - Section 2	Rachel Romero	Ends Spring 2024
Director @ Large	Bal Ranu	Ends Spring 2025
Director @ Large - Section 1	Arnar Bernardsson	Ends Spring 2025
Director @ Large - Rural/Semi Rural	Gian Cavaliere	Ends Spring 2025