



2023-2024

# BC SCHOOL SPORTS HANDBOOK





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# HANDBOOK

## 2023-24

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# SEPTEMBER 2023

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
<small>wk 4</small>				1	2	3
<small>wk 5</small> <small>wk 1</small>	4 	5 	6	7	8	9
Labour Day	First Day of School Fall Season of Play Begins					10
<small>wk 6</small> <small>wk 2</small>	11	12	13	14	15	16
	Eligibility Appeals Committee Submission <b>Deadline (2pm)</b>				Eligibility Appeals Committee Meeting	17
<small>wk 7</small> <small>wk 3</small>	18	19	20	21	22	23
						24
<small>wk 8</small> <small>wk 4</small>	25	26	27	28	29	30
	Eligibility Appeals Committee Submission <b>Deadline (2pm)</b>				National Day for Truth and Reconciliation Eligibility Appeals Committee Meeting Membership Fees <b>Due</b>	

BCSS 52-WEEK CALENDAR

FALL SEASON OF PLAY

WINTER SEASON OF PLAY

SPRING SEASON OF PLAY

# OCTOBER 2023

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
wk 8 wk 4						1
2 wk 9 wk 5	3	4 Fall Team Registration Deadline	5 APM Submission Deadline	6	7	8
9 wk 10 wk 6	10 Eligibility Appeals Committee Submission Deadline (2pm)	11	12	13	14 Eligibility Appeals Committee Meeting	15
16 wk 11 wk 7	17	18 Fall Roster Registration Deadline	19	20	21	22
23 wk 12 wk 8	24	25	26	27	28	29
30 wk 13 wk 9	31 Halloween Eligibility Appeals Committee Submission Deadline (2pm)					



BCSS 52-WEEK CALENDAR



FALL SEASON OF PLAY



WINTER SEASON OF PLAY



SPRING SEASON OF PLAY



# NOVEMBER 2023

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
		1	2	3	4	5
Mon wk 13 wk 9		'A' BOYS SOCCER CHAMPIONSHIPS			CROSS COUNTRY CHAMPIONSHIPS	
					Eligibility Appeals Committee Meeting	
6	7	8	9	10	11	12
Mon wk 14 wk 10	'AA' FIELD HOCKEY CHAMPIONSHIPS		'AAA' FIELD HOCKEY CHAMPIONSHIPS		Remembrance Day	
			ANNUAL PLANNING MEETING			
13	14	15	16	17	18	19
Mon wk 15 wk 11			AQUATICS CHAMPIONSHIPS			
20	21	22	23	24	25	26
Mon wk 16 wk 12	'AA' BOYS SOCCER CHAMPIONSHIPS		'AAA' BOYS SOCCER CHAMPIONSHIPS		FOOTBALL SEMIFINALS	
	Eligibility Appeals Committee Submission Deadline (2pm)				Eligibility Appeals Committee Meeting	
27	28	29	30			
Mon wk 17 wk 13 wk 1			'A' BOYS VOLLEYBALL CHAMPIONSHIPS			
Winter Season of Play Begins		'AA', 'AAA' BOYS VOLLEYBALL CHAMPIONSHIPS		'A', 'AA', 'AAA', 'AAAA' GIRLS VOLLEYBALL CHAMPIONSHIPS		

BCSS 52-WEEK CALENDAR

FALL SEASON OF PLAY

WINTER SEASON OF PLAY

SPRING SEASON OF PLAY

# DECEMBER 2023

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
<div>wk 17</div> <div>wk 13</div> <div>wk 1</div>				1	2	3
			<div>'AA', 'AAA' FOOTBALL CHAMPIONSHIPS</div> <div>'A' BOYS VOLLEYBALL CHAMPIONSHIPS</div> <div>'AA', 'AAA' BOYS VOLLEYBALL CHAMPIONSHIPS</div> <div>'A', 'AA', 'AAA', 'AAAA' GIRLS VOLLEYBALL CHAMPIONSHIPS</div>			
4	5	6	7	8	9	10
	Eligibility Appeals Committee Submission Deadline (2pm)				Eligibility Appeals Committee Meeting	
11	12	13	14	15	16	17
<div>wk 19</div> <div>wk 3</div>						
18	19	20	21	22	23	24
<div>wk 20</div> <div>wk 4</div>						
25	26	27	28	29	30	31
Christmas Day	Boxing Day					New Year's Eve

BCSS 52-WEEK CALENDAR

FALL SEASON OF PLAY

WINTER SEASON OF PLAY

SPRING SEASON OF PLAY



# JANUARY 2024

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

BCSS 52-WEEK CALENDAR

FALL SEASON OF PLAY

WINTER SEASON OF PLAY

SPRING SEASON OF PLAY

# FEBRUARY 2024

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
<div>wk 26</div> <div>wk 8</div>			<div>1</div>	<div>2</div>	<div>3</div>	<div>4</div>
<div>5</div>	<div>6</div>	<div>7</div>	<div>8</div>	<div>9</div>	<div>10</div>	<div>11</div>
<div>12</div>	<div>13</div> <div>Eligibility Appeals Committee Submission Deadline (2pm)</div>	<div>14</div>	<div>15</div>	<div>16</div>	<div>17</div> <div>Eligibility Appeals Committee Meeting</div>	<div>18</div>
<div>19</div> <div>Family Day</div>	<div>20</div>	<div>21</div>	<div>22</div>	<div>23</div>	<div>24</div>	<div>25</div>
<div>26</div>	<div>27</div>	<div>28</div>	<div>29</div>			
<div>Spring Season of Play Begins</div> <div>✿</div>	<div>Ski &amp; Snowboard Championships</div>	<div>Curling Championships</div> <div>'A', 'AA', 'AAA', 'AAAA', 'AAAAA' Girls Basketball Championships</div>				

BCSS 52-WEEK CALENDAR



FALL SEASON OF PLAY



WINTER SEASON OF PLAY



SPRING SEASON OF PLAY



**MARCH 2024**

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
<div>wk 30</div> <div>wk 12</div> <div>wk 1</div>				<div>1</div>	<div>2</div>	<div>3</div>
		'A', 'AA', 'AAA', 'AAAA' GIRLS BASKETBALL CHAMPIONSHIPS				
		CURLING CHAMPIONSHIPS				
<div>4</div>	<div>5</div>	<div>6</div>	<div>7</div>	<div>8</div>	<div>9</div>	<div>10</div>
<div>wk 31</div> <div>wk 13</div> <div>wk 2</div>		'A', 'AA', 'AAA', 'AAAA' BOYS BASKETBALL CHAMPIONSHIPS				
BCSS Awards Submission						
<div>Deadline</div>						
<div>wk 32</div> <div>wk 3</div>	<div>11</div>	<div>12</div>	<div>13</div>	<div>14</div>	<div>15</div>	<div>16</div>
						<div>17</div>
<div>wk 33</div>	<div>18</div>	<div>19</div>	<div>20</div>	<div>21</div>	<div>22</div>	<div>23</div>
						<div>24</div>
<div>wk 34</div>	<div>25</div>	<div>26</div>	<div>27</div>	<div>28</div>	<div>29</div>	<div>30</div>
				Good Friday		
						<div>31</div>
						Easter

# APRIL 2024

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
1 wk 35 wk 4 Easter Monday	2	3	4 AGM Submission Deadline	5	6	7
8 wk 36 wk 5	9 Eligibility Appeals Committee Submission Deadline (2pm)	10 Spring Team Registration Deadline	11	12	13 Eligibility Appeals Committee Meeting	14
15 wk 37 wk 6	16	17	18	19	20	21
22 wk 38 wk 7	23	24 Spring Roster Registration Deadline	25	26	27	28
29 wk 39 wk 8	30 Eligibility Appeals Committee Submission Deadline (2pm)					

BCSS 52-WEEK CALENDAR

FALL SEASON OF PLAY

WINTER SEASON OF PLAY

SPRING SEASON OF PLAY



**MAY 2024**

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
<div>wk 39</div> <div>wk 8</div>				<div>3</div> <div>BCCS Scholarships Submission</div> <div>Deadline</div>	<div>4</div> <div>Eligibility Appeals Committee Meeting</div>	<div>5</div>
<div>6</div>	<div>7</div>	<div>8</div>	<div>2</div>	<div>10</div>	<div>11</div>	<div>12</div>
<div>wk 40</div> <div>wk 9</div>			<div>9</div>	<div>ANNUAL GENERAL MEETING</div>		
<div>13</div>	<div>14</div>	<div>15</div>	<div>16</div>	<div>17</div>	<div>18</div>	<div>19</div>
<div>wk 41</div> <div>wk 10</div>						
<div>20</div>	<div>21</div>	<div>22</div>	<div>23</div>	<div>24</div>	<div>25</div>	<div>26</div>
<div>wk 42</div> <div>wk 11</div>			<div>'AA', 'AAA' ULTIMATE CHAMPIONSHIPS</div>		<div>MOUNTAIN BIKE CHAMPIONSHIPS</div>	
			<div>'AA', 'AAA' TENNIS CHAMPIONSHIPS</div>			
<div>27</div>	<div>28</div>	<div>29</div>	<div>30</div>	<div>31</div>		
<div>wk 43</div> <div>wk 12</div>		<div>RUGBY CHAMPIONSHIPS</div>	<div>'A', 'AAA' GIRLS SOCCER CHAMPIONSHIPS</div>			
		<div>'AA' GIRLS SOCCER CHAMPIONSHIPS</div>	<div>BADMINTON CHAMPIONSHIPS</div>	<div>TRACK &amp; FIELD MULTI EVENTS</div>		

# JUNE 2024

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
<div>wk 43</div> <div>wk 12</div>		<div>RUGBY CHAMPIONSHIPS</div> <div>'A', 'AAA' GIRLS SOCCER CHAMPIONSHIPS</div> <div>BADMINTON CHAMPIONSHIPS</div> <div>TRACK &amp; FIELD MULTI EVENTS</div>			<div>1</div>	<div>2</div>
<div>wk 44</div> <div>wk 13</div>	<div>3</div> <div>'A', 'AA', 'AAA' GOLF CHAMPIONSHIPS</div>	<div>4</div>	<div>5</div>	<div>6</div> <div>TRACK &amp; FIELD CHAMPIONSHIPS</div>	<div>7</div> <div>8</div>	<div>9</div>
<div>wk 45</div>	<div>10</div>	<div>11</div>	<div>12</div>	<div>13</div>	<div>14</div> <div>15</div>	<div>16</div>
<div>wk 46</div>	<div>17</div>	<div>18</div>	<div>19</div>	<div>20</div> <div>21</div>	<div>22</div>	<div>23</div>
<div>wk 47</div>	<div>24</div>	<div>25</div>	<div>26</div> <div>Last Day of Instruction</div>	<div>27</div> <div>28</div>	<div>29</div>	<div>30</div>

BCSS 52-WEEK CALENDAR

FALL SEASON OF PLAY

WINTER SEASON OF PLAY

SPRING SEASON OF PLAY







**BRENT SWEENEY*****PRESIDENT, BC SCHOOL SPORTS***

This will be my second and final year serving as President of BC School Sports, and it continues to be an honour to serve the membership in this role. I look forward to working with the Board of Directors as well as the staff of BC School Sports this year to ensure that our organization provides fantastic opportunities for our member schools and athletes, as well as providing a stable hand in governing school sport in our Province. Stability has returned to education-based athletics from where we were just a few years ago, but I believe that disruption has taught our membership as well as our organization the importance of being flexible and nimble in dealing with the unknown. We've come through those times far better prepared for the future and the challenges that it may bring.

School sport doesn't happen in British Columbia without the coaches and volunteers that give up time with their families and friends to make sure that kids have great opportunities. In most cases, these individuals are simply doing what great people did for them in their high school athletic careers and the cycle of mentorship and servant leadership continues. I'd like to highlight the many teacher coaches who participate in athletic programs among our member schools. This is a group that has unfortunately been shrinking in size despite larger numbers of students participating in school sports. It's vitally important that teachers continue to be involved with high school athletics to ensure the long-term survival of what we all know is a unique and rewarding sporting experience for our students.

I look forward to attending many BC School Sports Provincial Championships this coming year in my capacity as President as well as in my role as an Athletic Director and coach. While they are just one part of what our organization does, they are the most public and high profile of our events. As educators, we are always striving for improvement and looking for ways to improve our practice. This is no different than the reflection that takes place following BCSS Provincial Championships as well. It's incumbent upon our organization that we provide great championships and an outstanding experience for our athletes and when improvement is required, I have confidence in the staff of BCSS to make that happen. I also encourage our membership to get involved in bidding to host Provincial Championships and experience the benefits that hosting offers.

I want to thank our Athletic Directors for taking on the responsibility of leading the athletic programs in our member schools. For new AD's, don't be afraid to ask questions of those who are more experienced in the role at schools in your district. Despite the competition and rivalry between schools, the vast majority of Athletic Directors are happy to help those who are new to the job. We were all there at one point in time and relied on other experienced ADs to help us get where we are today. It's an important job that in some places in our Province isn't provided with the support that the job requires. Continuing to advocate for support and recognition of the increasing challenges that Athletic Director's face is an important job of BC School Sports moving forward.

On behalf of the Board of Directors of BC School Sports, welcome another great year of sportsmanship, competition, and excellence!


**JORDAN ABNEY*****EXECUTIVE DIRECTOR, BC SCHOOL SPORTS***

After 3 years of challenging restrictions related to COVID, it was fantastic to have a full academic year in 2022-2023 with no restrictions and I was thrilled to see the school sport community rise to the occasion. We saw a 9% increase in student-athlete registrations last year, with growth in almost every sport. Despite all the negatives of the pandemic, and there were plenty, one thing it did demonstrate is how critical school sport is for our schools, our communities and most of all our students. It matters. It brings meaning and a sense of belonging to many students. It provides an opportunity to be part of something bigger than any individual. School sport provides a physical and health benefit while teaching kids essential life skills that go far beyond the field of play, and transform these adolescents and young adults into citizens ready to serve and lead our communities for the next generation.

As we turn our attention to 2023-2024, we share our excitement with our more than 454 incredible member schools, which provide these opportunities for student-athletes daily. I want to acknowledge specifically our athletic directors. There is no greater under-appreciated role in education than that of a dedicated, passionate athletic director. It is a massive job, with little-to-no recognition or support, but yet in every corner of BC there are men and women who believe so strongly in school sport they go far past any reasonable expectation of the job, to ensure the students in their school have the best opportunities possible to experience whatever success looks like for them.

I want to acknowledge our nearly 10,000 coaches who coach school sports in BC. These volunteers give hundreds of hours to work with student-athletes each and every day. Their knowledge of their sport is often incredible, but their passion for seeing kids succeed is what drives them. They are an incredible asset to our member schools and BCSS. I wish to truly express my deepest gratitude to all those who act as servant leaders for their schools. Many of you will never know the impact you have on a student's life; in fact, many times the student doesn't even realize it until years later. I can assure you that the impact you have is profound.

I wish to use this time to remind our member schools, we are an organization of schools, and the role of the school within BCSS is more than just a member. We are serving nearly 80,000 kids annually, and hosting over 60 championships, this requires committees, volunteers and huge teams of dedicated people. Inquire with BCSS about hosting a provincial championship, or serving on a committee, we must continue to build out an effective structure and operation.

Thank you to all who support school sports. It matters. I can't wait to see you on or around the field of play and wish all our schools and student-athletes the very best for a great 2023-2024.

Humbly,





## HISTORY

BC School Sports was originally organized in 1965 as the British Columbia Federation of School Athletic Associations (BCFSAA) by a group of interested teachers and administrators. A constitution was adopted in 1966 and officially registered with the government in February 1971. Financial support was received from the provincial government in 1970 which assisted the association in opening an office in January. Operational funding from government remained in place from 1970 until 2009. The name was changed to BC School Sports in 1980-81. BCSS saw significant changes in the mid-80's, and again in the early 90's adapting to the changing dynamics of education, and school sport. It wasn't until 1994 when the eligibility rules all became standardized under BCSS policy for all sports.

In more recent history. In late 2017 BCSS undertook a significant strategic planning process to assess organizational strengths and weaknesses, and to develop a long-term vision for the organization. The Board of Directors appointed a committee to explore the current BCSS structure to assess its limitations as well as its strength. After a lengthy review the committee recommended a new governance structure, one which would allow enhanced geographical diversity, gender diversity and administrative presence. The intended outcome is to have a more stable legislative process, with an engaged and educated legislative body responsible to ensure proper consideration is given to policy changes. The new governance structure was adopted at the 2021 AGM.

Today, BC School Sports has on average about 450 member schools each year throughout the province, with more than 70,000 student athletes participating in 70 provincial championships in 18 recognized sports.

## PRESIDENTS

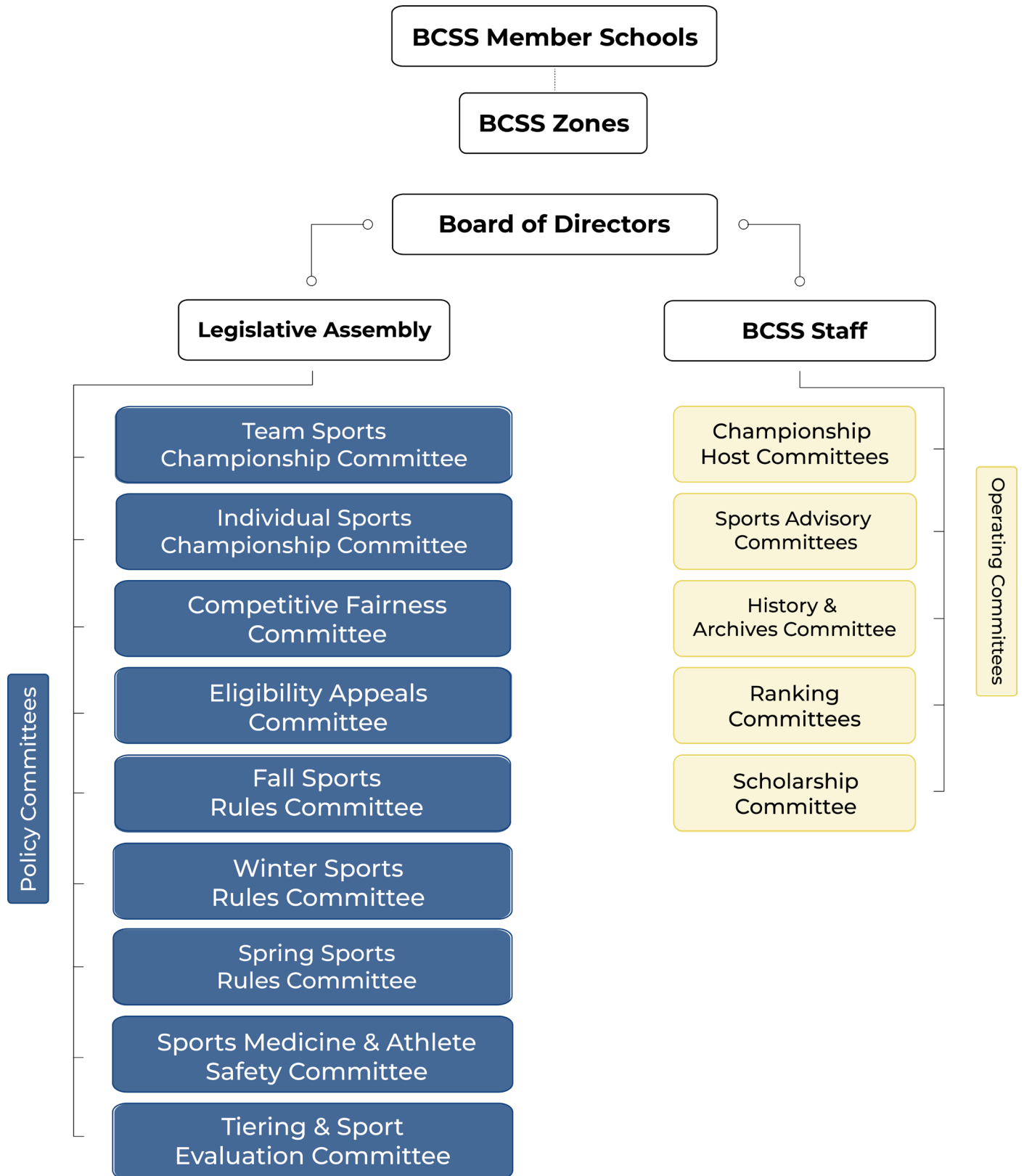
Brent Sweeney	2022 - Present
Rick Thiessen	2020 - 2023
Mike Allina	2016 - 2020
Deb Whitten	2012 - 2016
Raj Puri	2006 - 2012
Philip Cizmich	2005 - 2006
Brian Lynch	2003 - 2005
Jeanine Stannard	1999 - 2003
Jo Ann Ward	1996 - 1999
Bob Lindsay	1995 - 1996
Dave Bingham	1993 - 1995
Jill Philipchuk	1992 - 1993
Ken Bartel	1991 - 1992
Dave Derpak	1990 - 1991
Collin York	1988 - 1990
Bob Ferguson	1987 - 1988
Marty Cross	1986 - 1987
Robert Jackson	1985 - 1986
Keith Lamphear	1984 - 1985
Bob Price	1982 - 1984
Barry Wright	1981 - 1982
Terry Cotton	1980 - 1981
Rick Mark	1979 - 1980
Bob Stebbings	1978 - 1979
Ray Towers	1976 - 1978
David Lynn	1975 - 1976
Jack Armour	1974 - 1975
Court Brousson	1973 - 1974
Neal Henderson	1972 - 1973
Dan Doyle	1971 - 1972
Ed Carlin	1970 - 1971
Jim Stewart	1969 - 1970

## EXECUTIVE DIRECTORS

Jordan Abney	2016 - Present
Christine Bradstock	2012 - 2016
Sue Keenan	2003 - 2012
Marilyn Payne	1991 - 2003
Gay Gayle	1987 - 1991
Don Steen	1970 - 1986

## THE EVOLUTION OF BCSS LOGOS





This Handbook, published annually, serves as the official publication of BC School Sports (BCSS) and is designated to assist school administrators, athletic directors, and coaches with the everyday implementation of interscholastic activities.

The Handbook includes the organization's Constitution, Bylaws, policies and general information pertaining to overall goals and responsibilities for all stakeholders who participate in and help to execute interscholastic activities.

School administrators and athletic directors are expected to make the information contained in this handbook available to those responsible for conducting the various interscholastic programs, who in turn are asked to review the policies and guidelines with the participants in their respective programs.

From time to time, changes are made to policy throughout the year. It should be noted that the online version of the Handbook, ([bcschoolsports.ca](http://bcschoolsports.ca)) is always considered the current version.

## **WHAT IS BCSS?**

BC School Sports (originally known as the British Columbia Federation of School Athletic Associations) was formed in 1965 (incorporated in 1971) as a private/non-profit organization with the purpose of regulating, directing, administering, the execution of interscholastic activities in the province of British Columbia. BC School Sports is also recognized by the Canadian Revenue Agency as a registered charity, and we have the ability to provide tax-receipts.

## **WHO MAKES UP BCSS?**

BC School Sports membership is voluntary and available to any school in BC, recognized by the Ministry of Education (Public, Independent, Francophone, Indigenous, Alternative) that has students enrolled in any or all of grades eight to twelve. The head of each school, traditionally a principal, is the official representative of that member school and is ultimately responsible for the actions and compliance of their school. BCSS encourages schools to appoint an Athletic Director, who in working with the administration, is responsible for the day-to-day operations of the athletics program.

## **HOW SCHOOLS ARE ALIGNED AND CLASSIFIED**

Geographically, BCSS divides the province into nine zones run by local zone leadership. Each zone coordinates local league schedules and zone championships, providing the pathway to provincials for schools in their zone.

Competitively, member schools are separated into tiers based on their senior grades school enrollment count. In having schools of similar size compete against each other, it provides more equitable competition for the member schools. Sports can have a different number of tiers and tiering thresholds.

## **HOW BCSS PROGRAMS ARE ADMINISTERED**

Member schools are responsible for upholding the policies, procedures, and bylaws that are approved by the BCSS Legislative Assembly. Member schools are expected to self-monitor for compliance, and self-report infractions to BCSS. Member schools will determine what sports they can participate in, and what teams to field. Member Schools in conjunction with their local association and BCSS Zone will schedule their exhibition, league and tournament schedules.

The Legislative Assembly ("The Rule Making Body") is the decision-making body responsible to the membership for reviewing, discussing, and passing bylaws, policies, and the rules of play for the organization. The Legislative Assembly consists of 53 members.

- Three representatives from each BCSS Zone
- The Board of Directors
- A representative from each of the 9 BCSS partner organizations
- The chair of each of the 8 BCSS Policy Committees

The Board of Directors is responsible for the interpretation, implementation and enforcement of the policies and rules created by the Legislative Assembly. The Board of Directors will consist of nine members from who will be elected by the Legislative Assembly.

Each BCSS Zone will have a leadership group responsible for organizing local regular season play and zone championships which act as the pathway to earn a provincial championship berth. All zones receive one automatic berth to each of the BCSS provincial championships and may be awarded more based on their zone strength, participation numbers, or hosting opportunities. BCSS has 9 zones which include:

- Kootenay
- Thompson-Okanagan
- North Central
- Northwest
- Vancouver Island
- Vancouver Sea-to-Sky
- Fraser North
- South Fraser
- Eastern Valley

BCSS awards 70 provincial championships each year across our 18 activities.

### **HOW IS BCSS FUNDED?**

The majority of BCSS revenue is generated by Membership Dues paid by the member schools. Other notable revenue sources include grants, corporate sponsorship, and events.

### **HOW BCSS KEEPS THE MEMBERSHIP AND SCHOOL SPORT COMMUNITY INVOLVED?**

BCSS provides updates through newsletters, videos and other information throughout the year. We provide access to resources and support for Athletic Directors and administrators in an effort to see the student-athlete experience improved.

BCSS is a volunteer driven organization, our Board, Legislative Assembly, committee members, tournament directors, coaches are all volunteers. BCSS is one of the largest volunteer forces in BC, with over 8,000 volunteers supporting kids each year.

### **ORGANIZATION MEMBER AFFILIATIONS**

*School Sport Canada (SSC)*



School Sport Canada is the national body for school sport in Canada. SSC is the largest structured sport organization in Canada with over 750,000 student athletes, 52,000 coaches and 3,200 schools in the member Provinces and Territories. SSC works to promote and advocate for positive sportsmanship, citizenship, and the total development of student athletes through interscholastic sport. As a proud member, BCSS has access to workshops, resources, and interprovincial learning and networking opportunities.

*The National Federation of State High School Associations (NFHS)*



NFHS is an organization of the fifty autonomous state high school athletic associations from the United States of America as well as the District of Columbia. Additionally, the nine interscholastic associations from Canada including BCSS are affiliate members which provides us and our members access to NFHS resources, events and expertise. The NFHS has a fantastic learning portal with many courses all dedicated to school sport which can be visited at [nfhslearn.com](http://nfhslearn.com).

*Canadian Interscholastic Athletic Administrators Association (CIAAA)*



The CIAAA promotes educational athletics through the professional development of athletic administrators with a focus on character and leadership. They support schools in building positive athletic environments that enhance the learning experience for all students. As a partner province, BCSS athletic directors are automatically members of CIAAA and have access to leadership training programs, resource banks, certification in athletic administration, conference opportunities and a master's degree program. More information can be found at [www.ciaaa.ca](http://www.ciaaa.ca)

**BC SCHOOL SPORTS** – Throughout the Rules and Regulations, BC School Sports will be referred to as BCSS.

**DATE OF TRANSFER** – A transfer is deemed to have occurred on the date the student is physically present and taking courses at the receiving school.

**ELIGIBILITY OFFICER** – The Eligibility Officer is responsible for determination of student-athlete eligibility as defined in the BCSS policies and Rules and Regulations.

**GRADE 8 ENTRY DATE** – The date when a student-athlete enters grade eight (8) for the first time.

**PLAYING DAY** – A calendar day on which a member school team or student-athlete participates in competition of a BCSS activity, excluding playoffs, championships and fundraising or promotional games. Number of allowed playing days differs by sport, the number of allowable playing days is noted for each sport in (Section 1000)

**PLAYOFF** – Competition on the path to or at provincials following the conclusion of the regular season.

**SCRIMMAGE** – Any school or coach organized activity with student-athletes from multiple schools or teams present, participating in a BCSS activity against one another, under the guidance and/or supervision of coaches from their respective schools, where officials may or may not be present, or where a score may or may not be kept.

**STARS** – BC School Sports online student-athlete registration system.

**STUDENT-ATHLETE** – A student-athlete who is deemed eligible to compete for his/her school.

**TIER** – The threshold at which a BCSS member school will compete in each activity. The threshold is determined by grade 11 & 12 school populations as shown on the 1701 report from the Ministry of Education.

**1701 MINISTRY OF EDUCATION REPORT** – The report collects information about each school within the province for funding purposes, student movement, and enrollment trends. BCSS uses this report for school population purposes.

**OPEN ACTIVITY** – A BCSS activity that does not have a gender requirement to complete the team composition, the team may have any combination of student- athletes regardless of their gender identity.

**CO-ED ACTIVITY** – A BCSS official activity that has a gender requirement to complete the team composition, the team must have a specific number of student-athletes that identify as male and/or female to be eligible to compete.





**PRESIDENT**  
**Brent Sweeney**  
South Delta Secondary  
2022 - 2025



**VICE PRESIDENT**  
**Lindsay Brooke**  
St. Michael's University School  
2023 - 2027



**DIRECTOR AT LARGE: A/AA**  
**Rick Lopez**  
Vancouver School Board Office  
2023 - 2026



**DIRECTOR AT LARGE: AAA/AAAA**  
**Jim Lamond**  
School District 62  
2021 - 2024



**DIRECTOR AT LARGE:**  
**RURAL/SEMI-RURAL**  
**Gian Cavaliere**  
Merritt Secondary  
2022-2025



**DIRECTOR AT LARGE:**  
**SECTION 1**  
**Arnar Bernhardsson**  
Kelowna Secondary  
2022-2025



**DIRECTOR AT LARGE:**  
**SECTION 2**  
**Rachel Romero**  
Fernie Secondary  
2021 - 2024



**DIRECTOR AT LARGE:**  
**SECTION 3**  
**Deanna Schaper-Kotter**  
Notre Dame Regional Secondary  
2023 - 2026

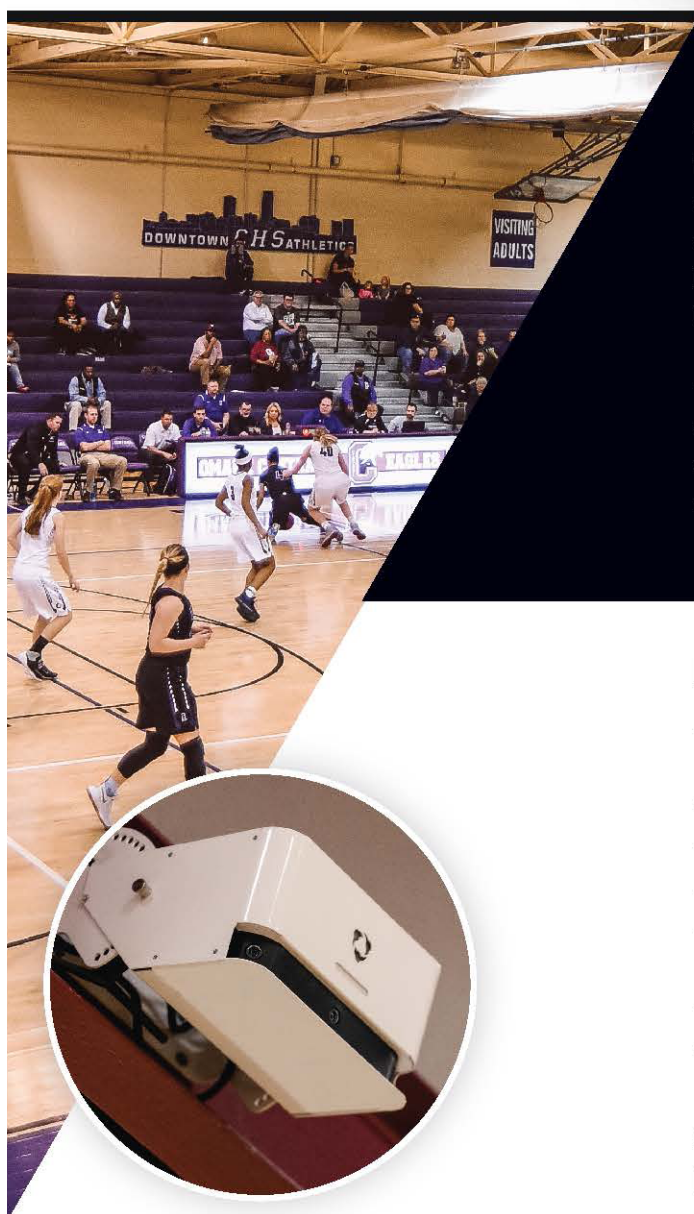


**DIRECTOR AT LARGE**  
**Bal Ranu**  
Queen Elizabeth Secondary  
2022 - 2025



# Meet your new cameraman.

Hudl Focus is a smart camera system that automatically records games and practices in HD from the perfect angle.



Spend less time on logistics and more time helping athletes improve. Hudl Focus' set-it-and-forget-it tech makes every step of the process a breeze, from installation to video uploads to film study. And because Focus is designed to keep up with the flow of the game, you can be confident you'll never miss a moment again.

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- Real-time ball tracking
- Stereo sound recording of announcers, whistles and crowd
- Self-updating technology
- Permanent fixed mount

See what hands-free game film looks like at [hudl.com/focus](https://hudl.com/focus).

NAME	POSITION/SCHOOL	EMAIL ADDRESS
<b>BOARD OF DIRECTORS</b>		
Brent Sweeney	South Delta Secondary	bcsweeney@deltasd.bc.ca
Lindsay Brooke	St. Michaels University School	lindsay.brooke@smus.ca
Arnar Bernhardsson	Kelowna Secondary	arnar.bernhardsson@sd23.bc.ca
Bal Ranu	Queen Elizabeth Secondary	ranu_b@surreyschools.ca
Rick Lopez	David Thompson Secondary	rlopez@vsb.bc.ca
Jim Lamond	School District 62	jlamond@sd62.bc.ca
Deanna Schaper-Kotter	Notre Dame Regional Secondary	dschaper-kotter@ndrs.org
Rachel Romero	Fernie Secondary	rachel.romero@sd5.bc.ca
Gian Cavaliere	Merritt Secondary	gcavaliere@365.sd58.bc.ca
<b>KOOTENAY ZONE REPRESENTATIVES</b>		
Sean Sinclair	Mount Baker Secondary	sean.sinclair@sd5.bc.ca
Riley Friesen	Grand Forks Secondary	riley.friesen@sd51.bc.ca
Joe Moreira	Mount Sentinel Secondary	joe.moreira@sd8.bc.ca
<b>THOMPSON-OKANAGAN ZONE REPRESENTATIVES</b>		
Brian Tommasini	Sa-Hali Secondary	btommasini@sd73.bc.ca
Mary Bartucci	Sa-Hali Secondary	mbartucci@exc.sd73.bc.ca
Jody Vosper	Sa-Hali Secondary	jvosper@exc.sd73.bc.ca
<b>NORTH CENTRAL ZONE REPRESENTATIVES</b>		
Louise Holmes	Duchess Park Secondary	lholmes@sd57.bc.ca
Keith Wood	Prince George Secondary	kwood@sd57.bc.ca
Jay Guillet	College Heights Secondary	jguillet@sd57.bc.ca
<b>NORTHWEST ZONE REPRESENTATIVES</b>		
James Horner	Bulkley Valley Christian School	jhorner@bvcs.ca
Debi Laughlin	Gidgalang Kuuyas Naay Secondary	dlaughlin@sd50.bc.ca
David Rodrigues	Mount Elizabeth Secondary	david.rodrigues@cmsd.bc.ca
<b>VANCOUVER ISLAND ZONE REPRESENTATIVES</b>		
Darren Reisig	Claremont Secondary	dreisig@saanichschools.ca
Nicole McRae	Wellington Secondary	nmcrae@sd68.bc.ca
Phil Ohi	Spectrum Community School	pohl@sd61.bc.ca
<b>EASTERN VALLEY ZONE REPRESENTATIVES</b>		
Sean Wicker	Chilliwack School District	sean_wicker@sd33.bc.ca
Colleen Sullivan	Chief Dan George School	colleen.sullivan@abbyschools.ca
Jake Mouritzen	G.W. Graham Secondary	jake_mouritzen@sd33.bc.ca
<b>SOUTH FRASER ZONE REPRESENTATIVES</b>		
Bill Richards	Burnsview Secondary	brichards@deltaschools.ca
Courtney O'Brien	Kwantlen Park Secondary	obrien_c@surreyschools.ca
Nik Nashlund	H.J. Cambie Secondary	nnashlund@sd38.bc.ca
<b>FRASER NORTH ZONE REPRESENTATIVES</b>		
Allen Tsang	Cariboo Hill Secondary	allen.tsang@burnabyschools.ca
Craig Percevault	Dr. Charles Best Secondary	cpercevault@sd43.bc.ca
Amber Norris	Alpha Secondary	amber.norris@burnabyschools.ca
<b>VANCOUVER SEA-TO-SKY ZONE REPRESENTATIVES</b>		
Shauna Underwood	Killarney Secondary	sunderwood@vsb.bc.ca
Claude Leduc	Mulgrave Secondary	cleduc@mulgrave.com
Pat Lee	John Oliver Secondary	ptlee@vsb.bc.ca

## 2023-2024 COMMITTEE CHAIRS & STAKEHOLDER ORGANIZATIONS

NAME	POSITION	EMAIL ADDRESS
<b>COMMITTEE CHAIRS</b>		
Mike Thompson	Sport Medicine and Athlete Safety Committee (SMASC)	mbthompson@sd61.bc.ca
Peter Westhaver	Eligibility Appeals Committee (EAC)	pwesthaver@saanichschools.ca
Jackie Snell	Competitive Fairness Committee (CFC)	jsnell@saanichschools.ca
Gary Atwal	Fall Sports Rules Committee (FRC)	atwal_g@surreyschools.ca
Zoel Thibault	Winter Sports Rules Committee (WRC)	thibault_z@surreyschools.ca
TBA	Spring Sports Rules Committee (SRC)	TBA
TBA	Individual Sports Championship Committee (ICC)	TBA
Mike Campbell	Team Sports Championship Committee (TCC)	mike.campbell@kcschool.ca
<b>STAKEHOLDER ORGANIZATIONS</b>		
Andrew Holland	BC Schools Superintendents' Association (BCSSA)	holland_a@surreyschools.ca
Tracy Loffler	BC School Trustees' Association (BCSTA)	tloffler@bcsta.org
Gladys Fraser	BC Confederation of Parent Advisory Councils (BCCPAC)	glfraser@telus.net
TBA	BC Principals and Vice Principals Association (BCPVPA)	TBA
TBA	Ministry of Education	TBA
TBA	Ministry of Tourism, Arts & Culture (Sport Branch)	TBA
Josh Ogilvie	BC Teachers Federation (BCTF)	psac54@bctf.ca
Shawn Chisolm	Federation of Independent Schools (FISA)	shawn@fisabc.ca
Louise Ormerod	Indigenous Sport, Physical Activity and Recreation Council (ISPARC)	lormerod@geschool.ca



## FALL

SPORT	TIER	CHAMPIONSHIP DATES	LOCATION
CROSS COUNTRY	A/AA/AAA	NOVEMBER 4	SURREY
AQUATICS	AA/AAA	NOVEMBER 17-18	NANAIMO
FIELD HOCKEY	AA	NOVEMBER 6-8	WEST VANCOUVER
	AAA	NOVEMBER 8-10	CHILLIWACK
SOCCER - BOYS	A	NOVEMBER 1-3	LANGLEY
	AA	NOVEMBER 20-22	BURNABY
	AAA	NOVEMBER 23-25	BURNABY
VOLLEYBALL - GIRLS	A	NOVEMBER 30 - DECEMBER 2	SOUTH SLOCAN
	AA	NOVEMBER 30 - DECEMBER 2	MILL BAY
	AAA	NOVEMBER 30 - DECEMBER 2	DAWSON CREEK
	AAAA	NOVEMBER 30 - DECEMBER 2	SURREY
VOLLEYBALL - BOYS	A	NOVEMBER 30 - DECEMBER 2	NORTH VANCOUVER
	AA	NOVEMBER 29 - DECEMBER 2	LANGLEY
	AAA	NOVEMBER 29 - DECEMBER 2	VICTORIA
FOOTBALL	AA/AAA	DECEMBER 2	VANCOUVER

## WINTER

SPORT	TIER	CHAMPIONSHIP DATES	LOCATION
SKI/SNOWBOARD	N/A	FEBRUARY 26-28	KAMLOOPS
WRESTLING	N/A	FEBRUARY 22-24	VANCOUVER
CURLING	N/A	FEBRUARY 28 - MARCH 2	KELOWNA
BASKETBALL - GIRLS	A/AAA/AAA/ AAAA	FEB 28 - MARCH 2	LANGLEY
BASKETBALL - BOYS	A/AAA/AAA/ AAAA	MARCH 6-9	LANGLEY

## SPRING

SPORT	TIER	CHAMPIONSHIP DATES	LOCATION
ULTIMATE	AA/AAA	MAY 23-24	KAMLOOPS
MOUNTAIN BIKE	N/A	MAY 25	TBA
BADMINTON	N/A	MAY 30 - JUNE 1	TBA
TENNIS	AA/AAA	MAY 23-25	VANCOUVER/ BURNABY
SOCCER - GIRLS	A	MAY 30 - JUNE 1	KAMLOOPS
	AA	MAY 29-31	BURNABY
	AAA	MAY 30 - JUNE 1	PORT COQUITLAM
GOLF	A	JUNE 3-5	TBA
	AA	JUNE 3-5	TBA
	AAA	JUNE 3-5	TBA
RUGBY	AA/AAA	MAY 29 - JUNE 1	ABBOTSFORD
TRACK & FIELD	MULTI EVENTS	MAY 31 - JUNE 1	TBA
	AA/AAA	JUNE 6-8	NANAIMO

BCSS CALENDAR: [www.bcschoolsports.ca/calendar](http://www.bcschoolsports.ca/calendar)



**2023-2024 TIERING APPEALS SUBMISSION DEADLINE**

OCTOBER 1, 2023

**2023-2024 ELIGIBILITY APPEALS COMMITTEE MEETING DATES**

MEETING #	SUBMISSION DEADLINE (2PM)	MEETING DATE
1	SEPTEMBER 12, 2023	SEPTEMBER 16, 2023
2	SEPTEMBER 26, 2023	SEPTEMBER 30, 2023
3	OCTOBER 10, 2023	OCTOBER 14, 2023
4	OCTOBER 31, 2023	NOVEMBER 4, 2023
5	NOVEMBER 21, 2023	NOVEMBER 25, 2021
6	DECEMBER 5, 2023	DECEMBER 9, 2023
7	JANUARY 16, 2024	JANUARY 20, 2024
8	FEBRUARY 13, 2024	FEBRUARY 17, 2024
9	APRIL 9, 2024	APRIL 13, 2024
10	APRIL 30, 2024	MAY 4, 2024

**2023-2024 REGISTRATION DEADLINES**

FALL	
OCTOBER 4, 2023	TEAM REGISTRATION DEADLINE
OCTOBER 18, 2023	ROSTER REGISTRATION DEADLINE
WINTER	
JANUARY 17, 2024	TEAM REGISTRATION DEADLINE
JANUARY 31, 2024	ROSTER REGISTRATION DEADLINE
SPRING	
APRIL 10, 2024	TEAM REGISTRATION DEADLINE
APRIL 24, 2024	ROSTER REGISTRATION DEADLINE

**2023-2024 GENERAL MEETINGS**

NOVEMBER 9-10, 2023	ANNUAL PLANNING MEETING
MAY 9-11, 2024	ANNUAL PLANNING MEETING

**OTHER IMPORTANT DEADLINES**

MARCH 4, 2024	BCSS AWARDS SUBMISSION DEADLINE
MAY 3, 2024	BCSS SCHOLARSHIPS SUBMISSION DEADLINE







**CERTIFIED COPY**  
Of a document filed with the  
Province of British Columbia  
Registrar of Companies

CAROL PREST

## CONSTITUTION

### BC Society • Societies Act

NAME OF SOCIETY: **BC SCHOOL SPORTS**

Incorporation Number: S0009112  
Business Number: 11880 1265 BC0001  
Filed Date and Time: January 6, 2017 03:33 PM Pacific Time

The name of the Society is BC SCHOOL SPORTS

The purposes of the Society are:

The purpose of the Society shall be to provide leadership for and service to school sports in the Province of British Columbia by:

- (a) coordinating, advocating, promoting and protecting interschool athletics in and among Member Schools;
- (b) establishing, maintaining, and promoting among the Society's members, students, and others, an interest in athletics, physical recreation and sports;
- (c) fostering the growth and development of a coordinated athletic program in and between the schools of the province;
- (d) assisting in planning and coordinating interschool, interregional and provincial championship activities of Society members;
- (e) promoting the acquisition of athletic skills in the development of and appreciation of athletics through competition;
- (f) promoting fair play in all activities;
- (g) establishing and enforcing policies, rules and regulations for participants involved in interschool competition among Member Schools.

## BC REGISTRIES AND ONLINE SERVICES

Incorporation Number S0009112

[www.gov.bc.ca/Societies](http://www.gov.bc.ca/Societies)

Page 1 of 1

## 1. INTERPRETATION

## 1.1 Definitions

In these Bylaws and the Constitution of the Society, unless the context otherwise requires:

- (a) **"Act"** means the Societies Act, S.B.C. 2015, c. 18, as amended from time to time, and includes any successor legislation thereto;
- (b) **"Address of the Society"** means the address of the Society as filed from time to time with the Registrar;
- (c) **"Alter"** means amend, add to, delete or replace;
- (d) **"Appointing Entities"** means the following entities:
  - (i.) BC Confederation of Parent Advisory Councils;
  - (ii.) BC Principals and Vice Principals Association;
  - (iii.) BC School Trustees' Association;
  - (iv.) BC School Superintendents' Association;
  - (v.) BC Teachers Federation;
  - (vi.) Federation of Independent School Associations;
  - (vii.) Indigenous Sport, Physical Activity and Recreation Council;
  - (viii.) Ministry of Education; and
  - (ix.) Ministry of Tourism, Arts, Culture & Sport;
- (e) **"Board"** means the Directors acting as authorized by Act, the Constitution and these Bylaws in managing or supervising the management of the affairs of the Society and exercising the powers of the Society;
- (f) **"Board Resolution"** means:
  - (i) a resolution passed by a simple majority of the votes cast in respect of the resolution by the Directors entitled to vote on such matter in person at a duly constituted meeting of the Board;
  - (ii) a resolution that has been submitted to all Directors and consented to in writing by 2/3 of the Directors who would have been entitled to vote on the resolution at a meeting of the Board, and a resolution so consented to is effective as though passed at a meeting of the Board;
- (g) **"Bylaws"** means the bylaws of the Society as filed with the Registrar;
- (h) **"Constitution"** means the constitution of the Society as filed with the Registrar;
- (i) **"Designated Representative"** of a Member School means the Person appointed in accordance section 2.12 to be the representative and contact for that Member School and to exercise the rights and obligations of membership on behalf of the Member School;
- (j) **"Directors"** means those Persons who are, or who subsequently become, directors in accordance with these Bylaws and have not ceased to be directors;
- (k) **"District Based Administrator"** means a Person who is the Superintendent, Assistant Superintendent, District Principal, Director of Instruction or other position with similar duties and responsibilities by whatever title they are known;
- (l) **"General Meeting"** means a meeting of the Members, and includes any annual general meeting and any special or extraordinary general meetings of the Society;
- (m) **"Income Tax Act"** means the *Income Tax Act*, R.S.C. 1985 (5th Supp.), c.1 as amended from time to time;
- (n) **"Legislative Assembly"** means the body of Legislative Assembly Members, assembled in a duly constituted General Meeting and acting as authorized by the Act and these Bylaws;
- (o) **"Local Athletic Association"** means an Organization (whether or not separately incorporated) usually of a single or small number of school districts, existing to coordinate local school sport competitions within a defined geographic boundary within the Province of British Columbia;
- (p) **"Members"** means those Persons and Schools that are, or that subsequently become, members of the Society in any class of membership in accordance with these Bylaws and that, in either case, have not ceased to be members of the Society;
- (q) **"Ministry of Education"** means the Ministry of Education of the Province of British Columbia, or its successor ministry;
- (r) **"Ordinary Resolution"** means:
  - (i) a resolution passed by a simple majority of the votes cast in respect of the resolution by those Members

in good standing entitled to vote in person, at a duly constituted General Meeting; or

- (ii) a resolution that has been submitted to the Members and consented to in writing by at least 2/3 of the voting Members who would have been entitled to vote on the resolution in person at a General Meeting,

and an Ordinary Resolution approved by any one or more of these methods is effective as though passed at a General Meeting of the Society;

- (s) **“Organization”** means an association, corporation or society;
- (t) **“Person”** means a natural person;
- (u) **“President”** means the Person elected to the office of president in accordance with these Bylaws;
- (v) **“Principal”** means a person who is the head administrator of a Member School by whatever title they are known;
- (w) **“Registered Address”** of a Member or Director means the address of that Person or Organization as recorded in the register of Members or the register of Directors;
- (x) **“Registrar”** means the Registrar of Companies of the Province of British Columbia;
- (y) **“School”** means:
  - (i) a school in British Columbia that is accredited by the Ministry of Education as an elementary-junior secondary school, elementary-secondary school, middle school, junior secondary school, senior secondary school, secondary school, online learning school, alternate school or independent school; or
  - (ii) a first nation school in British Columbia that is accredited by the government of Canada;
- (z) **“School Based Administrator”** means a Person who is the Principal, vice-principal, head administrator, assistant head administrator or other position with similar duties and responsibilities by whatever title they are known;
- (aa) **“Secretary”** means a Person elected to the office of secretary in accordance with these Bylaws;
- (bb) **“Society”** means “BC School Sports”;
- (cc) **“Special Resolution”** means:
  - (i) a resolution, of which the notice required by the Act and these Bylaws has been provided, passed by at least two-thirds (2/3) of the votes cast in respect of the resolution by those Members entitled to vote in person, at a duly constituted General Meeting; or
  - (ii) a resolution that has been submitted to the Members and consented to in writing by every Member that would have been entitled to vote on the resolution in Person at a General Meeting,  
and a Special Resolution approved by any one or more of these methods is effective as though passed at a General Meeting;
- (dd) **“Treasurer”** means a Person elected to the office of treasurer in accordance with these Bylaws;
- (ee) **“Vice-President”** means a Person elected to the office of vice-chair in accordance with these Bylaws; and
- (ff) **“Zone”** or **“Designated Zone”** means those geographic regions set out in Schedule A, to facilitate representative structure for the Society, as amended from time to time by Ordinary Resolution.

## 1.2 Societies Act Definitions

Except as otherwise provided, the definitions in the Act on the date these Bylaws become effective apply to these Bylaws and the Constitution.

## 1.3 Plural And Singular Forms

In these Bylaws, a word defined in the plural form includes the singular and vice-versa.

## 1.4 Schedules

The schedules attached to these Bylaws do not form part of the Bylaws. Schedule A may be updated or altered by Board Resolution from time to time. Schedule B may be updated or altered by Ordinary Resolution from time to time.

# 2. MEMBERSHIP

## 2.1 Admission to Membership

Membership in the Society will be restricted to:

- (a) those Persons and Schools who transition as Members pursuant to Bylaw 2.12; and
- (b) those Persons and Schools who subsequently become Members in accordance with these Bylaws.

There will be one (1) class of voting membership, called the Legislative Assembly Members, and one (1) class of non-voting membership, called Member Schools.



## 2.2 **Classes of Membership**

There will be one (1) class of voting membership, called the Legislative Assembly Members, and one (1) class of non-voting membership, called Member Schools.

## 2.3 **Eligibility for Legislative Assembly Membership**

Legislative Assembly membership is restricted to:

- (a) the Directors of the Society, in accordance with section 2.4;
- (b) the chair of certain committees, in accordance with section 2.5;
- (c) three (3) representatives appointed by each Zone, in accordance with section 2.6; and
- (d) one (1) representative appointed by each Appointing Entity, in accordance with section 2.7.

## 2.4 **Directors are Legislative Assembly Members**

Each Person who is a Director of the Society in accordance with these Bylaws, as amended from time to time, is automatically and without further action a Legislative Assembly Member, and will continue as a Legislative Assembly Member so long as that Person continues to be a Director.

## 2.5 **Committee Chairs are Legislative Assembly Members**

Each Person who is the chairperson of the:

- (a) Individual Sports Championships Committee;
- (b) Team Sports Championships Committee;
- (c) Fall Sports Rules Committee;
- (d) Winter Sports Rules Committee;
- (e) Spring Sports Rules Committee;
- (f) Eligibility Appeals Committee;
- (g) Competitive Fairness Committee; and
- (h) Sport Medicine and Athlete Safety Committee,

is automatically and without further action a Legislative Assembly Member, and will continue as a Legislative Assembly Member so long as that Person continues to be the chairperson of one of the above-listed committees.

## 2.6 **Appointment by Zones**

On or before June 30th of each calendar year each Zone may appoint three (3) Persons to be Legislative Assembly Members, including the following:

- (a) at least (1) School Based Administrator;
- (b) at least (1) Person who is male; and
- (c) at least (1) Person who is female,

by delivering a notice of appointment in writing signed by an authorized signatory to the Address of the Society. Appointed Persons must be nineteen (19) years of age or older.

The Zone may appoint one (1) Person to be an alternate for each Legislative Assembly Member by delivering a notice of appointment in writing signed by an authorized signatory to the Address of the Society. The Persons appointed as alternate Legislative Assembly Members must have the same qualifications in paragraphs (a) to (c) as the Legislative Assembly Member for which they are serving as an alternate.

A Zone may revoke the appointment of a Legislative Assembly Member or an alternate Legislative Assembly Member it appointed by delivering a notice of revocation in writing signed by an authorized signatory to the Address of the Society.

## 2.7 **Appointment by Appointing Entities**

On or before June 30th of each calendar year each Appointing entity may appoint one (1) Person to be a Legislative Assembly Member and one (1) alternate appointee by delivering a notice of appointment in writing signed by an authorized signatory to the Address of the Society. Appointed Persons must be nineteen (19) years of age or older.

An Appointing Entity may revoke the appointment of a Legislative Assembly Member it appointed or their alternate by delivering a notice of revocation in writing signed by an authorized signatory to the Address of the Society.

## 2.8 **Term of Appointed Legislative Assembly Members**

The term of a Legislative Assembly Member appointed or their alternate in accordance with sections 2.6 and 2.7 will begin on August 1st of the year in which the Person is appointed and continue until July 31st of the next calendar year, unless he

or she otherwise ceases to be a Legislative Assembly Member in accordance with these Bylaws. A Person may be appointed as a Legislative Assembly Member for consecutive terms without limit.

## 2.9 **Eligibility for Member Schools**

A School may be eligible to be accepted as a Member School if it:

- (a) meets the definition of a School as provided in paragraph 1.1(w); and
- (b) is a member in good standing of their Zone,

provided that the Board may, on application by a School, waive the requirements of paragraph (b) of this section if the School demonstrates a valid reason why it cannot be a member of the applicable Zone.

## 2.10 **Application for Member Schools**

A School may submit to the Society a written application, in such form as may be approved by the Society, to become a Member School.

An application for Member Schools must include:

- (a) all information required by the Society to process the application;
- (b) the name and contact information of a Person to be the Designated Representative of the School Member; and
- (c) payment of applicable membership dues and fees.

## 2.11 **Acceptance of Application for Membership**

Following the receipt and review of its application, confirmation of eligibility and receipt of applicable membership dues or fees, the Board, or its designate, may accept a School as a Member School by entering the School into the register of Members.

The Board may, by Board Resolution postpone or refuse an application for membership for any reason which, in the Board's view, is necessary or prudent to protect the reputation and integrity of the Society.

## 2.12 **Designation of Representative by Member School**

A Member School may exercise the rights of membership through its Designated Representative, who will be the primary point of contact between the Society and the Member School. The Principal of a Member School will be the Designated Representative for that Member School, provided that the Principal may designate in writing another employee of the Member School as Designated Representative.

A Member School may have only one Designated Representative at a time and may change its Designated Representative by providing notice in writing to the Address of the Society.

## 2.13 **Membership not Transferable**

Membership is not transferable by a Member.

## 2.14 **Transition of Membership**

- (a) each School that is a member of the Society in good standing (as determined in accordance with these Bylaws) and who is eligible for membership under these Bylaws will continue as a Member in the appropriate class until ceasing in accordance with these Bylaws; and
- (b) each School that is not a member of the Society in good standing (as determined in accordance with these Bylaws) or who is not eligible for membership under these Bylaws will be deemed to have resigned from membership effective that date.

## 2.15 **Cessation of Membership**

A Person or School will immediately cease to be a Member:

- (a) in the case of a Legislative Assembly Member who is either a Director, in accordance with section 2.4, or the chairperson of a Policy Committee, in accordance with section 2.5, on the date he or she ceases to be a Director or chairperson of a Policy Committee, as the case may be;
- (b) in the case of a Legislative Assembly Member appointed in accordance with sections 2.6 or 2.7:
  - (i) upon the date such Member's nomination is revoked by the members' Zone or Appointing Entity; or
  - (ii) upon the expiry of his or her term;
- (c) in the case of a Member School, upon ceasing to be a School, or ceasing to be otherwise eligible for membership in accordance with section 2.9; or
- (d) in the case of any Member:
  - (i) upon the date which is the later of the date of delivering his, her or its resignation in writing to the

- Secretary or to the Address of the Society and the effective date of the resignation stated thereon;
- (ii) upon the date which is sixty (60) days from the date on which such Member ceases to be in good standing for non-payment of an amount due and owing to the Society (if any);
  - (iii) upon his, her or its expulsion; or
  - (iv) upon his or her death, or in the case of an Organization, upon its dissolution.

### **3. MEMBERSHIP RIGHTS AND OBLIGATIONS**

#### **3.1 Rights of Membership**

In addition to any rights conferred by the Act, a Member in good standing has the following rights and privileges of membership, by class:

Legislative Assembly Member:

- (a) to receive notice of, and to attend, all General Meetings;
- (b) to make or second motions at a General Meeting and to speak in debate on motions under consideration in accordance with such rules of order as may be adopted;
- (c) to exercise a vote on matters for determination at General Meetings; and
- (d) to nominate eligible Persons for election as a Director, in accordance with these Bylaws.

Member School:

- (e) to receive notice of, and to attend, all General Meetings;
- (f) to speak to motions under consideration in accordance with such rules of order as may be adopted;
- (g) Persons affiliated with a Member School may serve on committees of the Society, as invited;
- (h) may participate in the programs and initiatives of the Society, in accordance with such criteria as may be determined by the Board from time to time.

#### **3.2 Member not in Good Standing**

A Member that is not in good standing has the right to receive notice of, and to attend, all General Meetings, but is suspended from all of the other rights set out in section 3.1 for so long as he, she or it remains not in good standing.

#### **3.3 Dues**

All fees payable by Members to the Society, including annual fees and special levies and assessments, will be determined by the Board after considering the recommendations of the Legislative Assembly Members.

Annual membership fees are payable by every Member no later than fifteen (15) days after the fall team registration deadline each year. The Board may, by Board Resolution, make changes to the annual membership fees, which will take effect as determined by the Board.

#### **3.4 Renewal and Reapplication of Member Schools**

A Member School may renew its membership prior to its expiry by completing the renewal opt-in process and by paying applicable annual membership fees before the fall team registration deadline of each year, as outlined in the Society's policy.

A Member School whose membership has lapsed may reapply for membership after its expiry in accordance with section 2.10.

#### **3.5 Standing of Members**

All Members are deemed to be in good standing except:

- (a) a Member that has failed to pay such annual membership dues as are determined by the Board, if any, when due and owing and such Member is not in good standing so long as such amount remains unpaid; and
- (b) a Member that has been suspended by the Society.

#### **3.6 Compliance with Constitution, Bylaws and Policies**

Every Member will, at all times:

- (a) uphold the Constitution and comply with these Bylaws, the Regulations and the policies of the Society in effect from time to time;
- (b) abide by such codes of conduct and ethics adopted by the Society; and
- (c) further, the purposes, aims and objectives of the Society.

### 3.7 **Suspension or Discipline of Members**

A Member may be suspended or otherwise disciplined for breach of section 3.6 or for any conduct which the Board considers to be illegal, improper, unbecoming or likely to endanger the interests or reputation of the Society.

On receipt of a complaint, or of its own motion, the Board, or a committee thereof, may investigate, in accordance with such policies and procedures as the Board has established, the conduct of a Member with a view to determining whether discipline is appropriate. Where a Member is under investigation, the Board or its designate will promptly provide notice in writing to the Member of the nature of the investigation and the alleged wrongful conduct and provide the Member with an opportunity to submit a response, in writing or in person, as the Board or designate determines appropriate in the circumstances, prior to the close of the investigation.

Following an appropriate investigation, the Board or its delegate will issue a report of its findings and may suspend or otherwise discipline the Member under investigation, if discipline is determined to be warranted in the circumstances.

The Board may establish policies and procedures to administer and facilitate the process of Member discipline, provided that such policies and procedures are not contrary to the Act or these Bylaws.

### 3.8 **Expulsion of Members**

Following an appropriate investigation in accordance with section 3.7, a Member may be expelled by Board Resolution.

Notice of a Board Resolution to expel a Member will be accompanied by a brief statement of the reasons for the proposed expulsion and a copy of the notice will be provided to the Member in question.

The Member that is the subject of the proposed expulsion will be provided an opportunity to respond to the statement of reasons at or before the time the Board Resolution for expulsion is considered.

### 3.9 **No Distribution of Income to Members**

To operate without purpose of gain or profit to its members and any profits or other accretions to the Society shall be used in promoting its objects.

## **4. MEETINGS OF MEMBERS**

### 4.1 **Time and Place of General Meetings**

The General Meetings of the Society will be held at such time and place, in accordance with the Act, as the Board decides.

### 4.2 **Annual General Meeting**

An annual general meeting will be held at least once every calendar year, in accordance with the Act.

### 4.3 **Extraordinary General Meeting**

Every General Meeting other than an annual general meeting is an extraordinary general meeting. The Board will normally call and hold an extraordinary general meeting to serve as an annual planning meeting at least once per year.

### 4.4 **Calling of Extraordinary General Meeting**

The Society will convene an extraordinary general meeting by providing notice in accordance with the Act and these Bylaws in any of the following circumstances:

- (a) at the call of the President;
- (b) when resolved by Board Resolution; or
- (c) when such a meeting is requisitioned by the Legislative Assembly Members in accordance with the Act.

### 4.5 **Notice of General Meeting**

The Society will provide notice of every General Meeting to each Member as follows:

- (a) by e-mail sent to the address provided by each Member who has provided the Society with an e-mail address not less than 21 days and not more than 60 days prior to the date of the General Meeting; and
- (b) by posting notice of the General Meeting on the Society's website for Members, for at least 21 days immediately prior to the date of the General Meeting.

If necessary in the Board's discretion, the Society may send notice of a General Meeting to one or more Members either personally, by delivery, courier or by mail posted to such Member's Registered Address, or, where the member has provided a fax number or e-mail address, by fax or e-mail, respectively.

### 4.6 **Contents of Notice**

Notice of a General Meeting will specify the place, the day and the time of the meeting and will include the text of every Special Resolution and Ordinary Resolution to be proposed or considered at that meeting.

### 4.7 **Omission of Notice**

The accidental omission to give notice of a General Meeting to a Member, or the non receipt of notice by a Member, does not invalidate proceedings at that meeting.

## **5. PROCEEDINGS AT GENERAL MEETINGS**

### **5.1 Business Required at Annual General Meeting**

The following business is required to be conducted at each annual general meeting of the Society:

- (a) the adoption of an agenda;
- (b) the adoption of rules of order;
- (c) the approval of the minutes of the previous annual general meeting and any extraordinary general meetings held since the previous annual general meeting;
- (d) consideration of the report of the Directors;
- (e) consideration of the financial statements and the report of the auditor thereon, if any;
- (f) the consideration of any Members' proposals submitted in accordance with the Act;
- (g) the announcement of Directors.

The annual general meeting may include other business as determined by the Board in its discretion.

### **5.2 Attendance at General Meetings**

Each Member, each Director and the Society's auditor, if any, are entitled to attend every General Meeting. In addition, the Board may also invite any other Person or Persons to attend a General Meeting as observers and guests. All observers and guests may only address the assembly at the invitation of the Person presiding as chairperson, or by Ordinary Resolution.

### **5.3 Electronic Participation in General Meetings**

The Board may decide, in its discretion, to hold any General Meeting in whole or in part by Electronic Means.

When a General Meeting is to be conducted using Electronic Means, the Board must take reasonable steps to ensure that all participants are able to communicate and participate in the meeting adequately and, in particular, that remote participants are able to participate in a manner comparable to participants present in person, if any.

Persons participating by Electronic Means are deemed to be present at the General Meeting.

### **5.4 Quorum**

Quorum for a General Meeting is one-third (1/3) of the total number of Legislative Assembly Members in good standing on the date of the General Meeting.

No business, other than the election of a Person to preside as chairperson at the meeting (if required) and the adjournment or termination of the meeting, will be conducted at a General Meeting at a time when a quorum is not present. If at any time during a General Meeting there ceases to be a quorum present, business then in progress will be suspended until there is a quorum present or until the meeting is adjourned or terminated.

### **5.5 Lack of Quorum**

If within 30 minutes from the time appointed for a General Meeting a quorum is not present, the meeting, if convened on the requisition of Members, will be terminated, but in any other case it will stand adjourned to the next day, at the same time and place, and if, at the adjourned meeting, a quorum is not present within 30 minutes from the time appointed for the meeting, the Legislative Assembly Members present will constitute a quorum and the meeting may proceed.

### **5.6 Chair of General Meeting**

The President (or in the absence or inability of the President, the Vice-President) will, subject to a Board Resolution appointing another Person, preside as chairperson at all General Meetings; but if at any general meeting the President and Vice-President, or such alternate Person appointed by a Board Resolution (if any), is not present within 15 minutes after the time appointed for the meeting or requests that he or she not chair that meeting, the Directors present may appoint one of their number to preside as chairperson at that meeting. If the President and all other Directors present are unwilling to preside as chairperson, the Legislative Assembly Members present will choose one of their number to preside as chairperson.

### **5.7 Alternate Chair**

If a Person presiding as chairperson of a General Meeting wishes to step down for all or part of that meeting, he or she may designate an alternate to chair such meeting or portion thereof, and upon such designated alternate receiving the consent of a majority of the Legislative Assembly Members present at such meeting, he or she may preside as chairperson.

### **5.8 Role of Chair**

The Person presiding as chairperson of a General Meeting may not move or second a motion or resolution, but may speak in debate on, or answer questions related to, any motion or resolution without surrendering the chair.

### **5.9 Adjournment**

A General Meeting may be adjourned from time to time and from place to place, but no business will be transacted at an adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.



5.10 **Notice of Adjournment**

It is not necessary to give notice of an adjournment or of the business to be transacted at an adjourned meeting except where a meeting is adjourned for more than fourteen (14) days, in which case notice of the adjourned meeting will be given as in the case of the original meeting.

5.11 **Minutes of General Meetings**

The Secretary or such other Person designated by the Board will ensure that minutes are taken for all General Meetings.

**6. VOTING BY MEMBERS**

6.1 **Ordinary Resolution Sufficient**

Unless the Act, these Bylaws or adopted rules of order provide otherwise, every issue for determination by a vote of the Members will be decided by an Ordinary Resolution.

6.2 **Entitlement to Vote**

Each Legislative Assembly Member in good standing is entitled to one (1) vote on matters for determination by the Members. No other Person or Organization is entitled to vote on a matter for determination by the Members, whether at a General Meeting or otherwise.

6.3 **Voting Procedures**

Voting by Legislative Assembly Members is limited to casting votes in person or by Electronic Means (where permitted) during a General Meeting.

Voting in person will be by show of hands or voting cards, except that, at the request of any five (5) Legislative Assembly Members present, a secret vote by written ballot will be required.

Voting by Electronic Means will be determined by the Board, provided that voting must occur at the same time as voting in person during a General Meeting in a way that only Legislative Assembly Members are able to cast votes.

6.4 **Voting by Chair**

If the Person presiding as chair of a General Meeting is a Legislative Assembly Member, then they may, in their sole discretion, cast a vote on any motion or resolution under consideration at the same time as voting occurs by all Legislative Assembly Members. A Person presiding as chair who is not a Legislative Assembly Member has no vote.

The Person presiding as chair of a General Meeting does not have a second or a casting vote in the event of a tie and a motion or resolution that is tied is defeated.

6.5 **Voting by Proxy**

If a Legislative Assembly Member appointed by a Zone in accordance with Bylaw 2.6 is unable to attend a General Meeting, the Person appointed as an alternate for that Legislative Assembly Member may attend the General Meeting in their place and may exercise the rights of membership on behalf of the Legislative Assembly Member.

Proxy voting is otherwise not permitted.

**7. DIRECTORS**

7.1 **Management of Property and Affairs**

The Board will have the authority and responsibility to manage, or supervise the management of, the property and the affairs of the Society.

7.2 **Duties of Directors**

Pursuant to the Act, every Director will:

- (a) act honestly and in good faith with a view to the best interests of the Society;
- (b) exercise the care, diligence and skill that a reasonably prudent individual would exercise in comparable circumstances;
- (c) act in accordance with Act and the regulations thereunder; and
- (d) subject to sections 7.2(a) to 7.2(c), act in accordance with these Bylaws.

Without limiting sections 7.2(a) to (d), a Director, when exercising the powers and performing the functions of a Director, must act with a view to the purposes of the Society.

7.3 **Qualifications of Directors**

Pursuant to the Act, a Person may not be nominated, elected or appointed to serve (or continue to serve) as a Director if

- (a) is less than 19 years of age;
- (b) has been found by any court, in Canada or elsewhere, to be incapable of managing his or her own affairs;

- (c) is an undischarged bankrupt; or
- (d) has been convicted of a prescribed offence within the prescribed period, for which no pardon has been granted, all in accordance with the Act.

In addition to the foregoing, a Person may not be nominated, elected or appointed to serve (or continue to serve) as a Director unless he or she:

- (e) is an athletic director or School Based Administrator of a Member School; or
- (f) is a district administrator or district athletic coordinator of a British Columbia school district; or
- (g) is a current or past president of a Zone or local association; and
- (h) is not suspended or on a significant leave of absence from his or her position in paragraphs (e) through (g).

#### 7.4 **Composition of Board**

The Board will be composed of up to nine (9) Directors, as follows:

- (a) the President;
- (b) the Vice-President or Past-President, whichever is currently holding office pursuant to Bylaw 11.5;
- (c) seven (7) Directors-at-large, including the following:
  - (i) at least one (1) representative from an A or AA School;
  - (ii) at least one (1) representative from an AAA or AAA School;
  - (iii) at least one (1) representative of a rural or semi-rural School, qualified in accordance with section 7.3;
  - (iv) at least one (1) representative of a School in either the Thompson-Okanagan Zone or the Vancouver Island Zone, qualified in accordance with section 7.3;
  - (v) at least one (1) representative of a School in either the Kootenay Zone, the North Central Zone or Northwest Zone, qualified in accordance with section 7.3; and
  - (vi) at least one (1) representative of a School in either the Vancouver Sea-to-Sky Zone, the Fraser North Zone, the South Fraser Zone or the Eastern Valley Zone, qualified in accordance with section 7.3.

As part of the above composition, at all times there must be at least two (2) female directors at least one (1) of whom must be a qualified representative holding a Director-at-large position pursuant to sub-paragraphs 7.4(c)(iv) to 7.4(c)(vi).

Further, as part of the above composition, at all times there must be at least two (2) persons meeting the definition of a School Based Administrator or District Based Administrator. Whereas a District Based Administrator holds a Director-at-large position pursuant to 7.4(c)(i) or 7.4(c)(ii) the District the Director is an employee of must have at least one School in their District that meets the appropriate classification.

#### 7.5 **Invalidation of Acts**

No act or proceeding of the Board is invalid by reason only of there being less than the required number of Directors in office.

#### 7.6 **Transition of Directors' Terms**

Each Person who is a Director on the date these Bylaws become effective will continue as a Director for the term to which he or she was most recently elected.

#### 7.7 **Term of Directors-at-Large**

The term of office of Directors-at-large will normally be three (3) years. However, the Board may by Board Resolution determine that some or all vacant Director-at-large positions will have a term of less than three (3) years, the length of such term to be determined by the Directors in their discretion.

The term of office will commence fourteen (14) days after the date of the annual general meeting at which such Director-at-large was elected. If, however, the Director-at-large was elected other than at an annual general meeting his or her term of office will be deemed to have commenced fourteen (14) days after the next annual general meeting.

#### 7.8 **Consecutive Terms and Term Limits**

Directors-at-large may be elected for up to two (2) consecutive full terms. A Person who has served six (6) consecutive years as a Director-at-large, by any combination of terms, may not be re-elected for at least one (1) year following the expiry of his or her latest term.

Notwithstanding the foregoing, if prior to the expiry of the second term of office of a Director-at-large, he or she is elected in accordance with these Bylaws to take office as the Vice-President, he or she may continue in office for the duration of his or her term as Vice-President, President and Past-President, or until he or she otherwise ceases to be a Director in accordance with these Bylaws.

7.9 **Appointment to fill Vacancy**

If a Director-at-Large ceases to hold office before the expiry of his or her term, the Board, by Board Resolution, may appoint a Person qualified in accordance with section 7.3 to fill the resulting vacancy.

The position occupied by an appointed replacement Director will become available for election at the next annual general meeting and each such appointed replacement Director will continue in office until the date that is fourteen (14) days after the next annual general meeting unless sooner ceasing to be a Director. The appointed replacement Director may run for the vacant position.

The period during which a Person serves as an appointed replacement Director does not count toward the term limits set out above.

7.10 **Removal of Director**

The Legislative Assembly Members may remove a Director before the expiration of such Director's term of office by Special Resolution and may elect a replacement Director by Ordinary Resolution to serve for the balance of the removed Director's term.

7.11 **Ceasing to be a Director**

A Person will immediately and automatically cease to be a Director:

- (a) upon the date which is the later of:
  - (i) the date of delivering his or her resignation in writing to the President or to the Address of the Society; and
  - (ii) the effective date of the resignation stated therein;
- (b) upon the expiry of his or her term, unless re-elected;
- (c) upon the date such Person is no longer qualified pursuant to section 7.3;
- (d) upon his or her removal; or
- (e) upon his or her death.

**8. ELECTION OF DIRECTORS-AT-LARGE**

8.1 **Election of Directors-at-large**

Directors-at-large will be elected by the Legislative Assembly Members at a General Meeting and will take office fourteen (14) days after the date of such meeting.

Elections for Directors-at-large may be conducted on a single ballot.

8.2 **Election by Acclamation**

In elections where the number of candidates is equal to or less than the number of vacant positions for Directors-at-large, the nominated candidates are deemed to be elected by acclamation, provided that if any two (2) Legislative Assembly Members so request, a vote will be required, to be conducted as determined appropriate by the Person presiding as chair of the meeting.

8.3 **Election by Secret Ballot**

In elections where there are more candidates than vacant positions for Directors-at-large, election will be by secret ballot with the name of each duly nominated candidate appearing individually on the ballot. Candidates will be deemed to be elected in order of those candidates receiving the most votes.

8.4 **Voiding of Ballot**

No Legislative Assembly Member will vote for more Directors-at-large than the number of vacant positions for Directors-at-large. Any ballot on which more names are voted for than there are vacant positions will be deemed to be void.

**9. OFFICERS**

9.1 **Officers**

The officers of the Society are the President, either the Vice-President or Past-President, the Secretary and the Treasurer, together with such other offices, if any, as the Board, in its discretion, may create. The President, Vice-President and Past-President are Directors by virtue of their election or succession to such office.

The Board may, by Board Resolution, create and remove such other offices of the Society as it deems necessary and determine the duties and responsibilities of all officers. Other officers need not be Directors.

9.2 **Eligibility for Vice-President**

A Person must serve at least one (1) term as a Director in order to be eligible for election as Vice-President.

9.3 **Election of Vice-President**

The Vice-President will be elected by the Legislative Assembly Members every two (2) years at the annual general meeting. The election of the Vice-President shall, in those years, be conducted prior to the election for Directors-at-large. Unsuccessful candidates for Vice-President (if any) may, if they wish and if qualified for available positions, be added to the ballot for as a Director-at-large.

In elections where there is only one candidate for election as Vice-President, that candidate is deemed to be elected by acclamation, provided that if any two (2) Legislative Assembly Members so request, a vote will be required, to be conducted as determined appropriate by the Person presiding as chair of the meeting.

In elections where there is more than one candidate for election as Vice-President, election will be by secret ballot with the name of each duly nominated candidate appearing individually on the ballot.

9.4 **Term of Office of Vice-President**

The term of office of the Vice-President will be one (1) year, commencing on the date that is fourteen (14) days after the annual general meeting at which he or she was elected, and continuing next Vice-President takes office approximately two (2) years later.

9.5 **President**

The Vice-President shall, if he or she consents, continue as President following the completion of his or her term as Vice-President.

The term of office of the President will be two (2) years, commencing on the date his or her term as Vice-President ends and continuing until a new President takes office approximately two (2) years later.

9.6 **Past-President**

The President shall, if he or she consents, continue as Past-President following the completion of his or her term as President.

The term of office of the Past-President will be one (1) year commencing on the date his or her term as President ends and continuing until anniversary of his or her taking office as Past-President.

9.7 **Vice-President or Past-President**

At any given time the officers of the Society will include either a Vice-President, or a Past-President, never both. During the year following an annual general meeting at which a Vice-President is elected, the officers will include a Vice-President and a President in the second year of his or her term. During the subsequent year, the officers will include a President in the first year of his or her term and a Past-President.

9.8 **Appointment of Secretary and Treasurer**

Each year at the first meeting of the Board following the annual general meeting the Board will appoint Persons to serve as the Secretary and the Treasurer. A Person need not be a Director in order to be appointed as Secretary or Treasurer.

9.9 **Term of Office of Other Officers**

The term of office for all other officers is two (2) years, commencing on the date the Director is appointed as an officer in accordance with these Bylaws and continuing until the first meeting of the Board held after the annual general meeting that is held two years later.

9.10 **Consecutive Terms**

Officers other than President, Vice-President and Past-President may be elected or appointed for consecutive terms. A Person who has served ten (10) consecutive years as any officer, by any combination of terms and in any offices, may not be re-elected or appointed for at least one (1) year following the expiry of his or her latest term.

9.11 **Removal of Officers**

A Person may be removed as an officer by Board Resolution.

9.12 **Replacement**

Should any officer for any reason be unable to complete his or her term, the Board will remove such officer from his or her office and will appoint a replacement without delay. In the case of the removal of the President, the Vice-President will, if willing, be appointed as President for the remainder of the vacant term, and any succeeding term. In the case of the removal of the Vice-President, the replacement appointed will hold office for the remainder of the vacant term, plus the succeeding terms as President and Past-President.

9.13 **Duties of President**

The President will supervise the other officers in the execution of their duties and will preside at all meetings of the Society and of the Board.

9.14 **Duties of Vice-President**

The Vice-President will assist the President in the performance of his or her duties and will perform those duties in the absence or inability of the President.

The Vice-President will perform such other duties as may be assigned by the Board.

9.15 **Duties of Secretary**

The Secretary will be responsible for making the necessary arrangements for:

- (a) the issuance of notices of meetings of the Society and the Board;
- (b) the keeping of minutes of all meetings of the Society and the Board;
- (c) the custody of all records and documents of the Society, except those required to be kept by the Treasurer;
- (d) the maintenance of the register of Member Schools; and
- (e) the conduct of the correspondence of the Society.

9.16 **Duties of Treasurer**

The Treasurer will be responsible for making the necessary arrangements for:

- (a) the keeping of such financial records, reports and returns, including books of account, as are necessary to comply with the Act and the Income Tax Act; and
- (b) the rendering of financial statements to the Directors, Member Schools and others, when required.

9.17 **Absence of Secretary at Meeting**

If the Secretary is absent from any General Meeting or meeting of the Board, the Directors present will appoint another Person to act as secretary at that meeting.

9.18 **Combination of Offices of Secretary and Treasurer**

The offices of Secretary and Treasurer may be held by one Person who will be known as the Secretary Treasurer.

**10. POWERS AND RESPONSIBILITIES OF THE BOARD**

10.1 **Powers of Directors**

The Board may exercise all such powers and do all such acts and things as the Society may exercise and do, and which are not by these Bylaws or by statute or otherwise lawfully directed or required to be exercised or done by the Members in a General Meeting, but nevertheless subject to the provisions of:

- (a) all laws affecting the Society; and
- (b) these Bylaws and the Constitution.

Without limiting the generality of the foregoing, the Board will have the power to make expenditures, including grants, gifts and loans, whether or not secured or interest-bearing, in furtherance of the purposes of the Society. The Board will also have the power to enter into trust arrangements or contracts on behalf of the Society in furtherance of the purposes of the Society.

10.2 **Board Acts Valid**

No rule, decision or resolution of the Society invalidates a prior act of the Board that would have been valid if that rule, decision or resolution had not been made.

10.3 **Policies and Procedures**

The Legislative Assembly may establish such rules, regulations, policies and procedures relating to sport, fair play, athlete safety and competition as it deems expedient.

The Board may establish such rules, regulations, policies or procedures relating to all other aspects of the governance and operations of the Society as it deems expedient. Furthermore, the Board may establish rules, regulations, policies and procedures relating to sport, fair play, athlete safety and competition where there is either no policy in place, or where there is a significant risk to the Society. Rules, regulations, policies and procedures relating to sport, fair play, athlete safety or competition established by the Board will be in effect until the next General Meeting where they may either be ratified or defeated by the Legislative Assembly Members.

The Board may interpret and enforce the Society's rules, regulations, policies and procedures, including those established by the Legislative Assembly and those established by the Board.

No rule, regulation, policy or procedure is valid to the extent that it is inconsistent with the Act, the Constitution or these Bylaws.

10.4 **Remuneration of Directors and Officers and Reimbursement of Expenses**

Directors shall not be remunerated for serving in their capacity as a Director. Directors may be reimbursed for all expenses necessarily and reasonably incurred by him or her while engaged in the affairs of the Society, provided that all claims for reimbursement are in accordance with established policies.

10.5 **Investment of Property and Standard of Care**

If the Board is required to invest funds on behalf of the Society, the Board may invest the property of the Society in any



form of property or security in which a prudent investor might invest. The standard of care required of the Directors is that they will exercise the care, skill, diligence and judgment that a prudent investor would exercise in making investments in light of the purposes and distribution requirements of the Society. The Board may establish further policies related to the investment of the Society's funds and property, provided that such policies are not contrary to the Act or these Bylaws.

**10.6 Investment Advice**

The Directors may obtain advice with respect to the investment of the property of the Society and may rely on such advice if a prudent investor would rely upon the advice in comparable circumstances.

**10.7 Delegation of Investment Authority to Agent**

The Directors may delegate to a stockbroker, investment dealer, or investment counsel the degree of authority with respect to the investment of the Society's property that a prudent investor might delegate in accordance with ordinary business practice.

**11. PROCEEDINGS OF THE BOARD**

**11.1 Schedule and Place of Board Meetings**

The Board will meet not less than twice each fiscal year, but may meet more often and may schedule meetings and otherwise regulate meetings of the Board as it sees fit.

Meetings of the Board may be held at any time and place determined by the Board, provided that notice is provided to every Director.

**11.2 Calling of Meetings**

The President may at any time call a meeting of the Board.

Any two (2) Directors may require a meeting of the Board be called as soon as possible by submitting a notice of meeting signed by two or more Directors to the Address of the Society.

**11.3 Notice of Board Meetings**

At least two (2) days' notice of a meeting of the Board will be sent to each Director. However, no formal notice will be necessary if all Directors were present at the preceding meeting when the time and place of the meeting was decided or are present at the meeting or waive notice thereof in writing or give a prior verbal waiver to the Secretary.

For the purposes of the first meeting of the Board held immediately following the election of a Director or Directors conducted at a General Meeting, or for the purposes of a meeting of the Board at which a Director is appointed to fill a vacancy in the Board, it is not necessary to give notice of the meeting to the newly elected or appointed Director or Directors for the meeting to be properly constituted.

**11.4 Attendance at Board Meetings**

Every Director is entitled to attend each meeting of the Board.

No other Person is entitled to attend meetings of the Board, but the Board may invite any Person or Persons to attend one or more meetings of the Board as advisors, observers or guests.

**11.5 Quorum**

Quorum for meetings of the Board will be a majority of the Directors currently in office.

**11.6 Director Conflict of Interest**

A Director who has a direct or indirect material interest in a contract or transaction (whether existing or proposed) with the Society, or a matter for consideration by the Directors:

- (a) will be counted in the quorum at a meeting of the Board at which the contract, transaction or matter is considered;
- (b) will disclose fully and promptly the nature and extent of his or her interest in the contract, transaction or matter;
- (c) is not entitled to vote on the contract, transaction or matter;
- (d) will absent him or herself from the meeting or portion thereof:
  - (i) at which the contract, transaction or matter is discussed, unless requested by the Board to remain to provide relevant information; and
  - (ii) in any case, during the vote on the contract, transaction or matter; and
- (e) refrain from any action intended to influence the discussion or vote.

The Board may establish further policies governing conflicts of interest of Directors and others, provided that such policies must not contradict the Act or these Bylaws.

**11.7 Chair of Meetings**

The President (or, in the absence or inability of the President, the Vice-President (if any)) will, subject to a Board Resolution appointing another Person, preside as chair at all meetings of the Board.

If at any meeting of the Board the President, the Vice-President and such alternate Person appointed by a Board Resolution, if any, are not present within 15 minutes after the time appointed for the meeting or requests that he or she not chair that meeting, the Directors present may choose one of their number to chair that meeting.

**11.8 Alternate Chair**

If the Person presiding as chair of a meeting of the Board wishes to step down as chair for all or part of that meeting, he or she may designate an alternate to chair such meeting or portion thereof, and upon such designated alternate receiving the consent of a majority of the Directors present at such meeting, he or she may preside as chair.

**11.9 Role of Chair**

The Person presiding as chair of a meeting of the Board may, if the Person is a Director, move, second and speak in debate on any motion or resolution at the meeting.

In the event of any doubt, dispute or ambiguity in relation to procedural matters or parliamentary process at a meeting of the Board, the person presiding as chair will have the authority to interpret and apply such rules of order as the meeting has adopted and determine matters in accordance with those rules, as well as the Act and these Bylaws.

**11.10 Minutes of Board Meetings**

The Secretary or such other Person designated by the Board will ensure that minutes are taken for all meetings of the Board.

**12. DECISION MAKING AT BOARD MEETINGS**

**12.1 Passing Resolutions and Motions**

Any issue at a meeting of the Board which is not required by the Act, these Bylaws or such rules of order as may apply to be decided by a resolution requiring more than a simple majority will be decided by Board Resolution.

**12.2 Resolution in Writing**

A Board Resolution may be in two or more counterparts which together will be deemed to constitute one resolution in writing. Such resolution will be filed with minutes of the proceedings of the Board and will be deemed to be passed on the date stated therein or, in the absence of such a date being stated, on the latest date stated on any counterpart.

**12.3 Entitlement to Vote**

Subject to section 9.6, each Director is entitled to one (1) vote on all matters at a meeting of Board. No other Person is entitled to a vote at a meeting of the Board.

**12.4 Procedure for Voting**

Except where expressly provided for in these Bylaws, voting on matters at a meeting of the Board may occur by any one or more of the following mechanisms, in the discretion of the chair:

- (a) by show of hands;
- (b) by written ballot; or
- (c) by roll-call vote or poll.

On the request of any one (1) or more Directors, a vote will be conducted by written ballot or other means whereby the tallied votes can be presented anonymously, in such a way that it is impossible for the assembly to discern how a given Director voted.

**13. INDEMNIFICATION**

**13.1 Indemnification of Directors and Eligible Parties**

To the extent permitted by the Act, each Director and eligible party (as defined by the Act) will be indemnified by the Society against all costs, charges and expenses, including legal and other fees, actually and reasonably incurred in connection with any legal proceeding or investigative action, whether current, threatened, pending or completed, to which that Person by reason of his or her holding or having held authority within the Society:

- (a) is or may be joined as a party to such legal proceeding or investigative action; or
- (b) is or may be liable for or in respect of a judgment, penalty or fine awarded or imposed in, or an amount paid in settlement of, such legal proceeding or investigative action.

**13.2 Purchase of Insurance**

The Society may purchase and maintain insurance for the benefit of any or all Directors, officers, employees or agents against personal liability incurred by any such Person as a Director, officer, employee or agent.

**14. COMMITTEES**

**14.1 Creation and Delegation to Committees**

The Legislative Assembly Members may create such standing policy committees as may from time to time be required by Ordinary Resolution. The Board may create such standing committees, special committees, working groups or task forces as may from time to time be required by Board Resolution. Any such committee will limit its activities to the purpose or purposes for which it is appointed and will have no powers except those specifically conferred by an Ordinary Resolution or Board Resolution, as the case may be.

The Board may delegate any, but not all, of its powers to committees which may be in whole or in part composed of Directors as it thinks fit.

#### 14.2 **Standing and Special Committees**

Unless specifically designated as a standing committee, a committee is deemed to be a special committee and any special committee so created must be created for a specified time period only.

A special committee will automatically be dissolved upon the earlier of the following:

- (a) the completion of the specified time period; or
- (b) the completion of the task for which it was created.

A list of the current committees of the Society is appended as Schedule A to these Bylaws, which schedule may be amended by the Board to reflect changes to committees from time to time.

#### 14.3 **Terms of Reference and Rules**

In the event the Legislative Assembly Members decide to create a committee, the Legislative Assembly Members must establish Terms of Reference for such committee. A committee, in the exercise of the powers delegated to it, will conform to any rules that may from time to time be imposed by the Legislative Assembly Members, in the Terms of Reference or otherwise, and will report every act or thing done in the exercise of those powers at the next General Meeting held after it has been done, or at such time or times as the Legislative Assembly Members may determine.

In the event the Board decide to create a committee, the Board must establish Terms of Reference for such committee. A committee, in the exercise of the powers delegated to it, will conform to any rules that may from time to time be imposed by the Board in the Terms of Reference or otherwise, and will report every act or thing done in the exercise of those powers at the next Board meeting held after it has been done, or at such time or times as the Board may determine.

#### 14.4 **Meetings**

The members of a committee may meet and adjourn as they think proper and meetings of the committees will be governed by the rules set out in these Bylaws governing proceedings of the Board, with such necessary changes having been made to ensure that the language makes sense in the context.

### 15. **ZONES**

#### 15.1 **General**

There shall be nine (9) Zones that may choose whether or not to incorporate but must have written legislation governing its operations.

Zones will be comprised of the Schools, regardless of their Ministry of Education designation of public, independent or otherwise, that physically reside in the geographic boundaries of the Districts as listed below:

1. **Kootenay Zone;** school districts number 5, 6, 8, 10, and 20
2. **Thompson-Okanagan Zone;** school districts number 19, 22, 23, 53, 58, 67, 73, 74 and 83.
3. **North Central Zone;** school districts number 27, 28, 49, 57, 59, 60, 81 and 91.
4. **Northwest Zone;** school districts number 50, 52, 54, 82, 87, 92.
5. **Vancouver Island Zone;** school districts number 47, 61, 62, 63, 64, 68, 69, 70, 71, 72, 79, 84 and 85.
6. **Vancouver Sea-to-Sky Zone;** school districts number 39, 44, 45, 46 and 48.
7. **Fraser North Zone;** school districts number 40, 41, 42 and 43.
8. **South Fraser Zone;** school districts number 36, 37 and 38.
9. **Eastern Valley Zone;** school districts number 33, 34, 35, 75 and 78.

Note: SD 93 (francophone) schools will belong to and compete in the zone that their school physically resides in.

#### 15.2 **Compliance with the Bylaws and Policies**

Each Zone must comply with these Bylaws and the regulations and policies of the Society in effect from time to time. A Zone may create policies that are more restrictive than these Bylaws and the regulations and policies of the Society, however a Zone may not create or follow policies that are less restrictive than these Bylaws or the regulations and policies of the Society.

15.3 **Zone President and Secretary**

Each Zone must appoint a Person to act as Zone president and another Person to act as Zone secretary.

**16. EXECUTION OF INSTRUMENTS**

16.1 **No Seal**

The Society may have a corporate seal but will not use the seal for the purpose of executing documents.

16.2 **Execution of Instruments**

Contracts, documents or instruments in writing requiring the signature of the Society may be signed as follows:

- (a) for any contract, instrument or document relating to the receipt, payment or obligation for an amount greater than or equal to \$10,000, by any two (2) Directors, or by any one (1) Director and one (1) senior management employee; and
- (b) for contract, instrument or document relating to the receipt, payment or obligation for an amount less than \$10,000, by any two (2) employees, including at least one (1) management employee.

All contracts, documents and instruments in writing so signed will be binding upon the Society without any further authorization or formality.

The Board will have power from time to time by Board Resolution to appoint any officer or officers, or any Person or Persons, on behalf of the Society either to sign contracts, documents and instruments in writing generally or to sign specific contracts, documents or instruments in writing.

**17. FINANCIAL MATTERS AND REPORTING**

17.1 **Fiscal Year**

The fiscal year of the Society may be determined by the Board from time to time.

17.2 **Accounting Records**

The Society will maintain such financial and accounting records and books of account as are required by the Act and applicable laws.

17.3 **Borrowing Powers**

In order to carry out the purposes of the Society, the Board may, on behalf of and in the name of the Society, raise or secure the payment or repayment of money in any manner it decides, including the granting of guarantees, and in particular, but without limiting the foregoing, by the issue of debentures.

17.4 **Restrictions on Borrowing Powers**

The Legislative Assembly Members may by Ordinary Resolution restrict the borrowing powers of the Board.

17.5 **When Audit Required**

The Society is not required to be audited. However, the Society will conduct an audit or review of its annual financial statements if:

- (a) the Directors determine to conduct an audit or review engagement by Board Resolution; or
- (b) the Legislative Assembly Members require the appointment of an auditor by Ordinary Resolution,

in which case the Society will appoint an auditor qualified in accordance with, and will comply with all relevant provisions of, Part 9 of the Act and these Bylaws.

17.6 **Appointment of Auditor at Annual General Meeting**

If the Society determines to conduct an audit or review engagement, an auditor will be appointed at an annual general meeting, to hold office until such auditor is reappointed at a subsequent annual general meeting or a successor is appointed in accordance with the procedures set out in the Act or until the Society no longer wishes to appoint an auditor.

17.7 **Vacancy in Auditor**

Except as provided in section 19.8, the Board will fill any vacancy occurring in the office of auditor and an auditor so appointed will hold office until the next annual general meeting.

17.8 **Removal of Auditor**

An auditor may be removed and replaced by Ordinary Resolution in accordance with the procedures set out in the Act.

17.9 **Notice of Appointment**

An auditor will be promptly informed in writing of such appointment or removal.

17.10 **Restrictions on Appointment**

A Person who is not independent of the Society in accordance with section 113 of the Act must not be appointed or act as the auditor for the Society.

17.11 **Auditor's Report**

The auditor, if any, must prepare a report on the financial statements of the Society in accordance with the requirements of the Act and applicable law.

17.12 **Participation in General Meetings**

The auditor, if any, is entitled in respect of a General Meeting to:

- (a) receive every notice relating to the meeting to which a Member is entitled;
- (b) attend the meeting; and
- (c) to be heard at the meeting on any part of the business of the meeting that deals with the auditor's duties or function.

An auditor who is present at a General Meeting at which the financial statements are considered must answer questions concerning those financial statements, the auditor's report, if any, and any other matter relating to the auditor's duties or function.

**18. NOTICE GENERALLY**

18.1 **Entitlement to Notice**

Notices of a General Meeting will be given to:

- (a) every Legislative Assembly Member on the register of Members on the day the notice is given;
- (b) the Designated Representative for every Member School shown on the register of Members on the day the notice is given; and
- (c) the auditor, if any is appointed.

18.2 **Method of Giving Notice**

Except as otherwise provided in these Bylaws, a notice may be given to a Member either personally, by delivery, courier or by mail posted to such Member's Registered Address, or, where the Member has provided a fax number or electronic mail address, by fax or electronic mail, respectively.

18.3 **When Notice Deemed to have been Received**

A notice sent by mail will be deemed to have been given on the day following that on which the notice was posted. In proving that notice has been given, it is sufficient to prove the notice was properly addressed and put in a Canadian Government post office receptacle with adequate postage affixed, provided that if, between the time of posting and the deemed giving of the notice, a mail strike or other labour dispute which might reasonably be expected to delay the delivery of such notice by the mails occurs, then such notice will only be effective when actually received.

Any notice delivered personally, by delivery or courier, facsimile, or electronic mail will be deemed to have been given on the day it was so delivered or sent.

18.4 **Days to be Counted in Notice**

If a number of days' notice or a notice extending over any other period is required to be given, the day the notice is given or deemed to have been given and the day on which the event for which notice is given will not be counted in the number of days required.

**19. MISCELLANEOUS**

19.1 **Dissolution**

On the winding up or dissolution of the Society, the assets of the Society shall not be distributed among the Members or any of them, unless such recipient Member or Members are charitable institutions in existence solely for charitable purposes. After all debts have been paid, or provision for their payment has been made, the assets remaining shall be paid, transferred and delivered to one or more charitable institutions in existence solely for charitable purposes, which shall be chosen by resolution of the members of the Society, or failing such resolution, by resolution of the directors of the society.

19.2 **Inspection of Documents and Records**

The documents and records of the Society, including the financial and accounting records and the minutes of General Meetings, committee meetings and meetings of the Board, will be open to the inspection of any Director at reasonable times and on reasonable notice.

A Member in good standing is entitled, upon providing not less than fourteen (14) days' notice in writing to the Society, to examine any of the following documents and records of the Society at the Address of the Society during the Society's



normal business hours:

- (a) the Constitution and these Bylaws, and any amendments thereto;
- (b) the statement of directors and registered office of the Society;
- (c) minutes of any General Meeting, including the text of each resolution passed at the meeting;
- (d) resolutions of the Members in writing, if any;
- (e) annual financial statements relating to a past fiscal year that have been received by the Members in a General Meeting;
- (f) the register of Directors;
- (g) the register of Members;
- (h) the Society's certificate of incorporation, and any other certificates, confirmations or records furnished to the Society by the Registrar;
- (i) copies of orders made by a court, tribunal or government body in respect of the Society;
- (j) the written consents of Directors to act as such and the written resignations of Directors; and
- (k) the disclosure of a Director regarding a conflict of interest.

Except as expressly provided by statute or at law, a Member will not be entitled or have the right to examine or inspect any other document or record of the Society. However, subject to such policies as the Board may establish, a Member in good standing may request, in writing delivered to the Address of the Society, to examine any other document or record of the Society and the Board may allow the Member to examine the document or a copy thereof, in whole or in part and subject to such redaction as the Board deems necessary, all in the Board's sole discretion.

Copies of documents which a Member is allowed to examine may be provided on request by such Person for a fee to be determined by the Board.

#### 19.3 **Right to become Member of other Society**

The Society will have the right to subscribe to, become a member of, and cooperate with any other society, corporation or association whose purposes or objectives are in whole or in part similar to the Society's purposes.

## 20. **BYLAWS**

#### 20.1 **Entitlement of Members to Copy of Constitution and Bylaws**

On being admitted to membership, each Member is entitled to, and upon request the Society will provide him or her with, access to a copy of the Constitution and these Bylaws.

#### 20.2 **Special Resolution required to Alter Bylaws**

These Bylaws will not be altered except by Special Resolution.

#### 20.3 **Effective Date of Alteration**

Any alteration to the Bylaws or Constitution will take effect on the date the alteration application is filed with the Registrar in accordance with the Act.







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## **310.0 MEMBERSHIP PROCESS**

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### **311.0 CRITERIA FOR MEMBERSHIP**

As per BC School Sports Bylaw 2.2 (Classes of Membership), BC School Sports has two (2) classes of membership:

- 311.1 School: A school in British Columbia that is accredited by the Ministry of Education as an elementary-junior secondary, elementary-secondary, middle school, junior secondary, senior secondary, online learning school, alternate school or non-public school in funding group classifications 1, 2 or 3, and includes full-time students in any or all of grades eight (8) through twelve (12), and fulfills the requirements of membership in BC School Sports.
- 311.2 Legislative Assembly Member; A representative elected or appointed through a process as approved in the BCSS Bylaws to act and vote on behalf of the BC School Sports Membership. Legislative Assembly Members are comprised of four groups: The Board of Directors, Chairs of the BCSS Policy Committees, Zone Representatives, and Partner Organizations.

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## **320.0 SCHOOL MEMBERS**

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### **321.0 APPLICATION**

- 321.1 Applications for new school membership are due no later than the second Friday after Labor Day Week. Schools that fulfill the membership requirements must complete and submit a new member application. Upon approval schools will be invoiced directly for the annual membership fee.

### **322.0 MEMBER SCHOOL RENEWAL**

The membership year will run from August 1 to July 31. Administrators at members schools that wish to renew their BC School Sports membership must complete the "renewal opt-in" in the BCSS STARS database, no later than the Fall Team Registration Deadline. Once BC School Sports receives the renewal opt-in, the member school will receive an invoice for annual membership fees.

#### **322.1 LATE MEMBERSHIP RENEWAL**

Member schools who fail to renew their membership by the September 30th deadline will be subject to a late membership renewal fee of 10% of their annual dues, with the first 10% being applied on the first day of October, and the additional 10% increments on each subsequent first of the month. Alternate and DL schools will be excluded from the late membership renewal fee.

### **323.0 EXPECTATIONS OF A MEMBER SCHOOL**

Member schools of BCSS must comply with the rules as stipulated in the BCSS Constitution, Bylaws, and Policies relating to interscholastic programs. Failure to adhere to the above are grounds for discipline at the discretion of the Board of Directors. The rules shall not be waived by agreement or otherwise. All member schools are expected to:

- 323.1 Ensure that all school programs that are official BCSS activities, operate as such and operate under the jurisdiction of BCSS.
- 323.2 Ensure all BCSS official activities contribute towards the improvement of the health, fitness and general welfare of all individuals taking part in the program.
- 323.3 Ensure safety and welfare of students is a priority. Adequate protective equipment, safety precautions, and risk management policies are to be utilized for all practices and interscholastic competitions.
- 323.4 Be diligent in monitoring interscholastic competition, knowing that a member school may only participate against other BCSS member schools in official BCSS activities unless out of province sanctioning is approved or an exception is granted in writing by the Executive Director.
- 323.5 Ensure student-athletes are accompanied by a teacher-coach, teacher-sponsor, administrator or responsible adult approved by the administrator, and in accordance with the applicable school and/or school district policy in all official BCSS activities. The school administrator must ensure that the supervisor adheres to all BC School Sport policies, including the Coach's Code of Ethics as outlined in the BCSS handbook (Section 400). The school administrator should notify the competition coordinator of who the adult supervisor is, should that supervisor be different than the coach. The supervisor must be in attendance for the duration of the competition.
- 323.6 Be responsible for ensuring all coaches, including community coaches, have been properly vetted in accordance with school and/or district policy. Schools are responsible to ensure coaches are educated on BCSS policy, including but not limited to Codes of Ethics (Section 400) and Recruiting, Undue Influence (Section 430.0) and rules regarding the activity in question. It is also strongly recommended that the school ensures coaches are aware of emergency protocols, supervision requirements, competition schedule and deadlines, accountability for equipment, jurisdictional boundaries and any paper work that is needed prior to commencing coaching duties.
- 323.7 Ensure all members of a coaching staff (including but not limited to Head Coaches, Assistant Coaches, Coordinators, Teacher Sponsors, Student-Managers), must complete the Concussion Awareness Training Tool ([www.cattonline.com](http://www.cattonline.com)) and provide their certificate of completion to their Athletic Director prior to engaging in any duties with student-athletes in a practice or game setting.
  - 323.7.1 Athletic Directors are not required to submit the certificates but must be able to produce them if requested

by BCSS or the member school's zone.

323.7.2 BCSS will recognize the Concussion Awareness Training Tool Certificate of completion for a period of two (2) calendar years from the date of completion before having to be completed again.

323.8 Member schools should monitor their compliance with BCSS bylaws and policies. Schools are to educate student-athletes, coaches, and other appropriate persons to ensure compliance.

323.9 Provide full disclosure of information in all BCSS matters. This includes verbal communication, documentation and an expectation that relevant information will not be omitted or altered. BCSS reserves the right to investigate and/or follow up to ensure the accuracy of information presented during any BCSS matter.

323.10 Maintain appropriate crowd control, as per the Spectator Code of Conduct (Section 413), at all interscholastic contests and events.

### 324.0 ROLE OF THE ADMINISTRATOR

The administrator of a member school shall be the representative of the member school and is responsible for all official BCSS activities in which the school partakes. The administrator is expected to:

324.1 Complete the annual Membership Renewal Process (opt-in) by the applicable deadline.

324.2 Ensure all member school expectations are upheld.

324.3 Appoint and support the school Athletic Directors with daily interscholastic athletic operations.

## 330.0 MEMBER SCHOOL CLASSIFICATIONS

BC School Sports will use the following school classifications for the purposes of governance and administration: School population will be calculated as all enrolled students in Grades 8-12, including students designated as Secondary Ungraded (SU). Each BCSS Sport will use its own specific tiering as found in Section 637.0.

- **Class A:** 1 – 165
- **Class AA:** 166-475
- **Class AAA:** 476-950
- **Class AAAA:** 951+

As per the BCSS Bylaws, for the purposes of governance and administration, BCSS will use the following definition to identify schools as Urban, Semi-Rural or Rural.

- **Urban:** School is in a municipal population of 30,000 or greater, or a population less than 30,000 but within 85km of the nearest school within a municipality of greater than 30,000 people.
- **Semi-Rural:** School is in a municipal population of 15,000 – 29,999 and more than 85km from the nearest school within an urban municipality.
- **Rural:** School is in a municipal population of fewer than 15,000 and more than 125km from the nearest school in an urban municipality.

## 340.0 FEE SCHEDULE

Fees for member schools are charged on an annual basis. Schools receive invoices upon completion of the membership renewal process and payment is due within 15 days of invoice. School population will be calculated from the Ministry of Education Headcount Reports for the previous school year. This information is provided to BCSS directly from the Ministry of Education. Included in the headcount are all full-time students in grades eight (8) through twelve (12), plus the ungraded students at the secondary level. Membership fees per school population category are:

2023 - 2024 MEMBERSHIP FEES						
Class	Category	8-12 + SU Enrollment	Senior	Middle/Junior	Online	Alt
A	1	1-75	\$515	\$300	\$270	\$215
	2	76-165	\$700	\$350	\$325	\$270
AA	3	166-299	\$945	\$405	\$380	\$325
	4	300-475	\$1,350	\$486	\$430	\$380
AAA	5	476-675	\$1,835	\$540	\$485	\$430
	6	676-950	\$2,375	\$650	\$595	\$485
AAAA	7	951-1350	\$2,835	\$730	\$650	\$540
	8	1351+	\$3,160	\$780	\$700	\$595

### 342.0 SETTING MEMBERSHIP FEES

Member Fees are established by the BC School Sports Board of Directors in June, after the BC School Sports Annual General Meeting. An increase in membership fees of greater than 12% can only be made with the approval of the Legislative Assembly.

### 343.0 ADJUSTMENT OF MEMBER SCHOOL FEES

Significant changes to a school population due to an addition or deletion of a grade, or the re-designation of a school may be adjusted on an individual member school basis by the Executive Director at the request of the member school.

### 344.0 LEGAL CONTINGENCY FUND

The Board of Directors, consistent with their responsibility to set dues for the membership, will apply a legal fund surcharge ('Legal Levy') as required to maintain a Legal Contingency Fund specifically to handle the prevention or response to legal action taken against the organization. The target balance of this contingency is \$60,000. A levy in the amount greater than \$100.00 per school will require Legislative Assembly approval.

### 345.0 CIAAA ATHLETIC DIRECTOR MEMBERSHIP FEE

Member schools, except for those that are Online Learning or Alternate Schools, will pay a \$60.00 fee annually known as the CIAAA Athletic Director Membership Fee, which will provide CIAAA membership for the AD of record in STARS.

### 346.0 Each Member School, except for middle, junior, online, or alternate schools will annually pay a Static Site Championship Fee as detailed below.

CATEGORY	ANNUAL MEMBERSHIP DUES	24% (Per section 346.1)	10% (Per section 346.2)
1	\$515.00	\$123.60	\$51.50
2	\$700.00	\$168.00	\$70.00
3	\$945.00	\$226.80	\$94.50
4	\$1,350.00	\$324.00	\$135.00
5	\$1,835.00	\$440.40	\$183.50
6	\$2,375.00	\$570.00	\$237.50
7	\$2,835.00	\$680.40	\$283.50
8	\$3,160.00	\$758.40	\$316.00

346.1 Schools that meet the criteria in the Vancouver Sea-to-Sky, South Fraser, Fraser North, and Eastern Valley Zones will be charged 24% of their annual dues.

346.2 Schools in the Vancouver Island, Thompson-Okanagan, North Central, Northwest and Kootenay zones will be charged 10% of their annual membership dues.

346.3 The funds collected through the Static Site Championship Fee will be paid out at 100% each year to schools travelling to the championships as found detailed in Section 727.0

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## 350.0 GENERAL MEMBERSHIP POLICIES

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### 351.0 RESPONSE TO PROVINCIAL JOB ACTION

BCSS believes that student-athletes and their participation in extracurricular activities should be free from political interference; however, the reality is that the majority of teacher-coaches are members of the BCTF and are bound by their professional obligations. In the event of a province-wide strike or job action, the BCSS Board of Directors will make a determination on whether or not league competition and championship play will continue and communicate this decision in a timely fashion. Safety of athletes and competitive balance will be guiding factors in the decision. Superintendents, Sport Advisory Committees and other stakeholders will be consulted. If it is determined that the safety of student-athletes or the competitive integrity of league competition or championship play will be affected, the Board of Directors shall suspend all competition. Public school teams that continue to practice or play during this period of suspension will not be supported by BCSS.

### 352.0 MARKETING

- 352.1 BC School Sports will only entertain marketing partnerships and ventures if they are beneficial to the goals and objectives of the association. Such partnership or ventures could be in the form of cash, product or contract.
- 352.2 BC School Sports will not enter into any sponsorship agreement with a company that is directly involved in the manufacture, distribution or sales of any product related to alcohol or tobacco.
- 352.3 BC School Sports will consider industrial exclusivity as part of a marketing agreement.



### **353.0 COMMERCIAL LOGOS**

A member school is permitted the use of a maximum of two (2) credit card size commercial logos on any team uniform. A school uniform consists of the top and bottom or clothing usually worn during competition.

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## **360.0 ATHLETIC ASSOCIATIONS**

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### **361.0 LOCAL ATHLETIC ASSOCIATIONS**

Local Athletic Associations play an integral role in interscholastic activities and are designed to facilitate local play within a school district or a collection of districts in close proximity. They should enhance the student-athlete experience and generally, they determine the teams competing at a zone level from their association.

BC School Sports recognizes the importance of local athletic associations and will formally affiliate Local Associations where the association has:

- 361.1 Stated purposes that are aligned with the purposes of BCSS;
- 361.2 Adopted the competitive policies of BCSS, for activities sanctioned by both BCSS and the local athletic association;
- 361.3 Required membership in BCSS for all local athletic association member schools;
- 361.4 Be recognized by the school district(s) located within the geographic boundaries of the local athletic association as the organizing body of school sports and athletics;
- 361.5 Have written documents governing the actions of the associations, including the designation of a committee responsible for discipline, with defined processes and procedures;
- 361.6 Have a President who is employed by a school district or a BCSS member school

### **362.0 SCOPE OF THE RESPONSIBILITY**

Local athletic associations are responsible for the following:

- 362.1 Applying the Bylaws and policies of BCSS within its geographic region;
- 362.2 Organizing league competitions within its geographic region;
- 362.3 Supporting the objectives and activities of BCSS within its geographic region;
- 362.4 Promoting the purposes and values of BCSS within its geographic region

### **363.0 DISAFFILIATION**

A local athletic association may be disaffiliated by the BCSS Board of Directors.

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## **370.0 ZONES**

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- 371.1 As per the BCSS Bylaws, BCSS will have 9 zones. In addition to the responsibilities as stated in the Bylaws, zones will
  - Appoint 3 persons (and 3 alternates) to the Legislative Assembly, in accordance with the Bylaws
  - Create and follow rules and regulations for zone procedures and determinations
  - Coordinate Zone Championships for qualifying teams and individuals to BCSS Provincial Championships
  - Represent the voices of the schools in the zone, and bring forth motions when appropriate
  - Appoint the Zone Representatives to each of the Sport Advisory Committees

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## **380.0 BCSS CALENDAR**

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The BCSS activity calendar runs Monday to Sunday and will begin with the Civic Day Holiday each August as found in this Handbook.

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## **390.0 DISCIPLINARY JURISDICTION**

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BC School Sports, as the governing body for secondary school sport in British Columbia has the jurisdiction over disciplinary matters as stated in the BC School Sports Bylaws and Policies.

- 390.1 Any disciplinary action taken by a member school, BC School Sports, or a recognized athletic association, against a participant will be recognized by all member schools and athletic associations. This includes membership-wide adherence to any disciplinary action taken involving a probationary period, a suspension or a warning.
- 390.2 The disciplinary jurisdiction of BC School Sports is limited to the disciplined student-athlete, coach, or spectator's current, continued or future participation or involvement in activities, programs or services of BC School Sports.
- 390.3 Disciplinary action taken by a member school against its students, coaches, volunteers and/or any other participant, including spectators, that is over and above any disciplinary action taken by BC School Sports will be recognized by BC School Sports and all local associations.

BC School Sports is committed to a safe and positive environment within its programs, activities and events, by making all individuals aware that there is at all times an expectation of appropriate behaviour that is consistent with the values of BC School Sports.

**411.0 ATHLETE CODE OF ETHICS**

BC School Sports, school districts and your school consider it to be a privilege to represent your school in an athletic competition. Therefore, certain behavioural expectations come with this selection. Student-athletes are expected to uphold the following standards:

- 411.1 Treat all participants fairly regardless of gender, race, sexual orientation, religion, physical or mental abilities, political belief or economic status.
- 411.2 Embrace the highest ideals of sportsmanship, ethical conduct and fair play. Be modest in victory and gracious in defeat.
- 411.3 Show respect and give courtesy to opponents, officials, volunteers, teammates, spectators and coaches at all times.
- 411.4 Uphold the rules of the sport, spirit of such rules and encourage other athletes to do the same.
- 411.5 Represent yourself, your parents, your school and your community with proper conduct at all times on or off the playing field.
- 411.6 Respect other athletes' dignity and acknowledge that verbal or physical behaviour that constitutes harassment or abuse is unacceptable.
- 411.7 Participate in a manner that ensures the safety of fans, athletes, coaches and officials.
- 411.8 Accept decisions of officials without dispute.
- 411.9 Shall not use the media, social media or networking forums to criticize or threaten other student-athletes, coaches, officials, school teams, spectators or BCSS.
- 411.10 Demonstrate that it is a privilege to represent your school.

**412.0 COACHES CODE OF ETHICS**

The coach/student-athlete relationship is a privileged one. Coaches play a critical role in the personal and athletic development of student-athletes. Therefore, coaches are expected to model the fundamentally positive aspects of school sport. Coaches, including community coaches, are expected to uphold the following standards:

- 412.1 Recognize that school sport is an extension of the classroom, and shall conduct themselves accordingly when performing coaching duties;
- 412.2 Observe the Bylaws and Policies of BCSS and those of their local athletic association;
- 412.3 Observe the rules of the sport, the spirit of the rules of the sport, and shall encourage student-athletes to do the same;
- 412.4 Fulfill all competition, invitational, playoff and championship competitive and event obligations;
- 412.5 Treat all participants fairly regardless of gender, race, sexual orientation, religion, physical or mental abilities, political belief or economic status.
- 412.6 Respect the rulings of officials without gesture or argument, and shall require student-athletes to do the same;
- 412.7 Shall not use foul, profane, harassing or offensive language or gestures in the conduct of coaching duties;
- 412.8 Shall not use the media, social media or networking forums to criticize or threaten student-athletes, coaches, officials, school teams, spectators or BCSS.
- 412.9 Shall not use physical force of any kind in the conduct of coaching duties;
- 412.10 Shall not, under any circumstances, endorse, recommend, or suggest the use of performance-enhancing drugs or supplements by any student-athlete;
- 412.11 Shall not use tobacco products and alcohol while in the presence of student-athletes, and shall discourage their use by student-athletes;
- 412.12 Shall not, under any circumstances, require, suggest or imply that a student-athlete must be involved in any summer program or club program as part of their responsibilities as a school team member;
- 412.13 Shall not, under any circumstances, require, suggest or imply that a student-athlete cannot or should not participate in any BCSS-approved sport in the season preceding or following the coach's season of play;
- 412.14 Shall not, under any circumstances, start pre-season tryouts or practices to the detriment of any in-season sport.

**413.0 SPECTATORS CODE OF ETHICS**

BC School Sports is committed to ensuring that all student-athletes, coaches and other individuals involved in BCSS activities have the opportunity to participate in a safe and enjoyable environment. Attendance at any BCSS event entitles you to enjoy an exhibition of skills developed by athletes in an educational setting. Spectators are expected to conduct themselves in a

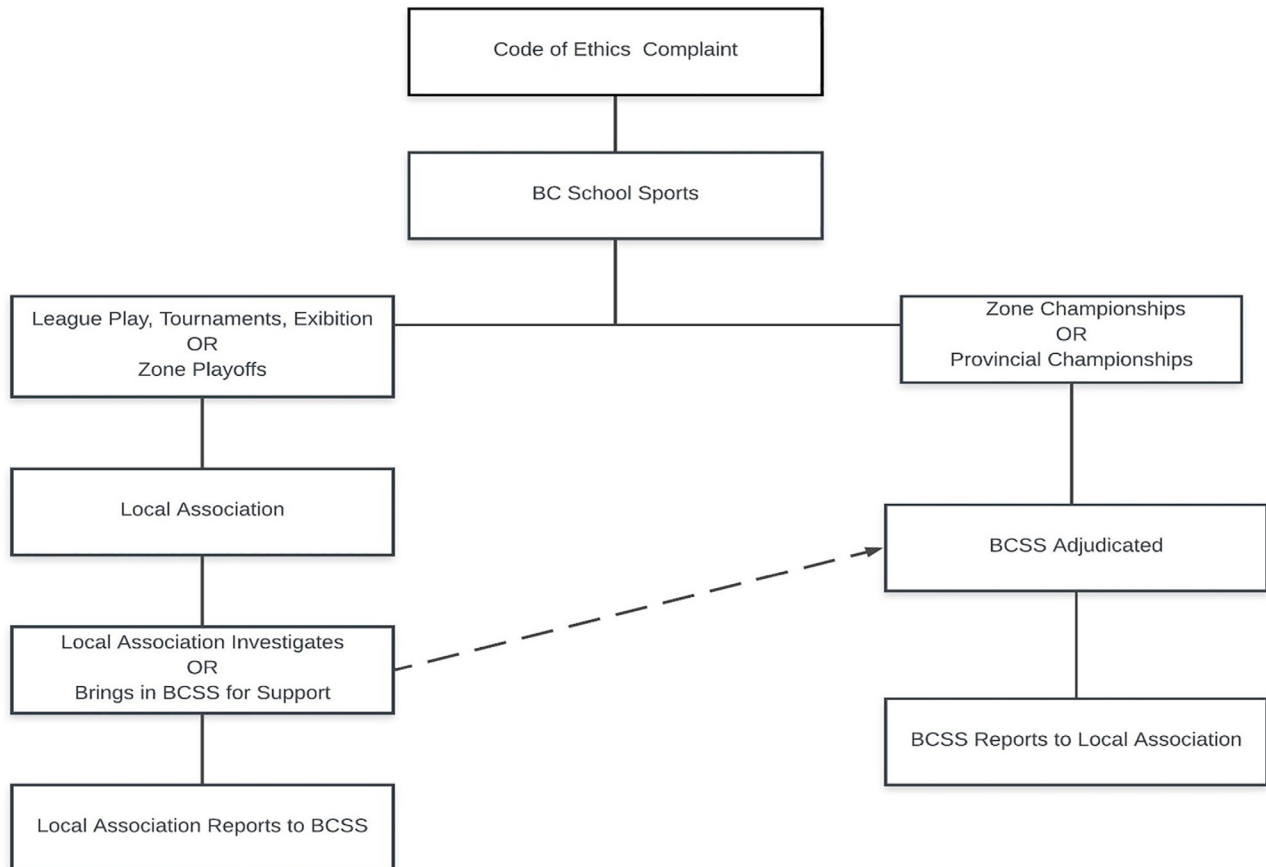
manner which supports the values of BC School Sports, and encourages the development of all student-athletes. Spectators are expected to uphold the following standards:

- 413.1 Show respect to all individuals including, student-athletes, coaches, officials, volunteers and fellow spectators.
- 413.2 Shall not use foul, profane, harassing or offensive language or gestures while in attendance at any BCSS event.
- 413.3 Abstain from consuming any unlicensed alcohol or illegal substances during any BCSS events.
- 413.4 Remain in designated spectators zones at event locations.
- 413.5 Shall not use the media, social media or networking forums to criticize or threaten student-athletes, coaches, officials, school teams, other spectators or BCSS.

#### 414.0 PROCEDURE FOR COMPLAINTS REGARDING CODE OF ETHICS

- 414.1 Anyone may submit a Code of Ethics complaint to BCSS within 90 days of the incident occurring
- 414.2 All complaints alleging a violation of the Code of Ethics must be submitted in written form via the Code of Ethics Complaint form found on the BCSS website
- 414.3 As per section 415.0, all complaints alleging a violation of the Code of Ethics by a coach, athlete or spectator shall be submitted to BCSS.
- 414.4 If the alleged violation has occurred in any event prior to Zone Championships, the complaint will be entrusted to the local association for any necessary investigation or action.
- 414.5 At any point during the process if a local association does not have the resources to appropriately deal with the matter, they may request BCSS to assist or take over the investigation.
- 414.6 If the alleged violation has occurred in any event during Zone or Provincial Championships, the complaint will be processed by BCSS.
- 414.7 There is no appeal of a decision of a local athletic association or BCSS.
- 414.8 Both BCSS and the respective local association are required to report any findings and rulings to one another after the investigation is concluded.
- 414.9 BCSS reserves the right to disclose Code of Ethics disciplines to any respective provincial sport organization.

#### 415.0 CHANNELS OF COMMUNICATION FOR CODE OF ETHICS COMPLAINT



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## 420.0 RECRUITMENT AND UNDUE INFLUENCE

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*A policy clearly prohibiting recruiting serves the interest of the organization by prioritizing academics over athletics; protecting young students from exploitation; ensuring an even playing field among competing schools; providing for equitable competition; discouraging adults from jeopardizing student's eligibility; and preventing misuse of athletic programs.*

### 421.0 RECRUITING

BCSS prohibits the recruiting or inducement of student-athletes. Athletic recruitment undermines the priority of academic education for the student and promotes values that are inconsistent with those of BCSS. Stakeholders have a required duty to discourage an athletically motivated transfer. Failure to discourage a transfer that is athletically motivated constitutes recruitment. The fact that transfer eligibility has been approved in no way excuses recruitment.

- 421.1 Despite compliance with the other eligibility and/or transfer rules of BCSS, any student who attends a member school as a result of recruitment or undue influence is ineligible for a minimum of one-year. Violations under the policy may also result in sanctions to the school, athletic program, team or coach of the team.
- 421.2 Undue influence for the purposes of this rule is the attempt by any school related person (including but not limited to, coaches, teachers, administrators, students, alumni or parents) to induce a student through in-person contact, phone, text, social media, email, or the like, to attend a member school.
- 421.3 There are a broad range of behaviours that when considered alone, or in part are deemed to be recruitment. The facts of each allegation will be considered on a case by case basis. The following may indicate that a student has been recruited, but other actions not listed may still be considered:
  - Initiating contact with any student who does not attend their school, or a school that as per School District procedures directly feeds into their school, in order to suggest, encourage or explain a transfer.
  - Encouraging any other person, including past and present players or parents of past or present players, to contact any student or their parents to suggest, encourage or explain a transfer to a different school.
  - Permitting a student who is not currently enrolled at a school to participate in team practices, participate in scheduled team activities (including travel to games, events, team meetings, or trips), attend "open gym", out-of-season practices, and camps specifically designated for enrolled students.
  - Engaging a student-athlete or parent when they inquire about the school's sports teams or athletic program. These inquiries must be directed to the school administration.
  - Offering or accepting financial assistance (including free or reduced tuition/fees) on the basis of a student's athletic potential or participation in a BCSS activity.
  - Offering or promising employment or other financial benefit to the student or any member of the student's family.
  - Offering or accepting transportation assistance to a student, parent or guardian.
  - Offering or accepting school privileges or considerations not normally granted to other students.
  - Offering or accepting assistance in securing a post-secondary athletic scholarship.
  - Suggestion or inducement of parents, guardians or students to change their location of residence for athletic reasons.
  - Facilitating a change of guardianship for the purpose of changing the location of a student athlete's residence so that they can transfer schools is recruitment unless there are other compelling reasons for the change of guardianship (e.g. to protect the student from physical or emotional abuse).
  - Discussion by a school related person in a club, community, or provincial team environment about their school, athletic program or team.
- 421.4 Any of the above listed or similar actions by a school related person are prohibited when targeted at any students, including those who have not established a home school, as per BCSS policy.
- 421.5 If a person has knowledge of recruitment, as defined herein, he or she shall provide written notice of the allegation to the BCSS Executive Director.
- 421.6 BCSS recognizes that schools may need to attract students. Schools may advertise their athletics program offerings in a generic manner, no different than they would any other academic or co-curricular program. The advertising must be limited to the programs offered and not highlight the success of the program, qualifications of a coach or any other identifier that would increase the chance of enrollment from a prospective student. School advertising, where athletics are included, must not be targeted in any way towards potential students who may display athletic potential.

### 422.0 PROCEDURE FOR COMPLAINTS REGARDING RECRUITING

- 422.1 Recruiting or undue influence complaints shall be submitted to the BCSS Executive Director in writing. Complaints submitted through any other submission method will not be accepted. The enrollment of a student at a school due to recruiting or undue influence must have happened while the student in question still held eligible status with BCSS.

The complaint must include:

- The name of the school and, if applicable, person(s) allegedly having contravened the recruiting and undue influence policy;
  - The name of the student(s) who have been targeted by the recruiting action;
  - Some form of evidence to support the complaint. Evidence may come in the form of knowledge of or participation in a conversation, written documentation, or other forms of verifiable information. Hearsay, conjecture, rumour and the like will not be accepted.
- 422.2 The person making the complaint must disclose their name, and affiliation to a school (i.e. admin, coach, student etc.) to BCSS. However, they may choose whether their name shall be attached to the complaint publicly, or if they wish to remain anonymous.
- 422.3 The Executive Director will review the complaint and determine whether the complaint warrants an investigation. The Executive Director may at his or her sole discretion, dismiss a complaint that:
- Is frivolous or made in bad faith;
  - Does not contain the relevant required information to substantiate the complaint;
  - Does not fall within the jurisdiction of BCSS.
- 422.4 Where the Executive Director dismisses the complaint, he/she will inform the complainant that the matter has been dismissed.
- 422.5 Where the Executive Director determines the allegation is worthy of investigation, he/she will inform the Principal of the respondent school that a complaint has been received, and a BCSS investigation is commencing.
- 422.6 Where BCSS discovers information through their normal course of business that indicates recruiting, the Executive Director, upon review of the information, may initiate an investigation without a complaint being submitted.
- 422.7 The Executive Director will conduct the investigation, and may make inquiries of any relevant party, including but not limited to, administrators, coaches, teachers, students, or parents.
- 422.8 Where the respondent fails to respond to the inquiries of the investigation, or chooses not to respond in ten (10) business days to these inquiries, the Executive Director may proceed on the basis the complaint has been proven.
- 422.9 Any information that is obtained that is not provided by the respondent school inquiries, shall be provided to the respondent school for review and response.

#### **423.0 DISCIPLINE FOR RECRUITING**

- 423.1 Upon completion of the investigation, the Executive Director will provide a ruling to the Principal of the respondent school, summarizing the findings of the investigation and if applicable, any sanctions. Sanctions will be determined by the Executive Director and may include part, or all, but shall not be limited to:
- An official letter of reprimand
  - A sanction or combination of sanctions, that may include, but are not limited to,
    - The student-athlete in question
      - Period of ineligibility (minimum 1-year)
    - The member school
      - Suspension or Expulsion from BCSS Membership
      - Fine to a Maximum of \$3000
    - The member school athletic program
      - Suspension from zone or provincial play (team/sport specific, or school wide)
      - Mandatory Training for the AD or Administration
    - The specific team
      - Team ineligibility /Suspension of team
      - Forfeiture of games
      - Ban from post-season play
      - Reduction in maximum playing days in a season of play
    - The coach
      - Suspension from all coaching duties
      - Mandatory training



- 423.2 Once the ruling has been provided to the Administrator, the school will have ten (10) business days to appeal the ruling. The appeal must be made in writing and be addressed to the Executive Director. The appeal will be heard by a minimum of three (3) members of the Board of Directors. The appeal will be heard by video-conference or in person, at the discretion of the President or their designate.
- 423.3 At the conclusion of the appeal, in their discretion, the Board may choose to:
- Remove all sanctions;
  - Reduce or add sanctions;
  - Take no action, leaving, the Executive Director's ruling to stand.
- 423.4 The decision of the Board of Directors is final and binding on the parties and shall not be questioned or reviewed in any court or tribunal, and no order shall be made or process entered or proceeding taken in any court or tribunal whether by way of injunction, declaration, prohibition or otherwise to question, review, prohibit or restrain the proceedings. It is the intention of BCSS and its members that, to the extent permitted by law, all matters concerning its Competitive Rules and Regulations be private matters not subject to any form of adjudication by any court or tribunal.
- 423.5 Where the Executive Director is unable to act under this section, his/her powers and duties may be exercised by a substitute as appointed by the President.

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## **430.0 HARASSMENT AND ABUSE**

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*BC School Sports does not condone any form of harassment or abusive behaviour on the part of any participant in BC School Sports programs, services and/or activities. BC School Sports is committed to providing an environment in which all individuals are treated with respect and dignity. Participants shall include any member school student-athlete, member school team coach, member school team manager, member school volunteer, recognized athletic association volunteer, BC School Sports volunteer, BC School Sports staff, spectator, official or event volunteer.*

### **431.0 THE ROLE OF BC SCHOOL SPORTS**

BCSS is committed to creating and maintaining a sport environment that is free from all forms of harassment and abuse for its members. BCSS will:

- 431.1 Discourage and prevent harassment within BCSS.
- 431.2 Provide assistance and guidance to individuals who experience harassment and pass the information into the appropriate organizations (Schools, School Districts or local police).
- 431.3 Ensure all members and employees of BCSS are aware of the negative impacts of harassment and abuse and educate them of the procedures contained in this policy.
- 431.4 Regularly review the terms of this policy to ensure that it meets BCSS's objectives and legal obligations.

### **432.0 DEFINITIONS**

- 432.1 Harassment is defined as behaviour including comments, conduct or gestures which are insulting, intimidating, humiliating, hurtful, malicious, degrading or otherwise offensive to an individual or group of individuals or which creates an uncomfortable environment, or which might reasonably be expected to cause embarrassment, insecurity, discomfort, offense, or humiliation to another person or group, including but not limited to:
- Written or verbal abuse or threats;
  - Physical assault;
  - Unwelcome remarks, jokes, innuendos or taunting about a person's body, sexual orientation, attire, age, marital status, ethnic or racial origin or religion;
  - Displaying of sexually explicit, racist or other offensive or derogatory material, sexual, racial, ethnic or religious graffiti;
  - Practical jokes which cause awkwardness or embarrassment, endangering a person's safety or negatively affecting performance;
  - Hazing or initiation rites;
  - Leering or other suggestive or obscene gestures;
  - Intimidation;
  - Condescension, paternalism or patronizing behaviour which undermines self-respect or adversely affects performance or working conditions;
  - Conduct, comments, gestures or contact of a sexual nature that is likely to cause offense or humiliation or that might, on reasonable grounds, be perceived as placing a condition of a sexual nature on employment or any

opportunity for selection, training or advancement; and

- False accusations of harassment motivated by malice or mischief and meant to cause other harm, is considered harassment.

432.2 Sexual harassment is defined as behaviour involving one (1) or more incidents of unwelcome sexual advances, requests for sexual favours or other verbal conduct of a sexual nature:

- When such conduct might reasonably be expected to cause embarrassment, insecurity, discomfort, offense or humiliation to another person or group;
- When submission to such conduct is made either implicitly or explicitly as a basis for making decisions which affect the individual;
- When submission to such conduct is made either implicitly or explicitly as a condition of employment;
- When submission to or rejection of such conduct is used as a basis for any decision of authority (including but not limited to matters of promotion, raise in salary, job security or benefits, and or participation or inclusion on a team); and
- When such conduct has the purpose or the effect of interfering with an individual's performance or creating an intimidating, hostile or offensive work or participation environment.

432.3 Abuse and neglect are defined as behaviour involving one (1) or more incidents of physical, emotional, or sexual mistreatment or lack of care which causes physical injury or emotional damage to a participant:

- When such conduct might reasonably be expected to cause harm, distress or injury to another person or group;
- When submission to such conduct is made either implicitly or explicitly as a basis for making decisions which affect the individual;
- When such conduct creates a culture of fear among student-athletes, coaches, parents, volunteers or staff;
- When such conduct encourages or forces a participant to engage in destructive or harmful activities

#### **433.0 ACCUSATIONS OF HARASSMENT**

433.1 BC School Sports encourages any individual who is subjected to any form of harassment to report such harassment to the appropriate public school district, public school, independent school, BC School Sports or provincial sport organization, as designated below (volunteer is defined as an individual acting in their capacity of an event organizer, committee member, officer, director or other BC School Sports-assigned task):

- 433.1.1 Any incident of harassment or abuse, or accusation of harassment or abuse involving a student shall be referred to the applicable school district as per the particular school district's policy, or independent school as per the particular non-public school policy;
- 433.1.2 Any incident of harassment or abuse, or accusation of harassment or abuse involving an employee of a school district or independent school, when the employee is acting as a team coach, team sponsor, team chaperone, competition official or director of a local or regional athletic association, shall be referred to the applicable school district or independent school as per the particular school district's or non-public school's policy;
- 433.1.3 Any incident of harassment or abuse, or accusation of harassment or abuse involving an individual who is acting in their capacity as a director of BC School Sports, an employee, or a volunteer shall be dealt with as per the BC School Sports harassment policy;
- 433.1.4 Any incident of harassment or abuse, or accusation of harassment or abuse involving an individual who is a competition official at a BC School Sports sanctioned event shall also be referred to the provincial sport organization with whom the official is affiliated;
- 433.1.5 In the event of an incident of harassment or abuse, or accusation of harassment or abuse where there is duplicate jurisdiction between a school district or independent school and BC School Sports, or a provincial sport organization and BC School Sports, the disciplinary jurisdiction of BC School Sports is limited to an individual's involvement in BC School Sports programs and projects, including competitive involvement under the authority of a BC School Sports recognized athletic association.
- 433.1.6 BC School Sports shall name one (1) female and one (1) male BC School Sports Harassment Advisor who may be contacted for advice regarding any incident of harassment or accusation of harassment.

#### **434.0 PROCEDURES FOR ACCUSATIONS OF HARASSMENT AND/OR ABUSE**

434.1 An individual who thinks that they have been subjected to conduct which constitutes harassment (see 432) is encouraged to make it known to the person responsible for this conduct that the behaviour is not welcome and is contrary to this policy.

Any inquiry received by a BC School Sports Harassment Advisor will be dealt with as follows:

- 434.1.1 If the Harassment Advisor and complainant agree that the conduct does not constitute harassment, then the Harassment Advisor will take no further action.
- 434.1.2 Informal Resolution – The individuals involved will be invited to attempt an informal resolution with the BC School Sports Harassment Advisor mediating the meeting (i.e. conversation, conference call, meeting).
- 434.1.3 A confidential written summary report of the resolution telephone call or meeting will be sent to the administrator of the member school(s) involved, as well as to the complainant and respondent.
- 434.1.4 Rights of the Complainant – If an informal resolution is not possible, the Harassment Advisor shall inform the complainant of:
  - a) The right to make a formal written complaint,
  - b) The availability of counseling and other resources,
  - c) The right to be represented by another designated individual at any stage in the complaint process. Any costs incurred by the complainant due to their decision to be represented by another individual will be the responsibility of the complainant,
  - d) Other avenues of recourse, including the right to file a complaint to the BC Human Right Tribunal, or, where appropriate, to contact the police where the conduct may have been offensive pursuant to the Criminal Code.
  - e) The referral of a formal harassment complaint received by BC School Sports to a Harassment Officer, as designated by Sport BC, for arms-length investigation.

#### **434.2 FILING A FORMAL COMPLAINT**

If the complainant wishes to file a formal complaint, the following steps will be followed:

- 434.2.1 A written complaint will be filed with a Harassment Advisor, with a copy going to the respondent and the administrator of the member school(s) involved.
- 434.2.2 The Harassment Advisor will provide the respondent with a written copy of the BC School Sports Harassment Policy, including a request for a written response to the complaint within ten (10) school days of receiving the information, and the right to be represented at any stage of the process by a designated individual. Any costs incurred by the respondent due to their decision to be represented by another individual will be the responsibility of the respondent.
- 434.2.3 Within sixty (60) days of receiving the initial written complaint, the Harassment Advisor shall conduct an investigation and prepare a written report. The investigation will follow the process of natural justice.
- 434.2.4 The investigative report from the Harassment Advisor will be submitted to the BC School Sports Executive Director, who shall:
  - a) Make a determination as to whether the respondent has engaged in conduct constituting harassment; and
  - b) If such determination is made, order such disciplinary action to be taken as is appropriate in the circumstances.

### **435.0 DISCIPLINE FOR HARASSMENT**

#### **435.1 EXECUTIVE DIRECTOR DECISION**

The decision of the Executive Director will be made within ten (10) school days of receiving the report from the Harassment Officer, and will be sent to the complainant, the respondent and to the administrator of the member school(s) involved. BC School Sports will also inform the BCTF and the Teacher Regulation Branch if the respondent is a member.

#### **435.2 APPEALING THE DECISION**

The decision of the Executive Director may be appealed, in writing, by either the complainant or the respondent, within fifteen (15) school days of the original decision being rendered. The written appeal shall be directed to the BC School Sports Board of Directors.

- 435.2.1 The Board of Directors will meet within ten (10) school days of receiving the written appeal.
- 435.2.2 The Board of Directors shall review all of the information compiled in the investigation, and meet with both the complainant and the respondent regarding the reasons that the appeal was filed. Meetings may be by conference call.
- 435.2.3 The decision of the Board of Directors may be to:
  - a) Overturn the decision of the Executive Director by eliminating any penalty;

- b) Overturn the decision of the Executive Director by establishing a penalty;
- c) Overturn the decision of the Executive Director by increasing the penalty;
- d) Overturn the decision of the Executive Director by reducing the penalty; or
- e) Uphold the decision of the Executive Director.

435.2.4 The decision of the Board of Directors will be provided to the appellant within ten (10) days of completing their investigation. A copy of the decision will be sent to the complainant, the respondent and to the administrator of the member school(s) involved. BC School Sports will also inform the BCTF and the Teacher Regulation Branch if the respondent is a member.

#### 435.3 BINDING DECISION

The decision of the Board of Directors is final and binding on all parties.

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## 440.0 MEDIA AND SOCIAL MEDIA

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The BCSS Media and Social Media Policy identifies the standards of behaviour which is expected of all BCSS members and participants including but not limited to; student-athletes, parents, guardians, coaches, officials, volunteers, spectators, teachers, BCSS staff and administrators involved in BCSS activities and events.

BCSS is committed to providing an environment in which all individuals are treated with respect. It is understood that many schools, teams and individuals may have websites or social media accounts and may have access to media outlets. Social media accounts can include but are not limited to; Twitter, Instagram, Facebook, Snapchat, TikTok, YouTube, blogs, etc.

Social media is a public domain which may be used to enhance opportunities in life and sport. The positive use of social media is acceptable and encouraged by BCSS. The following policies outline the BCSS Social Media Guidelines;

### 441.0 IMAGE

- 441.1 Content on social media shall portray a positive image of the participant, team, association and school.
- 441.2 All participants who have or moderate a social media account must conduct themselves in a positive manner that reflects as a healthy influence in their community.

### 442.0 COMMUNICATION

- 442.1 Social media may be used to promote BCSS activities or events (eg. Practices, games, tournaments etc.).
- 442.2 Inappropriate comments, pictures, racial slurs, threats against teammates, officials or opposing teams are prohibited. Social media may not be used to bully, harass or promote negative influences or criminal behaviour.
- 442.3 The posting of personal or confidential information about a student-athlete, coach, official, staff member or volunteer is prohibited.

### 443.0 BEST PRACTICES

- Ensure consent has been provided for any individuals appearing in content intended for public domain.
- Include positive images and videos when possible.
- Provide shareable, relevant, value-driven content that supports the success and participation of teams, coaches, student-athletes and officials.
- Remember that sharing content online is permanent and is almost impossible to permanently remove from public domain.

### 444.0 VIOLATIONS

Should a violation(s) of the outlined guidelines occur they should be reported to BC School Sports and will be subject to an investigation. If a violation is found to have occurred, the participant(s) will be subject to disciplinary action under BCSS Bylaws.

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**510.0 ANNUAL GENERAL MEETING**

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- 511.0** The Annual General Meeting (AGM) shall be held between February 1 and the final day of school.
- 512.0** Motions passed at the Annual General Meeting will come into effect on August 1st of that calendar year, unless otherwise stated in the motion. Eligibility related submissions for the next school year cannot be ruled on until new policies come into effect.
- 513.0** Legislative Assembly Members will be reimbursed for eligible expenses in accordance with the following:
- 513.1 Board of Directors; will be reimbursed for meals, travel, accommodation, and TOC costs where required;
- 513.2 Committee Chairs; will be reimbursed for meals, travel, accommodation, and TOC costs where required;
- 513.3 Partner Organizations; will be provided accommodation;  
Meals that are provided as normal course of the meetings will be provided to all attendees. Those meals are ineligible for reimbursement.
- 513.4 Zones will be provided with a travel subsidy based on their geographical location and the location of the meeting as outlined in 513.4.1. Zone travel subsidy allocation costs are based on 3 delegates travelling to attend the meeting. The amount provided will be pro-rated based on the number of delegates that attend.

513.4.1

MEETING LOCATION									
	Kootenay	Thompson-Okanagan	North Central	Northwest	Vancouver Island	Eastern Valley	South Fraser	Fraser North	Vancouver Sea to Sky
Kootenay	\$150	\$1,800	\$2,400	\$2,100	\$2,100	\$1,800	\$1,800	\$1,800	\$1,800
Thompson-Okanagan	\$1,800	\$150	\$2,400	\$1,800	\$1,500	\$1,200	\$1,200	\$1,200	\$1,200
North Central	\$2,400	\$2,400	\$150	\$2,400	\$2,100	\$1,800	\$1,800	\$1,800	\$1,800
Northwest	\$2,100	\$1,800	\$2,400	\$150	\$2,250	\$1,950	\$1,950	\$1,950	\$1,950
Vancouver Island	\$2,100	\$1,500	\$2,700	\$2,250	\$150	\$300	\$300	\$300	\$300
Eastern Valley	\$1,800	\$1,200	\$1,800	\$1,950	\$300	\$150	\$150	\$150	\$150
South Fraser	\$1,800	\$1,200	\$1,800	\$1,950	\$300	\$150	\$150	\$150	\$150
Fraser North	\$1,800	\$1,200	\$1,800	\$1,950	\$300	\$150	\$150	\$150	\$150
Vancouver Sea to Sky	\$1,800	\$1,200	\$1,800	\$1,950	\$300	\$150	\$150	\$150	\$150
Total travel allocation cost	\$15,750	\$12,450	\$17,250	\$16,500	\$9,300	\$7,650	\$7,650	\$7,650	\$7,650
** Zone travel allocation costs are based on 3 delegates attending the meeting. The amount will be prorated based on the number of eligible voting delegates that attend.									

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**520.0 ANNUAL PLANNING MEETING**

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- 521.0** The BCSS Board of Directors will call an extraordinary meeting every fall to be known as the Annual Planning Meeting and shall be held between the first day of school and winter break.
- 522.0** Any motions passed at the Annual Planning Meeting will come into effect on August 1st of that year, unless otherwise stated in the motion. Eligibility Applications for the next school year cannot be ruled on until new policies come into effect.
- 523.0** Legislative Assembly Members will be reimbursed for eligible expenses in accordance with section 533.0.
- 523.1 Board of Directors; reimbursed for meals, travel, accommodation, and TOC costs where required;
- 523.2 Committee Chairs; reimbursed for meals, travel, accommodation, and TOC costs where required;
- 523.3 Partner Organizations; will be provided accommodation;



Meals that are provided as normal course of the meetings will be provided to all attendees. Those meals are ineligible for reimbursement.

- 523.4 Zones will be provided with a travel subsidy based on their geographical location and the location of the meeting as outlined in 523.4.1. Zone travel subsidy allocation costs are based on 3 delegates travelling to attend the meeting. The amount provided will be pro-rated based on the number of delegates that attend.

523.4.1

MEETING LOCATION									
	Kootenay	Thompson-Okanagan	North Central	Northwest	Vancouver Island	Eastern Valley	South Fraser	Fraser North	Vancouver Sea to Sky
Kootenay	\$150	\$1,800	\$2,400	\$2,100	\$2,100	\$1,800	\$1,800	\$1,800	\$1,800
Thompson-Okanagan	\$1,800	\$150	\$2,400	\$1,800	\$1,500	\$1,200	\$1,200	\$1,200	\$1,200
North Central	\$2,400	\$2,400	\$150	\$2,400	\$2,100	\$1,800	\$1,800	\$1,800	\$1,800
Northwest	\$2,100	\$1,800	\$2,400	\$150	\$2,250	\$1,950	\$1,950	\$1,950	\$1,950
Vancouver Island	\$2,100	\$1,500	\$2,700	\$2,250	\$150	\$300	\$300	\$300	\$300
Eastern Valley	\$1,800	\$1,200	\$1,800	\$1,950	\$300	\$150	\$150	\$150	\$150
South Fraser	\$1,800	\$1,200	\$1,800	\$1,950	\$300	\$150	\$150	\$150	\$150
Fraser North	\$1,800	\$1,200	\$1,800	\$1,950	\$300	\$150	\$150	\$150	\$150
Vancouver Sea to Sky	\$1,800	\$1,200	\$1,800	\$1,950	\$300	\$150	\$150	\$150	\$150
Total travel allocation cost	\$15,750	\$12,450	\$17,250	\$16,500	\$9,300	\$7,650	\$7,650	\$7,650	\$7,650
** Zone travel allocation costs are based on 3 delegates attending the meeting. The amount will be prorated based on the number of eligible voting delegates that attend.									

## 530.0 CONFLICT OF INTEREST AND CONFIDENTIALITY

*Declaring affiliations provides the opportunity for members of a committee or legislative body to share their relationships, which may contribute or may be perceived to contribute to their opinions or positions. This ensures that members of the group are aware of other members' affiliations.*

### 531.0 CONFLICT OF INTEREST

All members of the BCSS Board, Legislative Assembly and Committees are required to disclose any personal, professional and close familial connections or associations within education, sport or related sectors. By acknowledging one's affiliations, they are recognizing that while one may use the experience gained from these affiliations in your contributions, but that the participation and opinions shared are those of the group/seat one represents in the applicable BCSS Bylaws and Policies, or appropriate Committee Terms of Reference, and not sector affiliations you may hold.

Beyond the required standard disclosure required, a member of the Board of Directors, Legislative Assembly or BCSS committee will declare themselves to be in conflict of interest when discussing or deliberating any topic in which there may be the perception that a relationship or benefit may be impacting the deliberations or decision-making process, and specifically, but not limited to where:

- 531.1 There is the potential for a personal benefit, financial or otherwise to be gained
- 531.2 There is a close personal relationship between a member and someone or entity involved in the topic

### 532.0 CONFIDENTIALITY

The discussions, topics, deliberations and decisions made by any BCSS committee are considered confidential in nature, and shall not be discussed, disclosed nor referred to outside of the meeting setting unless permitted by the BCSS President, BCSS Executive Director, or applicable BCSS Committee Chair.

## 540.0 BCSS COMMITTEES

The Bylaws permit the BCSS Board of Directors or Legislative Assembly to create committees as required to perform the functions required of the organization. Committees may be policy committees, operating committees, or ad-hoc committees. As per the Bylaws, committees approved by the Legislative Assembly must have a Terms of Reference.

The BCSS President and Executive Director shall sit as ex-officio members of all committees, unless otherwise noted specifically in the Terms of Reference.

## POLICY COMMITTEES

Policy committees are part of the governing process. The Chair of each Policy Committee receives a seat on the Legislative Assembly and the role of the committee is to make recommendations to the Legislative Assembly about changes to policy relative to their scope and mandate.

### 541.0 COMPETITIVE FAIRNESS COMMITTEE

**Committee Type:** Policy – Standing

**Committee Ownership:** Board of Directors

#### PURPOSE

To make policy recommendations to the Legislative Assembly on all issues related to BC School Sports as it pertains to the goal of the maintaining competitive fairness and equity in an effort to provide equitable opportunity for success amongst all member schools.

#### MANDATE

The Competitive Fairness Committee shall solicit feedback, engage in research and discussion with internal and external stakeholders with the goal of making informed recommendations to the membership. Areas of focus should include, but are not limited to:

- The differences of rural versus urban schools
- Independent schools versus public schools
- The effect of international students or boarding students on competitive balance
- BCSS tiering structures and philosophy
- Any other policy or absence of a policy that has an impact on the ability for all schools to have an equitable opportunity to succeed

#### COMPOSITION & TERM OF APPOINTMENT

The Competitive Fairness Committee will consist of fourteen (14) members as appointed by the Board of Directors on the recommendation of the Executive Director. With the exception of those appointed by way of their position, all members will serve terms of 3-years. Members may serve up to two consecutive terms.

- Chairperson
- BCSS Board Member
- BCSS Executive Director\*
- ISABC Executive Director\*
- School District Administrator
- Head/Deputy Head from ISABC Member School
- Public School Administrator
- Athletic Director from non-ISABC Independent School
- Athletic Director from ISABC Independent School
- Athletic Director from a A/AA Public School
- Athletic Director from a AAA/AAA Public School
- Team Sport SAC Chair
- Individual Sport SAC Chair
- District Athletic Coordinator

*\*designates are appointed to the committee by way of their position*

#### COMMITTEE MEETINGS:

The CFC meetings will be held a minimum of four times per year. Additional meetings can be called at the discretion of the Chair. Meeting will be held by video conference. The Chair, with approval from the Executive Director, may request an in-person meeting for the members of the committee. Quorum for meetings is the majority of the committee members as appointed.

The Chair, with support from the BCSS Staff Liaison shall distribute an Agenda prior to the meeting. Minutes shall be recorded and provided to the BCSS office for review and publication.

Where the Chair is unable to lead a meeting, the members may select a representative from the committee to chair the meeting.

BCSS will provide a staff liaison to work with the chair and committee membership.

## **AUTHORITY**

The Competitive Fairness committee, by way of a simple majority vote, can bring motions for consideration by the Legislative Assembly. A majority vote of the committee in favour does not change BCSS policy.

## **REMUNERATION**

Committee members shall receive no remuneration for serving as committee members, but are entitled, to be reimbursed for all reasonable expenses incurred during the exercise of their duties as approved by the Board of Directors.

### **542.0 ELIGIBILITY APPEALS COMMITTEE**

**Committee Type:** Policy – Standing

**Committee Ownership:** Board of Directors

## **PURPOSE**

To adjudicate the appeals of the decisions of the Eligibility Officer(s) concerning a student-athlete's eligibility in accordance with eligibility and transfer rules.

## **MANDATE**

The EAC shall read, understand, discuss and evaluate each appeal on an individual basis. The committee shall then consider the information in the application and shall approve or deny the appeal, having regard to the purposes, bylaws, and policies of BC School Sports.

The committee is granted the authority to grant exceptions to the policies of the organization as it pertains to student-athlete eligibility, generally, but not limited to, on the grounds of extraordinary and/or compassionate grounds.

The Committee shall issue a ruling to the applicant school either approving or denying the appeal and containing a brief summary of the reasons for their decisions. The decisions of the EAC are final and binding and shall not be questioned or reviewed in any court or tribunal.

## **COMPOSITION & TERM OF APPOINTMENT**

The EAC chairperson will be appointed by the board and must be a school or district administrator. The Chair is a voting member of the. Legislative Assembly, but generally will be used as a tie-breaking vote when required. Should the EAC Chair be unable to attend a meeting or declares a conflict of interest with a particular appeal, the Chair may designate another member of the EAC to chair the meeting or portion thereof. The individual assuming the position of chairperson assumes the tie-breaking voting role while in the chair. The designated Chair does not need to be an administrator.

The EAC will consist of seven (7) members as appointed by the Board of Directors, each for a four-year term, which can be renewed once consecutively. All members must be employed by a member school or school district. A minimum of two (2) committee members must be school or district administrators.

## **COMMITTEE MEETINGS**

The EAC will meet as set by the BCSS Board of Directors in the BCSS calendar; up to a maximum of 10 meetings per year. The EAC may meet by conference call or video conferencing if warranted by time and expense. The manner in which the EAC will meet is the decision of the chairperson of the EAC.

A minimum of 50% of all appointed members of the EAC must be in attendance in order that appeals can be heard.

Meeting minutes will be recorded to provide a record of the decisions of the EAC including their rationale and context for their decisions. These minutes will be provided to BCSS.

Unless requested specifically by the Chair, neither the President nor the Executive Director will not attend the EAC meetings.

The committee will note other policy or procedures as noted in the applicable eligibility section of the BCSS handbook.

## **AUTHORITY**

The EAC will by majority vote, determine the outcome of Eligibility appeals. These decisions are final and binding. The EAC, at their discretion, may make exceptions to BCSS Eligibility policies on the basis of extraordinary or compassionate grounds.

## **REMUNERATION**

Committee members shall receive no remuneration for serving as committee members, but are entitled, to be reimbursed for all reasonable expenses incurred during the exercise of their duties as approved by the Board of Directors.

### **543.0 SPORTS CHAMPIONSHIP COMMITTEE**

**Committee Type:** Policy – Standing

**Committee Ownership:** Board of Directors

These terms of reference apply to the following two (2) separate committees:

- Team Sports Championship Committee
- Individual Sports Championship Committee

## **PURPOSE**

Through comprehensive research and discussion, examine policy related to BCSS Championships, and make recommendations to the Legislative Assembly ensuring a common review process and shared multi-sport philosophy amongst championships.

## **MANDATE**

Evaluate BCSS policy related to championships such as, but not limited to:

- Size of Championships (Number of participating teams and/or athletes)
- Structure of Championships (Round Robin, Power Pools, Crossover, Double Elimination etc.)
- Berthing (Process for awarding championship berths)
- Seeding and Ranking Process and Procedures (process for determining Championship seeding)
- Discipline and Appeal Policies for Zone and Provincial Championship contests
- Host Rotations and Responsibilities

## **COMPOSITION & TERM OF APPOINTMENT**

Each Championship Committee will be chaired by a person who is elected by the Legislative Assembly. The chair must be an Athletic Director or Administrator at a Member School or School District; a current or past BCSS Zone President; a current or past Local Association President; or a District Athletic Coordinator. The Term of the Chair is 3 years. The Chair, by virtue of their election is also a member of the Legislative Assembly.

Each sport in the appropriate committee will be represented by one individual who is appointed by the Sport Advisory Committee for their sport. The term for the SAC Appointed Members is 2 years. The SAC appointee must be employed by a member school or school district.

NOTE: Basketball and Volleyball will have one each for boys and girls, until the SAC's merge in 2023-2024

The sports represented in each committee are as follows:

- Individual Sport Committee: Aquatics, Cross-Country, Mountain Biking, Snowboarding, Track & Field, Wrestling
- Team Sport Championship Committee: Badminton, Basketball, Curling, Field Hockey, Football, Golf, Rugby, Soccer, Tennis, Ultimate, Volleyball

## **COMMITTEE MEETINGS**

Each Committee will meet at minimum three times per year. Additional meetings can be called at the discretion of the Chair. Meetings will be held by video conference. The Chair, with approval from the Executive Director, may request an in-person meeting for the members of the committee.

The Chair, with support from the BCSS Staff Liaison shall distribute an Agenda prior to the meeting. Minutes shall be recorded, and provided to the BCSS office for review and publication.

The committee will require a minimum of 50% of appointed members to constitute quorum.

Where the Chair is unable to lead a meeting, the members may select a representative from the committee to chair the meeting.

BCSS will provide a staff liaison to work with the chair and committee membership.

## **AUTHORITY**

The Championship committee, by way of a simple majority vote, can bring motions for consideration by the Legislative Assembly. A majority vote in favour does not change BCSS policy.

## **REMUNERATION**

Committee members shall receive no remuneration for serving as committee members, but are entitled, to be reimbursed for all reasonable expenses incurred during the exercise of their duties as approved by the Board of Directors.

## **544.0 SPORT MEDICINE AND ATHLETE SAFETY COMMITTEE**

**Committee Type:** Policy – Standing

**Committee Ownership:** Board of Directors

## **PURPOSE**

To examine all issues related to athlete safety of participants in school sports and make policy recommendations to the legislative assembly accordingly.

### **MANDATE**

Sport Medicine & Athlete Safety Committee (SMASC) is a committee appointed by and responsible to the Board of Directors that shall solicit feedback, engage in research and discussion with internal and external stakeholders with the goal of making informed recommendations to the Legislative Assembly. Areas of focus should include, but are not limited to:

- Safety standards and risk management for school sport events
- Concussion education and return to education and return to play protocols
- Injury statistics and trend identification
- Research opportunities, best practices education related to overuse, sport specialization, and any other policy or absence of a policy that has the ability to increase student-athlete safety and well being

### **COMPOSITION & TERM OF APPOINTMENT**

The Sport Medicine & Athlete Safety Committee will consist of minimum of 7 members, up to a maximum of 12 members as appointed by the Board of Directors on the recommendation of the Executive Director with thought towards achieving the appropriate diversity and knowledge on the committee.

The committee will be required to have:

- Committee Chair
- Football Representative
- Rugby Representative
- BCSS Board of Director
- External – Athletic Therapist
- External – Sport Medicine Physician
- External – Concussion Expert
- Others that may provide leadership or expertise in the area of school sport, sport medicine, mental wellness, or related area to support the work of the committee.

### **COMMITTEE MEETINGS**

The Sport Medicine and Athlete Safety committee meetings will meet a minimum of three times per year. Additional meetings can be called at the discretion of the Chair. Meetings will be held by video conference. The Chair, with approval from the Executive Director, may request an in-person meeting for the members of the committee.

The Chair, with support from the BCSS Staff Liaison shall distribute an Agenda prior to the meeting. Minutes shall be recorded, and provided to the BCSS office for review and publication.

The committee will require a minimum of 50% of appointed members to constitute quorum.

Where the Chair is unable to lead a meeting, the members may select a representative from the committee to chair the meeting.

BCSS will provide a staff liaison to work with the chair and committee membership.

### **AD-HOC OR SUB-COMMITTEE:**

The SMASC can at the discretion of the chair, form a sub- or ad-hoc committee to address issues requiring specific expertise and may recruit members from the school sport or medical/safety community at large, if necessary. There must be at least two committee members appointed to a sub- or ad-hoc committee. The committee should be task-specific, time-limited and is dissolved once the recommendations are moved forward.

### **AUTHORITY**

The Sport Medicine and Athlete Safety Committee, by way of a simple majority vote, can bring motions for consideration by the Legislative Assembly. A majority vote in favour does not change BCSS policy.

### **REMUNERATION**

Committee members shall receive no remuneration for serving as committee members, but are entitled, to be reimbursed for all reasonable expenses incurred during the exercise of their duties as approved by the Board of Directors.

## **545.0 SPORTS RULES COMMITTEE**

**Committee Type:** Policy – Standing

**Committee Ownership:** Board of Directors



These terms of reference apply to the following three (3) separate committees:

- Fall Sports Rules Committee
- Winter Sports Rules Committee
- Spring Sports Rules Committee

#### **PURPOSE**

To examine all issues related to athlete rules for the sports within their season of play and make policy recommendations to the Legislative Assembly accordingly.

#### **MANDATE**

Each committee is focused on the rules of play for the sports in their season of play including:

- Technical Rules and Game Protocols
- Field of Play Specifications/Requirements
- Uniforms
- Equipment
- Officials/Scoring

#### **COMPOSITION & TERM OF APPOINTMENT**

Each Sport Rules Committee will be chaired by a person who is elected by the Legislative Assembly. The chair must be an Athletic Director or Administrator at a Member School or School District; a current or past BCSS Zone President; a current or past Local Association President; or a District Athletic Coordinator. The Term of the Chair is 3 years. The Chair, by virtue of their election is also a member of the Legislative Assembly.

Each Sports Rules Committee will have one female and one male expert from each sport that are appointed by the Sport Advisory Committee (SAC). The term for the Sports Rules Committee is 2 years. The SRC appointee must be employed by a member school or school district.

#### **COMMITTEE MEETINGS**

Each Committee will meet at minimum two times per year. Additional meetings can be called at the discretion of the Chair. Meetings will be held by video conference. The Chair, with approval from the Executive Director, may request an in-person meeting for the members of the committee.

The Chair, with support from the BCSS Staff Liaison shall distribute an Agenda prior to the meeting. Minutes shall be recorded, and provided to the BCSS office for review and publication.

The committee will require a minimum of 50% of appointed members to constitute quorum.

Where the Chair is unable to lead a meeting, the members may select a representative from the committee to chair the meeting.

BCSS will provide a staff liaison to work with the chair and committee membership.

#### **REMUNERATION**

Committee members shall receive no remuneration for serving as committee members, but are entitled, to be reimbursed for all reasonable expenses incurred during the exercise of their duties as approved by the Board of Directors.

### **546.0 TIERING & SPORT EVALUATION COMMITTEE**

**Committee Type:** Policy – Standing

**Committee Ownership:** Board of Directors

#### **PURPOSE**

To thoroughly research and make recommendations to the Legislative Assembly related to issues of Tiering and Sport Evaluation.

#### **MANDATE**

The Tiering and Sport Evaluation (TSE) Committee will make recommendations to the Legislative Assembly on tiering thresholds, structures and timelines. This committee is responsible to make recommendations for the addition and removal of sports based on established criteria and data. The committee will create and evaluate the application process for adding new sports.

#### **COMPOSITION & TERM OF APPOINTMENT**

The TSE membership will consist of the following members:

- BCSS Board of Directors Member (Chair)
- Team Sport Championship Committee Member
- Individual Sport Championship Committee Member
- BC Schools Superintendent Association Representative
- BC Principals and Vice Principals Association Representative
- BCSS Executive Director

The Chair will be appointed from the Board of Directors for a period. While one representative from each of the Team Sport and Individual Sport Championship Committees will also be appointed by the Board. Each of these members will serve a 2-year term, renewable no more than 3 consecutive terms. The BCSSAA and BCPVPA representative will be appointed as a result of their organization's appointment to the Legislative Assembly and their term will be for the duration of the appointment to the BCSS Legislative Assembly.

### **COMMITTEE MEETINGS**

The TSE will meet a minimum of two times per year. Additional meetings can be called at the discretion of the Chair. Meetings will be conducted by video conference. The Chair, with approval from the Executive Director, may request an in-person meeting for the members of the committee.

The Chair, with support from the BCSS Staff Liaison shall distribute an Agenda prior to the meeting. Minutes shall be recorded, and provided to the BCSS office for review and publication.

The committee will require a minimum of 50% of appointed members to constitute quorum.

Where the Chair is unable to lead a meeting, the members may select a representative from the committee to chair the meeting.

BCSS will provide a staff liaison to work with the chair and committee membership.

### **AUTHORITY**

The Tiering & Sport Evaluation committee, by way of a simple majority vote, can bring motions for consideration by the Legislative Assembly. A majority vote in favour does not change BCSS policy.

### **REMUNERATION**

Committee members shall receive no remuneration for serving as committee members, but are entitled, to be reimbursed for all reasonable expenses incurred during the exercise of their duties as approved by the Board of Directors.

### **OPERATING COMMITTEES**

Operating committees are created to assist the staff in providing a critical service, program or deliverable to the membership. They are not part of the legislative process, but may provide feedback relevant to policy changes were required.

## **547.0 CHAMPIONSHIP HOST COMMITTEES**

**Committee Type:** Operational

**Committee Ownership:** Board of Directors

### **PURPOSE**

To lead in the planning and delivery of BCSS Championships consistent with BCSS policy to create quality and memorable events for student-athletes. There will be 25-35 host committees each year for each BCSS championship event.

### **MANDATE**

Each BCSS Championship is slightly different in nature, however, generally speaking every championship will have a committee responsible for the following:

Planning and Delivering the BCSS Provincial Championships in a manner consistent with BCSS policy

- Developing the Championship Schedule
- Liaising and providing appropriate services for officials
- Working with technical officials and BCSS office staff
- Facilitate livestreaming (where applicable)
- Program design and printing (where applicable)
- Ticket sales, crowd control and safety measures
- Communication with and hospitality of coaches and VIPs
- Obtaining local sponsorship

- Sourcing and providing the required volunteers
- Facility Planning
- Emergency Action Plan
- Support Apparel Sales (where applicable)
- Post Event Report

#### **COMPOSITION & TERM OF APPOINTMENT**

Composition will vary based on the requirements of each event. Some championships may only have a committee of 5-7, while others may have a committee of 15-20.

In general, each championship will have a person or persons responsible for these key areas, but may more areas they assign to committee members:

- Tournament Chair (or co-chairs)
- Media and Communications
- Officials/Minor Officials
- Sponsorship
- Accreditation, Logistics and Hospitality

The term is for the duration of the period leading up to and during the event. After the final report is submitted, the committee is dissolved. There is no requirement for committee members or the chair to be an employee of a member school or district.

#### **AUTHORITY**

The championship host committees do not have a legislative function but are essential in hosting provincial championship and providing feedback and ideas to the appropriate legislative committees.

#### **REMUNERATION**

Committee members shall receive no remuneration for serving as committee members, but are entitled, to be reimbursed for all reasonable expenses incurred during the exercise of their duties as approved by the Board of Directors.

### **548.0 HISTORY & ARCHIVES COMMITTEE**

**Committee Type:** Operational – Standing

**Committee Ownership:** Board of Directors

#### **PURPOSE**

To ensure that BCSS events of historical significance, sport, organizational, and individual, are documented, preserved and archived in an appropriate way so that they can be found and appropriately celebrated.

#### **MANDATE**

- Provide a framework, system and method for tracking and archiving championship history such as tournament results, tournament locations, team and individual records
- Provide a framework, system and method to document and archive organizational history and decisions or periods of significance such as major changes to organizational structure or philosophy, the addition or removal of sports, key volunteers, government relations, donors, logos and other visual representations of the organization, or any other item the committee feels is of historical significance.
  - Provide a framework, system and method for capturing and archiving useful data captured by BCSS for historical comparisons.
  - Assist staff in developing, and maintaining record books and other useful documents or projects to celebrate the history and achievements of member schools and individuals.

#### **COMPOSITION & TERM OF APPOINTMENT**

The committee will have a chair as appointed by the Board of Directors, at the recommendation of the Executive Director. The committee will consist of 6-15 members. This committee is open to anyone interested and may be of particular interest to retired teachers or coaches. Terms shall be 3 years in length, with no cap on the number of terms served by any individual. The committee will have a staff liaison to assist its work.

#### **COMMITTEE MEETINGS**

The committee will meet a minimum of two times per year and may do so more at the discretion of the Chair. Meetings will be held by video conference. The committee, with approval from the Executive Director, may request an in-person meeting for the members of the committee.

## REMUNERATION

Committee members shall receive no remuneration for serving as committee members, but are entitled, to be reimbursed for all reasonable expenses incurred during the exercise of their duties as approved by the Board of Directors.

### 549.0 RANKING COMMITTEE

**Committee Type:** Operational

**Committee Ownership:** Board of Directors

These terms of reference apply to the sports that currently use rankings (Football, Boys Volleyball, Girls Volleyball, Boys Basketball and Girls Basketball) and will also apply to any sports that subsequently add a ranking process.

## PURPOSE

In the sports that use weekly or bi-weekly rankings as a way to generate interest in the season as well as create a small foundation for which eventual Championship Seeding can be based.

## MANDATE

Each committee would execute the ranking process which would be stewarded by BCSS staff on a weekly or biweekly basis, with the coaches on the committee submitting their rankings in an approved method to be consolidated by BCSS for publication.

## COMPOSITION & TERM OF APPOINTMENT

Each committee will have a chair which will be appointed by the Board of Directors based on an expression of interest. Ranking committees would consist of an active coach from each BCSS Zone. There is no requirement that the coach is an employee of a member school or district. Where reasonable there may be subcommittees for the different tiers within a sport.

## COMMITTEE MEETINGS

Each committee will meet virtually on a need to basis leading up to provincial championships.

## AUTHORITY

The committee has no legislative function but is essential in providing feedback and ideas to the appropriate legislative committee.

## REMUNERATION

Committee members shall receive no remuneration for serving as committee members, but are entitled, to be reimbursed for all reasonable expenses incurred during the exercise of their duties as approved by the Board of Directors.

### 550.0 SCHOLARSHIP COMMITTEE

**Committee Type:** Operational - Standing

**Committee Ownership:** Board of Directors

## PURPOSE

Responsible for reviewing and selecting all BCSS Scholarship recipients against the set criteria.

## MANDATE

The Scholarship Committee shall read, discuss and evaluate each scholarship application and select the most worthy candidates based on the pre-determined criteria set by the BCSS staff and/or donor/sponsor.

## COMPOSITION & TERM OF APPOINTMENT

The committee is made up of one representative from each of the nine (9) BCSS zones who are appointed by their respective Zone Executive. All representatives must be employed by a member school or school district. Each committee member will serve a one-year term. If a zone fails to put forward a representative, that zone will not be eligible to receive a scholarship.

The committee chair will be appointed by the BCSS Board of Directors.

BCSS will provide a staff liaison to assist the chair and committee in executing their duties.

## COMMITTEE MEETINGS

The committee will meet virtually on a need to basis.

## REMUNERATION

Committee members shall receive no remuneration for serving as committee members, but are entitled, to be reimbursed for all reasonable expenses incurred during the exercise of their duties as approved by the Board of Directors.

### 551.0 SPORT ADVISORY COMMITTEE

**Committee Type:** Operational

**Committee Ownership:** Board of Directors

Each BCSS Sport will have a Sport Advisory Committee. Due to the nature of Football not being contested at the zone level the committee composition will not be derived from the zones.

These terms of reference apply to all sports with the exception of those that have alternative Terms of Reference specific to their sport.

#### **PURPOSE**

To provide a forum for sport specific dialogue and providing support for the continued growth and development of our coaches and sports.

#### **MANDATE**

- Appointing the two (2) representatives for their sport to the appropriate rules committee
- Appointing the one (1) representative for their sport to the appropriate championship committee
- Providing sport specific feedback on championships, rules, and other sport specific matters of importance to the coaches and student-athletes
- Working with BCSS staff to coordinate and deliver workshops, courses, and other development and networking opportunities for coaches around the province
- Assist the BCSS staff with the securing and requesting of officials

#### **COMPOSITION & TERM OF APPOINTMENT**

Each BCSS zone will then appoint one person for each of the BCSS Sport Advisory Committees. Each committee will then consist of ten people. Each SAC chair will be appointed by the Board of Directors upon the submission of an expression of interest. Each BCSS zone will be required to annually appoint one representative from their zone for each sport. There is not a limit to the number of terms a representative can serve. Zone reps do not have to be educators but should be active coaches that are appointed by each BCSS zone.

#### **COMMITTEE MEETINGS**

Each Committee will meet a least once per year. Additional meetings can be called at the discretion of the Chair. Meetings will be held by video conference. The Chair, with approval from the Executive Director, may request an in-person meeting for the members of the committee.

#### **AUTHORITY**

The committee has no legislative function but is essential in providing feedback and ideas to the appropriate legislative committee.

#### **REMUNERATION**

Committee members shall receive no remuneration for serving as committee members, but are entitled, to be reimbursed for all reasonable expenses incurred during the exercise of their duties as approved by the Board of Directors.

### **552.0 FOOTBALL SPORT ADVISORY COMMITTEE**

**Committee Type:** Operational - Standing

**Committee Owner:** Board of Directors

#### **PURPOSE**

As football is run provincially and does not follow the zone model as all other BCSS sports do, the Football SAC provides operational expertise to deliver the football season from the regular season through to the Championship. Additionally, it provides a forum for Football specific dialogue and providing support for the continued growth and development of our coaches and the sport.

#### **MANDATE**

- Working in collaboration with the BCSS Staff, operationalize the Football season, for things such as, but not limited to, scheduling, officials' coordination, event sponsorship, coach training, safety certifications, HUDL, website etc.
- Appoint the two (2) football representatives to the Fall Sports Rules Committee
- Appoint the one (1) football representative to the Team Sports Championship Committee
- Solicit sport-specific feedback from coaches and other stakeholders on championships, rules, and other sport-specific matters as a conduit to BCSS, the Board of Directors, policy committees and Legislative Assembly.
- Work in collaboration with BCSS staff to coordinate and deliver workshops, courses, and other development and networking opportunities for coaches around the province

## **COMPOSITION & TERM OF APPOINTMENT**

The Football SAC chair will be appointed by the Board of Directors, upon the submission of an expression of interest. All other committee members will be named by the Board of Directors at the recommendation of the Chairperson and the Executive Director. Committee members are NOT required to be employed by a school or school district.

- Chairperson
- AAA Conference Coordinator
- AA Conference Coordinator
- Junior Football Coordinator
- Grade 8 Football Coordinator
- Interior Representative
- Northern Representative
- Island Representative
- HUDL Coordinator
- Discipline Coordinator
- Communications Coordinator
- Championship Director
- Safety Coordinator
- Coach Education & Development Coordinator

## **COMMITTEE MEETINGS**

Due to the operational nature of this committee, the committee will meet monthly leading up to and during the season of play, and then as required, at the discretion of the Chair during the rest of the year.

## **AUTHORITY**

The committee has no legislative function and may not change BCSS policy but will work in tandem with BCSS staff to solve operational issues that arise. Additionally, they will provide sport-specific guidance and feedback to the legislative process regarding their sport.

## **REMUNERATION**

Committee members shall receive no remuneration for serving as committee members, but are entitled, to be reimbursed for all reasonable expenses incurred during the exercise of their duties as approved by the Board of Directors.

Members of the committee may receive a Contract for Service to perform specific duties as required time-to-time by BCSS.



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**610.0 BC SCHOOL SPORTS OFFICIAL ACTIVITIES**

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- 611.0** BC School Sports recognizes and therefore governs the following as BCSS interscholastic activities. Activities are categorized as team or individual and are contested in their designated seasons of play:

BCSS ACTIVITIES		
SEASON	TEAM	INDIVIDUAL
FALL	FOOTBALL	AQUATICS
	FIELD HOCKEY	CROSS COUNTRY
	BOYS SOCCER	
	VOLLEYBALL	
WINTER	BASKETBALL	WRESTLING
	CURLING	SKIING
		SNOWBOARDING
SPRING	BADMINTON	MOUNTAIN BIKING
	GOLF	TRACK AND FIELD
	GIRLS SOCCER	
	RUGBY (XV'S & 7'S)	
	TENNIS	
	ULTIMATE	

**612.0 GOALS OF ACTIVITY SELECTION**

To promote and maintain activities which enhance the educational experience, and are appropriate to the school system, based on coaching, facilities, and technical resources available.

**613.0 NATIONAL CHAMPIONSHIPS**

BCSS, in conjunction with other member associations, support the School Sport Canada Statement on National Championships, and therefore no events of this nature will be sanctioned by BCSS.

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**620.0 SEASONS OF PLAY**

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*The rules in this section are aimed at balancing interscholastic sport activity throughout the school year and fostering a balance for student-athletes between interscholastic sports and other activities. The intent of establishing seasons of play is to provide parameters as to when particular BCSS sanctioned competitions may occur. Within a season of play a member school's coaches and administrators are encouraged to cooperate in scheduling matters and facility and resource use to maximize opportunities for student-athletes.*

- 621.0** The season of play begins on the date listed in each sport section in section 1000. The season of play will end on the last day of the provincial championship for the sport in question.

- 622.0** Member schools may only participate in official BCSS activities during the designated season of play as outlined in 611.0. Exceptions to this rule are noted in 647.0 – 648.0.

- 623.0** No member school shall participate in scrimmages (definitions) outside the designated seasons of play.

**624.0 PLAYING OUTSIDE THE SEASON OF PLAY**

BCSS member schools may only compete in a BCSS activity against other member schools within the designated season of play. BCSS recognizes some students will wish to continue to play their sport outside the school season of play. To do this, the student-athletes must compete on a club/community team. Ideally, club/community teams are an aggregate of players from the community and not identical to the school team. A club/community team may not:

- 624.1 Wear school uniforms, colours or apparel
- 624.2 Use the school name or mascot name
- 624.3 Use school transportation
- 624.4 Require a student to play on the club/community team to be a member of the school team
- 624.5 Advertise or promote the club/community program on school social media channels

**625.0** In addition to the above, the club/community team must:

- 625.1 Be a member of the Provincial Sport Organization (PSO)
- 625.2 If accessing school facilities, receive acknowledgement from the school administrator that the team is a club/community team and therefore is not a recognized school activity
- 625.3 Have a rental agreement for school gym time as a third party and the appropriate insurance. The rental costs may be reduced at the discretion of the school district or school.

**626.0** With approval from the BCSS Board of Directors, an affiliated local association may alter the Grade eight (8) and grade nine (9) seasons of play.

#### **627.0 SEASON OF PLAY INFRACTION PROCEDURES AND PENALTIES**

Infractions may be in violation of but are not limited to; playing outside of season of play, or exceeding the number of play days. Upon discovery of a Season of Play infraction, the Executive Director shall not make a determination without first giving the member school notice of the allegation and the opportunity to be heard concerning the allegation.

- 627.1 A member school shall submit promptly such information or documentation as may be required by the Executive Director for the purpose of making a determination under section 620.0
- 627.2 Following communication with the member school in question, through a written summary of the reasons for the determination, it is at the discretion of the Executive Director to enforce;
- 627.3 In the case of competition played above the maximum number of playing days, the school in violation will be subject to penalties at the discretion of the Executive Director. Penalties may include but are not limited to, reduction in overall allowable playing days, forfeiture, suspension, disqualification from post-season play and/or monetary fines. Fines against the member school will be calculated as follows and payable within thirty (30) school days of a written determination notice being made by the Executive Director:
  - 627.3.1 a minimum of \$300 if no violation of this section by the school in the past three (3) years;
  - 627.3.2 a minimum of \$500 if one (1) violation of this section by the school in the past five (5) years; or
  - 627.3.3 a minimum \$1000, to a maximum of \$3000 if more than one (1) violation of this section by the school in the past five (5) years.
- 627.4 There is no appeal from a determination under this section. A determination is final and binding and shall not be questioned or reviewed in any court or tribunal, and no order shall be made or process entered or proceeding taken in any court or tribunal whether by way of injunction, declaration, prohibition or otherwise to question, review, prohibit or restrain the proceedings. It is the intention of BCSS and its members that, to the extent permitted by law, all matters concerning its Bylaws and Policies be private matters not subject to any form of adjudication by any court or tribunal.

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### **630.0 SCHOOL ENROLLMENT AND TIERING CLASSIFICATIONS**

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#### **631.0 ESTABLISHING SCHOOL ENROLLMENT NUMBERS**

To determine sport tiering classifications, member school population numbers will be calculated using the previous year's grade ten (10), grade eleven (11), and Secondary Ungraded (SU) numbers as submitted September 30th to the Ministry of Education on the 1701 report.

#### **632.0 SCHOOL ENROLLMENT APPEALS**

School enrollment appeals can be submitted to BCSS until October 1st of the current school year. Accepted appeals will determine the member schools enrollment numbers for all sports for a one (1) year period.

- 632.1 Appeals can be submitted for the following:
  - o Addition or deletion of grades in a member school;
  - o School/District Re-organization; or
  - o Changes in enrolment in excess of five percent (5%) of the current year's grade eleven (11) and grade twelve (12) (senior grades) students in a member school compared to the previous year's 1701
- 632.2 Appeals will not be accepted for the following:
  - o Changes or reclassification of secondary ungraded students in a member school; or
  - o Generalized fluctuation of less than five percent (5%) of the current year's grade eleven (11) and grade twelve (12) (senior grades) students in a member school

#### **633.0 SPORT SPECIFIC REQUESTS FOR CHANGE OF TIERING:**

Schools wishing to compete in a different tier are to submit a tiering classification change application no later than 7 days

prior to the team registration deadline. The application is to be completed on the appropriate form and include a rationale for the tiering change, Athletic Directors and Principals are encouraged to get input from coaches prior to submitting the application to the Executive Director. When making a ruling on completed applications the Executive Director will consider factors that could be competitive disadvantages or prohibit sustainability and participation in sport as well as historical win percentage. Factors considered could include;

- Circumstances where climate or remoteness significantly affects the length of the season and the number of inter-school events;
- Circumstances where schools are either initiating a new program or reactivating one after having been out of competition for a period of time;
- Extenuating circumstances at the discretion of the Executive Director.

633.1 Applications for tiering classification changes are not intended for teams to increase likelihood for a provincial berth, but to encourage the sustainability and longevity of developing teams during league play competition. Executive Director Rulings are only valid for the current school year.

#### 634.0 SPORT TIERING LEVELS

Sport Tiering levels are used to determine the number of tiers (A, AA, AAA, AAAA) allocated to each official activity, and are decided based on two (2) main criteria;

634.1 The required number of teams participating in the respective sport

634.2 The number of BCSS Zones with eligible registered teams

**635.0** Should a sport fall below the minimum number of actively participating schools as outline in the chart below for three (3) consecutive years, the sport tiering level will be reviewed and reclassified as an invitational event by the Tiering and Sport Evaluation Committee.

635.1 Sport Level Classifications

SPORT LEVEL	REQUIRED # OF SCHOOLS	# OF ZONES WITH TEAMS	# OF TIERS
IV	200	8	4
III	150	8	3
II	100	7	2
I	50	6	1

#### 636.0 SPORT SPECIFIC TIERING CYCLES

Boys Basketball Tiering will be reviewed biennially (every second year) with the second year of the current cycle in the 2023-2024 school year. During the tiering process for Boys Basketball, BCSS will ensure all 4 tiers (A,AA,AAA,AAAA) will have equal schools with the exception of A which will be 3 schools larger to account for folded teams. When establishing tiering BCSS will use the following structure:

636.1 To determine sport tiering classifications, member school population numbers will be calculated using the previous year's grade ten (10) boys, grade eleven (11) boys, and Secondary Ungraded (SU) boys numbers as submitted September 30th to the Ministry of Education on the 1701 report.

636.2 Prior to the release of the Boys Basketball tiering, schools with active boys basketball teams will be given the opportunity to submit a Boys Basketball Play-up form to the BCSS office. This form will be sent out to Athletic Directors 1 week after the provincial championship, schools will have 2 weeks to complete and submit the completed form to the BCSS office indicating if they wish to play-up from their current tier.

636.3 In order to maintain equal tier sizing, if a team moves to a higher tier, the bottom school in that tier, as well as the tiers below will be moved down to a lower tier.

**\*Ex. If a school on the AA tier list moves up to the AAA tier, the school at the bottom of the 3A tier will be moved down to the 2A tier which would subsequently bump the team at the bottom of the AA list down to the A tier\***

636.4 Once the two week opportunity to play up has concluded, the finalized Boys Basketball Tiering List will be sent out to all schools. This list is final, and will not have any changes until the next tiering cycle.

## 637.0 SPORT TIERING CLASSIFICATIONS

<b>Aquatics (Coed)</b>
<b>AAA</b> - 421 or more students in grades 11 and 12 <b>AA</b> - 126-420 students in grades 11 and 12 <b>A</b> - 125 or fewer students in grades 11 and 12
<b>Basketball (Boys)</b>
<b>AAAA</b> - 265 or more boys in grades 11 and 12 <b>AAA</b> - 171-264 boys in grades 11 and 12 <b>AA</b> - 71-170 boys in grades 11 and 12 <b>A</b> - 70 or fewer boys in grades 11 and 12
<b>Basketball (Girls)</b>
<b>AAAA</b> - 263 or more girls in grades 11 and 12 <b>AAA</b> - 163-262 girls in grades 11 and 12 <b>AA</b> - 79-162 girls in grades 11 and 12 <b>A</b> - 78 or fewer girls in grades 11 and 12
<b>Cross Country</b>
<b>AAA</b> - 401+ or more students in grades 11 and 12 <b>AA</b> - 126-400 or more students in grades 11 and 12 <b>A</b> - 125 or fewer students in grades 11 and 12
<b>Field Hockey (Girls)</b>
<b>AAA</b> - 251 or more girls in grades 11 and 12 <b>AA</b> - 250 or fewer girls in grades 11 and 12
<b>Football (Boys)</b>
<b>AAA</b> - 275 or more boys in grades 11 and 12 <b>AA</b> - 274 or fewer boys in grades 11 and 12
<b>Golf (Open)</b>
<b>AAA</b> - 361 or more students in grades 11 and 12 <b>AA</b> - 161-360 students in grades 11 and 12 <b>A</b> - 160 or fewer students in grades 11 and 12
<b>Rugby (Boys)</b>
<b>AAA</b> - 276 or more boys in grades 11 and 12 <b>AA</b> - 275 or fewer boys in grades 11 and 12
<b>Rugby (Girls)</b>
<b>AAA</b> - 276 or more girls in grades 11 and 12 <b>AA</b> - 275 or fewer girls in grades 11 and 12
<b>Soccer (Boys)</b>
<b>AAA</b> - 226 or more boys in grades 11 and 12 <b>AA</b> - 81-225 boys in grades 11 and 12 <b>A</b> - 80 or fewer boys in grades 11 and 12
<b>Soccer (Girls)</b>
<b>AAA</b> - 226 or more girls in grades 11 and 12 <b>AA</b> - 81-225 girls in grades 11 and 12 <b>A</b> - 80 or fewer girls in grades 11 and 12
<b>Tennis (Coed)</b>
<b>AAA</b> - 501 or more students in grades 11 and 12 <b>AA</b> - 500 or fewer students in grades 11 and 12
<b>Track and Field (Boys and Girls)</b>
<b>AAA</b> - 401 or more students in grades 11 and 12 <b>AA</b> - 400 or fewer students in grades 11 and 12
<b>Ultimate (Coed)</b>
<b>AAA</b> - 301 or more students in grades 11 and 12 <b>AA</b> - 300 or fewer students in grades 11 and 12

<b>Volleyball (Boys)</b>
<b>AAA</b> - 226 or more boys in grades 11 and 12 <b>AA</b> - 81-225 boys in grades 11 and 12 <b>A</b> - 80 or fewer boys in grades 11 and 12
<b>Volleyball (Girls)</b>
<b>AAAA</b> - 251 or more girls in grades 11 and 12 <b>AAA</b> - 161-250 girls in grades 11 and 12 <b>AA</b> - 66-160 girls in grades 11 and 12 <b>A</b> - 65 or fewer girls in grades 11 and 12

## 640.0 SANCTIONING

*The intent of sanctioning is to ensure school teams, playing under similar conditions and rules structures are competing fairly against one another, within the spirit and intent of interscholastic athletics. Any competition hosted by and contested between two BCSS member schools, in a recognized activity, during the season of play, is automatically sanctioned. Events that are held out of province, have out of province team(s) participating, or are hosted by a non-member institution, are required to obtain sanctioning prior to the event.*

**641.0** To ensure that competition is conducted and/or approved by secondary school authorities and that competition is equitable and fair, sanctioning policies have been developed by all provincial school sport associations in Canada and state associations in the U.S.A. Sanctioning assures that competition is being conducted in the best interests of the schools concerned. The competition must be conducted by an educational institution or subject to the controls of school authorities. The following procedures must be used for sanctioning of competition involving schools from outside the province, member schools travelling to competition outside the province, and non-member or third party institution hosting high school events.

### 642.0 DETERMINING THE HOST

The event host is determined by BCSS and considers the following factors; recipient of entry fees, location of event, and management of the draw and/or tournament operations.

### 643.0 MEMBER SCHOOLS HOSTING COMPETITION WITH PARTICIPANTS FROM OUTSIDE BC

- 643.1 Any member schools hosting team(s) from out of province must obtain sanctioning from BCSS by submitting the appropriate form.
- 643.2 All hosting application forms must be submitted to BCSS no later than thirty (30) days prior to the start of the event.
- 643.3 All out of province schools must be listed on the form. The host may be subject to fines if participation from out of province teams not listed.
- 643.4 Upon receipt of the appropriate form BCSS will;
  - o Ensure that the competition is being conducted within BCSS rules and regulations and is in the best interest of the schools concerned;
  - o Complete and forward endorsement forms to the appropriate association(s) of the schools involved.
- 643.5 BCSS and Alberta Schools Athletic Association have endorsed a blanket sanctioning policy for member schools situated near the Alberta-BC border as posted on the BCSS website.
- 643.6 Competitions involving schools from three (3) or more different states must also receive sanctioning from the National Federation of State High School Associations (NHFS), and may be subject to an additional processing fee

### 644.0 NON-MEMBER OR THIRD PARTY HOSTING

- 644.1 Any non-member or third-party institution (colleges, universities, organizations, companies or individuals) hosting a competition with BCSS member schools must obtain sanctioning from BCSS by submitting the appropriate form.
  - 644.1.1 BCSS will charge a sanctioning fee of 3% of total BCSS team/participant registration to the host
  - 644.1.2 Any BCSS member school not listed on the form will not be able to participate.
  - 644.1.3 If non-school (club or community) teams and BCSS member school teams are participating at the same tournament they must compete in separate categories/divisions/events etc. In the event of individual sports, high school athletes belonging to club teams should compete only as a member of their High School and only compete against High School athletes.
  - 644.1.4 Upon receipt of the appropriate form BCSS will;
    - o Complete and forward endorsement forms to the appropriate association(s) of the schools involved.
    - o BCSS will provide third party host with confirmation of sanctioning once the appropriate endorsements from required provincial and state associations have been secured and list the tournament on the BCSS website as a 'sanctioned event.'



644.2 All hosting application forms must be submitted to BCSS no later than thirty (30) days prior to the start of the event.

#### **645.0 TRAVELLING TO COMPETITION OUTSIDE BC**

645.1 Any member school travelling to competition (tournament, meet, event or exhibition) in Canada or the United States must obtain sanctioning from BCSS by submitting the appropriate form.

645.2 Any member schools travelling on international tours, and/or cultural exchanges outside the United States or Canada must obtain sanctioning from BCSS by submitting the appropriate form. Member schools wishing to travel internationally for competition should check with BCSS prior to finalizing travel arrangements.

645.2.1 The expectation is that member schools travelling internationally will participate in competition only against school teams.

645.2.2 If travelling internationally to an area that does not have high school sport, Member Schools can apply to BCSS for an exemption to this policy at the discretion of the Executive Director.

645.2.3 The exemption will be evaluated by the Executive Director and a decision will be made based on the age of student-athletes, sport and location in question.

645.3 All travel sanctioning applications must be submitted to BCSS no later than thirty days (30) prior to the start of the event.

645.4 Upon receipt of the appropriate form BCSS will;

- Ensure that the competition is being conducted within BCSS rules and regulations and is in the best interest of the schools concerned;
- Complete and forward endorsement forms to the appropriate association(s) of the schools involved.

#### **646.0 SANCTIONING PENALTIES**

646.1 HOSTING UNSANCTIONED EVENTS

Member schools or non-member/third party institutions not completing the appropriate forms, or intentionally providing inaccurate information will be fined a minimum of \$500.00 per instance.

646.2 LATE SANCTIONING FORM SUBMISSION

Member schools or Non-member/third party institutions not completing the appropriate form(s) in accordance with 643.2, 644.2, and 645.3 will be fined a minimum of \$200.00 per instance.

646.3 MEMBER SCHOOLS PARTICIPATING IN UNSANCTIONED COMPETITION

Any Member School that participates in unsanctioned competition will be penalized. Penalties for competing in unsanctioned competition may include, but are not limited to, reduction in the allowed number of playing days, monetary fines, forfeiture of games, suspension of coach, and/or disqualification from post-season play. Review of the circumstances and penalties remain at the discretion of the Executive Director.

#### **647.0 FUNDRAISING/PROMOTIONAL GAMES**

Despite 620.0, each team at a member school is permitted to play one (1) fundraising or promotional game per school year, whether the game occurs during the applicable season of play or not.

647.1 A member school shall not participate in a fundraising or promotional game if the opposing team contains one (1) or more student-athletes from another member school.

647.2 The member school must report the following details to the Executive Director, by no later than two (2) school days after the game:

- The member school team;
- The opposing team; and
- The date and location of the game.

#### **648.0 TOURING/HOSTING OUT-OF-SEASON**

Despite 620.0, each team at a member school may apply to BCSS on the appropriate form to:

648.1 Travel on one (1) tour outside of the applicable season of play; OR

648.2 Host one (1) out of province school team for competition outside of the applicable season of play.

**649.0** A member school touring or hosting under 644.0 shall comply with all sanctioning requirements in BCSS Policies.

#### **650.0 APPROVED TYPES OF COMPETITION**

The following policies define the types of competition approved by BC School Sports:

650.1 EXHIBITION

Exhibition (also known as scrimmage, friendly or preparation) play consists of any unofficial games, events or matches that are played between two (2) school teams where the results have no impact on team standings, ranking systems or tournament seeding.

650.2 INVITATIONAL EVENTS

Invitational events include tournaments, contests, series or tests in which only the teams or student-athletes participating have been invited by the host, and where no qualification process occurs.

650.3 LEAGUE PLAY

League play falls under the jurisdiction of the local athletic association, and involves any play coordinated at the local association or district level until the conclusion of regular season play.

650.4 POST SEASON

Post season (playoffs) include any inter-school competition after the conclusion of league or regular season play, and on the pathway to provincial championships. This includes local, zone and provincial championships.







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## **710.0 BCSS ZONE CHAMPIONSHIPS**

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### **711.0 BCSS ZONE CHAMPIONSHIPS**

Zones are responsible for hosting Zone Championships for the purpose of qualifying teams for Provincial Championships. All BCSS Zones shall determine the structure and process for their zone championship which must be led, planned, and executed in a manner consistent with the following objectives;

- 711.1 To establish a systematic, transparent, equitable and objective qualification process into the Provincial Championships
- 711.2 To recognize schools from across the province as the best teams from their zone
- 711.3 To create an opportunity to celebrate BC School Sports, our zones, local associations, member schools and student athletes, and the positive effects of education-based athletics.
- 711.4 To host Zones within a timeline that allows for the submission of qualified teams or individuals for provincials to BCSS before the appropriate date

**712.0** Only BCSS member schools may participate in qualification play leading up to a BCSS championship, and in championship play. Only one (1) team from a member school may enter post season competition that leads up to a championship.

**713.0** If a Zone does not submit their list of qualifying teams/individuals to BCSS Staff (or tournament coordinator if necessary) by the published Provincial Championship registration deadline, that zone will forfeit any additional championship berths (other than the Zone Champion) for the following year for the sport in question. It is the responsibility of the Zone to confirm that qualifying teams will accept their championship berth prior to submitting them to BCSS.

- 713.1 For Team Sports: if a team is registered for the Provincial Championship and subsequently withdraws (after the published deadline) the zone will forfeit any additional championship berths (other than the Zone Champion) for the following year for the sport in question.
- 713.2 Zones may submit an appeal to the BCSS Executive Director in extraordinary circumstances to retain their championship berths for the following year.

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## **720.0 BCSS PROVINCIAL CHAMPIONSHIPS**

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### **721.0 BCSS PROVINCIAL CHAMPIONSHIP**

A BCSS Provincial Championship is an interscholastic event, tournament or meet organized by BCSS, and has the following characteristics:

- 721.1 Are for school teams and/or individuals participating at the senior level of competition. Senior competition is defined as the highest level of school competition in British Columbia, and is open to student-athletes up to and including the fifth (5th) year of eligibility.
- 721.2 Teams/Individuals participating at a BCSS championship must have qualified for the championship through a competitive qualification process as determined by the applicable BCSS zone.
  - 721.2.1 Recognizing the limited number of teams and the ability to only safely play one football game per week, BCSS will run a provincial football league and qualification process.
- 721.3 The championship must be organized and conducted under the Bylaws and Policies approved by the legislative assembly.

**721.4** No member school may host, coordinate, or attend any invitational event in a BCSS activity using the terms, "Provincial Championship," "BC's" or anything that would have a similar interpretation in its title, marketing, or awards. Provincial Championship designations are reserved for those events recognized as such by BC School Sports.

**721.4.1** Schools that have teams participate in an invitational event represented as a Provincial Championship, will be subject to a \$250 fine per team. Additionally, any team that participates in an event represented as a Provincial Championship will result lose 10% of playing days for the senior team of that same gender the following school year. Subsequent infractions will result in escalated penalties at the discretion of the Executive Director.

*(i.e. If a junior boys basketball team plays in a invitational event presented as a provincial championship event, then the following year the Sr. Boys basketball team at that school will be reduced from 32 to 29 play dates).*

**721.5** No 3rd party will receive sanctioning to host an event in a BCSS activity, that uses the terms, or anything implying "Provincial Championship" in its title, marketing or awards.

**721.5.1** Any 3rd party hosted sanctioned event that includes Provincial Championship language as per 721.5 will be refused sanctioning for the following year.

### **722.0 CHAMPIONSHIP RANKING AND TOURNAMENT FORMAT**

- 722.1 All BCSS championships will follow the tournament format set out and approved by the Legislative Assembly as outlined in section 1000.
- 722.2 Seeding for championships will be finalized by BCSS and the Tournament Committee with guidance from the sport specific provincial ranking committee where applicable.

## **723.0 BERTHING FOR PROVINCIAL CHAMPIONSHIPS**

### **723.1 ALLOCATION OF BERTHS**

Berths into a provincial championship are allocated by approval of the Legislative Assembly. Berths must be allocated to a BCSS zone consistent with Section 15 of the Bylaws. Berths will not be awarded to a specific athletic association, subgroup, or school, with the exception of a berth being allocated to the championship host school where applicable. BCSS Provincial Championship berthing can be found in the BCSS Sport Specific Policies.

### **723.2 QUALIFICATION PROCESS**

Each BCSS zone shall have at least one berth into each provincial championship through a zone championship event. Berths unable to be filled by zones will be allocated in accordance with the applicable BCSS policy.

### **723.3 BERTHING DEADLINE**

Sports that use team registration numbers and berthing ratios to determine provincial championship berths will be calculated by the number of appropriately registered teams at the time of the deadline. Teams that register after the Team Registration Deadline will remain eligible to qualify for a championship berth.

Inactive teams (teams that are not actively practicing and competing) will be removed from the berthing ratio calculations.

### **723.4 MAXIMUM NUMBER OF BERTHS PER ZONE - TEAM SPORTS**

No zone will receive more than four (4) berths to a team sports championship, not including the host berth, if applicable. Exclusions: Badminton, Field Hockey, Football.

If according to participation ratios a zone should receive a 5th berth, that berth will be awarded to the zone with the next highest berthing ratio. If zones are tied in berthing ratio the berth should be awarded to the zone that has the best placings (lowest points) at the previous championship, averaged by the number of teams at the championship. (E.g., Zone A: 1st place + 6th place = 7pts divided by 2 teams, for a total of 3.5, Zone B: 3rd place = 3.0, Zone C 2nd place + 6th place + 12th place = 20 points divided by three (3) teams for a total of 6.667.)

## **724.0 CHAMPIONSHIP ENTRY AND/OR PARTICIPATION FEES**

Entry fees will be established by BCSS in conjunction with the appropriate Championship Host Committee. When establishing entry fees the goal is to ensure costs of BCSS championships are as low as possible.

### **724.1 The entry fee for teams/individuals competing in a BCSS provincial championship are intended to cover the expenses of:**

- Facility rental and equipment;
- Event officials/judges; and
- Medical coverage at the tournament;
- Webcasting where applicable

### **724.2 Provincial Championship items such as championship apparel, souvenir programs, etc. cannot be mandatory elements to be paid by participants.**

## **725.0 PROVINCIAL CHAMPIONSHIPS SOCIAL EVENTS FOR STUDENT-ATHLETES**

Social events such as a banquet or hospitality function may be offered for the Provincial Championship participants. The charge to student-athletes and coaches or competing schools for social events cannot be mandatory, however schools are strongly encouraged to participate as it enriches the championship experience for student-athletes.

## **726.0 PROVINCIAL CHAMPIONSHIP CALENDAR**

The Provincial Championship Calendar set by the Legislative Assembly 3 years in advance is created with the following objectives;

### **726.1 To minimize disruption to instructional time, cost and strain on human resources.**

### **726.2 To recognize the number of school days involved**

### **726.3 To ensure facility needs for specific events.**

### **726.4 To ensure all Official BCSS Championships end on a Saturday unless otherwise stated on the calendar**

### **726.5 BCSS championships will not exceed four (4) days of competition, with a maximum of three (3) instructional (in-session) days at any championship.**

Championships that include ancillary events such as coaches' meetings, course familiarization, ceremonies or banquets will not exceed five (5) days with a maximum of four (4) instructional days. When possible, championships will incorporate ancillary events into a competition day.

*Note: Provincial professional development days, and provincial statutory holidays are not considered instructional days; however, district pro-d days are considered an instructional day as not all districts across the province are out of session at the same time.*

## 727.0 STATIC SITE CHAMPIONSHIPS

The Legislative Assembly will approve the list of events that qualify for the Static Site Championship subsidy. Generally, this will be where an event that is not available for host bidding, is in a fixed location for 3 years or longer. Staff will track championship venues and annually bring recommendations to the Assembly should an event be hosted for 3 years in the same location, or subsequently an event currently on the list is moved. If the venue changes but isn't in a materially different area of the province, the Assembly may choose to keep the event on the list to ensure the intent of the policy is applied.

727.1 The championship events that qualify for the Static Site Championship subsidy are as follows:

- AA Boys Soccer
- AAA Boys Soccer
- AA Girls Basketball
- AAA Girls Basketball
- AAAA Girls Basketball
- A Boys Basketball
- AA Boys Basketball
- AAA Boys Basketball
- AAAA Boys Basketball

### 727.2 STATIC SITE CHAMPIONSHIP TRAVEL SUBSIDY ELIGIBILITY

To be eligible to receive the Static Site Championship Travel Subsidy, a team must qualify for an eligible championship, and the school must be more than 100 km from the championship venue. Once an event is added to the list in 727.1 by the Legislative Assembly, the Board of Directors will confirm the boundaries for funding before the season of play.

Generally, those schools in the 4 zones in the Lower Mainland/Fraser Valley will not be eligible, but there may be some exceptions depending on the exact championship venue.

### 727.3 STATIC SITE PAYMENT

After the last championship identified in 727.1. The grant allocation to each eligible member school will be calculated by BCSS staff. The total amount collected for the Static Site Championship Travel Subsidy will be paid out annually and be prorated based on the number of days of each tournament and the distance travelled.

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## 730.0 ESTABLISHING A PROVINCIAL CHAMPIONSHIP HOST

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### 731.0 DETERMINING A PROVINCIAL CHAMPIONSHIP HOST

The Legislative Assembly determines whether championships are hosted by a member school or hosted at a centralized location by a Championship Host Committee with guidance from BCSS staff.

731.1 MEMBER SCHOOL HOSTED CHAMPIONSHIPS – Any BCSS member school may bid to host a BCSS Provincial Championship at their school in a tier in which they compete in the applicable sport. By hosting a championship, the host school is guaranteed a host berth into the championship but are still required to pay the championship entry fee.

731.2 CENTRALIZED CHAMPIONSHIPS – The Legislative Assembly will determine the venue based on sport specific needs. The BCSS staff will work to establish a championship host committee for each Centralized Championship. There will be no host school, or host berth applicable with these championships.

731.3 CHAMPIONSHIP BID AVAILABILITY;

The following championships are school hosted championships and are open for bid by member schools;

SCHOOL HOSTED CHAMPIONSHIPS
A BOYS SOCCER
AA FIELD HOCKEY
AAA FIELD HOCKEY
A BOYS VOLLEYBALL
AA BOYS VOLLEYBALL
AAA BOYS VOLLEYBALL
A GIRLS VOLLEYBALL
AA GIRLS VOLLEYBALL



AAA GIRLS VOLLEYBALL
AAAA GIRLS VOLLEYBALL
CURLING
BADMINTON
MOUNTAIN BIKING
A GIRLS SOCCER
AA GIRLS SOCCER
AAA GIRLS SOCCER
A GOLF
AA GOLF
AAA GOLF
AA TENNIS
AAA TENNIS

### 732.0 EXPECTATIONS OF A HOST

All BCSS hosts are expected to uphold the following standards while planning, leading, and executing BCSS Championships;

- 732.1 Provide safe facilities and equipment for all participants (student-athletes, coaches, officials, volunteers, and spectators) of championship events.
- 732.2 Uphold all BCSS Codes of Ethics.
- 732.3 Actively contribute to enhancing the BCSS Championship brand.
- 732.4 Follow the guidelines of the BCSS Championship Hosting Manual.

### 733.0 BID PROCESS

Based on the Provincial Championships available for bid in section 731.3, member schools wishing to host are required to submit a bid to the Legislative Assembly.

- 733.1 Bid Requirements:  
The following information must be included in the bid to be considered by the Legislative Assembly. The Legislative Assembly may request further information on any submission.
  - 733.1.1 General tournament logistics including but not limited to event venue specifics, spectator capacity, number of playing areas, and available changing facilities
  - 733.1.2 Identify potential tournament committee members and the Tournament Director
  - 733.1.3 Proposed budget for the event with anticipated expenses/revenues
  - 733.1.4 Local accommodation available and transportation options for travelling teams
  - 733.1.5 Administrator signature of endorsement, acknowledgement and understanding of the BCSS Championship Hosting Manual and Host Expectations
- 733.2 As per the schedule below, the Legislative Assembly will evaluate all submitted bids at least 18 months prior to the date of the championship.
- 733.3 Any school hosted championships without a host after the appropriate meeting of the Legislative Assembly will be filled by approval of the Board of Directors.

### 734.0 BID APPLICATION IMPORTANT DATES

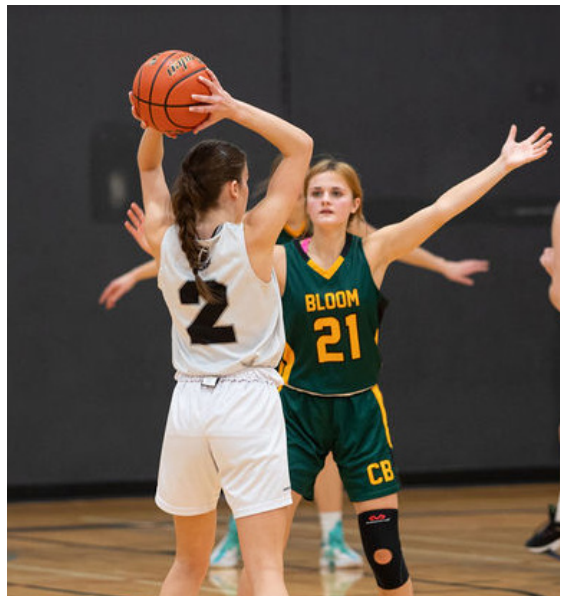
- 734.1 Host bids for the FALL and WINTER Season of Play Championships will be reviewed and voted on by the Legislative Assembly at the Annual General Meeting in Spring, approximately 18 months before the championships.
- 734.2 Host bids for the SPRING Season of Play Championships will be reviewed and voted on by the Legislative Assembly at the Fall Planning Meeting the year prior to the championship dates, approximately 18-20 months prior to the championships.

MEETING DATE	CHAMPIONSHIP BIDS BEING AWARDED
Fall Planning Meeting 2023	Spring Championships 2025

Spring Annual General Meeting 2024	Fall/Winter Championships 2025
Fall Planning Meeting 2024	Spring Championships 2026
Spring Annual General Meeting 2025	Fall/Winter Championships 2026
Fall Planning Meeting 2025	Spring Championships 2027
Spring Annual General Meeting 2026	Fall/Winter Championships 2027
Fall Planning Meeting 2026	Spring Championships 2028

734.3 All host bids must be submitted to the BCSS office 4 weeks prior to the appropriate meeting.







## 810.0 STUDENT-ATHLETE & TEAM ELIGIBILITY

**811.0** BCSS recognizes the right of all student-athletes to choose which school they attend and which subjects they study. BCSS, however, is charged with the responsibility of drafting, implementing and enforcing rules on eligibility for those student-athletes who seek the privilege of participating in interscholastic competition. The overriding purpose of these rules is to ensure fair and equitable competition for all student-athletes participating in BCSS activity. Individual student-athletes must meet the applicable eligibility requirements of BCSS and be listed on the appropriate STARS roster to be eligible for competition.

**812.0** A member school team is defined as any one (1) student-athlete or group of student-athletes who are representing the member school in interscholastic sport activity, and are supervised by a school district approved coach/sponsor and under the authority of the school administrator. All member school sport teams must be properly registered in STARS by the published deadline dates in order to compete in BCSS competitions. Individual student-athletes must be registered and approved in STARS as part of their eligibility requirements. Additionally, student-athletes must be registered on the appropriate STARS team roster.

812.1 The school that is being represented by a team must be a member school of BCSS as per 310.0

812.2 A member school team is prohibited to compete against non-member school teams, club teams and community teams in a BCSS activity, with the exception of Gr. 8 school teams where non-member BCSS middle school leagues exist. This exemption is only valid for league contests and does not apply to tournaments or other exhibition play.

### 813.0 STUDENT-ATHLETES REGISTERED AT AND COMPETING FOR A MEMBER SCHOOL

A student-athlete can only play for the member school at which they are registered. Student-athletes must be in grades eight (8) to twelve (12) at a BCSS member school in order to compete in any BCSS competition.

813.1 An individual student-athlete is only eligible to compete in one (1) thirteen (13) week sanctioned season of play per sport in each school year.

### 814.0 STUDENT-ATHLETES REGISTERED AT MORE THAN ONE (1) MEMBER SCHOOL

If a student-athlete is registered at two (2) schools, the student-athlete may only participate in BCSS activities for the member school at which the student-athlete has the largest percentage of the credit load.

814.1 If the credit load at the two (2) member schools is equal, the school at which the student-athlete was first registered at in a BCSS activity would be considered their home school.

814.2 If, at any time after the student-athlete's home school has been established, the member school at which the student-athlete is enrolled in the majority of his/her credit load changes, the school which now has the majority of course load, must establish eligibility by meeting the conditions outlined in 800.0.

### 815.0 FULL-TIME STUDENT-ATHLETE STATUS

A student athlete must be enrolled in and attending a minimum of a sixty-two and a half percent (62.5%) course load. A one hundred percent (100%) course load is defined as thirty two (32) credits or eight (8) standard courses.

815.1 **LINEAR SCHOOL SYSTEM** - Student-athletes must be enrolled in and attending a minimum of five (5) full time courses (20 credits) within the school year to be considered eligible.

815.2 **SEMESTER SCHOOL SYSTEM** - Student-athletes must be enrolled in and attending a minimum of two (2) full time courses (8 credits) in both semesters and a minimum of five (5) courses total within the school year to be considered eligible.

815.2.1 A student-athlete who completes his/her school graduation requirements mid-year (January) and does not continue to enroll in courses, must have been awarded credit in a minimum of three (3) courses in the first semester to remain eligible for the conclusion of the winter season of play. The student-athlete is ineligible to begin a new season of play (Spring).

815.2.2 Student-athletes who complete graduation requirements during the current school year and continue to take courses, will remain eligible, should they continue to meet all other eligibility requirements.

### 816.0 STUDENT-ATHLETE AGE & COMPETITIVE LEVELS

To be age-eligible to compete in competition of a BCSS activity student-athletes must meet both the age and grade eight (8) entry dates as outlined below:

COMPETITION LEVEL	AGE	GRADE 8 ENTRY DATE
GRADE 11 & 12 (Senior)	Student-athlete must be under nineteen (19) years or age as of December 31 of the current school year	2019 or later

Grade 10 (Junior)	Student-athlete must be under seventeen (17) years of age as of December 31 of the current school year	2021 or later
Grade 9 (Juvenile)	Student-athlete must be under sixteen (16) years of age as of December 31 of the current school year	2022 or later
Grade 8 (Bantam)	Student-athlete must be under fifteen (15) years of age as of December 31 of the current school year	Must be 2023

## 817.0 GRADE SEVEN (7) STUDENT-ATHLETE COMPETITION

Grade seven (7) student-athletes are not automatically allowed to participate in competition of a BCSS activity. A grade seven (7) eligibility application can be made to the Eligibility Officer for an exemption to allow a grade seven (7) student-athlete to play for a grade eight (8) or bantam team where the member school would not otherwise be able to field a team due to insufficient numbers.

- 817.1 The Eligibility Officer will review the grade seven (7) eligibility application to ensure that all of the following conditions are met:
- 817.1.1 Grade seven (7) student-athletes must be registered as a student at the school applying for the exemption;
  - 817.1.2 Grade seven (7) student-athletes can only participate on a grade eight (8) or bantam team sports;
  - 817.1.3 Grade seven (7) student-athletes cannot participate in the individual sports of aquatics, cross country, mountain biking, skiing/snowboarding, track and field, or wrestling;
  - 817.1.4 Grade eight (8) or bantam student-athletes cannot be registered on the member school's more senior team for the requested team sport;
  - 817.1.5 Grade seven (7) student-athletes being allowed to participate in a grade eight (8) or bantam level team is to allow a member school to field a grade eight (8) or bantam level team which otherwise would not happen due to an insufficient number of grade (8) student-athletes wanting to participate;
  - 817.1.6 The number of grade seven (7) student-athletes on the given team must not exceed the number of grade eight (8) or bantam level student-athletes; and
  - 817.1.7 The maximum number of student-athletes on the given team must not exceed the BCSS minimum numbers required to field the team (see 1000.0).
  - 817.1.8 Where all conditions outlined in 817.1.1 through 817.1.6 are met, schools in category 4 or lower (as per 340.0) are not subject to 817.1.7 in the sports of basketball and volleyball. However, the roster size may not exceed twelve (12) if using grade sevens (7).
- 817.2 Application and conditional acceptance of grade seven (7) student-athletes may be terminated by the Eligibility Officer if the 817.1 conditions are not met.
- 817.3 Grade seven (7) student-athletes who play on a grade eight (8) or bantam team will begin their five (5) years of eligibility on the date they enter grade eight (8).
- 817.4 The Eligibility Officer's decision is final and conclusive and shall not be appealed or reviewed in any manner.

## 818.0 STUDENT-ATHLETE PLAYING UP & MOVEMENT BETWEEN TEAMS

- 818.1 INDIVIDUAL STUDENT-ATHLETES PLAYING UP TO A MORE SENIOR SCHOOL'S TEAM
- Middle/Junior member school athletes whose feeder school (senior school) has a Membership Category of four (4) or lower can apply to "play up" to the senior member that they would normally attend, if by the roster registration deadline (see 832.3), they have approval of both member school's administrators, athletic directors, students, and parent(s) or legal guardian(s). The middle/junior school must be a member in good standing. The local athletic association, the district superintendent, and BCSS must be notified by using the appropriate form. Senior member schools must not register these student-athletes in STARS as an enrollee of their school. BCSS will place the middle/junior school student-athletes on the senior member schools STARS team roster when the form is received and approved. Any student-athletes not properly registered will be deemed ineligible.
- 818.1.1 Member schools with Football and/or Rugby Programs may allow grade nine (9) student-athletes at their feeder school (middle school) to play up to the more senior school Junior Varsity (JV) team. Grade nine (9) student-athletes at a feeder school (middle school) may not play up to the senior school varsity team.
- 818.2 LIMITS TO PLAYING/MOVING UP
- Student-athletes attending a middle school or junior secondary school cannot play or move up in the sports of aquatics, cross country, mountain biking, skiing/snowboarding, track and field, or wrestling as the minimum number to form a school team in these sports are one (1) athlete.



- 818.2.1 The exemption to this rule is football whereby student-athletes registered on a lower level team may play for the higher level team at the same time without restriction during playoffs.

### 818.3 MOVEMENT BETWEEN TEAMS

A student-athlete who is otherwise eligible and is registered on the school team, may play up to the more senior team in that sport during league play without restriction. Any competition by a student-athlete on the more senior team following the conclusion of the more senior team's regular season, requires the student-athlete to be 'moved-up' onto the more senior team.

The move-up of the student-athlete must be requested in STARS by submitting a Moving Up Form. Once approved, the student-athlete will be registered with the more senior team for the remainder of the season and is no longer eligible to play in any competition on the younger aged team.

*Note: student-athletes who play up are still subject to the maximum-playing days within the season of play, as outlined in policy. The member school is responsible to be aware of playing days for any student-athlete that may be participating on more than one team.*

- 818.3.1 If a school registers two (2) or more teams in the same age group in the same sport, there will not be any movement between those two (2) teams for competition.
- 818.3.2 Football is exempt from 818.2 Any registered student-athlete appropriately registered on a Football Team may play up to a more senior team during playoffs without restriction - including playing for both teams during the playoffs, provided that the student-athlete playing up on the more senior team is registered on a lower level team. No student-athlete registered on a senior team with BCSS may play down at a lower level.

## 819.0 NUMBER OF YEARS OF ELIGIBILITY - FIVE (5) YEARS

Student-athletes have five (5) consecutive years of BCSS competition eligibility, starting on the entry date into grade eight (8). A year is considered to be the twelve (12) month period between September of one (1) school year and September of the next school year.

### 819.1 IF A STUDENT-ATHLETE DOESN'T PARTICIPATE

If a student-athlete chooses not to participate during one (1) or more years of the five (5) year period, or is not on a team roster during one (1) or more years of the five (5) year period, or leaves school (withdraws) for a time period during the five (5) year eligibility time period, that time period will still count toward the five (5) years of eligibility.

### 819.2 UNGRADED STUDENT-ATHLETES

For ungraded student-athletes in schools where it is difficult to determine when a student-athlete entered grade eight (8) (e.g. middle school, K-10, K-12 schools), the student-athlete will be considered to be a grade eight (8) student-athlete in the school year commencing in September of the calendar year in which the student-athlete becomes thirteen (13) years of age.

### 819.3 EXTENSION OF FIVE (5) YEARS OF ELIGIBILITY DUE TO LOST SCHOOL FOR MEDICAL REASONS

If a significant portion of a school year is lost due to illness or accident, the member school may submit an eligibility application on the student-athlete's behalf to have up to one (1) year of eligibility restored (See 943.0). Medical documentation must show that the loss of an academic year due to medical reasons resulted in the student-athlete having to repeat a grade and prevented the standard five (5) year progression through school. The eligibility time restored will not include any seasons of play in which the student-athlete had been enrolled in school during the academic school year in question. The eligibility application must include medical documentation, academic records and absentee records for the school(s). No student-athlete will be granted a sixth (6th) year of eligibility in any sport he/she has already participated in for part or all of five (5) seasons. Nor will that student-athlete be granted a sixth (6th) year of eligibility if they have participated in any part of both a fourth (4th) and fifth (5th) year of eligibility.

### 819.4 ELIGIBILITY FOR FAMILIES MOVING TO BRITISH COLUMBIA

A student-athlete whose family is coming into British Columbia from another province or another country is eligible for five (5) years from their date of entry into grade eight (8) or the grade eight (8) equivalent in their previous place(s) of residence. If documentation is unavailable, the student's birth year will be used for the student's date of entry into grade eight (8) as consistent with 819.2 ungraded student-athletes.

### 819.5 RETURNING EXCHANGE STUDENT-ATHLETE

A BC student-athlete who is returning to British Columbia after conclusion of a one (1) year or less outgoing student exchange program, and who has concluded their eligibility calendar in accordance with 816.0, may have up to one (1) year of eligibility restored only if all of the following conditions are met:

- The student-athlete has participated in a recognized exchange program;
- The student-athlete is returning to the same BCSS member school that they attended prior to leaving on the exchange program;
- The student-athlete does not participate in any BCSS competition in BCSS approved sports in which the student-athlete participated in inter-school and/or club competition while on the exchange;
- The student-athlete meets all other eligibility requirements; and
- A letter from the administrator confirming compliance with the conditions outlined in 819.5 is required.

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**820.0 RESIDENCY REQUIREMENT**

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*The residency rule is intended to create an equitable environment in which its member schools can compete, and at the same time prevent those abuses that taint the goals on interscholastic athletics. Primarily the residency rule is intended to prevent athletic recruiting, prevent students from choosing schools for athletic reasons, and to promote families as the best environment for students to live while attending school. Deterring students from avoiding imposed discipline, protecting school programs by discouraging athletic transfers and protecting the opportunities for bona fide resident students to participate are also reasons for the residence rule.*

**820.1 Student-Athletes Must Fulfill One of the Following Residency Requirements:**

- 820.1.1 Reside with parent(s) in BC;
- 820.1.2 Reside with a legal guardian in BC. Guardianship must have been in place for twelve (12) months prior to the period for which eligibility is sought.
- 820.1.3 Must be a 'Ward of the Province of BC' and assigned to an individual or family by the Ministry of Children and Family Development.
- 820.1.4 Must be attending a BC member school as a 'residing full-time boarding student' – this must have been in place for twelve (12) months prior to the period for which eligibility is sought; During the twelve (12) month waiting period, the student-athlete may play subject to 900.0; or
- 820.1.5 Must be attending a BCSS member school as an international student or exchange student and be recognized by the District Board or Independent School office as such – student-athletes must reside in BC and attend the member school for a period of five (5) months of be eligible to participate in BCSS competition.

**820.2 Any student-athlete who does not meet the residency requirements is fully ineligible for a period of twelve (12) months from the date they seek eligibility. At the completion of the twelve (12) months the student-athlete will become eligible if they meet the following:**

- 820.2.1 The student-athlete maintains the same address and living situation throughout the twelve (12) months; and
- 820.2.2 The student-athlete must meet all other eligibility requirements as per the entirety of the Competitive Rules and Regulations.

**821.0 STUDENT-ATHLETE GENDER**

Female student-athletes may only play on a team designated as a girl's sport, and male student-athletes may only play on a team designated as a boy's sport. Both female and male student-athletes may compete on a team designated as a coed sport, team designated as a boy's sport. Both female and male student-athletes may compete on a team designated as a coed sport, in accordance with the sport-specific roster allocations.

**821.1 Notwithstanding 821.0 a student-athlete may be permitted to participate in a sex-segregated sport inconsistent with their sex in the following circumstances:**

- 821.1.1 A female student-athlete may play on a boys' team if her school will not offer a girls' team in that sport (in a recognized BCSS activity or not) at the appropriate age level during the same school year. A letter from the administrator confirming a girls' team will not be offered must be sent into the BCSS office. If a female in a different season of play during the same school year.

**821.2 GENDER IDENTITY - A student-athlete may participate with the opposite sex in a sex-segregated sport on the basis that doing so would be consistent with their gender identity if the student-athlete's application under 821.0 is granted.**

- 821.2.1 A student-athlete who does not identify as either binary gender or identifies as, "non-gendered", or "gender neutral", may participate with the sex in which they feel most comfortable.
- 821.2.2 A student-athlete who identifies as "gender fluid", may participate with the sex they identify with at the time of the season of play if the student-athlete's application under 821.0 is granted. The student- athlete may not switch genders within the season of play. If they wish to identify as the opposite gender in a different season of play, a letter from the school administration must be submitted to the BCSS office.

**821.3 A student-athlete seeking eligibility pursuant to 821.0 must make an application to the Executive Director.**

**821.3.1 Each application under 821.0 must include the following:**

- 821.3.1.1 A written statement from the student-athlete documenting a student-athlete's gender identification;
- 821.3.1.2 A written statement from the principal confirming the student-athlete's gender identity.

**821.3.2 The Executive Director shall consider the following factors together with any other factors that he/she considers reasonable when making a decision under 821.0:**

- 821.3.2.1 Flexibility, and the student-athlete's privacy, will be prioritized in decision-making;

- 821.3.2.2 The importance of fair and equitable competition for all students participating in the sport in which the student is applying to participate;
- 821.3.2.3 Existing practices regarding female student-athletes' participation on boys teams, as per 821.0, are to be preserved; and
- 821.3.2.4 An environment where intersex, transitioning and trans-gender students can exist and thrive should be provided.
- 821.3.3 The Executive Director's decision is final and conclusive and shall not be appealed or judicially reviewed.
- 821.3.4 Once a student-athlete has been granted eligibility under 821.0, their eligibility shall be effective for the duration of the student-athlete's school sport career and does not need to be renewed unless the gender identity changes as per 821.2.2

## **822.0 ONLINE LEARNING AND ALTERNATE SCHOOL STUDENT-ATHLETES**

822.1 Online and alternate school student-athletes may compete in BCSS competition provided that:

### **822.1.1 TEAM SPORTS**

- a) The student athlete competes for their previously established home school; or
- b) If the student athlete has not previously established a home school, they must compete for whose catchment area they reside.

### **822.1.2 INDIVIDUAL SPORTS**

A student-athlete enrolled at an online or alternate school must compete for the school they are registered at, in those BCSS activities identified as individual sports (Aquatics, Cross Country, Skiing, Snowboarding, Wrestling, Mountain Biking, and Track and Field). If the student-athlete does not reside in the same zone where their online or alternate school is located, the student-athlete must qualify through the zone they reside in and it is the responsibility of their school to register them for zone championships.

## **823.0 INTERNATIONAL STUDENTS**

For International Students (Boarding, Exchange, and International) to become eligible to participate in a BCSS activity, the school Principal or District Office shall verify in writing and submit to the BCSS office that:

- 823.1 The BCSS member school in which the student-athlete first registers and seeks eligibility will become the student-athlete's home school and where their eligibility is tied. Any subsequent transfers from the student-athlete's home school are subject to 900.0 Student-Athlete Transfers.
- 823.2 International Students' (Boarding, Exchange & International) eligibility and competitive age level will be determined by their birthdate prior to becoming eligible to participate in a BCSS activity, the school Principal or District Office shall verify in writing and submit to the BCSS office that the International Students meet the following:
  - 823.2.1 The acceptance of the student-athlete is based solely on academic criteria;
  - 823.2.2 The student-athlete is enrolled at the receiving school for at least five (5) consecutive months or one (1) semester;
  - 823.2.3 The student-athlete has not graduated from a high school program;
  - 823.2.4 That a student-athlete's participation in extracurricular athletics was not a factor in acceptance to the school;
  - 823.2.5 The student-athlete is not receiving a scholarship, bursary, or financial awards resulting from or relating to student-athlete participation;
  - 823.2.6 The student-athlete is eligible as per all other BCSS eligibility policies, including age and the eligibility calendar.
- 823.3 In addition to the above, International Students must meet the criteria in one of the following International Student Designations to be deemed eligible for BCSS activity:
  - 823.3.1 EXCHANGE STUDENT ATHLETE
    - a) The Exchange Program is an established and recognized program by either the federal or provincial government;
    - b) The student-athletes transfers into the member school from outside British Columbia and is not a resident of British Columbia;
  - 823.3.2 BOARDING STUDENT ATHLETE
    - a) The student-athlete is registered at a member school as a boarding student and pays tuition according to the published boarding student policy and fee schedule;
    - b) The student-athlete resides in a school dormitory;

- c) The student-athlete transfers into BCSS member school from:
  - Outside of Canada: The student-athlete can compete in any BCSS activity; or
  - Inside of Canada: The student-athlete is ineligible for a period of twelve (12) months from the date of transfer to compete in any BCSS activity in any school sport in which he/she was registered for at their previous school in the twelve (12) months prior to the date of transfer. The student-athlete does not become eligible under this category until the member school submits Notification of Transfer from to the Eligibility Officer for review.
- d) The student-athlete must pay 100% of the posted rate as published by the district and/or school they are attending. Should a boarding student receive any form of financial aid, scholarship, bursary or any other form of third (3rd) party support, the student must pay a minimum of \$26,000 after any financial support in order to be eligible.

#### 823.3.3 INTERNATIONAL STUDENT ATHLETE

- a) The student-athlete is registered at a member school as an international student and pays tuition to that school district according to the published international student policy and fee schedule;
- b) The student-athlete is placed with a home-stay family, lives with parents or lives with family members who have custodial guardianship over the student-athlete;
- c) The student-athlete transfers into the member school from outside of Canada
- d) The student-athlete must pay 100% of the posted rate as published by the district and/or school they are attending. Should an international student receive any form of financial aid, scholarship, bursary or any other form of third (3rd) party support, the student must pay a minimum of \$26,000 after any financial support in order to be eligible.

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## 830.0 REGISTRATION

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### 831.0 REGISTRATION OF ELIGIBLE STUDENT-ATHLETES

Prior to participating in competition of a BCSS activity, the member school is responsible for ensuring that any:

- 831.1 Student-athletes are eligible as per the entirety of the Competitive Rules and Regulations;
- 831.2 Student-athletes are registered on the applicable STARS roster by published deadlines; and
- 831.3 Student-athletes have not competed in more than one (1) interscholastic season of play per sport each year as defined by BCSS.

### 832.0 REGISTRATION REQUIREMENTS

#### 832.1 TEAM REGISTRATION DEADLINES

In each season of play, member schools are required to register their teams by meeting the minimum numbers of student-athletes (1000.0) in the age levels of competition in which they wish to participate. Member schools will not be penalized for registering a team and then choosing not to participate. Team Registration must be completed in STARS by:

- Fall – October 4, 2023
- Winter – January 17, 2024
- Spring – April 10, 2024

#### 832.2 PENALTIES FOR REGISTRATION AFTER TEAM REGISTRATION DEADLINES

- 832.2.1 In the event a team is not registered in STARS after the Team Registration Deadline (Team and Minimum Numbers) and twenty-one (21) days or more prior to the start of Provincial Championships (inclusive of the first (1st) day of Provincials), the member school will be assessed an automatic fine of \$50 per team. There is a maximum fine of \$300/member school per season of play.
- 832.2.2 In the event a team is not registered in STARS after the Team Registration Deadline and between twenty (20) to eleven (11) days (inclusive) prior to the start of Provincial Championships (inclusive of the first (1st) day of Provincials), the member school will be assessed an automatic fine of \$150 per team (the season maximum does not apply).
- 832.2.3 In the event a team is not registered in STARS after the Team Registration Deadline and ten (10) days or less prior to the start of Provincial Championships (inclusive of the first (1st) day of Provincials), the member school will be assessed an automatic fine of \$250 per team (the season maximum does not apply).

<b>Missed Team Registration Deadline (Team and Minimum Numbers)</b>  <i>*Maximum only applies to 21 days or more prior to Provincial Competition</i>	Days Until Provincials	Fine Amount
	21 Days or more	\$50 per team *Maximum \$300 per season of play
	From 20 - 11 Days	\$150 per team
	10 Days or Less	\$250 per team
The first (1st) day of a provincial championship is counted as day one (1)		

### 832.3 ROSTER REGISTRATION DEADLINE

In each season of play, member schools may add any additional student-athletes to complete their rosters by the Roster Registration Deadline. This includes, eligible student-athletes who are new to the member school or who are joining the team after the Team Registration Deadline (these student-athletes must not have participated in any competition(s) prior to being registered with BCSS). Roster Registration must be completed in STARS by:

- o Fall – October 18, 2023
- o Winter – January 31, 2024
- o Spring – April 24, 2024

### 832.4 PENALTIES FOR REGISTRATION AFTER THE ROSTER REGISTRATION DEADLINE

832.4.1 In the event an individual student-athlete is not registered on the STARS team roster after the Roster Registration Deadline and twenty-one (21) days or more prior to the start of Provincial Championships (inclusive of the first (1st) day of Provincials) and is deemed eligible to play by BCSS, the member school will be assessed an automatic fine of \$25.

832.4.2 In the event an individual student-athlete is not registered on the STARS team roster after the Roster Registration Deadline and between twenty (20) to eleven (11) days (inclusive) prior to the start of Provincial Championships (inclusive of the first (1st) day of Provincials) and is deemed eligible to play by BCSS, the member school will be assessed an automatic fine of \$100.

832.4.3 In the event an individual student-athlete is not registered on the STARS team roster after the Roster Registration Deadline and ten (10) days or less prior to the start of Provincial Championships (inclusive of the first (1st) day of Provincials) and is deemed eligible to play by BCSS, the member school will be assessed an automatic fine of \$250.

<b>Missed Roster Registration Deadline</b>	Days Until Provincials	Fine Amount
	21 Days or more	\$25 per student-athlete
	From 20 - 11 Days	\$100 per student-athlete
	10 Days or Less	\$250 per student-athlete
The first (1st) day of a provincial championship is counted as day one (1)		

832.4.4 In extraordinary circumstances, the BCSS Executive Director may in his or her sole discretion, reduce or waive a fine for registration after the roster deadline. The request must be in writing, state the extraordinary circumstances on the late registration and be received within five (5) days of notice of the fine. The request shall be e-mailed to the BCSS office. The decision of the Executive Director is final and binding on all parties.

### 832.5 PROCEDURES FOR DEALING WITH VIOLATIONS OF THE REGISTRATION POLICIES

#### 832.5.1 THE OFFENDING SCHOOL SELF-REPORTS

A violation of Registration Policies occurs when a student-athlete who otherwise would be eligible competes in interscholastic athletics in a BCSS activity without properly being registered

#### 832.5.2 BCSS Investigation by the Executive Director

- a) Verbal confirmation of the violation with the responding member school; and
- b) The additional information will be added administratively to STARS.

#### 832.5.3 Penalties as per 832.0

- a) Fines will be assessed in accordance with the approved fine schedule in 832.0;
- b) The member school has ten (10) school days to pay the fine (all fines are payable to BCSS); and
- c) If the fine is not paid within ten (10) school days, the team will not be eligible to compete in any BCSS activity until the fine payment is received.



## 832.6 REGISTRATION VIOLATION DISCOVERED WITHOUT SELF-REPORTING

### 832.6.1 BCSS Investigation by the Executive Director

- a) Verbal confirmation of the violation with the responding member school;
- b) Written “cease and desist” notification stating that the student-athlete and/or team is ineligible and the fine (cc: athletic association and BCSS zone); and
- c) The student-athlete and/or team is not eligible to compete in any BCSS activity until all student-athletes are properly registered by BCSS staff in STARS.

### 832.6.2 Penalties as per 832.0

- a) Fines will be assessed in accordance with the approved fine schedule in 832.0;
- b) The member school has ten (10) school days to pay the fine (all fines are payable to BCSS); and
- c) If the fine is not paid within ten (10) school days, the team will not be eligible to compete in any BCSS activity until the fine payment is received.

## 833.0 PROCEDURES FOR DEALING WITH VIOLATIONS OF ELIGIBILITY POLICIES

### 833.1 THE OFFENDING SCHOOL SELF-REPORTS

A violation of eligibility policies occurs when a student-athlete who is not eligible to compete in interscholastic athletics in a BCSS activity competes in an activity. It is considered an eligibility infraction if the athlete has competed before being deemed eligible, or in the case of a member school neglecting to initiate the eligibility application process, after the fact is deemed ineligible.

#### 833.1.1 BCSS Investigation by the Executive Director

- a) Verbal confirmation of the violation with the member school;
- b) Written “cease and desist” notification stating that the student-athlete and/or team is ineligible and the fine (cc: athletic association and BCSS zone); and
- c) The student-athlete(s) is not eligible unless an Eligibility Application is filed with BCSS and accepted by the Eligibility Officer.

#### 833.1.2 Penalties as per 810.0

- a) Forfeiture of any competition in a BCSS activity in which the ineligible student-athlete(s) has participated;
- b) A \$50 fine per instance, to a maximum of \$200; this is separate from registration fines, should they be necessary;
- c) The member school has ten (10) school days to pay the fine (all fines are payable to BCSS); and
- d) If the fine is not paid within ten (10) school days, the team will not be eligible to compete in any BCSS activity until the fine payment is received.

### 833.2 ELIGIBILITY VIOLATION DISCOVERED WITHOUT SELF-REPORTING

#### 833.2.1 BCSS Investigation by the Executive Director

- a) Verbal confirmation of the violation with the member school;
- b) Written “cease and desist” notification stating the circumstances of ineligibility and the fine (cc: athletic association and BCSS zone); and
- c) The student-athlete(s) is not eligible unless an Eligibility Application is filed with BCSS and accepted by the Eligibility Officer.

#### 833.2.2 Penalties as per 810.0

- a) Forfeiture of any competition in a BCSS activity in which the ineligible student-athlete(s) has participated; A \$50 fine per instance, to a maximum of \$500; this is separate from registration fines, should they be necessary;
- b) The member school has ten (10) school days to pay the fine (all fines are payable to BCSS); and
- c) If the fine is not paid within ten (10) school days, the team will not be eligible to compete in any BCSS activity until the fine payment is received.

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## 840.0 JOINTLY SPONSORED TEAMS

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**841.0** BCSS believes there is merit in allowing student-athletes to participate in sports programs that are not offered at their home

school due to low student enrollments and insufficient numbers. The goal of allowing joint teams is to increase the number of student-athletes that participate in activities.

**842.0** Two (2) or more member schools may make an application for a Joint Team. If approved student-athletes from those member schools will be able to participate together on the joint team.

**843.0** Each Application must be made only for team sports and be submitted to the BCSS Office by the team registration deadline as outlined in 832.1. Applications received after the deadline are subject to a fine and will not be included in berthing allocations.

The application shall:

843.1 Be made with regard to member schools that are located in the same local association;

843.2 Indicate which specific team sport; and

843.3 Include acknowledgment and support from the member schools' administration and local association president.

**844.0** To maintain the competitive balance and ensure a fair field of play, a joint school team may be approved but the ability for the team to compete in playoffs, zones and championships may be restricted based on the following:

844.1 Member schools who join together and have a combined "category" total of seven (7) or lower as found in Membership Fees Categories (340.0) are eligible to compete in all competition in a BCSS activity (playoffs, zones and provincials);

844.2 Member schools who join together and have a combined "category" total of eight (8) or higher as found in Membership Fees Categories (340.0) are not eligible to compete in any post season competition beyond a local or Tier II championship in BCSS activity.

**845.0** The tiering classification of the joint team will be determined by combining the appropriate tiering numbers of the two (2) or more schools forming the joint team.

**846.0** A joint team may be terminated by written request, before the expiry of the requested time period in the following cases:

846.1 Closure of one (1) of the participating schools;

846.2 Serious breach of the Bylaws and Policies and Regulations of BCSS of any of the participants; or

846.3 When, it is in the best interests of the student athletes of one (1) or more schools.

**847.0** The decision is final and conclusive and shall not be appealed or reviewed in any manner.







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## 910.0 STUDENT-ATHLETE TRANSFERS

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*A Transfer occurs whenever a student-athlete who is registered at any school (within or outside of BC) transfers and is registered at a different school. A transferring student-athlete who competes on a team at the new school changes the competitive balance that would have been in place prior to the transfer. Consequently, the Legislative Assembly has developed regulations governing the eligibility of student-athletes who transfer schools and wish to participate in interscholastic activities.*

### 911.0 ESTABLISHING A STUDENT-ATHLETE'S HOME SCHOOL

A student-athlete's eligibility is tied to their home school. Any student-athlete transferring schools after their home school is established is subject to the transfer policies. The student-athlete's home school will be established at the member school at which:

- 911.1 A student-athlete plays up to a Senior School (818.1) and is listed on a grade nine, junior or senior team roster or;
- 911.2 The student-athlete registers on the first (1st) day of their second year of eligibility (grade 9).

### 912.0 STUDENT-ATHLETE TRANSFERRING AFTER HOME SCHOOL IS ESTABLISHED

A student-athlete who transfers after a home school has been established, is ineligible for a period of twelve (12) months from the date of transfer in any BCSS activity in which they competed in the twelve (12) months prior to the date of transfer

- 912.1 A student-athlete who transfers from one school to another school shall not have the right to subsequently transfer to a second school or to subsequently transfer back to their original school and still be eligible for competition in a BCSS activity in the same academic year, without an Eligibility Application.
- 912.2 A member school may only submit one Change of Residence or eligibility application per academic school year per student-athlete.
- 912.3 If a student-athlete transfers due to a member school not offering a sport, the student-athlete is subject to the one-year ineligibility period.
- 912.4 A student-athlete who transfers from their home school to a prep/elite team within or affiliated with a school, and return to their home school, or any other BCSS member school, is considered to have participated in that sport and must seek eligibility as a transfer student. Members of a school prep/elite team are considered to have participated in competition of a BCSS activity.

### 913.0 TRANSFER DISCLOSURE

The receiving school is required to truthfully disclose the following as part of the transfer process:

- 913.1 Within the last 24 months prior to enrollment at the receiving school, has the transferring student:
  - 913.1.1 Participated in a club or community/non-school athletic program in which one or more of the receiving school's coaches are currently involved.
  - 913.1.2 Received personal athletic instruction or training, including strength and conditioning programming, from a person affiliated with the receiving school's athletic program.
- 913.2 If the answer to the question above is yes, the school filing the transfer submission must list the coach(es) involved and the organizations the coach and student athletes participated with together.
- 913.3 While the Eligibility Officer or EAC may consider the information received, a positive response to the question is not automatically disqualifying for the transfer.
- 913.4 BCSS will track the relative frequency at which transfers happen over a 2-year period to further evaluate whether policy in the future is required.

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## 920.0 TRANSFER EXEMPTIONS

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*Once a transfer has occurred the student-athlete must gain eligibility to participate in any interscholastic activity. The Legislative Assembly creates the policies governing the eligibility of students transfers and has approved the following exemptions. Transfer exemptions are circumstances taken into consideration when reviewing eligibility, that may allow a student-athlete to gain eligibility without the 12-month ineligibility period.*

### 921.0 STUDENT-ATHLETE ADVANCING TO A MORE SENIOR SCHOOL

- 921.1 A student-athlete advancing from a middle school or junior secondary school after establishing their home school may proceed to the school into which his/her middle school or junior secondary school normally feeds, without any restrictions.
- 921.2 If the student-athlete attended an independent school not offering senior grades, this student-athlete can transfer to a similar independent school offering senior grades, providing the receiving school is the next closest independent school geographically to where the student-athlete lives. The student-athlete can also advance to a public school offering senior grades, as per the normal catchment boundaries of the school district in which the student- athlete resides.

## 922.0 NEWLY CONSTRUCTED SCHOOLS, SCHOOL DISTRICT RE-ORGANIZATION OR SCHOOL CLOSURE

School districts and/or schools must apply for approval from the BCSS office prior to any student-athlete being eligible. A complete list of those student-athletes impacted must be provided to BCSS with the required information.

## 923.0 CHANGE OF RESIDENCE

A student-athlete has moved with their parent(s) or legal guardian(s) and changed their principal residence within the previous twelve (12) months. The change of residence must not be deemed to be with the intent of making the student-athlete eligible for competition in a BCSS activity at a member school. The student-athlete does not become eligible under this category until the member school submits the required form that attests to the details and reason for the change of residence. The member school is required to provide evidence/documentation the student-athlete is residing in a new residence that satisfies the Eligibility Officer. The following must be met in all types of residence change applications (Change in Principal Residence, Parent-to-Parent, Move to Legal Guardian):

The student-athlete will remain eligible if they stay enrolled at their current school despite the change of residence.

The student-athlete may become eligible:

- **If leaving a public school**, at the public school into whose catchment boundaries the family or student-athlete has moved to; or
- **If leaving a French Immersion Program**, at the nearest public school that offers a French immersion program if the student-athlete can provide documentation showing they were previously enrolled in a French immersion program at their leaving school; or
- **If leaving an independent school**, at the nearest independent school within the same FISA Member Association Groups, listed below, as the leaving school:
  - Association of Christian Schools International BC (ACSIBC)
  - Associate Member Society of FISA BC (AMS)
  - Catholic Independent Schools of BC (CISBC)
  - Independent Schools Association of BC (ISABC)
  - Society of Christian Schools BC (SCSBC)

Although a school district may allow out-of-catchment registration for a new-to-district student, this does **NOT** satisfy the criteria to be deemed athletically eligible.

### 923.1 CHANGE IN PRINCIPAL RESIDENCE

In addition to satisfying criteria, as noted in 923.0, a change of principal residence must be bona fide. For a change of residence to be considered bona fide, the following facts must exist:

- The change in residence must not be to make the student-athlete eligible for competition in BCSS activity at the member school;
- The original residence must be abandoned as a residence; (i.e. sold, rented or disposed of as a residence, and must not be used as a residence by another member of the family)
- The entire family must make the change and take with them their household goods and furniture appropriate to the circumstance;
- The change must be made with the intent that it is permanent;
- The student is ineligible to compete for the receiving school until the actual change of residence has occurred.

### 923.2 PARENT-TO-PARENT MOVE

The student-athlete must satisfy the criteria as noted in 923.0. Additionally, a parent-to-parent is defined as a student-athlete moving to reside with the parent with whom they have not been living and as a result of the move is required to transfer schools. Only two (2) transfers to move from parent-to-parent are allowed after the first (1st) day of the student-athletes first (1st) year of eligibility. The residence of the student shall be that of the parent to whom custody has been awarded by a court of competent jurisdiction. If no custody order has been entered, the residence shall be that of the parent who has custody immediately upon separation.

### 923.3 MOVE TO A LEGAL GUARDIAN

The student-athlete must satisfy criteria as noted in 923.0, a move to the legal guardian is defined as a student-athlete moving to reside with a legal guardian(s), and as a result, is required to transfer schools. Only two (2) transfers to move to a legal guardian(s) are allowed after the first (1st) day of the student-athlete's first (1st) year of eligibility. Legal guardianship must be in place for twelve (12) months before when eligibility is sought.

923.3.1 If the student transfers to any other school, the receiving (new) school must submit an Eligibility Application.



#### **924.0 DISTRICT ACADEMIC PROGRAM**

A student-athlete who is enrolled in a recognized district academic program as offered by their school district will be eligible to compete in BCSS activity if they meet all BCSS eligibility requirements and will be able to compete as per 831.0. The district academic program must meet the following conditions:

- The district academic program is a coherent program, not just a series of courses; and
- The program is not a work experience program.
- Student-athletes who are enrolled in the district academic program, TREK or the North Vancouver School District (NVSD) Outdoor Education Academy, for a period of one (1) school year and are returning to their original home school immediately upon the conclusion of the program will remain eligible to compete for their home school.
- If the student-athlete wishes to participate in competition in a BCSS activity for the school hosting the TREK or the NVSD Outdoor Education Academy program, the school must file an Eligibility Application in accordance with 943.0. If the student-athlete is approved and participates for the host school in a BCSS activity, they will not be eligible at their original school upon return after the conclusion of the district academic program and will be subject to the transfer rules in 910.0.

#### **925.0 ALTERNATE PROGRAM/SCHOOLS**

If an alternate program or school is an offshoot of a particular member school (home school), and is administered by that home school's administrator, the student-athlete in the alternate program is eligible to compete for the home school. If a student-athlete transfers to an alternate program administered by a different principal, the move is considered to be a transfer, and transfer restrictions shall apply (822.0).

#### **926.0 DESIGNATED SPECIAL EDUCATION SCHOOLS**

A student-athlete who transfers to a designated Special Education Independent School (as per the Independent School Act and the Ministry of Education) will become eligible at any other designated Special Education Independent School regardless of the catchment area in which they reside. If the student-athlete transfers to a school that is not designated as a Special Education Independent School the student-athlete will be subject to Section 900.0 Student-Athlete Transfers.

#### **927.0 STUDENT-ATHLETE TRANSFERRING FROM ALTERNATE SCHOOL OR ONLINE LEARNING SCHOOL**

A student-athlete who is attending an alternate school in a school district remains eligible upon transfer to the public school in whose catchment area the student-athlete resides; or a student-athlete who is registered at a Ministry of Education online learning school remains eligible upon transfer to the public school in whose catchment area the student-athlete resides (822.0).

#### **928.0 SHORT-TERM TRANSFER AND RETURN TO HOME SCHOOL**

A student-athlete who transfers to another school for a period of one (1) school year or less, and who has not attempted to gain eligibility in any BCSS activity while attending that school, will regain eligibility upon transferring back to their home school.

#### **929.0 WARD OF THE PROVINCE**

The student-athlete who transfers is a Ward of the Province and whose move has been arranged by the province. The receiving school must submit a letter from the school administrator confirming that the placement has been arranged by the ministry having jurisdiction or the government agency responsible for the student-athlete. This letter will include the time of the move, the location of the new residence, and that participation in school sports was not a factor in the placement, and the receiving school must also confirm that the residence of the family or the residence in which the student-athlete has been placed is within the catchment area boundaries of the school.

#### **930.0 STUDENT-ATHLETE TRANSFERS DURING THE MONTH OF SEPTEMBER AS A RESULT OF SCHOOL DISTRICT TRANSFER PROCESS**

Per Section 74.1 of the School Act, a board must have a protocol in place to allow student movement among schools. Per school district policy, the deadline for application for student transfer is in the spring, prior to the new school year, yet the board reserves the right to make a final decision after space and facility availability are known in the month of September. Upon receipt from the district, student-athletes who are forced to move schools as per this district policy will be eligible at their receiving school.

#### **931.0 STUDENT-ATHLETE HAS TRANSFERRED SCHOOLS FOR A BONA FIDE ACADEMIC REASON**

"Bona fide academic reason" is defined as a minimum of twelve (12) credits (generally equates to three (3) full time courses) in a related program of study in which the student is registered in the current academic year. The program of study is not available to the student-athlete at their previous school. Courses that are directly related to sport or Human Performance, where credits are being issued for the execution of sport training activities, either in a multi-sport, or sport-specific application will not be eligible for consideration when evaluating the merits for an Eligibility Application, on the grounds of bona fide academic transfer.

Where an exemption is granted by the Eligibility Officer on the basis of a transfer for an academic reason, the exemption shall cease to have effect if the student-athlete withdraws from the program, group of courses or other academic offerings underlying the exemption, unless and until the Eligibility Officer, on written application by the school, confirms the exemption.

#### **932.0 THE STUDENT-ATHLETE HAS TRANSFERRED SCHOOLS BECAUSE OF FINANCIAL HARDSHIP**

“Financial hardship” is defined as a when a student-athlete or their family is willing but unable to meet their obligations because of unexpected events or unforeseen changes that impacts their financial viability (i.e. Changes in income or expenditure. Changes in employment status, such as losing a job or having hours reduced).

### **933.0 THE STUDENT-ATHLETE HAS TRANSFERRED SCHOOLS BECAUSE OF BULLYING**

Bullying” is defined as unwanted aggressive behaviour that involves real or perceived power imbalance. The behaviour is repeated or has the potential to be repeated over time. In order to be considered bullying, the behaviour must be aggressive and include; an Imbalance of Power where kids who bully use their power-such as physical strength, access to embarrassing information, or popularity-to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people or, Repetition where bullying behaviours happen more than once or have the potential to happen more than once.

For consideration by the Eligibility Officer, the leaving school must acknowledge in writing the student was subject to actions that meet the standards above while attending their school and believe the transfer to be in the best interest of the student's overall health and well being.

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## **940.0 TRANSFER PROCESS**

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*Member schools may only submit one eligibility submission per student-athlete, per academic year. An eligibility submission is done through the use of a Change of Residence Form or an Eligibility Application.*

### **941.0 CHANGE OF RESIDENCE FORM**

A Change of Residence Form is required when a student-athlete changes their residence and must be authorized by the school administrator and signed by student-athlete's and parent(s) or legal guardian(s). Change of Residence Forms must be submitted within 12 months of the date of move. Change of Residence Forms shall be submitted for;

- A Parent-to-Parent move,
- Move to a Legal Guardian or;
- Change of Principal Residency

941.1 Should a member school submit a Change of Residence which is denied by the Eligibility Officer(s); the member school may appeal the decision directly to the Eligibility Appeals Committee as per 644.0.

941.2 After a ruling where eligibility is approved and where subsequently the Executive Director receives new information pertaining to the student-athlete in question that they deem credible and has the potential to affect the original decision, the Executive Director may request the Eligibility Officer to review the ruling in light of the new information, and if they deem necessary, issue a new ruling.

### **942.0 NOTIFICATION OF TRANSFER FORM**

This form confirms a transfer of a student-athlete and eligibility in sports not participated in the last 12 months. A Notification of Transfer form must be signed and submitted by the administrator and athletic director of the receiving school and the student-athletes parent(s) or legal guardian(s) for the transfer to be completed.

### **943.0 ELIGIBILITY APPLICATION**

943.1 Where a student-athlete is ineligible for BCSS competition pursuant to BCSS policy, the member school may apply for exemption for the student-athlete in accordance with this section. An Eligibility Application under 642.0 must be submitted to the Eligibility Officer (EO) through the BCSS office and shall contain:

- A completed and signed BCSS Eligibility Application;
- Disclosure of the eligibility application to the leaving school including reference to the eligibility rule upon which the application is based;
- A copy of the student-athlete's personal record card (public schools), or report cards and transcripts (independent schools);
- A list of the student-athlete's current courses;
- A letter from the student-athlete's parent or legal guardian supporting the application;
- Copies of relevant medical documentation where the application is based on medical grounds; and
- Any other information or clarifying material relevant to the student-athletes eligibility

943.2 The applicant school will be invoiced a \$50 non-refundable application fee.

943.3 The Eligibility Officer may request further information from applicant school.

943.4 The Eligibility Officer may use information as available to them in their capacity as the Eligibility Officer of BC School Sports, or otherwise publicly available to assist in the rendering of a decision.

- 943.5 The Eligibility Officer may request further information from other parties deemed relevant by the EO. Any information received for consideration under 642.0 will be disclosed to the applying member school, with an invitation for response from the applying school, prior to rendering a decision.
- 943.6 There is no right to teleconference or oral hearing before the Eligibility Officer.
- 943.7 The Eligibility Officer shall thoroughly evaluate the submissions for completeness and veracity. They shall then consider the information in the application against the Bylaws and Policies. The primary purpose of the eligibility process is to promote fair and equitable competition for all student-athletes participating in BCSS competition.
- 943.7.1 If in the opinion of the Eligibility Officer, a student-athlete transfer is motivated by sport, and has previously established their home school, the Eligibility Officer may deny eligibility on those grounds.
- 943.7.2 The Eligibility Officer shall issue a written ruling to the applicant school (to the attention of the administrator and the athletic director) either approving or denying the application and containing a brief summary of the reasons for the decision.
- 943.7.3 After a ruling where eligibility is approved and where subsequently the Executive Director receives new information pertaining to the student-athlete in question that they deem credible and has the potential to affect the original decision, the Executive Director may request the Eligibility Officer to review the ruling in light of the new information, and if they deem necessary, issue a new ruling.
- 943.8 Subject to 942.0, if the Eligibility Officer allows the application, the student athlete becomes eligible for competition on the date the decision is issued, provided, however, that the student-athlete's eligibility remains otherwise subject to the Bylaws and Policies.
- 943.9 It is the responsibility of the applicant school to notify the student-athlete and the student-athlete's parent(s) or legal guardian(s) of the decision of the Eligibility Officer and of any requests or other communications from the Eligibility Officer.

#### **944.0 ELIGIBILITY APPEALS**

Should a member school apply for a waiver of the one-year ineligibility period under the Transfer Policy (912.0) through the use of a Change of Residence or Eligibility Application and the request is denied by the Eligibility Officer(s); the member school may appeal the decision to the Eligibility Appeals Committee (EAC). An appeal under 944.0 shall be in writing and submitted to the BCSS office by 2:00pm (PT) for forwarding to the committee three (3) full days before the next scheduled meeting of the EAC.

- 944.1 The Appeal may contain:
- A completed and signed BCSS Eligibility Appeal Form;
  - Additional information in response to the Eligibility Officer(s) ruling
- 944.2 The member school appealing will be invoiced a \$250 appeal fee; where \$200 is refunded upon successful appeal decision.
- 944.3 The EAC may request further information from the applicant school.
- 944.4 The EAC may use information as available to them in their capacity as a committee of BC School Sports, or otherwise publicly available to assist in the rendering of a decision.
- 944.5 The EAC may request further information from other parties deemed relevant by the EAC. Any information received for consideration under 944.4 will be disclosed to the applying member school, with an invitation for response from the applying school, prior to rendering a decision.
- 944.6 There is no right to a teleconference or oral hearing before the EAC.
- 944.7 The EAC shall thoroughly evaluate the Eligibility Appeal submissions for completeness and veracity. The committee shall then consider the information in the application and shall approve or dismiss the appeal, having regard of the Purposes, Bylaws and Policies of BCSS.
- 944.8 The EAC may substitute its views for that of the Eligibility Officer and is granted authority to make exceptions to the Bylaws and Policies of BCSS.
- 944.9 The EAC shall issue a written ruling to the applicant school (to the attention of the administrator and the athletic director) either approving or dismissing the appeal, and containing a brief summary of the reasons for the decisions.
- 944.9.1 After a ruling where eligibility is approved and where subsequently the Executive Director receives new information pertaining to the student-athlete in question that they deem credible and has the potential to affect the original decision, the Executive Director may request the EAC to review the ruling in light of the new information, and if they deem necessary, issue a new ruling.
- 944.10 Subject to 944.6, if the EAC allows the appeal, the student-athlete becomes eligible for competition on the date the

decision is issued, provided, however, that the student-athlete's eligibility remains otherwise subject to the BCSS Bylaws Policies.

- 944.11 It is the responsibility of the applicant school to notify the student-athlete and the student-athlete's parent(s) or legal guardian(s) of the decision of the EAC and of any requests or other communications from the EAC.
- 944.12 Where an exemption is granted by the EAC on the basis of a transfer for an academic reason, the exemption shall cease to have effect if the student-athlete withdraws from the program, group of courses or other academic offering underlying the exemption, unless and until the EAC, on written application by the school, confirms the exemption.
- 944.13 The decisions of the EAC under 944.0 and the Eligibility Officer under 943.0 are final and binding and shall not be questioned or reviewed in any court or tribunal, and no order shall be made or process entered or proceeding taken in any court or tribunal whether by way of injunction, declaration, prohibition or otherwise to question, review, prohibit or restrain the proceedings.
- 944.14 The Eligibility Appeals Committee will meet in 2023-24 as noted below:

DEADLINE FOR SUBMISSION (TUESDAYS - 2:00PM)	MEETINGS (SATURDAYS)
September 12, 2023	September 16, 2023
September 26, 2023	September 30, 2023
October 10, 2023	October 14, 2023
October 31, 2023	November 4, 2023
November 21, 2023	November 25, 2023
December 5, 2023	December 9, 2023
January 16, 2024	January 20, 2024
February 13, 2024	February 17, 2024
April 9, 2024	April 13, 2024
April 30, 2024	May 4, 2024

**1011.0**

Year	Max. Contest Days	First Day of Play	Championship Date	Minimum Numbers	Season of Play
2023/24	15	Week 5: Sept 5	Week 15: Nov 17-18	1	Fall
2024/25	15	Week 5: Sept 3	Week 15: Nov 15-16	1	Fall
2025/26	15	Week 5: Sept 2	Week 15: Nov 14-15	1	Fall

**1012.0 RULES OF PLAY**

The rules governing BCSS Aquatics shall follow those of Swimming Canada with the following modifications;

**1012.1 One Start Rule**

There will be one start signal for each race. Should an athlete start the race before the signal they will be disqualified. There will be no restart, the race will continue on the single start for those who started legally.

**1012.2 Relay Rules**

- All relay events must have four (4) different athletes from the same school
- Mixed relays must consist of two (2) male athletes and two (2) female athletes, mixed relays from two single-gendered schools are prohibited
- Any athlete who competes at zones is permitted to swim on a relay team at provincials
- The order on the relay card is the order that the swimmers MUST use in the race. Failure to swim in the same order will result in a disqualification
- No more than 2 teams for each school will be allowed to compete at provincials in each relay event

**1012.3 Competitors must only wear one swimsuit made from textile materials and have no zippers. Male athletes, the suit shall not extend above the navel or below the knee. Female athletes, the suit shall not cover the neck, nor extend past the shoulder, nor extend below the knee.****1012.4 Swimmers will be classified as "A", "B" or "Para" swimmers according to the following criteria:****1012.4.1 "A" Swimmers are defined as:**

- Any swimmer with an SNC (Swimming Natation Canada) number who has competed in a Winter Swim Meet as of September 1 of the previous year
- Swim academy athletes

**1012.4.2 "B" Swimmers are defined as:**

- As of January 1st of the championship year, the swimmer trains and competes from May 1st to September 1st with no restrictions.
- From September 2nd to April 30th, the swimmer may train with their high school team and may participate in other speed swimming training such as winter maintenance, tri-club, and private coaching.
- They may not compete in a Winter Swim Meet with an SNC number

**1012.4.3 "Para" Swimmers are defined as:**

- Swimmers with a disability, they are not required to be classified or have an SNC number

**1012.4.4 Exceptions**

- "B" Swimmers may compete in any A Category event as the BCSS Aquatics Championships is not SNC sanctioned. No SNC number is required.
- "A" swimmers cannot compete in any B Category event.
- "B" swimmers may compete in A or B category relays, but may not swim the same relay in both A and B categories.



### 1013.0 OFFICIALS

Officials at the BCSS Aquatics Provincial Championship will be certified Swim BC Officials.

### 1014.0 PROVINCIAL CHAMPIONSHIPS

#### 1014.1 EVENTS

1014.1.1 The following events will be contested in the “B” competition category in both girls and boys:

- 50 Freestyle
- 50 Backstroke
- 50 Breaststroke
- 50 Butterfly
- 100 Freestyle
- 100 IM
- 200 Medley Relay
- 200 Freestyle Relay
- 400 Freestyle Relay
- 200 Mixed Medley Relay
- 200 Mixed Freestyle Relay

1014.1.2 The following events will be contested in the “A” competition category in both girls and boys:

- 50 Freestyle
- 100 Backstroke
- 100 Breaststroke
- 100 Butterfly
- 100 Freestyle
- 200 IM
- 200 Medley Relay
- 200 Freestyle Relay
- 400 Freestyle Relay
- 200 Mixed Medley Relay
- 200 Mixed Freestyle Relay

1014.1.3 The following events will be contested in para categories:

- 50 Freestyle
- 50 Backstroke
- 50 Breaststroke
- 50 Butterfly
- 100 Freestyle
- 100 IM

1014.1.4 All swimmers are limited to a total of 4 events, including relays and alternate entries.

1014.1.5 Any swimmer who competes at a zone meet is eligible to swim on a relay at Provincial Championships.

1014.1.6 A swimmer may not scratch from an individual event at provincial in order to move into a relay event.

1014.1.7 Mixed relay teams must include 2 boys and 2 girls from the same school, single gender schools are not permitted to join for the purpose of creating a mixed relay team.

1014.1.8 Relay team swimmers may be changed between the zone meet and Provincial Championships but not between heats and finals at Provincials, unless a designated alternate is being used.

#### 1014.2 BERTHING

Zone representation berthing (number of entries) is based on the numbers-based-allocation formula determined by BC School Sports. A maximum of two (2) relay teams per school per event are permitted to advance to provincials.

Total Number Schools with Registered Teams

= Berthing Ratio

Total Number of Eligible Berths

*\*If a zone does not have any teams participating that berth will go back into the total number of eligible berths.*

Total Number Schools with Registered Teams

= Number of Berths/Zone

Teams/Zone Berthing Ratio

### 1014.3 CHAMPIONSHIP STRUCTURE

The Championship meet will consist of preliminary and final heats in each event. Individual and relay events will include a championship final (1-8) and a consolation final (9-16). Heats will be determined by the championship host committee with collaboration with the BCSS office based on entry times from zones.

#### 1014.3.1 Scratches

A swimmer may not scratch an individual event at provincials in order to move into a relay event, if a swimmer scratches in an individual event they will be disqualified for any relay events. If a coach decides to scratch an athlete after the designated time they will be fined \$50 for an empty lane fee.

#### 1014.3.2 Alternates

Alternates must be submitted no later than 30 minutes before the start of the meet, but it is preferable for the sake of scheduling that all alternates are submitted at the time of meet entries prior to provincials.

### 1014.4 SCORING

#### Individual Events

1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th	14th	15th	16th
20	18	16	15	14	13	12	11	10	8	6	5	4	3	2	1

#### Relay Events

1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th	14th	15th	16th
40	36	32	30	28	26	24	22	20	16	12	10	8	6	4	2

#### PARA

Scoring is a reverse format and based on the number of swimmers in each event.

Example:

- 8 Swimmers: 20 -18 -16 -15 -14 -13 -12 -11
- 4 Swimmers: 14 - 13 - 12 - 11
- 1 Swimmer: 11

#### 1014.4 AWARDS (PER TIER/PER GENDER)

- BCSS Championship Banners will be awarded to:
  - Senior Boys Team Aggregate Winner; A, AA, AAA
  - Senior Girls Team Aggregate Winner; A, AA, AAA
- Gold, Silver and Bronze medals will be awarded to the top 3 finishers at each event

### 1017.0 CHAMPIONSHIP HOSTING REQUIREMENTS

BCSS recognizes that most member schools do not have the facilities to host an aquatics championship, and therefore need to book 3rd party facilities to host the championships. The facility chosen as the host location for the championship must abide by the up-to-date Swimming Canada minimum standard facility guidelines.

## 1021.0

Year	Max. Contest Days	First Day of Play	Championship Date	Minimum Numbers	Season of Play
2023/24	26	Week 30: Feb 26	Week 43: May 30 - Jun 1	5	Spring
2024/25	26	Week 30: Feb 24	Week 43: May 29-31	5	Spring
2025/26	26	Week 30: Feb 23	Week 43: May 28-30	5	Spring

## 1022.0 RULES OF PLAY

The rules governing BCSS Badminton shall be those of the Badminton World Federation with the following modifications;

## 1022.1 Pre-Match &amp; Game Procedures/Understanding

- 1022.1.1 Before commencing a match, players determine the starting player or team via a "Bird Drop" of which the winner has the choice of either: serving first, receiving first, or side of court
- 1022.1.2 All games will be rally point to 21 points, if the score gets to 20 - 20, then the match will continue until one player or team wins by 2 points. At 29 all the first team to 30 wins
- 1022.1.3 A tie is comprised of 11 matches with each match consisting of the best 2 out of 3 games. The winning team is the one that wins 6 or more matches in the tie
- 1022.1.4 Once a match is announced for play, players will have a total of five (5) minutes to get on court and complete a warm-up
- 1022.1.5 Coaches must submit their BCSS Badminton Score Sheet Line up to the score desk no fewer than ten (10) minutes prior to the start of each tie
- 1022.1.6 Coaches must designate one individual on the Badminton Score Sheet Line up as the coach
- 1022.1.7 The following matches will be played during a tie (following the BCSS Badminton Score Sheet line up):
  - o Match 1: Girls Doubles A vs B
  - o Match 2: Girls Doubles B vs A
  - o Match 3: Boys Doubles A vs B
  - o Match 4: Boys Doubles B vs A
  - o Match 5: Girls Singles
  - o Match 6: Boys Singles
  - o Match 7: Girls Doubles A vs A
  - o Match 8: Girls Doubles B vs B
  - o Match 9: Boys Doubles A vs A
  - o Match 10: Boys Doubles B vs B
  - o Match 11: Mixed Doubles
- 1022.1.8 Within a tie, an athlete can play in up to two matches. If an athlete participates in two matches, it must be either two doubles or a singles and a mixed (it cannot be singles and doubles, nor doubles and mixed). Further, an athlete cannot switch from an 'A' match to a 'B' match or vice versa within the same tie (eg. a student-athlete cannot play in Match 1 (Girls Doubles A) and then play in Match 8 (Girls Doubles B) in the same tie.

1022.2 Players Cannot leave the court between games at any time, are required to clearly announce the score between each service and while on the court to communicate any issues with the designated coach for the tie.

## 1022.3 Coaches

- 1022.3.1 The coach designated on the Badminton Score Sheet Line up is the only coach that can address players during a game in-between points. The coach designated on the Badminton Score Sheet Line up must only coach in-between rallies and must not interfere with flow of the game.
- 1022.3.2 Assistant coaches can only coach players during the two (2) minute break between games 1 and 2 and games 2 and 3. Assistant coaches can provide feedback to the coach during game play as long as the coach is the only individual directly addressing the players.

## 1022.4 Intervals at 11:

- o Players have the discretion to take a 30 second water break in any game when the first player reaches 11 points.

- Players will switch sides when the first player reaches 11 in the third game of a match, however no on court coaching will be allowed.
- 1022.5 If a player is consistently serving illegally, and the breach is blatant, the coach noting the infraction is to speak to the player's coach, and request to warn the player. If in the opinion of a coach, the service rules continue to be breached, then a service ruling can be requested and organized by other neutral coaches/managers within that pool or playoff group
- 1022.6 Team Gender Requirements: Schools must have a minimum of five (5) girls and five (5) boys in order to compete prior to the start of Championships, coaches must submit the following:
  - Declare eligible players on the "Team Line Up" form
  - List male and female players in order of strength
  - Attach BCSS Roster to "Team Line Up" form
- 1022.7 Alternates
  - 1022.7.1 If a player is injured in a match and cannot play within reasonable time (approximately five (5) minutes) they will default the match
  - 1022.7.2 A substitute may play in the remaining match of the injured player as long as it is changed with the scorekeeper and the opposing teams coach is notified. This match is considered as an official match in the Tie
  - 1022.7.3 The team must default at least one match in the Tie that a player cannot continue, and the injured player cannot play in a different match in that same tie.
  - 1022.7.4 A player who is injured in a Tie does not preclude them from participating in any remaining Ties

## 1023.0 EQUIPMENT

- 1023.1 Shoes appropriate for court play that are constructed of non-marking soles
- 1023.2 Appropriate badminton attire that consists of a shirt and shorts. Team uniforms using school colours, or the official competition t-shirt is recommended.
- 1023.3 Generally speaking, as a sign of sportsmanship, it is asked not to wear a sweatshirt and/or sweatpants during match play.

## 1024.0 OFFICIALS

All officiating at BCSS badminton events will be self-officiated by players

- 1024.1 Players are to only call the lines on their own side of the court
- 1024.2 Calls are to be immediate and assertive with no help from the spectators
- 1024.3 If a player has a doubt, the request for an umpire or line judge is through the designated coach in-between games
- 1024.4 Umpires and line judges are to be organized by other neutral coaches/managers within that pool or playoff group

## 1025.0 PROVINCIAL CHAMPIONSHIPS

- 1025.1 EVENTS
  - 1025.1.1 All players must play in their designated position for the completion of the tie
  - 1025.1.2 If a team does not have a minimum of ten (10) players listed at the time of the "Line Up" submission, the school will default the matches the missing players would have played
  - 1025.1.3 A different set of players may be used on next and subsequent ties
  - 1025.1.4 After six (6) matches have been won/lost, the designated coach can change their line up with the knowledge of the other coach and the draw desk with no penalty.
- 1025.2 BERTHING
  - 1025.2.1 Each of the 9 BCSS Zones will receive 1 automatic berth. The remaining at-large berths will be allocated based on a 16:1 participation ratio determined by the number of registered teams in the zone. A zone will receive one (1) additional berth, for every 16 teams (each requiring a full ten-athlete team composition) **actively competing in interschool competition**. At the conclusion of this process, if there are remaining at-large berths unassigned, they will be awarded based on historical zone strength. This will be assessed by using the historical results of the last 5 provincial championships, using the results of each zone's top two teams.
  - 1025.2.2 If a zone is unable to fill their berths, the berth will be awarded as an at-large berth based on historical zone strength. This formula will be calculated using the average Provincial Championship result for each zone

### 1025.3 TOURNAMENT STRUCTURE

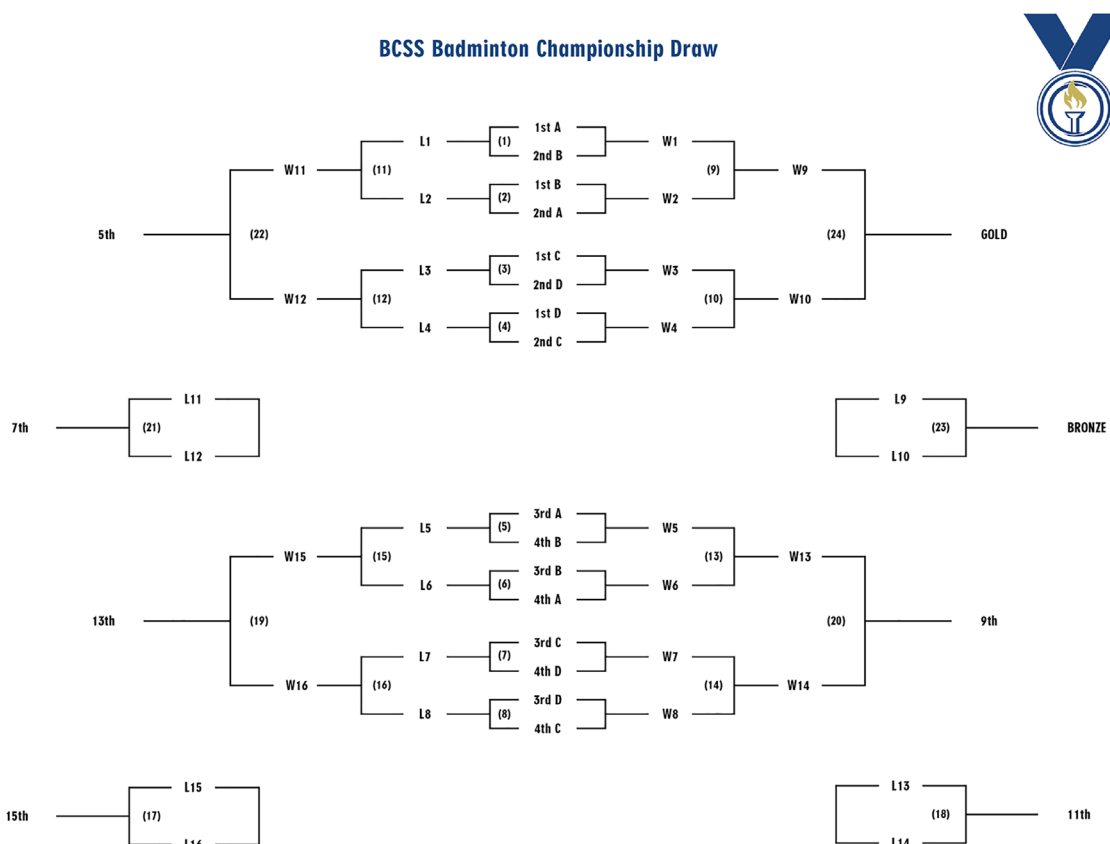
1025.3.1 Sixteen (16) team tournament, divided into four (4) pools as illustrated below

1025.3.2 Wherever possible, teams from the same zone will not play each other in power pool competition and if possible they will be placed in such that they may not face each other until the quarter or semi finals

#### 1025.3.2.1 POWER POOL STRUCTURE

POOL A	POOL B	POOL C	POOL D
1	2	3	4
6	5	8	7
11	12	9	10
16	15	14	13

#### 1025.3.2.2 CHAMPIONSHIP DRAW



1025.3.3 After round robin play, teams will be ranked one to four (1-4) in their pools. All teams will be placed into the championship draw based on their placement during the power pools.

1025.3.4 The matches will be played in the following order, the first team listed is designated as the home team;

- Girls Doubles A vs B
- Girls Doubles B vs A
- Boys Doubles A vs B
- Boys Doubles B vs A
- Girls Singles
- Boys Singles
- Girls Doubles A vs A
- Girls Doubles B vs B
- Boys Doubles A vs A
- Boys Doubles B vs B
- Mixed Doubles



## **1026.0 AWARDS**

- BCSS Blue Provincial Champion Banner
- 16 Gold, 16 Silver, 16 Bronze Medals provided to the top three teams
- Every team receives a placement plaque which includes their team photo
- Super 16 – MVP award for each team
- Sportsmanship Award (1 team)

## 1031.0

## BOYS

Year	Max. Contest Days	First Day of Play	Championship Date	Minimum Numbers	Season of Play
2023/24	32	Week 17: Nov 27	Week 31: Mar 6-9	7	Winter
2024/25	32	Week 17: Nov 25	Week 31: Mar 5-8	7	Winter
2025/26	32	Week 17: Nov 24	Week 31: Mar 4-7	7	Winter

## GIRLS

Year	Max. Contest Days	First Day of Play	Championship Date	Minimum Numbers	Season of Play
2023/24	32	Week 17: Nov 27	Week 30: Feb 28 - Mar 2	7	Winter
2024/25	32	Week 17: Nov 25	Week 30: Feb 26 - Mar 1	7	Winter
2025/26	32	Week 17: Nov 24	Week 30: Feb 25-28	7	Winter

## 1032.0 RULES OF PLAY

The rules for governing BCSS Basketball shall be Federal International Basketball Association (FIBA) with the following modifications:

- 1032.1 Thirty (30) shot clock, full reset after the ball strokes the ring. Teams are required to advance the ball across the half court time in no more than ten (10) seconds.
- 1032.2 All throw-ins as part of any unsportsmanlike foul or disqualifying foul, shall be administered from the frontcourt throw-in spot. In all cases, the team awarded the throw-in shall have:
- Eighteen (18) seconds on the shot clock
- 1032.3 Shot Clock
- 1032.3.1 Following a foul or violation against the team in control of the ball, the opponent shall be awarded a throw in:
- Occurring in the backcourt - reset to thirty (30) seconds
  - Occurring in the frontcourt - reset to eighteen (18) seconds
- 1032.3.2 During the last two (2) minutes of the game - when a time-out is awarded in offensive team's backcourt, the coach has the option of retaining possession in their team's backcourt or moving the ball to the throw-in spot in the front court.
- 1032.3.2.1 Following the time-out, the Head Coach must immediately inform the closest official which option is to be taken. Failure to do so - the throw-in shall remain in the team's backcourt.
- Backcourt throw-in after an opponent's foul, violation, or legal score: **thirty (30) seconds**
  - Advanced to the frontcourt – if more than 18 seconds: **eighteen (18) seconds**
  - Advanced to the frontcourt - no reset if less than **eighteen (18) seconds**
- 1032.4 Technical Foul:
- One (1) free throw to be administered immediately (but following a time-out, if applicable). Following the Technical foul free throw(s), play to resume: ball returns to the team which was in control of the ball or to the team entitled to the ball.
- 1032.5 Ball lodges between the ring and backboard, the shot clock is reset to: **thirty (30) seconds**
- 1032.6 FIBA pre-game warm-up procedure shall NOT be used.
- 1032.7 Home team (or as designated by the tournament) shall have choice of team benches and will shoot at the basket furthest from that bench in the first half
- 1032.8 Each team shall be permitted their three (3) allotted time-outs at any time during the second half. A maximum of two (2) time-outs in the final two (2) minutes of the fourth (4th) period no longer applies. Unused time-outs shall not be carried over to any extra period.
- 1032.9 Under no circumstance shall any video system be used for an official, coach, game director or administration to clarify

any on-court rules interpretation. Replay and video may be used when reviewing (an) event(s) for the purposes of discipline.

1032.10 Teams must be on the field of play ready to play (with the required number of players) within ten (10) minutes of game time. Failure to do so will result in forfeiture. Referees will inform the Tournament Director after ten (10) minutes of game time which team defaulted.

1032.11 A disqualified player is required to leave the field of play, meaning the competition gymnasium. If no suitable supervision is available for the student-athlete, the player may remain on the bench but may not communicate with other members of the team or the officials.

1032.12 The scoresheet should be completed and signed by both coaches with at least five (5) minutes remaining in the warm-up period.

### 1033.0 EQUIPMENT

1033.1 Ball

- The Championship Ball is the Baden Elite Basketball (29.5 for Boys, 28.5 for Girls)

1033.2 Uniforms

- T-shirts worn under the uniforms shall be permitted, and the t-shirt worn may be any colour, provided that all players choosing to wear a t-shirt, must be wearing a t-shirt of the same colour. Compression wear such as arm sleeves, leggings or compression shorts may be any colour.

### 1034.0 OFFICIALS

All BCSS Basketball Provincials will be officiated by certified officials of the BC Basketball Officials Commission.

### 1035.0 PROVINCIAL CHAMPIONSHIPS

1035.1 EVENTS

There will be eight (8) BCSS Basketball Provincial Championships. Each championship, as listed below will consist of a 16-team tournament.

1035.1.1 Girls: A; Girls AA; Girls AAA; Girls AAAA

1035.1.2 Boys A; Boys AA; Boys AAA; Boys AAAA

1035.2 BERTHING

1035.2.1 Boys Basketball Berthing

- Each of the nine (9) BCSS zones will receive one berth
- 7 additional berths will be allocated based on the percentage of active senior programs in each BCSS zone

Total Number Schools with Registered Teams

$$\frac{\text{Total Number Schools with Registered Teams}}{\text{Total Number of Available Berths}} = \text{Berthing Ratio}$$

*\* If a zone does not have any teams participating that berth will go back into the total number of at-large berths*

Total Number Schools with Registered Teams

$$\frac{\text{Total Number Schools with Registered Teams}}{\text{Team/Zone Berthing Ratio}} = \text{Number of Berths/Zone}$$

- Zones that, after receiving their zone champion berth, that do not have enough teams per the berthing ratio to receive a second berth, will be removed from the process, and the remaining berths will be allocated using a second ratio of only the remaining zones.

#### 1035.2.2 Girls Basketball Berthing

- Qualification for the tournament will happen at the zone level.
- Teams who win their Zone Championship will automatically have a spot in Provincials (9 teams), another berth will be awarded to the host school (if applicable). The remaining at-large berths will be allocated as followed:

- Two (2) berths, to the two zones (one berth per zone) with the highest number of registered teams
  - If two or more zones are tied with the number of registered teams for the 2nd largest zone, each zone will receive a berth.
- Remaining berths will be awarded at the discretion of the seeding committee based on evaluating each zone's team strength.
- Play in games/half-berths are still permitted and their use is at the discretion of the applicable berthing committee

If a zone does not have any registered teams in a particular tier, their berth will be awarded by the seeding committee.

BC School Sports will announce the zones that receive the berths based on registered teams shortly after the Winter Team Registration Deadline.

BC School Sports with the seeding committee will announce the remaining berth allocations in advance of zone tournaments commencing play (generally early-to-mid February).

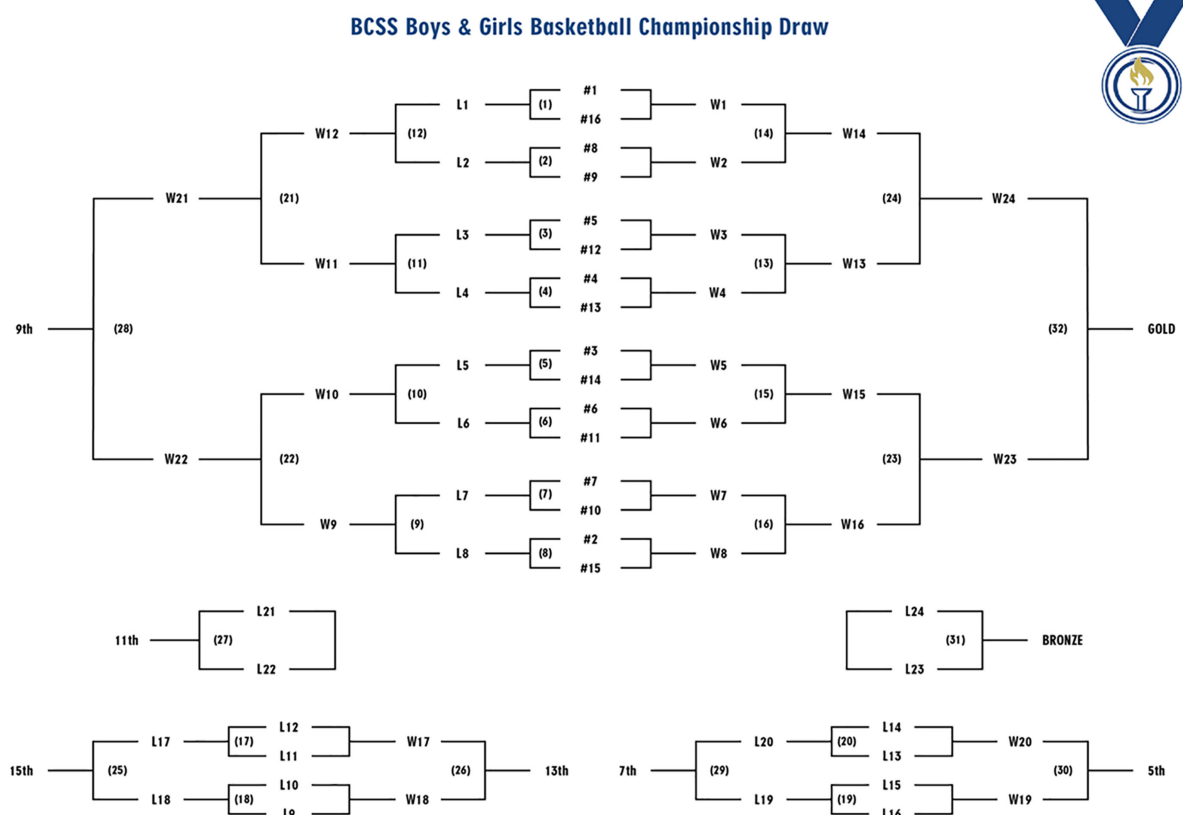
### 1036.3 STRUCTURE

#### 1036.3.1 Boys and Girls Basketball Structure

All Provincial Tournaments shall consist of sixteen (16) teams.

- The Provincial Tournament shall be played over four (4) days

#### 1036.3.2 BOYS AND GIRLS CHAMPIONSHIP DRAW



### 1036.4 CHAMPIONSHIP SEEDING

- The seeding committee in cooperation with BCSS and the Tournament Directors shall seed the championship draw based on the established philosophy and guidelines for championship seeding, and will include evaluating exhibition, invitational, league, playoff and zone competition.
- The seeding committee will be appointed by BCSS at the recommendation of the SAC Chair and Tournament Director

### 1037.0 AWARDS

- A BCSS Championship Banner will be awarded to the winning team of each championship (4 events)
- Gold, Silver and Bronze medals will be awarded to the top 3 teams of each tournament. Each team will be provided 15 medals. (Additional medals can be purchased through BCSS)

- 1st and 2nd All Star Teams of 5 student-athletes on each team.
- Most Valuable Player
- Best Defensive Player
- Sportsmanship Award (1 team)
- Spirit award (AAAA Boys only)
- Each game at the championship will see a "Player of the Game" awarded to one player from each team
- Finishing Plaques for all 16-teams in each tournament
- 1-8 placement trophies



## 1040.0 CROSS COUNTRY

### 1041.0

Year	Max. Contest Days	First Day of Play	Championship Date	Minimum Numbers	Maximum Roster (@ Provincials)	Season of Play
2023/24	15	Week 5: Sept 5	Week 14: Nov 4	1	7	Fall
2024/25	15	Week 5: Sept 3	Week 13: Nov 2	1	7	Fall
2025/26	15	Week 5: Sept 2	Week 13: Nov 1	1	7	Fall

### 1042.0 RULES OF PLAY

The rules governing BCSS Cross Country shall be those of BC Athletics with the following rule modifications;

1042.1 Athletes are required to compete at one sanctioned school league cross country meet before participating in zone championships

1042.2 Athletes must qualify to Provincial Championships through their Zone Championship Meet

1042.2.1 An athlete may be allowed to compete at Provincial Championships without having qualified In their Zone Championships given exceptional circumstances. Tournament Director & three (3) elected representatives will rule on whether an athlete qualifies based on exceptional circumstances.

1042.2.2 An application for exemption must be emailed by the appropriate zone representative to BC School Sports on the Friday, eight days before the Provincial Championship event

1042.2.3 The Championship committee along with the BCSS Office will use the following criteria to determine qualification;

- Runner must have top twenty-five (25) potential at Provincials - they should be a top five (5) runner in league races during the season, smaller zones - top three (3).
- Exceptional circumstances may include;
  - A serious traffic issue (car accident or delayed ferry)
  - A funeral
  - Medical issues, including serious illnesses

**Note:** Conflict with another sport, an exam, a school field trip, or a family event does not qualify as an exceptional circumstance

1042.2.4 Any decision made by the Championship Committees final, if qualification is granted the athlete must represent their school at the BCSS Provincial Championships.

1042.3 The start line should be straight/arched and at least seventy meters (70m) wide to accommodate fifty-five chutes (55) of 1.25 meter width and long enough to channel runners safely into the course.

1042.4 The start and finish chute should be around the same area and should extend for at least two hundred and fifty (250) meters without narrowing, turning, or ascending/descending a hill.

1042.5 The finish line should be five (5) meters wide with the chute narrowing approximately to one (1) meter at about fifteen (15) meters past the finish line and extending approximately forty (40) meters

1042.6 The course should be able to handle approximately three hundred (300) runners per race and should be wide enough for at least three (3) runners side by side, or approximately five (5) meters to allow for passing.

1042.7 No league meets can take place within 5 days of the zone championship

1042.8 All runners must compete in the same age category at Zone and Provincial Championships

### 1043.0 EQUIPMENT

1043.1 BCSS Cross Country Championship bibs must be worn and visible at all times during the competition.

1043.2 Athletes must have matching school uniforms, no club representation will be permitted.

### 1044.0 OFFICIALS

All BCSS Cross Country Championships will use Chip Timing as their official. Chips are embedded in the athletes bibs and are

to be picked up by the athlete when arriving at Provincials. Coaches are not permitted to have any chips on them at any time throughout the competition. For purposes of calculating results, athletes are required to wear the timing chip at all times once they are lined up for their race.

## 1045.0 PROVINCIAL CHAMPIONSHIPS

### 1045.1 EVENTS

The BCSS Cross Country Championships will be comprised of 9 races:

- Junior Boys (4km)
- Junior Girls (4km)
- Para (2km)
- 1A Girls (4.5-5.5km)
- 1A Boys (4.5-5.5km)
- 2A Boys (4.5-5.5km)
- 2A Girls (4.5-5.5km)
- 3A Girls (4.5-5.5km)
- 3A Boys (4.5-5.5km)

### 1045.2 ASSIGNMENT OF STARTING LINE CHUTES

Runners from each zone and associated schools are to be positioned by number from left to right facing the running area. Numbers will be assigned to both individuals and teams from each zone on a yearly rotating basis.

### 1045.3 BERTHING

#### TEAM BERTHS

- 15 team berths for 1A
- 20 team berths for 2A
- 24 team berths for 3A
- The zone champion team in each tier will receive an automatic berth. Remaining berths will be awarded to the zones, based on the berthing ratio of the previous 5-year rolling average of teams competing at zone championships.

#### INDIVIDUAL BERTHS

Individual berths are awarded for the highest finishing, non-team qualifying athletes in each tier.

- 27 Individual Berths for 1A
  - Each zone automatically receives 2 individual berths, remaining 9 are distributed based on berthing ratio (5-year average at zones)
- 36 Individual Berths for 2A
  - Each zone automatically receives 2 individual berths, remaining 18 are distributed based on berthing ratio (5-year average of total runners at zone race)
- 45 Individual Berths for 3A
  - Each Zone automatically receives 3 individual berths, remaining 18 individual berths are distributed based on berthing ratio (5-year average of total runners at zone race)

To ensure a minimum standard of competitive running, and to maintain the time schedule at provincial championships, all qualifying runners must complete their zone race in a pace of 6:15min/km (exact time set dependent on each zone course.)

*For example, if the zone course is measured at 5.5km, the time required to qualify is 34:23 or better. If the course is measured at 4.5 km the pace the required time would be 28:08. Once the zone course is set, the qualifying time should be noted by the zone meet director prior to the race to all coaches and competitors.*

### 1045.4 SCORING

A: MAXIMUM 5 RUNNERS ON A TEAM, SCORE FIRST 3 FINISHERS.

AA: MAXIMUM 7 RUNNERS ON A TEAM, SCORE FIRST 4 FINISHERS.

AAA: MAXIMUM 7 RUNNERS ON A TEAM, SCORE FIRST 4 FINISHERS.

- Student-athletes running with a qualified team will score for their team based on the criteria above. Student-athletes running with a qualified team that finish but do not score will displace scoring runners from other teams in the same race (tier).

- Individual runners do not displace team runners, nor accrue points, and are simply judged on their finishing time for individual results.
- Scoring student-athletes on a qualified team will receive points equal to their placing of all team runners in their tier. The team with the lowest score amongst their scoring athletes is the team Champion in their tier.

#### 1045.5 TIE BREAK PROCEDURE

A tie between 2 teams is broken by the finishing position of the 4th runner on the team. (3rd for the 'A' tier).

### 1046.0 AWARDS

- BCSS will award six (6) banners which are: 'A' Girls Champions, 'A' Boys Champions", 'AA' Girls Champions" and 'AA' Boys Champions and 'AAA' Girls Champions and 'AAA' Boys Champions".
- Rosettes for 4th-6th place finishing teams in each race
- Ribbons for the 4th-10th individual finishers in each race
- Photo Plaques to top 3 teams in each race
- BCSS Medals for the 1st, 2nd, and 3rd place team finishers
- BCSS Medals for the 1st, 2nd, and 3rd place runners in each race

### 1047.0 CHAMPIONSHIP FACILITY REQUIREMENTS

- Start line should be straight and at least fifty (50) meters wide to accommodate 40 starting chutes of 1.25 meters wide
- The start and finish chute should be around the same area and should extend for at least two hundred (200) meters without narrowing, turning or ascending/descending a hill.
- The finish line should be five meters wide, and the finishing chute should narrow no sooner than 15m past the finish line, and should extend a minimum of 40m past the finish line.
- The course should be able to handle approximately two-hundred and fifteen (215) runners and should be wide enough for three athletes to run shoulder to shoulder or approximately 5m to allow for passing

## 1050.0 CURLING

### 1051.0

Year	Max. Contest Days	First Day of Play	Championship Date	Minimum Numbers	Maximum Roster for Championship	Season of Play
2023/24	15	Week 17: Nov 27	Week 30: Feb 28 - Mar 2	4	7	Winter
2024/25	15	Week 17: Nov 25	Week 30: Feb 26 - Mar 1	4	7	Winter
2025/26	15	Week 17: Nov 24	Week 30: Feb 25-28	4	7	Winter

### 1052.0 RULES

The rules governing BCSS Curling shall follow those of Curling Canada with the following modifications;

1052.1 Each match will be 8 ends

### 1053.0 OFFICIALS

Officials at BCSS Championships will be Curl BC officials, no lower than a certified level 2.

### 1054.0 PROVINCIAL CHAMPIONSHIP

#### 1054.1 EVENTS

BCSS will conduct a provincial championship, for boys' teams and girls' teams, respectively

#### 1054.2 BERTHING

The BCSS Curling Provincial Championship will have 10 berths in each the boys and girl's category. 9 berths will be awarded to the zone champions in each of the 9 BCSS zones. The remaining 1 berth will be awarded to the host school.

If a zone is unable to or chooses not to fill their berth, the vacated berth will be awarded to the next highest finisher of the zone championship in the host school's zone.

#### 1054.3 STRUCTURE

The championship will consist of a round robin, with each team playing every other team in the tournament once. The team with the best win-loss record at the end of the round robin play will be the provincial champion.

#### 1054.4 TIE BREAK PROCEDURE

If time allows, where there is a tie for 1st place after the round robin, the tied teams will compete in a tie breaking game.

If at the discretion of the tournament director there is insufficient time for a tie breaking game, the winner will be determined by using the head-to-head result of the tied teams from their round robin match.

#### 1054.5 AWARDS (Per gendered competition)

- BCSS Blue Provincial Championship Banner
- 6 Gold, 6 Silver and 6 Bronze Medals
- Zone Patches for teams placing 4th-10th
- Provincial Champion Patches for 1st- 3rd place teams
- Perpetual Trophies for 1st, 2nd, and 3rd place

### 1055.0 CHAMPIONSHIP HOSTING REQUIREMENTS

BCSS recognizes that most member schools do not have the facilities to host a curling championship, and therefore need to book 3rd party facilities to host the championships. The facility chosen as the host location for the championship must have at minimum 6 sheets of ice, however 9 sheets is ideal. Four sheet rinks may have to be used when no other facilities are available in a specific zone.

If your school plans on submitting a bid to host a BCSS Curling Championship and wants clarification on if your chosen facility has all of the requirements, please reach out to the BCSS office for further clarification.

## 1060.0 FIELD HOCKEY

### 1061.0

Year	Tier	Max. Contest Days	First Day of Play	Championship Date	Minimum Numbers	Season of Play
2023/24	AA	26	Week 5: Sept 5	Week 14: Nov 6-8	11	Fall
	AAA	26	Week 5: Sept 5	Week 14: Nov 7-9	11	Fall
2024/25	AA	26	Week 5: Sept 3	Week 13: Oct 30 - Nov 1	11	Fall
	AAA	26	Week 5: Sept 3	Week 14: Nov 5-7	11	Fall
2025/26	AA	26	Week 5: Sept 2	Week 13: Oct 29-31	11	Fall
	AAA	26	Week 5: Sept 2	Week 14: Nov 4-6	11	Fall

### 1062.0 RULES OF PLAY

The rules governing BCSS Field Hockey shall be the International Hockey Federation (FIH) with the following modifications:

- 1062.1 If, in the opinion of the tournament director and/or umpires, similarity in the colours of the uniforms may lead to confusion, one team will wear pinnies. The umpire will choose this team.
- 1062.2 Teams must be on the field of play ready to play (with the required number of players) within ten (10) minutes of game time. Failure to do so will result in forfeiture. Umpires will inform the Tournament Director after ten (10) minutes of game time which team defaulted.
- 1062.3 BCSS Field Hockey games will be played in four (4) 14-minute quarters. Breaks between quarters will be one (1) min with a halftime of five (5) minutes.
- 1062.4 A maximum goal difference, that is the number of goals scored by one team minus that of the other team, will be 5 for any game.

### 1063.0 EQUIPMENT

- 1063.1 Field players may be permitted to wear soft face and head protection throughout a match for medical reasons subject to an appropriate medical certificate being submitted to the Tournament Director.
- 1063.2 Uniforms will consist of a shirt, skirt, and socks. Uniform shirts must be numbered, a player's shirt number must be consistent throughout the tournament unless otherwise approved by the Tournament Director.
- 1063.3 Shin guards and mouth guards are mandatory.
- 1063.4 Goalkeepers must wear a shirt of a different colour to both teams
- 1063.5 Each team must have an appointed captain on the pitch or on the team bench at all times during the match; that player must wear a distinctive captain's band. Should the appointed Captain be suspended or have to leave the match for any reason, an acting captain must be immediately designated and that replacement captain must wear the band.
- 1063.6 Players defending a short corner are encouraged to wear a soft face mask or head protection. The player(s) defending the post during a short corner are required to wear a soft face mask or head protection for the duration of the short corner. The face mask must be smooth, rounded, preferably transparent or single-coloured and fit flush with the face.

### 1064.0 OFFICIALS

All BCSS Field Hockey Provincials will be officiated by Field Hockey BC certified officials.

Officials are prohibited the use VAR, replay or video in evaluating, upholding or reversing an on-field decision. Replay and video can be used when reviewing (an) event(s) for the purposes of discipline.

### 1065.0 PROVINCIALS

#### 1065.1 BERTHING

Sports that use team registration numbers and berthing ratios to determine provincial championship berths will be calculated by the number of appropriately registered teams at the time of the deadline. Teams that register after the Team Registration Deadline will remain eligible to qualify for a championship berth.

Inactive teams (teams that are not actively practicing and competing) will be removed from the berthing ratio calculations.

1065.1.1 The same berthing process is used for the AA and AAA Provincial Championships.

1065.1.1.1 Each BCSS zone that has an eligible team will be awarded a berth.



1065.1.1.2 Where applicable, the host school will receive a berth.

1065.1.1.3 Four (4) At-large berths will be awarded to the zones with the highest berthing ratio of:

Total Number Schools with Registered Teams

$$\frac{\text{Total Number Schools with Registered Teams}}{\text{Total Number of Eligible Berths}} = \text{Berthing Ratio}$$

Total Number Schools with Registered Teams

$$\frac{\text{Total Number Schools with Registered Teams}}{\text{Teams/Zone Berthing Ratio}} = \text{Number of Berths/Zone}$$

1065.1.1.4 Remaining berths will be awarded as wildcard berths to the strongest non-qualifying teams at the discretion of the seeding committee using the historical strength of teams/zones.

1065.1.1.5 If a zone does not have an eligible team, that zone's berth will become a vacant berth. The vacant berth will be awarded to the next eligible zone as per the percentage established by the at-large berths and will be included in the at-large berth allocation.

Should a zone after the awarding of at-large berths, be unable or unwilling to fill a berth, the vacated berth will be included as a wildcard berth.

## 1065.2 TOURNAMENT STRUCTURE

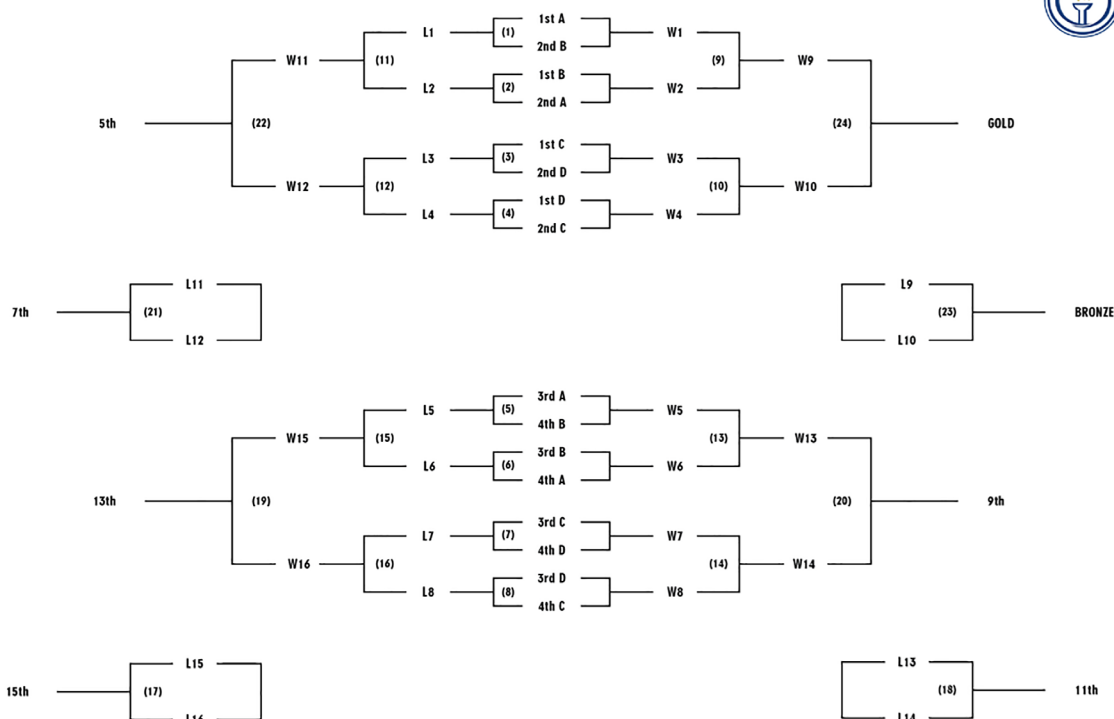
1065.2.1 The AA & AAA Provincial Tournaments shall each consist of sixteen (16) teams divided into four equal pools.

1065.2.2 At the conclusion of pool play, the top two teams from each pool enter the championship draw while the bottom two teams in each pool will enter the consolation draw as indicated below.

1065.2.3 The seeding for both the AA and AAA Girls Field Hockey Championship will be determined based on the strength and final zone placement of the qualifying teams no later than 2 days after the conclusion of the zone championships. The committee will use the following structure when determining the seeding.

POOL A	POOL B	POOL C	POOL D
1	2	3	4
6	5	8	7
11	12	9	10
16	15	14	13

### BCSS Field Hockey Championship Draw



### 1065.3 TIE BREAK PROCEDURE

1065.3.1 If two teams have the same number of points after pool play is completed then:

- The winner of the match played between those teams shall be awarded the higher placing.
- The two teams tied the head-to-head round robin match, then the teams with the higher goal differential (goals for - goals against) throughout round-robin matches shall assume the higher position.
- If the tied teams have the same goal differential, then the team having the least number of goals against in round robin play shall be awarded the higher position.
- If the teams remain tied, the team with the most wins in round robin play shall be awarded the higher position
- If the teams remain tied, it will be settled by a shoot-out, at a time to be determined by the Tournament Director.

If three or more teams have the same number of points at the completion of pool play then the following procedure will be applied in sequential order. If after any step, all tied teams have clear placings, they assume that position and the process is complete. If applying any step of the procedure leads to a breaking of the tie for one, but not all teams, then the team shall be awarded the appropriate placing, and the remaining tied teams shall continue to the next step in the procedure.

- The teams will be awarded placings based on the best goal differential, as defined in 10b, among ONLY THE TIED TEAMS.
- If the teams remain tied, then the team(s) having the least number of goals against among ONLY THE TIED TEAMS shall be awarded the higher position.
- If the teams remain tied, then the team(s) having the most wins among ONLY THE TIED TEAMS, shall be awarded the higher position.
- If the tied teams remain tied, then the team(s) having conceded the least number of goals against in ALL round robin opponents will be awarded the higher position.
- If there still remains equality among more than two teams, then each team will play a shoot-out competition against the other teams in the same sequence of play as per the order of play in the tournament, but with 5 (five) shoot-out attempts only to be taken compulsorily by each team. A ranking will then be established based upon the results of the shoot-out only, with the award for each play of 3 points to the team having scored or been awarded the highest number of goals, 1 point to each team having scored or been awarded an equal number of goals and 0 points to the team having scored or been awarded the lowest number of goals.

### 1065.4 AWARDS (PER TIER)

- BCSS Blue Provincial Championship Banner
- 18 medals for each of the bronze (3rd), silver (2nd, and gold (1st) finishing teams
- Fair Play Award to 1 team

## 1066.0 CHAMPIONSHIP FACILITY HOSTING REQUIREMENTS

The host is required to have access to a minimum of two (2) regulation size fields. These fields do not need to be on a single site but must be relative in proximity to one another. The type of playing surface (synthetic turf vs. water) will be dependent on the facilities available to the school hosting the provincial championship. It is recommended that both fields in any championship are the same, however, where not possible, and one synthetic and one water field are used, every team must play at least one round robin game on both surfaces.

## 1070.0 FOOTBALL

### 1071.0

Year	Max. Contest Days	First Day of Play	Championship Date	Minimum Practices before First Game	Maximum Contact Days/ Week	Minimum Roster Number	Season of Play
2023/24	15	Week 4: Aug 28	Week 17: Dec 2	8	3	19	Fall
2024/25	15	Week 4: Aug 26	Week 17: Nov 30	8	3	19	Fall
2025/26	15	Week 4: Aug 25	Week 17: Nov 29	8	3	19	Fall

### 1072.0 RULES

The rules governing BCSS Football shall follow that of the National Federation of State High school Sport Association (NFHS).

### 1073.0 COACHES CERTIFICATION REQUIREMENTS

- 1073.1 During games each team must have a person, who is not the Head Coach, on the sideline with a BC Sports Aid Certificate (Sport Med BC) or greater to deal with injuries.
- 1073.2 All coaches, coordinators, assistants, teacher-sponsors, student-managers must complete the Concussion Awareness Training Tool (CATT) prior to any team activities.
- 1073.3 All coaches who instruct tackling must complete the Atavus Safe Tackling certification prior to coaching student-athletes in a practice or competition setting.

### 1074.0 MEMBER SCHOOL REQUIREMENTS

- 1074.1 Each member school is responsible for having an Emergency Action Plan (EAP) in place with clearly defined written and practiced protocols. Schools shall work with their administration and district officials to ensure its appropriate for their physical setting.
- 1074.2 Member Schools are required to have students and their parents/guardians sign and return to their school the Concussion Information Sheets prior to practicing each season. The school must maintain these returned forms and be able to produce them if requested.
- 1074.3 Each Member School is responsible for following the manufacturer guidelines for re-certification and proper fitting of helmets
- 1074.4 All coaches and student-athletes registered in STARS on or before the Fall Roster Deadline will be subject to a football mandatory \$20/head fee. The fees will be invoiced directly to the school following the Fall Roster Deadline.
  - 1074.4.1 Any athletes or coaches who are members of the team but are not registered on STARS will not be allowed to participate in any team drills, games, or practices until they are registered in the BC School Sports STARS database, and have paid the football mandatory participation fee.

### 1075.0 SAFETY PROTOCOLS

- 1075.1 Pre-season/Spring Camp
  - 1075.1.1 Programs may not begin open camp/begin practicing until the Monday in August that is exactly 14 days prior to the Labour Day holiday. This 14-day period shall be referred to as Pre-Season.
  - 1075.1.2 A member school may choose to run twice-daily practices prior to week 6. However, only one session per day can include full contact. The non-contact practice shall be non-padded (helmets only).
  - 1075.1.3 A member school may run practices twice-a-day during the pre-season period. However, only one session per day can include full contact. The non-contact practice shall be non-padded (helmets only).
  - 1075.1.4 During pre-season the acclimatization protocols and regulations regarding heat and hydration, as well as the BCSS Air Quality Guidelines, take precedent.
  - 1075.1.5 Pre-season practices must begin with two (2) non-padded practices (helmets only). Student-athletes must participate in a minimum of eight (8) practices prior to game competition.
  - 1075.1.6 Starting in BCSS Week 5, any student-athlete is limited to no more than 3 practices per week that includes 'full contact'. Full contact is defined as contact levels 4 ("Thud") and 5 ("Live"). Full contact is limited to no more than 30 minutes in one day and therefore, limited to 90 minutes per week.

LEVEL 1 - AIR	LEVEL 2 - BAGS	LEVEL 3 - CONTROL	LEVEL 4 - THUD	LEVEL 5 - LIVE
Players run drills unopposed with no contact.	Players run drills against bags or another soft contact surface.	Drill is run at an assigned speed until the point of contact. Winner is pre-determined by the coach. Contact is above the waist only and players stay on their feet.	Drill is run at assigned speed (including full speed) through the moment of contact, no predetermined winner. Contact remains above the waist; players stay on their feet and a quick whistle ends the drill.	Drill is run in game-like conditions. This is the only level where players go to ground.

#### 1075.2 In-Season

- 1075.2.1 During in-season play, student-athletes are limited to a maximum of three (3) practices per week, 30 mins a day, 90 mins max a week that include 'full contact'. Full Contact is defined as contact levels 4 ("Thud") and 5 ("Live").
- 1075.2.2 Student-Athletes may not play for a member school Football team and a Club/Community Football team during the fall contact season of play.
- 1075.2.3 Each student-athlete is limited to participating in no more than six (6) quarters per week. A week refers to the 7-day period, running Monday to Sunday, as identified by the BCSS Calendar. One quarter refers to a player playing both offense and defense during that quarter. A player playing offense or defense only during that quarter would be considered as playing one half of a quarter. One night must pass between games where a player plays both offense and defense.

### 1076.0 OPERATIONS/PROCEDURES

- 1076.1 A regular season forfeiture will result in a \$1,000 fine and the loss of a playoff berth in the current school year, unless the forfeiting school can provide an alternative arrangement to the opposing team (i.e. controlled scrimmage, inter-squad practice). A team will not be scheduled in subsequent seasons until the fine is paid in full. In the case of extraordinary circumstances, the forfeiting school can request a review and reconsideration of the fine, in writing, to the BCSS Executive Director, who in consultation with the SAC Chair will review the fine.
- 1076.2 A Coach who is ejected from a game is automatically suspended for the next scheduled game of that team and may receive additional discipline subject to the review of the BCSS Football Discipline Committee.
- 1076.3 **Film Exchange:** Schools must upload their exhibition and regular season game film no later than 3:00 PM of the day following the game. (i.e., 3:00pm Saturday from a Friday game) and make it available to the designated league exchange.

Failure to upload film to League Exchange on time will result in being locked out of League Exchange for one week. Failure to upload video prior to the deadline twice in one season will result in disqualification from post-season play. If failure to upload was due to an extraordinary circumstance, an appeal can be submitted in writing to the BCSS Executive Director, who will review the appeal with the SAC Chair and the Football SAC Hudl Coordinator.

**Playoffs:** Teams that qualify for the playoffs, must ensure their previous five (5) games are uploaded in the league exchange pool no later than 3:00pm on Sunday of the weekend preceding the week of competition. Teams advancing in the playoffs must ensure their game film is uploaded by 3:00 PM the following day.

**Spotting and Filming Guidelines:** Game video must be shot from a minimum height of 12'. Equal or better height for spotting will be afforded to the visiting team for all JV and Varsity games. Teams may need to rent scaffolding or scissor lifts if necessary. Ladders are not permitted.

- 1076.4 A BCSS member school wishing to compete in football is required to submit an application to be reviewed by the BCSS Executive Director and the BCSS Football SAC. The application must include the following:
- Letters of Support from Superintendent and School Principal
  - Program Vision, Goals, and Mission Statement
  - List of the Coach, Assistant Coaches and Support Personnel
  - Financial Plan

The deadline to enter a Varsity Program application is December 1st of the preceding school year. The Grade 9/JV application deadline is March 1st of the preceding school year. The school will be subject to a \$500.00 New Program Fee.

The Head Coach, Athletic Director and Principal will meet with the Executive Director and the BCSS Football SAC who will then accept or defer the new program.

- 1076.5 All student-athletes and coaches must be registered in the BCSS STARS and BCHSFB website prior to the first day of competition.

1076.6 Individual player statistics must be entered weekly, failure to do so will result in student-athletes not being eligible for Conference/Provincial All-Star Recognition. The following statistics are mandatory:

- **Defense:**
  - Sacks, Tackles, Interceptions and Fumbles Recovered
- **Offense:**
  - Rushing:
    - Rushes, Rushing Yards, Rushing Touchdowns
  - Receiving:
    - Receptions, Receiving Yards, Receiving Touchdowns
  - Passing:
    - Touchdowns Thrown, Passes Attempted, Passes Completed, and Interceptions

The following statistics are optional, but will assist the committee in assessing players deserving of individual recognition:

- **Offense:**
  - Longest Rush
  - Longest Reception
- **Special Teams:**
  - Punts, Longest, Inside 20
  - Kick Returns, Yards, Longest, Touchdowns
  - Punt Returns, Yards, Longest, Touchdowns

1076.7 In the event of a Natural Disaster/Extreme Weather and travel is deemed unsafe, BCSS will make all efforts to reschedule postponed games, so long that field and official availability is possible. Additionally, postponed games cannot have an unreasonable effect on the schedule.

If a reasonable postponement is not possible, a regular season game will result in a "No Contest" which will not affect either team's record. If rescheduling a postponed contest during post-season play is not possible, the higher seed will advance by default to the next round.

#### 1076.8 FOOTBALL DISCIPLINE

Because BCSS Football is the only sport operated through BCSS at a provincial level, the discipline process is also unique whereas all football-related incidents will be reviewed by the Football Discipline Committee. Notwithstanding, this does not prevent a school, school district, or local athletic association from conducting its process.

For this policy, where notification is required in writing, an email to the impacted parties is sufficient.

##### 1076.8.1 COMPLAINT PROCESS

Complaints related to unsafe or dangerous play, unsportsmanlike behaviour or conduct inconsistent with the goals, values and expectations of interscholastic athletics, may be submitted by school officials, coaches, or game officials. No complaints will be accepted to attempt to change or overturn an official's decisions related to the outcome of a play or game.

Complaints must be received by the Chair of the Discipline Committee ("The Chair"), in writing, signed by the complainant who is required to be a Head Coach, Athletic Director or Administrator at a BCSS Member School. After review, the Chair may:

- a) Summarily dismiss the complaint
- b) Refer the complaint to another supervisory body such as the relevant school district, school administration or law enforcement
- c) Conduct an investigation directly or appoint a representative to conduct the investigation

The Chair may also initiate an investigation upon the receipt of an Officials Report.

The Chair will inform the Executive Director of BC School Sports of the complaint and the decision of the Chair relative to the appropriate course of action. Depending on the content of the complaint, BC School Sports may also conduct a Code of Ethics investigation.

##### 1076.8.2 INVESTIGATION AND RULING

The committee is permitted to request information from various coaches, team officials, school personnel, officials, spectators or student-athletes if they feel it will assist in the investigation. The committee is permitted to watch video(s) when evaluating an incident. Member schools and their representatives are expected to participate fully in any investigation as needed.

Upon completion of the investigation, the Committee will render their decision and will inform the Head Coach, Athletic Director, and Principal of the Member School(s), as well as the BCSS Executive Director in writing.

The ruling may include sanctions such as the suspension of a student-athlete or coach for portions or all of a game, including multiple games.

Any coach ejected from a contest automatically results in a minimum of a 7-day suspension for that coach, which may be further increased at the discretion of the Discipline Committee after review.

A suspension of a coach or team official means that the offending individual is prohibited from attending or participating in any team activities, including but not limited to film, practice, strength training or other team activity for the duration of that suspension. This also prohibits the offending individual from partaking in any football activities related to another team or different level.

A suspension of a student-athlete is specific to the games, for the duration as noted in a decision from the committee. The student may participate in team activities, with the permission of the coach and member school.

### 1076.8.3 APPEAL

The member school may appeal in writing the decision of the Committee to the BCSS Executive Director. The appeal is subject to a \$250 appeal bond, of which \$150 will be refunded if the sanction is reduced, and the full \$250 returned to the school if the penalty is overturned.

The Executive Director, in their sole discretion, may increase the sanction, leave the sanction as assessed by the committee, reduce the sanction, or vacate it entirely. There is no appeal or further challenge to the Executive Director's decision.

### 1076.8.4 BCSS FOOTBALL DISCIPLINE COMMITTEE

The committee will be made up of 3 representatives as appointed by the BCSS Executive Director. The Chair is also a member of the Football Advisory Committee. One alternate will be named to the Discipline Committee, which can step in should any member of the committee be in a conflict of interest, real or perceived.

## 1076.9 TIE BREAK PROCEDURE

If any regular season or playoff game is tied at the conclusion of regulation time. The game will enter a Kansas City Shootout Overtime which will be executed by the game officials as the following:

- A coin toss will determine which side shall attempt to score first, and which end zone the scores shall be attempted
- Each team will receive one-possession, starting with first-and-10 from the 10-yard line on the opponent's end of the field
- The Play Clock will run as normal, there is no game clock, all play is otherwise untimed
- A team's possession ends when it scores, misses a field goal, or turns the ball over (on downs, or by the defense gaining possession)
- If the defense takes possession at any time on an interception or fumble, the play is dead. The defense cannot return a turnover for a score.
- If a touchdown or field goal is scored by the offense take the field first, the defensive team has their chance to match or beat the points gained
- There is no limit to overtime periods, and the process will be repeated until at the end of an equal number of possessions the score is no longer tied
- No extra point is attempted if the winner of the game has been determined

## 1077.0 OFFICIALS

All officiating at BCSS Football events will be performed by officials provided by the BC Football Officials Association.

## 1078.0 REGULAR SEASON STRUCTURE

Football will have two tiers for regular season competition:

- AAA Tier
- AA/AAA Hybrid Tier

The Conferences in each tier will be as follows:



AAA		
WEST	CENTRAL	EAST
VANCOUVER COLLEGE	ST. THOMAS MORE	G.W. GRAHAM
NOTRE DAME	TERRY FOX	KELOWNA
CARSON GRAHAM	NEW WESTMINSTER	MT. BOUCHERIE
HANDSWORTH	SEAQUAM	RUTLAND
MT. DOUGLAS	SOUTH DELTA	W.J. MOUAT
BELMONT	CENTENNIAL	LORD TWEEDSMUIR

AA/AAA HYBRID			
WEST	EAST	INTERIOR	NORTH
ARGYLE	EARL MARRIOTT	VERNON	COLLEGE HEIGHTS
BALLENAS	HOLY CROSS	SOUTH KAMLOOPS	NECHAKO VALLEY
JOHN BARSBY	LANGLEY	CLARENCE FULTON	PRINCE GEORGE
WINDSOR	ROBERT BATEMAN	WESTSYDE	SHAS TI KELLY ROAD
WEST VANCOUVER (AAA)	MISSION (AAA)	SALMON ARM (AAA)	
SULLIVAN HEIGHTS (AAA)	SARDIS (AAA)	OKANAGAN MISSION (AAA)	
NANAIMO DISTRICT (AAA)	ABBOTSFORD (AAA)	PLEASANT VALLEY	

## 1079.0 POSTSEASON PLAY/PROVINCIAL CHAMPIONSHIPS

1079.1 **PLAYOFF HOSTING RIGHTS - VARSITY:** BC School Sports through the Football SAC will determine playoff draws and finalize game times and locations. Participating schools will work to provide a mutually agreeable time, date, and location for playoff contests. If they cannot reach a mutually agreeable arrangement, then the participating teams will each request a date, time, and location for the playoff game to the BCSS Football SAC. BCSS and the SAC will take into consideration travel needs, referee, and field availability before setting the schedule. Preference will be given to accommodate same day travel, if possible, one-night travel (preferred over two-nights) and a game time that avoids long travel days. Teams travelling a farther distance will be accommodated within reason with earlier game times, when feasible. Hosting schools will be reminded to and are required to book multiple field times to allow for flexibility.

**PLAYOFF HOSTING RIGHTS – JUNIOR VARSITY:** Junior Varsity Semi-Final Playoff Games may be hosted by schools in the Interior, North or Island if they are the higher seed. If the two competing teams are not in adjacent zones (i.e. Interior and Island, or North and Island) then the game will be played in a neutral site, approximately in the middle of the two school locations. The BCSS Football SAC will work with respective zone reps to find appropriate venues for these playoff games.

All playoff games must be played on artificial turf.

1079.2 Schools that are required to travel for wildcard and playoff games may apply for support through the BCSS Football Travel Grant, no later than February 1 in that academic year.

1079.3 All Varsity and Junior Varsity teams from the Northern Region will participate in the AA regular season schedule, regardless of tiering number, and will be eligible for the AA playoffs.

1079.4 Only AAA teams are eligible for AAA post season, only AA teams are eligible for AA post-season, except for North Conference teams, which regardless of size will play in the AA playoffs.

### 1079.4.1 AAA Playoff

- Will be a maximum of 16 teams with a minimum of 13 teams, dependent on how many teams meet the playoff requirements.
- Each of the three AAA Conferences will receive four (4) berths into the post-season
- All conferences will apply tie-break procedure before determining playoff berths
- The highest finishing AAA team, in the each conference of the AA/AAA Hybrid Tier will receive a playoff berth if they finish in the top two spots in their conference
- If fewer than 16 teams have qualified, 5th place teams in AAA conferences that have 2 league wins in weeks 4-9 (BCSS weeks 8-13) will receive a playoff berth. If more than one 5th place team, meets the criteria, priority will be based on overall conference records in week 4.
- Teams will be seeded 1-16 by the Post Season Seeding Committee, and placed into traditional single-elimination bracket. Should the number of teams meeting post-season criteria be less than 16 the highest seeded teams will receive a bye in the first round.

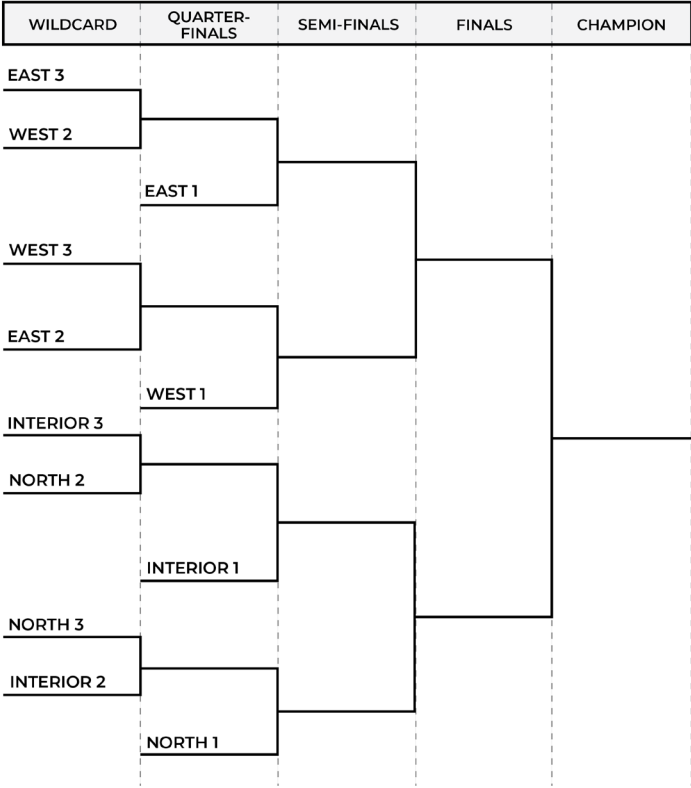
1079.4.2 AA Playoff

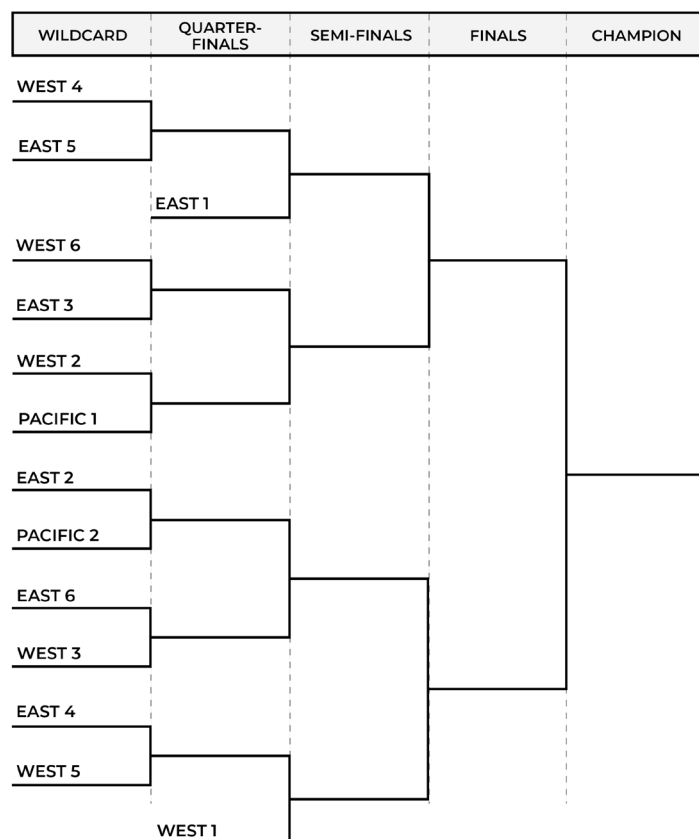
- Will consist of twelve (12) teams
- All conferences will apply tie-break procedure before determining playoff berths
- The highest finishing team in each conference will receive a bye to the quarterfinals
- The remaining 8 teams will play wildcard weekend in a regional crossover (North vs Interior, West vs East).
- The four conference winners will be placed on the same side of the draw based on the following rotation, assuming a semifinal match up of:

2023/24, 2026/27:	East 1 vs West 1, North 1 vs Interior 1
2024/25, 2027/28	East 1 vs Interior 1, North 1 vs West 1
2025/26, 2028/2029	East 1 vs North, West 1 vs Interior 1

1079.4.3 AA PLAYOFF BRACKET

‘AA’ FOOTBALL PLAYOFF STRUCTURE



**'AAA' FOOTBALL PLAYOFF STRUCTURE****1080.0 SPRING CAMP**

A school team may meet another team or participate in a jamboree with several school teams on one (1) occasion between the date of the last provincial championship and the end of the school year. This should be done in conjunction with spring practice.

**1081.0 AWARDS**

BCSS will provide the following team and individual awards:

- BCSS AA Championship Banner
- BCSS AAA Championship Banner
- Conference All Stars
- Provincial All Stars
- Skyline Riddell Helmet Awards
- AA/AAA Offensive and Defensive Player of the Year

**1082.0 SCHOLARSHIPS**

BCSS will work with the BCSSFA in ensuring scholarships are awarded as per pre-existing commission agreements.

- BC Lions Scholarship
- Skyline Scholarship
- Barons Scholarship
- Infigo Scholarship
- Big Kahuna Scholarship
- Baden Scholarship
- BCSSFA Scholarship
- Astro Turf Scholarship
- Kevin Chin Scholarship

## 1080.0 GOLF

### 1081.0

Year	Tier	Max. Contest Days	First Day of Play	Championship Date	Minimum Numbers	Maximum Roster	Season of Play
2023/24	A/AA/AAA	15	Week 30: Feb 26	Week 44: June 3-5	4	5	Spring
2024/25	A/AA/AAA	15	Week 30: Feb 24	Week 44: June 2-4	4	5	Spring
2025/26	A/AA/AAA	15	Week 30: Feb 23	Week 44: June 1-3	4	5	Spring

### 1082.0 RULES

The rules governing BCSS Golf shall follow those of the Royal Canadian Golf Association (RCGA).

### 1083.0 RULE MODIFICATIONS

#### 1083.1 Electronic Devices

Competitors are not allowed the use of electronic communication devices during tournament play. Cell phones or other electronics cannot be used as a measuring device.

#### 1083.2 Motorized Golf Carts

No competitors shall be permitted to use motorized golf carts unless with the express permission from the Championship Host Committee and BC School Sports.

#### 1083.3 Losing a Player

A team may have no fewer than four (4) players, but no more than five (5). Every team will count their lowest four scores on each day of competition.

#### 1083.4 Co-Ed Teams

BCSS Golf is a co-ed sport, and schools may have any gender composition on their roster. There are no gender specific requirements to field a BCSS Golf team. Student-athletes who identify as female will play from the designated forward tee markers.

#### 1083.5 Caddies are not permitted

### 1084.0 OFFICIALS

All tournaments will be self-officiated by players; BCSS may employ tournament officials at their discretion

### 1085.0 EQUIPMENT

All schools competing must be identifiable by dress – all members from any given school must wear the same colour shirts and if possible, slacks to match. Any competitors wearing shorts must have proper Bermuda style shorts, measuring no more than 3 inches above the knee.

### 1086.0 COMPETITIONS

#### 1086.1 EVENTS

- AAA – 22 teams (21 berths plus host school berth)
- AA – 18 teams (17 berths plus host school berth)
- A – 10 teams (9 berths plus host school berth)

#### 1086.2 BERTHING

Each zone will receive one automatic berth to each BCSS Golf Championship. The remaining berths to a BCSS championship are awarded based on the numbers-based allocation formula determined by BC School Sports. A member school may only qualify one team to zone or provincial championships.

Total Number Schools with Registered Teams

$$\frac{\text{Total Number Schools with Registered Teams}}{\text{Total Number of Eligible Berths}} = \text{Berthing Ratio}$$

*\*If a zone does not have any eligible teams; that berth will not be reallocated as a full championship composition isn't necessary for the sport of golf\**

Total Number Schools with Registered Teams

$$\frac{\text{Total Number Schools with Registered Teams}}{\text{Teams/Zone Berthing Ratio}} = \text{Number of Berths/Zone}$$

### 1086.3 STRUCTURE

The Championships will consist of a 2 day event, with 18-holes being played each day. The team with the low total score for 36 holes total shall be Provincial Champions.

### 1086.4 FOURSOMES & TEE-TIMES

- No two (2) players representing the same school shall be in the same foursome
- For the first round, golfers will be placed according to team placement (eg: Number 1 golfers play together)
- For the 2nd day of the championship, golfers will be placed according to their first day team totals with #1 golfers playing with each other etc.
- Whenever possible, Tee times for the 2nd round should be an early morning shot gun start to allow time for travel.
- One coach from each school will be included on the tee sheet on Day 1 of the competition and will tee off in front of or behind their team. Any other coach associated with that team may be accommodated where they can fit into the draw.
- Only student-athletes are allowed to play on the 2nd day of the championship. No Coaches or other guests are permitted to participate without permission of the tournament director or BC School Sports.

### 1086.5 TIE BREAK PROCEDURE

- Ties for the individual and team honours shall be decided by a sudden death play-off at the conclusion of the final round.
- In the case of a team play-off, the four (4) scores counted on the final day will be the 4 players who go into the play-off. The team with the least number of total strokes on the hole being played shall be declared the winner.
- Ties for second through sixth will be settled using the tie-breaking system of the RCGA, Golf Canada & Golf BC.

## 1087.0 AWARDS

Gold, Silver and Bronze (6 of each) medals will be awarded to the three teams with the lowest gross score for 36 holes. The top 3 low gross scores per gendered competition will also be awarded.

The BCSS Championship Banner will be presented to the team with the lowest gross score for 36 holes.

## 1088.0 CHAMPIONSHIP HOSTING REQUIREMENTS

BCSS recognizes that most member schools do not have the facilities to host a Golf Championship, and therefore need to book 3rd party facilities to host the championships. The facility chosen as the host location for the championship must abide by the up-to-date Royal Canadian Golf Association minimum standard course guidelines.

If your school plans on submitting a bid to host a BCSS Gold Championship and wants clarification on if your chosen facility has all of the requirements, please reach out to the BCSS office for further clarifications.

## 1089.0 BCSS GOLF COURSE ETIQUETTE

- No advice is to be given to a player during a tournament or championship
- Avoid all communication, verbal and non-verbal which may be construed by others as advice
- Keep your distance from the competitors (approximately 75 yards) while following them during play
- Do not walk on the fairway during tournament/championship rounds
- Players must not distract competitors on the golf course

Non-compliance may result in a two-shot penalty assessed to the competitor receiving advice and/or the removal of the advisor from the golf course.

## 1090.0 MOUNTAIN BIKING

### 1091.0

Year	Max. Contest Days	First Day of Play	Championship Date	Minimum Numbers	Season of Play
2023/24	26	Week 30: Feb 26	Week 42: May 24	1	Spring
2024/25	26	Week 30: Feb 24	Week 42: May 23	1	Spring
2025/26	26	Week 30: Feb 23	Week 42: May 22	1	Spring

### 1092.0 RULES

The rules governing BCSS Mountain Biking shall be that of the rules listed in this document with no rule modifications.

### 1093.0 EQUIPMENT

- 1093.1 All team participants are required to wear school colours and be properly attired. School names should be visible in order to help coaches, spectators and others to differentiate between riders.
- 1093.2 Each participant must be clearly identified with a race number plate, with his/her assigned number, affixed to the handlebars of his or her bike. Race number plates will be provided to coaches and racers prior to their event.
- 1093.3 Each participant is required to wear a helmet. Coaches should ensure that all helmets are in good condition. Helmets must be properly affixed to the rider by a tightened chin strap. Participants may not race with an improperly adjusted or damaged helmet.

### 1094.0 OFFICIALS

All official positions and times will be presented to the racer once their bike crosses the finish line by the Timing & Scoring Official. Officials for the BCSS Mountain Biking Provincial Championship will be chosen by the Championship Host Committee based on their experience in the sport.

### 1095.0 COMPETITION

#### 1095.1 EVENTS

The Championship event provides two formats of competition, all competitors must start in both events in order to earn team points. The following events are the official championship disciplines:

- **ALL-MOUNTAIN (XC)** - is an endurance event on a challenging course including double-track and single-track trails, climbing, descending, traversing and passing opportunities. Race Duration: race organizers seek to develop a race course that challenges riders abilities in the discipline. In order to maintain consistency from year to year, courses are developed with the following intended average completion times:
  - Senior: 65-75 minutes
  - Junior: 60 minutes
  - Bantam: 50 minutes
- **ENDURO** is a timed event in which the racer's finishing position is based on timed downhill stages, typically two to three different stages, combined between untimed transfer sections. The overall time of the racer is not considered, instead only the timed enduro stages are used for determining finishing order. The length of each stage, the number of stages, and the start format may differ at each Championship event. This is determined by the constraints of each individual course and in the spirit of having as clear and as unimpeded a flow as possible between racers. It is best practice for course officials to separate riders by 30 second intervals when enduro stage starting areas become busy and allowing riders to proceed at their own will could impede individual results.

#### 1095.2 STRUCTURE

The Championship event will consist of timed heats in the All-Mountain event, and timed stages with staggered starts for each participant in the Enduro event. Finishers will be awarded points based on the following criteria:



Place	Points
1st	100
2nd	75
3rd	50
4th	40
5th	30
6th	25
7th	20
8th	15
9th	10
10th	5
11th-15th	2
16th-20th	1

### 1095.3 PROTESTS AND DISCREPANCIES

#### 1095.3.1 Protests

All protests must be reported by. The coach to the Race Director, in writing, within 30 minutes of the race heat finish. Protests will be investigated by the Race Director as thoroughly as possible and may result in disqualifications or time adjustments.

A school may appeal the protest in writing within 30 minutes of the ruling, appeals will be heard by the Discipline Committee. The Discipline Committee will decide to uphold or retract the ruling put in place by the Race Director.

#### 1095.3.2 Discrepancies in Results

Discrepancies in placing and scoring are to be reported to the Race Director immediately. The Race Director will consult with the Timing and Scoring Official before making any changes to the results.

### 1095.4 TIE BREAKING PROCEDURE

In the event of a tie, the following procedure will be used to determine place:

- o **TEAM** - overall points will be broken by calculating the lowest overall combined time for all of the included (maximum 20 in each division) individuals using the results from each division of the All- Mountain discipline  
\*Note: this must be calculated based on an equal number of competitors on each of the teams in each of the divisions, as it is possible for a team with fewer riders to accumulate an equal number of points. For example, if one team has 10 points earning riders and the other has 9, then the lowest overall combined time must include only the top 9 riders on the 10 rider team.
- o **INDIVIDUAL** - If it is determined that two or more racers finish a race in a given discipline with the same time (even after considering fractions of a second) and in a medal position (1st - 3rd), then all of the tied riders will receive the appropriate medal for their placing at a later time. Example - three silver medals could be awarded if three racers finished with the same second place time.
- o **KING & QUEEN OF THE MOUNTAIN** - To break a tie in this category, the lowest cumulative time for the tied riders in both the All-Mountain and Enduro disciplines will be used to determine the winner.

## 1096.0 AWARDS

The following awards will be presented at the conclusion of the Championship event:

- o **TEAM OVERALL** - The BCSS Provincial Championship award will be presented to the school team whose athletes earn the highest total number of points in both the All-Mountain and Enduro disciplines. The overall team winning school will be presented with the BCSS Provincial Championship banner and the BCSS Mountain Biking Commission Championship Cup.
- o **INDIVIDUAL** - Gold, silver and bronze medals will be awarded to athletes who finish in 1st through 3rd positions in all categories (both boys and girls), and in both All-Mountain and Enduro disciplines
- o **KING & QUEEN OF THE MOUNTAIN** - Individual gold medals will be awarded to the King and to the Queen of the Mountain in all divisions based on the highest total points accumulated by an individual in both the All-Mountain and Enduro disciplines in their respective age division.

## 1100.0 RUGBY (XV's & 7's)

**1101.0** Rugby will have two disciplines within BC School Sports, both contested in the spring season. 15-a-side (XV's) will be full-sided rugby with 15 players on the field of play for each team. 7s will be small-sided rugby with 7 players on the field of play for each team.

### 1101.1 FIELDING TEAMS IN BOTH DISCIPLINES

A Member School may register teams in either 7s or XV's or both provided that student-athletes are not listed on both rosters nor do they participate in both disciplines in the same academic year.

Student-athletes must be registered by the Spring roster deadline (section 832.3). However, a school may change their designated team from XV's to 7s by the Rugby Declaration date (generally around the 6th week of the season of play, as published by BCSS) without penalty.

#### 1101.1.1 XVS TEAMS MAY PLAY ONE 7S TOURNAMENT

XVs teams are permitted to play one 7s tournament prior to the Rugby Declaration date, using only athletes on their XV's roster. If a school has both a XV's and 7s roster, they can not be mixed for the 7s tournament.

#### 1101.1.2 TRANSFER IMPLICATIONS

Playing either discipline of rugby is considered to have played interscholastic rugby, meaning transfer rules are fully in effect regardless if the sending or receiving school has XV, 7s or both programs.

(i.e. if a student plays 7s and transfers, they are ineligible in either XV's or 7s, unless approved by an Eligibility Officer or the EAC in accordance with BCSS policy.)

**NOTE:** As rugby 7's was a demonstration sport during the 2022-23 school year, transfer rules will not be applied for the 2023-24 school year.

## 1102.0 RUGBY (XV's)

Year	Max. Contest Days	First Day of Play	Championship Date	Minimum Numbers	Season of Play
2023/24	26	Week 30: Feb 26	Week 43: May 29 - Jun 1	18	Spring
2024/25	26	Week 30: Feb 24	Week 43: May 28-31	18	Spring
2025/26	26	Week 30: Feb 23	Week 43: May 27-30	18	Spring

### 1102.1 RULES

The rules governing BCSS Rugby XV's shall follow those of World Rugby with the following modifications;

#### 1102.1.1 GAME DURATION

All BCSS rugby games shall be sixty (60) minutes in duration, having two (2) thirty (30) minute halves and a five (5) minute halftime.

#### 1102.1.2 SUBSTITUTIONS

- For regular season games, tournaments and provincials, teams may use up to 10 players as substitutes
- Among the substitutes 3 players must be suited to play front row positions, and at least one player for lock.
- Players who are replaced may not return to play in the match
- Players who are substituted may not return to play in the match with the exception that they are replacing an injured player

#### 1102.1.3 SIN-BIN

The time in the "sin-bin" is 8 minutes not including half-time, or stoppages for injury.

#### 1102.1.4 BALL PLACEMENT AFTER TACKLE

The use of the "turtle" or "squeeze ball" by a tackled ball carrier is not permitted, ball carriers must not lay face down and push the ball back between their body or legs when placing the ball.

#### 1102.1.5 SEASON OF PLAY EXEMPTIONS

Schools in the North Central District SSAA, the Northwest Zone SSAA and the two (2) Kootenay SSAA may play senior rugby during the fall season of play, as long as the combined number of weeks in the Fall and the Spring leading up to and including the BCSS provincial championship week does not exceed thirteen (13) weeks of play.

## 1102.2 EQUIPMENT

1102.2.1 Wearing a mouth guard is mandatory. No player will be permitted to participate in a game without one.

1102.2.2 Cleats must not have metal studs.

## 1102.3 OFFICIALS

BCSS Championships will be officiated by certified BC Rugby Officials.

## 1102.4 COMPETITIONS

### 1103.1.1 EVENTS

The following events will be contested in the BCSS Rugby XV's provincial championships:

- AA
- AAA
- AAAA

## 1102.5 BERTHING

In advance of the Zone Championships, the BCSS staff will convene a berthing committee. The committee will be named by the Executive Director, with support from the Rugby SAC Chair. Every zone will be represented on the committee. The committee will meet to determine the berthing for provincial championships. The berths will be awarded to zones in advance of the zone championships. No half or shared berths will be awarded.

The Committee will examine the following metrics when determining berthing:

- Current season results; exhibition, regular season, stadium series etc.
- Number of registered teams in each zone
- Historical strength of zones and teams within the zones.

## 1102.6 STRUCTURE

The AA and AAA Championships will each consist of 16 teams split into two tiers of eight (8) teams. Tier one will contest the provincial championship. Tier 2 will contest the Tier 2 championship. Consolation matches will be played in both tiers within the AA and AAA championship.

The AAAA Championship will consist of the top 4 teams in the province. They will compete in semifinals as well as gold & bronze medal matches.

## 1102.7 SEEDING

Tournament seeding (including which teams are in which tiers) is determined by the seeding committee as appointed by BC School Sports and will be determined based on regular season, exhibition and zone play.

## 1102.8 TIE BREAK PROCEDURE

Should teams be tied at the end of regulation time, the winner shall be determined according to the following order:

- Two periods of five (5) minutes extra time, the first team to score during this time will be deemed the winner; if at the end of extra time, no team has scored, then the winner will be determined using the following metrics, in succession, until a team is determined to be the winner:
  - Team with the most tries scored
  - Team with the most conversions scored
  - Team with the most drop goals scored
  - Team with the most penalty goals scored
  - First points scored in the game

## 1102.9 AWARDS

- Championship Banner will be awarded to the top team in the AA and AAA categories.
- 25 Gold, 25 Silver and 25 Bronze Medals will be awarded to the top 3 teams in each tier.

### 1103.0 RUGBY (7's)

Year	Max. Contest Days	First Day of Play	Championship Date	Minimum Numbers	Season of Play
2023/24	26	Week 30: Feb 26	Week 43: May 29 - Jun 1	9	Spring
2024/25	26	Week 30: Feb 24	Week 43: May 28-31	9	Spring
2025/26	26	Week 30: Feb 23	Week 43: May 27-30	9	Spring

#### 1103.1 RULES

The rules governing BCSS Rugby 7s will follow World Rugby rules Laws of the Game, with the following exceptions:

- Teams may use up to ten (10) substitutions in any game.
- Season of Play Exemptions: Due to weather constraints, schools in the Northwest, North Central and Kootenay zones may play rugby in the fall and spring, as long as the combined number of weeks leading up to and including the BCSS provincial championship does not exceed thirteen (13) weeks

#### 1103.2 EQUIPMENT

1103.2.1 Wearing a mouth guard is mandatory.

1103.2.2 Cleats must not have metal studs

#### 1103.3 COMPETITIONS

- Rugby 7's will contest a boys and girls championship and will be a single tier in each gender.
  - This will be revisited in the future with continued growth in the number of teams participating in Rugby 7s.*

#### 1103.4 BERTHING

- Each zone with at least one registered team will receive a berth for their zone champion to qualify for the provincial championship.
- Remaining at-large berths, including those from zones without registered teams, will be awarded to zones by the Seeding Committee, which will be appointed by the Executive Director, in consultation with the Rugby Advisory Committee Chair. These berths, awarded to zones, will be announced before zone championships commence. BC School Sports will publish these dates during the first 2 weeks of the season of play.

#### 1103.5 SEEDING

The Seeding Committee will meet once all 16 teams are qualified, and seed the tournament 1-16, using a basic serpentine draw.

#### 1103.6 STRUCTURE

The boys' and girls' Provincial Championships will each consist of sixteen (16) teams. Teams will play in 4 seeded pools, playing 3 round-robin games each, before the top two teams in each pool move on to an 8-team elimination bracket playing down in a single elimination format to crown a winner. Conversely, the bottom two teams in each pool will play in a 9-16 consolation bracket.

#### 1103.7 AWARDS

- Championship banners will be awarded to the winning teams per gendered competition
- 16 gold, 16 silver and 16 bronze medals to the top three teams per gendered competition

### 1104.0 CHAMPIONSHIP HOSTING REQUIREMENTS

BCSS recognizes that most member schools do not have the facilities to host a BCSS Rugby championship, and therefore need to book 3rd party facilities to host the championships. The facility chosen as the host location for the championship must abide by the up-to-date World Rugby minimum field requirements.

If your school plans on submitting a bid to host a BCSS Rugby Championship and wants clarification on if your chosen facility has all of the requirements, please reach out to the BCSS office for further clarification.

**1111.0**

Year	Max. Contest Days	First Day of Play	Championship Date	Minimum Numbers	Maximum Roster	Season of Play
2023/24	15	Week 17: Nov 27	Week 30: Feb 26-28	4	6	Winter
2024/25	15	Week 17: Nov 25	Week 30: Feb 24-26	4	6	Winter
2025/26	15	Week 17: Nov 24	Week 30: Feb 23-25	4	6	Winter

**1112.0 RULES**

The rules governing BCSS Ski and Snowboard shall be that of the Canadian Ski and Snowboard Association with no modifications.

**1113.0 OFFICIALS**

All officiating and timing will be done through the Ski Hill contracted for the event.

**1114.0 COMPETITIONS****1114.1 EVENTS**

1114.1.1 The following events will be contested at the BCSS Ski & Snowboard provincial championships in both the Boys and Girls category:

- Snowboard: 2 run Giant Slalom (GS) , 1 run Terrain Giant Slalom (TGS)
- Skiing: 2 run Giant Slalom, 1 run Terrain Giant Slalom

**1114.2 BERTHING**

Berths will be allocated.

The top 3 finishers in each event in each zone in each category will qualify for provincial championships (216 individual berths).

**1114.3 STRUCTURE**

The BCSS Ski and Snowboard Provincial Championships will consist of 3 snowboard runs (2 GS, 1 TGS) and 3 skiing runs (2GS, 1 TGS) in both a boys and girls category. Once all runs are complete the top girls, boys, and combined teams with the highest overalls score.

**1114.4 SEEDING**

Seeding for the championship will be determined by the appointed seeding committee with collaboration with the BCSS office based on zone results converted into points. Points per seed are calculated based on the number of teams that enter into the race. First place = 12 points, second place = 11 points, etc. This structure will be used for both skiing and snowboarding.

**1115.0 AWARDS**

A BCSS Blue Championship Banner will be awarded to the top boys, girls, and combined teams in both Ski and Snowboard (6 banners).

**1116.0 CHAMPIONSHIP HOSTING REQUIREMENTS**

BCSS recognizes that this championship must be hosted at a 3rd party location, a Championship Host Committee will be formed with members of the school sport community to determine a 3rd party venue and planning of the Championships with support from BCSS office.

**1120.0 SOCCER****1121.0****BOYS**

Year	Tier	Max. Contest Days	First Day of Play	Championship Date	Minimum Numbers	Season of Play
<b>2023/24</b>	<b>A</b>	26	Week 5: Sept 5	Week 13: Nov 1-3	11	Fall
	<b>AA</b>	26	Week 5: Sept 5	Week 16: Nov 20-22	11	Fall
	<b>AAA</b>	26	Week 5: Sept 5	Week 16: Nov 23-25	11	Fall
<b>2024/25</b>	<b>A</b>	26	Week 5: Sept 3	Week 13: Oct 30 - Nov 1	11	Fall
	<b>AA</b>	26	Week 5: Sept 3	Week 16: Nov 18-20	11	Fall
	<b>AAA</b>	26	Week 5: Sept 3	Week 16: Nov 21-23	11	Fall
<b>2025/26</b>	<b>A</b>	26	Week 5: Sept 2	Week 13: Oct 29-31	11	Fall
	<b>AA</b>	26	Week 5: Sept 2	Week 16: Nov 17-19	11	Fall
	<b>AAA</b>	26	Week 5: Sept 2	Week 16: Nov 20-22	11	Fall

**GIRLS**

Year	Tier	Max. Contest Days	First Day of Play	Championship Date	Minimum Numbers	Season of Play
<b>2023/24</b>	<b>A/AA/AAA</b>	26	Week 30: Feb 26	Week 43: May 31 - Jun 2	11	Spring
<b>2024/25</b>	<b>A/AA/AAA</b>	26	Week 30: Feb 24	Week 43: May 30 - Jun 1	11	Spring
<b>2025/26</b>	<b>A/AA/AAA</b>	26	Week 30: Feb 23	Week 43: May 28-30	11	Spring

**1122.0 RULES OF PLAY**

The rules of play for BC School Sports Soccer shall be the Laws of the Game as published by BC Soccer, with the following modifications:

1122.1 All Zone and Provincial matches will consist of two (2) 35-minute halves.

1122.2 Teams are permitted unlimited substitutions.

1122.3 Teams may have an unlimited number of players on their team roster but are permitted to dress only 20 players per match. The 20 players in uniform may change from match-to-match. Players or other team personnel who are not included in the 20 must be easily identified (i.e. street clothing) and are not permitted to wear a team uniform or pinnies while on the bench.

1122.3.1 Coaches are responsible for the behaviour of all students and personnel on the bench

1122.3.2 Teams must submit the roster for each match on the sheet provided by the Championship Host committee, no less than 30 minutes before the start of each game.

**1123.0 EQUIPMENT**

1123.1 The official game ball of BCSS Soccer will be an Adidas Authentic Championship Game Ball.

1123.2 Uniform Requirements:

- All players must be dressed in matching uniforms.
- Players' jerseys must be numbered 1 – 99 with the exception of the goalie.

**1124.0 OFFICIALS**

Officials at BC School Sports Zone and Provincial Championships will be certified and registered with BC Soccer.

Officials are prohibited the use VAR, replay or video in evaluating, upholding or reversing an on-field decision. Replay and video can be used when reviewing (an) event(s) for the purposes of discipline.

**1125.0 PROVINCIAL CHAMPIONSHIPS**

1125.1 BERTHING

Berthing for BCSS Provincial Championships will be determined by the following criteria:

1125.1.1 Each BCSS zone with an eligible senior team will receive a minimum of one (1) berth to the championship.



- 1125.1.2 Remaining berths will be allocated based on the percentage of active senior programs in each BCSS zone. If a zone does not fill their berth it will be allocated using the percentage method to the next zone.

$$\frac{\text{Total Number Schools with Registered Teams}}{\text{Total Number of Eligible Berths}} = \text{Berthing Ratio}$$

*\* If a zone does not have any teams participating that berth will go back into the total number of eligible berths.*

$$\frac{\text{Total Number Schools with Registered Teams}}{\text{Teams/Zone Berthing Ratio}} = \text{Number of Berths/Zone}$$

- 1125.1.3 A host berth can be allocated, where championships are hosted by a school. In centralized championships, no host berth shall be granted.
- 1125.1.4 If two or more zones have equal berth allocation calculations competing for remaining berths, then the remaining berths will be awarded to the zone which finished higher in the previous year's Championships.

## 1125.2 TOURNAMENT STRUCTURE

- 1125.2.1 The BCSS Provincial Soccer Championships will consist of a 16-team tournament in each of the following tiers,

1125.2.1.1 Girls: A; Girls AA; Girls AAA.

1125.2.1.2 Boys A; Boys AA; Boys AAA.

- 1125.2.2 Each championship will involve no more than three (3) days of competition.

- 1125.2.3 The Championship structure will contest a round robin with four pools with four teams each. With each team playing each of the teams within their pool.

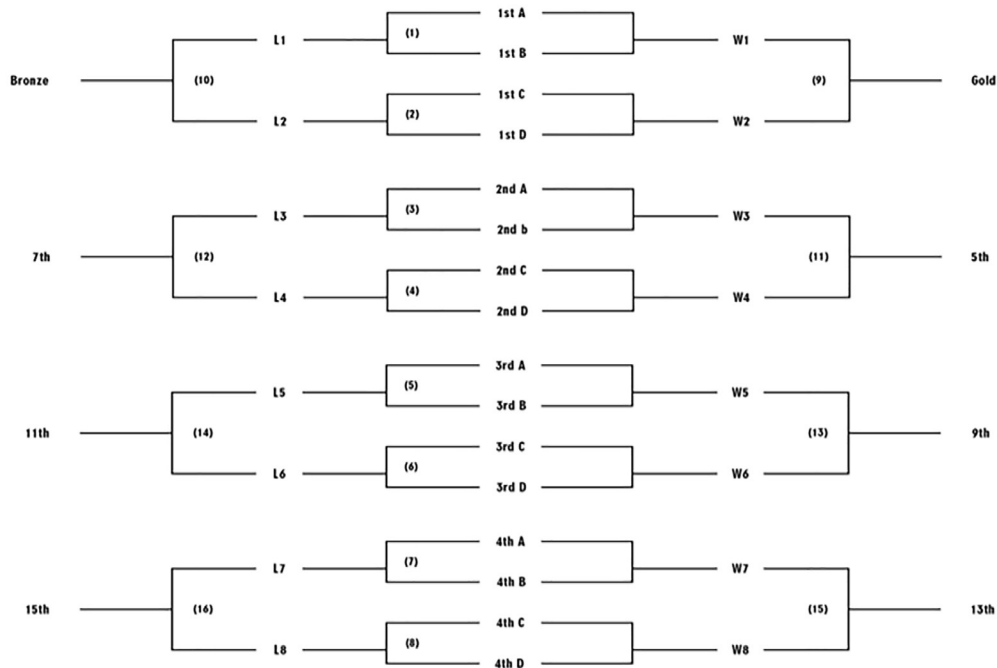
### 1125.2.3.1 ROUND ROBIN POOLS

POOL A	POOL B	POOL C	POOL D
1	5	9	13
2	6	10	14
3	7	11	15
4	8	12	16

- 1125.2.4 Teams will be seeded into a Bracket at the conclusion of the round robin, with the first-place teams moving to the semi-finals, the 2nd place teams contesting the 5th-8th spots, 3rd place in each pool playing a bracket for 9th-12th and the fourth place teams in each pool, moving to a bracket to contest the 13th to 16th place spots.

### 1125.2.4.1 CHAMPIONSHIP DRAW

## BCSS Soccer Championship Draw



1125.2.5 The Championship Draw will be completed in the week following the Team Registration Deadline by a committee. The pool placements will be established prior to any zone competition and therefore will be assigned to zone placements, not specific teams, and will be based on the following priorities:

- The top two teams from any one zone shall not be in the same pool or on the same side of the championship draw
- Where possible, the committee will avoid putting teams from the same zone in the same pool
- The committee may look at the historical strength of zones when evaluating the seeding
- The committee may explore the relative strength and weaknesses of zones that year for further guidance

### BOOKINGS, PLAYER CONDUCT AND DISCIPLINE

1125.3 Any player receiving 3 yellow cards during either the zone or provincial tournaments (as single events, not combined) must sit out the following game. Additional games may be given at the discretion of the Championship Discipline Committee.

1125.4 Any player receiving a red card is automatically suspended from further participation in the tournament subject to a hearing of the Championship Discipline Committee.

1125.5 Any incidents of player misconduct will be evaluated and ruled on by the Championship Discipline Committee.

#### 1125.5.1 Tie-Game Procedures

1125.5.1.1 In round robin games, should the score be tied at the conclusion of regulation (and stoppage) time. Each team receives one point and the game is over.

1125.5.1.2 Should there be a possibility of a tie in the standings between teams that finish regulation (and stoppage) time the tied teams will contest a mini game of 5 alternating penalty kicks for each team to determine who shall be awarded the higher position in the pool (if necessary). If tied after 5 shots each, each team will alternate single penalty kicks in a sudden-victory format when there is a winner after each team have had an equal number of attempts.

#### 1125.5.2 Tie-Breaking Procedure (Pools)

1125.5.2.1 Two Teams Tied: The winner of the pool play match between the two teams tied in points shall be awarded the higher position.

If the teams remain tied, the results of the penalty kicks will be used to determine the winner.

1125.5.2.2 Three or More Teams Tied

This process will be used sequentially, and in its entirety, if needed, to place the teams following round robin play. If a step breaks the tie for some but not all teams, the remaining tied teams

will be evaluated on the following step. Throughout these steps, only the games between the tied teams will be used throughout the tie-breaking procedure.

#### Goal Differential

Goal difference is calculated by subtracting Goals conceded from Goals scored. A maximum of plus-five (+5) goals shall be awarded for any single match. (Example: a 5 – 0 score (+5 goal difference), a 7 – 1 score (+5 goal difference), a 7 – 3 score (+4 goal difference).

If teams remain tied, the team having the fewer number of goals against will be awarded the higher position.

If teams remain tied, the results of the penalty kicks, between the tied teams, shall be used.

The standings after these three/four mini games shall be ranked. All five shots are to be taken in each mini game regardless of the score. The total goals scored in the mini game will be used to decide placement.

#### 1125.5.3 Protests

Protests will be received by the Tournament Director and evaluated by the Championship Discipline Committee.

- 1125.5.3.1 A team wishing to protest must do so within 30 minutes of the completion of the game along with a \$250.00 protest fee. In the event that a protest is upheld by the Discipline & Protest Committee, the protest fee shall be refunded. In the event that the protest is denied, the protest fee shall be retained. The grounds for the protest must be submitted in writing from the Head Coach of the team and must be signed off on by the athletic director or an administrator at the school.
- 1125.5.3.2 The protest must contain the details of the protest, including the rule that was allegedly breached, and the evidence to support that claim. Protests can only be considered on the grounds of misinterpretation of FIFA Laws of the Game, on the eligibility of players, or on breaches of BCSS Policy as listed in the BCSS Handbook. A team may not protest a judgement or discretionary call of an official.
- 1125.5.3.3 Any team playing an ineligible player shall forfeit the game to its opponents, provided the protest is upheld.
- 1125.5.3.4 A copy of the protest shall be provided to the opposing team as soon as possible after the receipt of the protest. The opposing team shall be provided an opportunity to respond within the time provided by the tournament director, not exceeding one hour. Failure to provide a response in this time may result in the Discipline Committee rendering its decision based solely on the information provided by the protesting team. The Discipline Committee may also review the protest with the game officials or others they feel may provide relevant information to the deliberations.
- 1125.5.3.5 Once a decision is rendered, the Tournament Director will provide a verbal ruling to the teams involved. Additionally, the Tournament Director shall provide to all parties, a written ruling which shall include the rationale for the decision and the associations appeal procedures, within five (5) working days the decision.
- 1125.5.3.6 Appeals to decisions made by the Discipline Committee are made to the BCSS Executive Director or their designate. There is a \$500 fee to appeal a decision made by the Discipline Committee which must be submitted in writing, be submitted by the Head Coach, and signed off on by the Athletic Director or an Administrator at the school. \$100 of the fee is non-refundable, \$400 shall be refunded upon an overturning of the ruling. The Appeal must state concisely the grounds for the appeal and be received within 3 hours of the decision from the Discipline Committee being received.

#### 1125.6 AWARDS

BCSS will present the following awards each BCSS Provincial Soccer Championship:

- 21 Gold, 21 Silver, 21 Bronze BCSS Championship Medals
- BCSS Provincial Champions Banner
- Boys AA/AAA Team Sales Clive Hughes Award
- Golden Glove - Top Goalie of Tournament (A Boys, A/AA/AAA Girls)
- Golden Boot – Top Goal Scorer of Tournament
- Super 16
- Tournament MVP
- 16 team keeper placing plaques with team photo

- Fair Play – Most Sportsmanlike Team

#### **1126.0 CHAMPIONSHIP FACILITY HOSTING REQUIREMENTS**

The host is required to have access to four (4) regulation size soccer fields. These fields do not need to be on a single site but must be in relative proximity to one another.

## 1131.0

Year	Tier	Max. Contest Days	First Day of Play	Championship Date	Minimum Games before Championship	Minimum Numbers	Season of Play
2023/24	AA/AAA	24	Week 30: Feb 26	Week 42: May 23-25	2	5	Spring
2024/25	AA/AAA	24	Week 30: Feb 24	Week 42: May 22-24	2	5	Spring
2025/26	AA/AAA	24	Week 30: Feb 23	Week 42: May 21-23	2	5	Spring

## 1132.0 RULES OF PLAY

The rules governing Tennis shall follow those of Tennis Canada with the following modifications;

- 1132.1 Calls of “out” and “let” should be made immediately. Any doubt must be resolved in favor of your opponent.
- 1132.2 A team is to consist of a minimum of 5 boys and 5 girls.
- 1132.3 A minimum five minute warm-up is allowed before each set.
- 1132.4 Players will spin for service or side, and will change sides after the first and every odd game.
- 1132.5 A set is concluded when one player (or doubles team) has won 6 games.
- 1132.6 ‘No-Ad’ scoring will be used for Round-Robin matches, while ‘Ad-Scoring’ will be used for playoff matches. No-ad scoring means that when the players are tied at deuce in a game, the next point wins the game, but the receiver (receiving team) has the choice of which side they would like to receive the serve.
- 1132.7 A 12-point tie break will be played if a set reaches 5 - 5.
- 1132.8 Each match is made up of 11 sets. All matches will be played to completion (11 sets) unless otherwise determined by the tournament director;
- 1132.8.1 The matches will be played in the following order, the first team listed is designated as the home team;
- Girls Doubles A vs B
  - Girls Doubles B vs A
  - Boys Doubles A vs B
  - Boys Doubles B vs A
  - Girls Singles
  - Boys Singles
  - Girls Doubles A vs A
  - Girls Doubles B vs B
  - Boys Doubles A vs A
  - Boys Doubles B vs B
  - Mixed Doubles
- 1132.9 A player may only play in one division (“girls doubles,” “boys doubles,” & “singles / mixed”) and may play a maximum of two sets. Additionally, players may NOT play singles and doubles or on both an A and B doubles team.
- 1132.10 Coaches must list players for the first six sets and submit this roster to the site supervisor (or exchange with the opposing coach, if no site officials are present) prior to the start of the match. There is no penalty for substituting players into the second round of (the final five) sets.
- 1132.11 Sets within a match will proceed in the order as listed in 1142.7.
- 1132.12 Coaches are permitted to coach their team only during an end change, as long as it does not cause a delay in the match (maximum of 1 minute). When coaches wish to coach during an end change, they must call their players to the fence to talk with them.
- 1132.13 During a match, all coaches and players, and their belongings, not involved in the ongoing sets must remain outside the fence surrounding the courts. Only the players involved in the ongoing sets, and any belongings they require, are allowed inside the fence.
- 1132.14 Following a match it is the responsibility of each coach to sign the site supervisor’s scoresheet signifying the result is correct. In addition, the winning team is responsible for returning all used balls. Results do not become official until

all balls are returned.

1132.15 In the event of a delay, a maximum of fifteen minutes is allowed before the offending team will be forced to forfeit the match. If team(s) encounter an unforeseen delay, they are expected to contact the tournament director.

1132.16 In the event inclement weather, the tournament will be adapted to play at indoor courts where available. At the discretion of the Tournament Director, match format may be shortened. This format sees 7 sets played, instead of 11. (matches will include the first 6 games as listed on the scoresheet, and the mixed doubles). The Team winning 4 sets in the shortened format is the winner of the match. In addition, all players would have to be listed on the scoresheet before a shortened match begins. (Please refer to the "BCSS Tennis Inclement Weather Scoresheet.")

At the discretion of the Tournament Director, other changes may be instituted to accommodate inclement weather. The most common are a change the start times and/or use 'no-ad scoring' on Friday and Saturday. Other changes may be necessary depending on the length of delays and access to indoor courts. These changes are at the discretion of the Tournament Director, in conjunction with BCSS Staff.

### 1133.0 EQUIPMENT

The BCSS Provincial Tennis Championships use the Penn Marathon Ball.

### 1134.0 OFFICIALS

Each event site will include one (1) site organizer and one (1) site umpire.

### 1135.0 PROVINCIAL CHAMPIONSHIPS

#### 1135.1 BERTHING

Both the AA and AAA Championships shall each consist of 12 teams. Each zone will be allocated a minimum of one (1) berth and the host school where applicable will receive an automatic berth. The following procedure will be used to determine the allocation of remaining at-large berths:

$$\frac{\text{Number of Registered Teams}}{\text{At-Large Berths in Tournament}} = \text{Berthing Ratio}$$
$$\frac{\text{Number of Registered Teams}}{\text{Berthing Ratio}} = \# \text{ of Berths/Zone}$$

*\*No zone will receive more than 4 berths (including the host berth).*

1135.1.1 In the event that the exact number of berths is not allocated, the decimal component of the zone allocation value is considered to two (2) decimal places. (In the event that the decimal components are equivalent (1.52, 2.52, 3.52) and not all can receive remaining berths, preference shall be given in this order:

- Zones not in the host rotation
- Zones least recently awarded "left-over" berths
- Zones closest to host location (thereby reducing travel costs)

#### 1135.2 TOURNAMENT STRUCTURE

1135.2.1 The AA & AAA BCSS Tennis Provincial Championships shall each consist of 12 teams competing in a round robin pool play, moving to the final or consolation draw based on their round robin placement as indicated below.

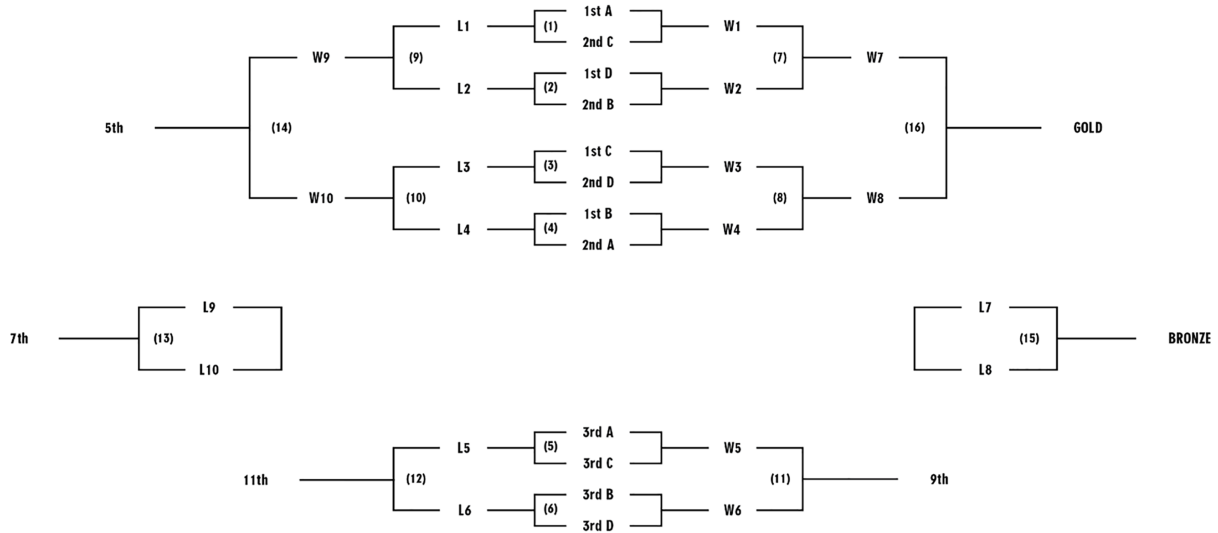
1135.2.2 The seeding for both the AA and AAA Tennis Provincial Championships will be determined based on strength and final zone placement of the qualifying teams as well as historical success at provincials over the last three (3) years. Each coach is asked to rank their team and identify their provincially ranked players. A Seeding committee appointed by BCSS will take into consideration the coaches ranking and the team's historical strength when seeding the championship.

1135.2.3 Round Robin Structure

POOL A	POOL B	POOL C	POOL D
1	2	3	4
7	5	8	6
12	11	10	9



### BCSS Tennis Championship Draw



### 1135.3 TOURNAMENT STRUCTURE

If at the conclusion of round-robin play, teams are tied, the following procedures will be used to determine the higher placed team.

1135.3.1 If two teams are tied, their head-to-head record will be used

1135.3.2 If more than two teams are tied then the determination will be made following these steps in sequential order. If any one step identifies the winning team, but the next two teams remain tied, the tie break procedure continues at the next sequential step:

- The highest set differential (sets won v. sets lost) during all round robin matches.
- The highest number of sets won during all round robin matches.
- The highest game differential (games won v. games lost) during all sets of all round robin matches
- The team with the highest number of games won during all round robin matches
- Flip of a coin

### 1136.0 AWARDS

- BCSS Blue Provincial Champion Banner
- 16 Gold, 16 Silver, 16 Bronze Medals provided to the top three teams in each tier
- Every team receives a placement plaque which includes their team photo
- Awards in both tiers to the following:
  - Top singles, male and female
  - Top doubles team, male and female
  - Top mixed doubles team

### 1137.0 CHAMPIONSHIP HOSTING REQUIREMENTS

BCSS recognizes that most member schools do not have the facilities to host a BCSS Tennis championship, and therefore need to book 3rd party facilities to host the championships. The facility chosen as the host location for the championship must abide by the up-to-date Tennis Canada minimum court requirements and be able to host at least 16 courts. Host schools may use multiple venues granted they are in close proximity to each other and provide similar playing environments.

## 1141.0

Year	Discipline	Max. Contest Days	First Day of Play	Championship Date	Minimum Numbers	Season of Play
2023/24	Track & Field	15	Week 30: Feb 26	Week 44: Jun 6-8	1	Spring
	Track & Field Multi Events	15	Week 30: Feb 26	Week 43: May 31 - Jun 1	1	Spring
2024/25	Track & Field	15	Week 30: Feb 24	Week 44: Jun 5-7	1	Spring
	Track & Field Multi Events	15	Week 30: Feb 24	Week 43: May 30-31	1	Spring
2025/26	Track & Field	15	Week 30: Feb 23	Week 44: June 4-6	1	Spring
	Track & Field Multi Events	15	Week 30: Feb 23	Week 43: May 29-30	1	Spring

## 1142.0 RULES

The rules governing BCSS Track and Field shall follow those of World Athletics (formerly IAAF) with the following modifications;

1142.1 Athletes may only compete in individual events at the same level

- A grade 8 cannot compete in the grade 8 shot put and the junior discus
- A grade 10 cannot compete in the junior 100m and in the senior 400m
- Grade 8 athletes are ineligible for junior race walk, discus & hammer throw events; unless they are competing in the junior category in all individual events.

1142.2 Relay Rules

- Athletes may compete in a different relay category from their individual events
- A grade 10 athlete may compete in the junior 100m and the senior 4x100m
- A grade 9 athlete may compete in the junior 400m and the senior 4x400m
- A grade 10 athlete may compete in the junior 4x400m and the senior 4x400m

1142.3 Athletes with Conflicting Events: Track events take precedent over field events. Athletes must notify the officials at all field events that are in conflict. Athletes in the field events will forego their attempt in a round if the round has been completed before they return.

<b>GIRLS</b>	<b>SHOT PUT</b>	<b>HAMMER THROW</b>	<b>DISCUS THROW</b>	<b>JAVELIN THROW</b>
<b>SENIOR</b>	4 kg	4 kg	1 kg	600 g
<b>JUNIOR</b>	3 kg	3 kg	1 kg	500 g
<b>GRADE 8</b>	3 kg	3 kg	1 kg	500 g
<b>BOYS</b>	<b>SHOT PUT</b>	<b>HAMMER THROW</b>	<b>DISCUS THROW</b>	<b>JAVELIN THROW</b>
<b>SENIOR</b>	6 kg	6 kg	1.75 kg	800 g
<b>JUNIOR</b>	5 kg	5 kg	1.5 kg	700 g
<b>GRADE 8</b>	4 kg	4 kg	1 kg	600 g

## 1143.0 EQUIPMENT

- Athletes must have a competition bib number to compete
- Competition numbers must be worn on the front for all track events, and front or back for field events.
- Athletes must compete in their school uniform. Athletes not in a school uniform will not be allowed to compete
- Relay teams should be in identical uniforms.
- All implements will be supplied by the meet organizers. Athletes may use their own implements providing they meet World Athletics (formerly IAAF) standards. They must be weighed-in and measured at least 45 minutes prior to competition.
- The maximum spike length allowed is 7mm for all events except high jump and javelin. Maximum spike length for high jump and javelin is 9 mm
- The following equipment/distance specifications will be used for all Track and Field competitions;

### Hurdle Specifications

	Boys	Girls
<b>Grade 8</b>	100m - 33" (0.84m)	80m - 30" (0.762m)
<b>Junior</b>	100m - 36" (0.914m)	80m - 30" (0.762m)
<b>Senior</b>	110m - 36" (0.914m)	100m - 33" (0.84m)
<b>Grade 8</b>	200m - 30" (0.762m)	200m - 30" (0.762m)
<b>Junior</b>	300m - 33" (0.84m)	300m - 30" (0.762m)
<b>Senior</b>	400m - 36" (0.914m)	400m - 30" (0.762m)

### Steeplechase Specifications

	Boys	Girls
<b>Junior</b>	1500m - 30" (0.762m) with water	1500m - 30" (0.762m) with water
<b>Senior</b>	2000m - 33" (0.84m) with water	1500m - 30" (0.762m) with water

## 1144.0 OFFICIALS & TIMING

The BCSS Track and Field Championships will be officiated by certified BC Athletics Officials and use laser timing for all track events.

Protests: Any protest may be filed in writing by the Head Coach of program, within 30 minutes of the posting of official results, to the Competition Secretary and accompanied by a \$50 cheque made out to BC School Sports. The protest will be reviewed by the Jury of Appeal. If the protest is upheld then the protest fee will be returned. The Jury of Appeal is comprised of three impartial experienced persons who will review evidence & make a decision. Their decision is final. See World Athletics Rule #146.

## 1145.0 COMPETITIONS

### 1145.1 EVENTS

1145.1.1 The following events will be contested in the Grade 8 Invitational competition categories:

- **Heats/Finals:** 100m, 200m, 400m, 800m, 80m hurdle (Girls), 100m hurdle (Boys), 200m hurdle
- **Timed Finals:** 1500m, 3000m, 4x100m, 4x400m
- **Field Events:** Long jump, Triple Jump, High Jump, Shot Put, Javelin

1145.1.2 The following events will be contested in the Junior Invitational (Grade 9/10):

- **Heats/Finals:** 100m, 200m, 400m, 800m, 1500m, 80m hurdle (Girls), 100m hurdle (Boys), 300m hurdle, 4x100m, 4x400m
- **Timed Finals:** 1500m Steeplechase, 3000m, 1500m Racewalk
- **Field Events:** Javelin, Hammer, Discus, Long jump, Triple Jump, High Jump, Shot Put, Pole Vault

1145.1.3 The following events will be contested in the Senior competition categories:

- **Heats/Finals:** 100m, 200m, 400m, 800m, 1500m, 100m hurdle (Girls), 110m hurdle (Boys), 400m hurdle, 4x100m, 4x400m
- **Timed Finals:** 1500m Steeplechase (Girls), 2000m Steeplechase (Boys), 3000m, 1500m Racewalk
- **Field Events:** Javelin, Hammer, Discus, Long Jump, Triple Jump, High Jump, Shot Put, Pole Vault

### 1145.2 BERTHING

Zone representation berthing (number of entries) is based on the numbers-based-allocation formula determined by BC School Sports to fill 30 of the 32 berths to the BCSS Track and Field Provincial Championship and the Junior Invitational.

The 2 remaining berths will be open for student-athletes that couldn't compete in their Zone Championship but would have otherwise qualified for the Provincial Championship. If those berths are not filled, they will become open berths to the two highest non-qualifying athletes.

### 1145.3 STRUCTURE

The Championship meet will consist of preliminary and final heats in each event. Individual and relay events will include a championship final (1-8) and a consolation final (9-16).

#### 1145.4 SEEDING

Heats will be determined by the meet director and head official in collaboration with the BCSS office based on entry times from zone championships.

#### 1145.5 SCORING

Points are scored for individual & relay events based on the following:

1st	10 points
2nd	8 points
3rd	6 points
4th	5 points
5th	4 points
6th	3 points
7th	2 points
8th	1 point

Points accumulate for team scoring in the Junior & Senior categories. Points earned in a Junior Invitational event, do not contribute to the points used to calculate the BCSS Championship Banner. Only senior events will be used to calculate the winners of the BCSS Track and Field Championship.

### 1146.0 AWARDS

BCSS Championship Banners will be awarded to:

- Overall School Winner (combined both genders); AA, AAA
- Senior Boys Team Aggregate Winner; AA, AAA
- Senior Girls Team Aggregate Winner; AA, AAA

#### Individual Awards

- Medals for 1st-3rd in each event in each category (Boys/Girls)
- Ribbons for 4th-8th in each event in each category (Boys/Girls)
- Most Outstanding Senior Female Athlete of the Meet
- Most Outstanding Senior Male Athlete of the Meet
- Most Inspirational Athlete of the Meet

## 1151.0

Year	Max. Contest Days	First Day of Play	Championship Date	Minimum Numbers	Season of Play
2023/24	26	Week 30: Feb 26	Week 42: May 23-24	9	Spring
2024/25	26	Week 30: Feb 24	Week 42: May 22-23	9	Spring
2025/26	26	Week 30: Feb 23	Week 42: May 21-22	9	Spring

## 1152.0 RULES OF PLAY

The rules governing BCSS Ultimate shall be those of the USAU 11th Edition Rules with the following modifications:

- 1152.1 **POINT TARGET** - Games have a Point Target of 13. Once a team reaches the Point Target they have won and the game is over. There is no need to win a game by 2 points (i.e. a game that is 13-12 is over).
- 1152.2 **CHAMPIONSHIP GAMES** - All placement games (eg. 5th place, 16th place) are played under the same rules as other games in the tournament. There are two (2) Championships games (AA & AAA). Championship games have a Point Target of 15.
- 1152.3 **HALF TIME** - Games will have a "Mirror Half" after the first team reaches 7 in a normal game or 8 in a Championship game. There is no break at Half Time, but for the next pull teams will be the opposite (or mirror) of the pull that started the game. (i.e. If Red pulled to Blue from the North End zone at the Start of the game then Blue pulls to Red from the North End zone after Half Time).
- 1152.4 **SOFT CAP** - Games will have a Soft Cap 75 minutes after the scheduled start time of the game. Soft Cap will be indicated by an Air Horn, but team Captains should be aware of the time and work with the opposing team to put the Soft Cap into place at the appropriate time. Official time will be that shown by a cell phone and not a wrist watch. After 75 Min, the current point is completed and a new Point Target is created by adding 1 to the highest current score. The first team to reach this new Point Target will win the game. Example - If the score is 10-8 when the Soft Cap happens, then the point that is in progress ends and if the score is 11-8, the new Point Target for the game is 12. A new point is considered to have started as soon as the previous point has concluded.
- 1152.5 **HARD CAP** - Games will have a Hard Cap 85 minutes after the scheduled start time of the game. Hard Cap will be indicated by an Air Horn, but team Captains should be aware of the time and work with the opposing team to put the Hard Cap into place at the appropriate time. Official time will be that shown by a cell phone and not a wrist watch. After 85 Min, the current point is completed and the team with the most points is the winner. If the game is tied after the current point, one more point will be played. A new point is considered to have started as soon as the previous point has concluded.
- 1152.6 **CAPS FOR CHAMPIONSHIP GAMES** - Final games will have a Soft Cap 90 Minutes and a Hard Cap 100 minutes after the scheduled start time.
- 1152.7 **TIME-OUTS** - Teams are given 1 time-out per half + 1 floater time-out per game. Teams can take a maximum of 2 time-outs per half, and a maximum of 3 time-outs per game. Time-outs should be limited to 90 seconds. No time-outs can be called during a Cap. Note that a Cap is not "on" until the conclusion of the current point. If the Cap is announced during a point, teams may still take a time-out during that point.
- 1152.8 **ZONE DEFENCE** - Teams may use zone defence.
- 1152.9 **FOOT-BLOCKS** - Foot-blocks are legal.
- 1152.10 **GENDER RATIO RULE** - At the start of the game, after the first disc flip, an additional disc flip happens with the winner selecting the gender ratio for the first point. For the second and third points the ratio must be the reverse of the first point. For the fourth and fifth points the ratio must be the same as the first point. This pattern of alternating the ratio every two points repeats itself until the end of the game (half time has no impact on the pattern).
- 1152.11 Teams must have a minimum number of nine (9) players on their team. There is no maximum number of players. All players must be registered with BC School Sports and be on the appropriate roster in STARS. Teams must field seven (7) players on the field at one time and be in accordance with the applicable gender ratio.

## 1153.0 EQUIPMENT

All teams attending Championships must have jerseys/shirts of matching colour and design. Numbered jerseys are permitted but are not required. Numbered jerseys should have numbers on the back and no two players should have the same number. Matching shorts are recommended but not required.

## 1154.0 OFFICIALS

All BCSS Ultimate competitions will be self-officiated by players on the field.

## 1155.0 PROVINCIAL CHAMPIONSHIP

### 1155.1 BERTHING

Qualification for both the AA and AAA tournament will happen at the zone level. Teams who win their Zone Championship will automatically have a spot in Championships (9 teams). The remaining seven (7) spots will be determined using the following berthing formula:

$$\frac{\text{Total Number Schools with Registered Teams}}{\text{Total Number of Eligible Berths}} = \text{Berthing Ratio}$$
$$\frac{\text{Total Number Schools with Registered Teams}}{\text{Teams/Zone Berthing Ratio}} = \# \text{ of Berths/Zone}$$

### 1155.2 STRUCTURE

BCSS Ultimate AA and AAA Provincial Championships will consist of 16 teams competing in a two (2) day championship tournament. Day one (1) will be a round robin pool play structure, day two (2) will have playoffs of the championship and consolation brackets.

### 1155.3 SEEDING

Seeding for the round robin play will be determined by the Championship Host Committee after the provincials' team registration deadline. The committee will take into consideration standings during league play as well as historical strength to ensure fair seeding for the championship.

#### 1155.3.1 ROUND ROBIN POOLS

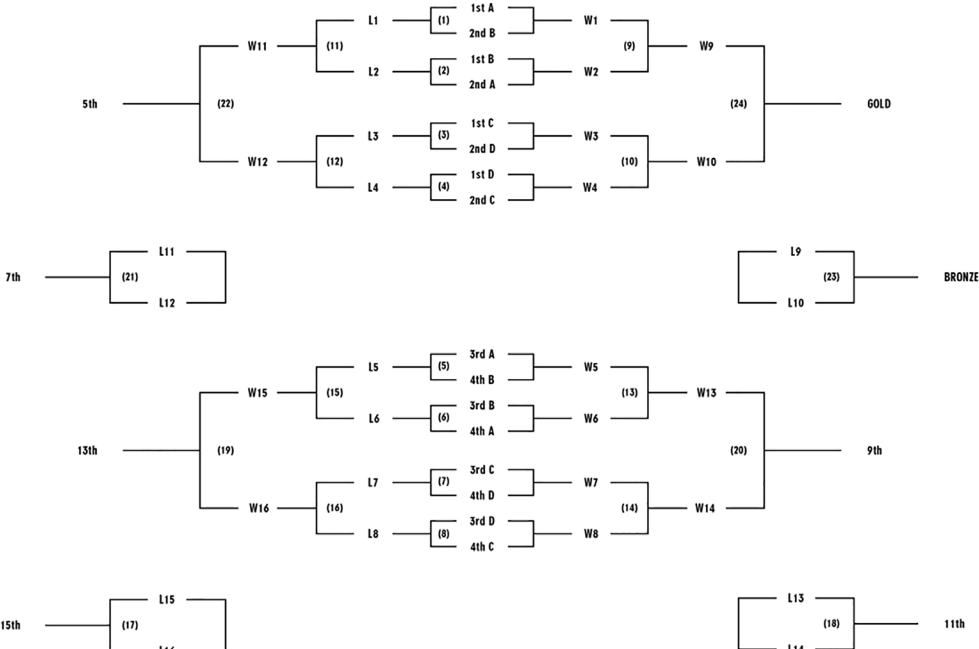
POOL A	POOL B	POOL C	POOL D
1	2	3	4
8	7	6	5
9	10	11	12
16	15	14	13

Teams will be seeded into the Championship or Consolation bracket based on their placement in their pool. The top two (2) teams from each pool will go into the championship bracket for day two (2), and the bottom two (2) teams during pool play will go into the consolation bracket for day two (2).

### 1155.4 CHAMPIONSHIP/CONSOLATION BRACKET



## BCSS Ultimate Championship Draw



## 1155.5 TIE BREAKING PROCEDURE

### 1155.5.1 Two Way Tie

In the case of a tied record between two teams at the conclusion of the round robin; the head to head match up will be used to determine the higher ranking team.

### 1155.5.2 Three Way Tie

- o In the case of a tie between 3 teams, the record in the games between those teams will be considered.
- o If teams are all 1-1 (a circular tie), point differential will be calculated for the games between the 3 tied teams.
- o If this results in a tie, then points scored for each team in these games will be used.
- o If this results in a tie then the total point difference for the teams in current pool games will be used.
- o If this results in a tie then total point difference for all games played in the tournament will be used.
- o If this results in a tie then total points scored for each team in all games in the tournament will be used.
- o If this results in a tie then, if reasonable, at the sole discretion of the Tournament Director a game to 3 points will be contested between the remaining tied teams. If in the discretion of the Tournament Director, it is unreasonable to do so, a coin will be flipped to break the remaining tie.

*Note: The outcomes of the tie breaker will be used to place all teams. If all teams are placed after the first tie breaker, then those seedings are used. We will not go back to head to head or previous tie-breakers after this process has begun. Remaining ties will be broken by proceeding through the procedure.*

## 1156.0 AWARDS

- AAA BCSS Championship Banner
- AA BCSS Championship Banner
- Gold, Silver and Bronze Medals for the top 3 teams in each tier, 30 medals will be provided for each team. Any additional medals can be purchased by the school through BCSS.
- AAA Spirit of the Game Plaque
- AA Spirit of the Game Plaque
- Placement photo frames for each team in both tiers.

## 1161.0

## BOYS

Year	Tier	Max. Contest Days	First Day of Play	Championship Date	Minimum Numbers	Season of Play
2023/24	A	26	Week 5: Sept 5	Week 17: Nov 30 - Dec 2	6	Fall
	AA/AAA	26	Week 5: Sept 5	Week 17: Nov 29 - Dec 2	6	Fall
2024/25	A	26	Week 5: Sept 3	Week 17: Nov 28-30	6	Fall
	AA/AAA	26	Week 5: Sept 3	Week 17: Nov 27-30	6	Fall
2025/26	A	26	Week 5: Sept 2	Week 17: Nov 27-29	6	Fall
	AA/AAA	26	Week 5: Sept 2	Week 17: Nov 26-29	6	Fall

## GIRLS

Year	Tier	Max. Contest Days	First Day of Play	Championship Date	Minimum Numbers	Season of Play
2023/24	A/AA/AAA/AAAA	26	Week 5: Sept 5	Week 17: Nov 30 - Dec 2	6	Fall
2024/25	A/AA/AAA/AAAA	26	Week 5: Sept 3	Week 17: Nov 28-30	6	Fall
2025/26	A/AA/AAA/AAAA	26	Week 5: Sept 2	Week 17: Nov 27-29	6	Fall

## 1162.0 RULES OF PLAY

- 1162.1 The rules of play governing BCSS Volleyball shall follow those of Volleyball Canada with the following modifications:
- 1162.1.1 Teams may have as many players as they wish on their roster however teams may dress a maximum of 15 players per match during zone and provincial championships. The 15 dressed players may change from match-to-match.
  - 1162.1.2 All matches will use the 12-sub unlimited rule and a libero.
  - 1162.1.3 A team may designate a different player as the Libero each set. The Libero does not serve.
  - 1162.1.4 Teams are to switch sides after each set. At the conclusion of volleyball matches, or any side change, both teams are free to immediately begin their post-game handshake, or switch sides as in past practice, and do not need to line up on the baseline.
  - 1162.1.5 Dangling jewelry which presents a danger to participants are to be removed. Pins and studs are advised to be removed.
  - 1162.1.6 GIRLS ONLY: Teams may play the ball off the ceiling (including overhead obstructions) provided that the contact with the ceiling takes place above the floor within the court and free zone and the ball does not cross into the opponents playing space immediately after contacting the ceiling or obstruction.

## 1163.0 EQUIPMENT

- 1163.1 The official game ball is the Baden VCOR. The colour of the ball is irrelevant. However, when multiple balls are used within a match (3-ball system) all the balls must be of the same colour. For provincial championships, the same colour ball will be used for all matches.
- 1163.2 Uniform Requirements:
- All players except the Libero must be dressed identically, shorts must closely match.
  - Players' jerseys must be numbered 1 - 99.
  - The number must be placed on the jersey at the center on the front and on the back.
  - The Libero must wear a uniform which has a different dominant colour than that of the team jersey.
  - The Libero jersey must clearly contrast with the rest of the team.
  - The Libero must have a different number (1-99) from all other players on the team.

## 1164.0 OFFICIALS

The 1st official (R1) at all Zone and Provincial Championship matches will be a Volleyball Canada certified official. Where possible, the 2nd official (R2) should also be a Volleyball Canada certified official.

## 1165.0 PROVINCIAL CHAMPIONSHIPS

### 1165.1 VOLLEYBALL CHAMPIONSHIPS BERTHING

#### All genders and tiers (16 – team tournaments)

- Each of the nine (9) BCSS zones will receive one berth
- One berth is awarded to the host school, if applicable
- 3 additional berths will be allocated based on the percentage of active senior programs in each BCSS zone.

Total Number Schools with (active) Registered Teams

---

= Berthing ratio

Number of available berths

Total Number Schools with (active) Registered Teams in Zone

---

= Number of berths awarded

Berthing ratio

- Remaining at-large championship berths will be awarded to zones at the discretion of the seeding committee based on the strength of the zone. This committee will meet virtually to decide on the berthing allocation no later than 3 weeks prior to the start of the zone championships.

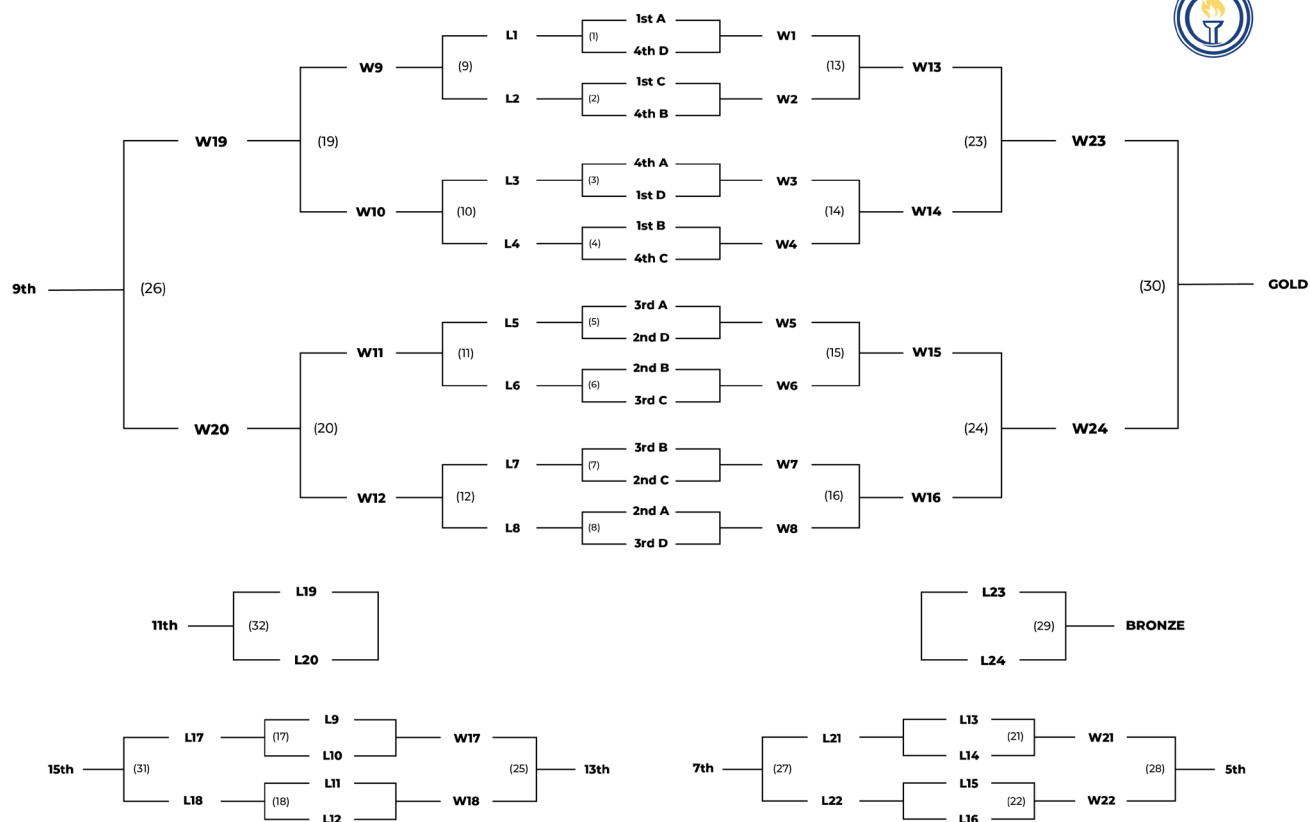
### 1165.2 TOURNAMENT STRUCTURE

- All seven volleyball championships will be 16-team tournaments which will feature four (4) power pools of four (4) teams each. At the conclusion of the power pool play, all 16 teams will enter a traditional single-elimination bracket.
- The winners of each power pool will be moved up one spot (i.e., The winner of power pool B (teams 5-8) will be seeded 4th in the elimination bracket) while the last place team in each power pool will drop one seed (i.e., the last place team in power pool B (teams 5-8) will be seeded 9th in the elimination bracket).
- All matches on the championship side of the draw will be Best 3-of-5. All Placement and Consolation matches will be best 2-of-3. The bronze medal match will be best 2-of-3 in tournaments that are 3-days in length, while the bronze medal match will be best 3-of-5 in tournaments that are 4 days in length.

#### 1165.2.1 VOLLEYBALL – POWER POOLS

POOL A	POOL B	POOL C	POOL D
1	5	9	13
2	6	10	14
3	7	11	15
4	8	12	16

## Volleyball Championship Draw



### 1166.0 AWARDS

#### 1166.1

- BCSS Blue Provincial Championship Banner
- 15 medals for each of the Bronze (3rd), Silver (2nd), and Gold (1st) finishing teams
- Placement plaques for all 16 teams
- Trophies for Top 4 finishers
- 1st Team All-Stars (6)
- 2nd Team All-Stars (6)
- Most Outstanding Player
- Most Outstanding Libero

### 1167.0 CHAMPIONSHIP FACILITY HOSTING REQUIREMENTS

The host is required to have access to a minimum of four (4) regulation size volleyball courts. These courts do not need to be on a single site but must be relative in proximity to one another. Any court for use in a zone or provincial championship, must be rectangular in shape, and a minimum of 18m in length, 2m for serving space and 9m in width.

## 1171.0

Year	Max. Contest Days	First Day of Play	Championship Date	Minimum Numbers	Season of Play
2023/24	26	Week 17: Nov 27	Week 29: Feb 22-24	1	Winter
2024/25	26	Week 17: Nov 25	Week 29: Feb 20-22	1	Winter
2025/26	26	Week 17: Nov 24	Week 29: Feb 19-21	1	Winter

## 1172.0 RULES

The rules governing Wrestling shall be those of the Wrestling Canada Lutte (WCL) Cadet Rules as noted in the BCSS Wrestling Technical Rules.

1172.1 **WEIGHT CLASSES** - All weight classes must be used for BCSS provincial and zone championships

- **MALES:** 38, 41, 45, 48, 51, 54, 57, 60, 63, 66, 70, 74, 78, 84, 90, 110, 110+kg (130kg maximum)
- **FEMALES:** (34kg minimum) 40, 43, 47, 51, 54, 57, 60, 64, 69, 75, 90, 90+kg (110kg maximum)

A wrestler may compete in one only weight class per style at any given Zone or Provincial Championships.

A wrestler may choose to compete in the next higher weight class, except for the heaviest weight class (110+ and 90+ girls), where the wrestler must weigh the minimum weight listed in the rulebook. The decision to change a weight class cannot be made after the wrestler has already weighed in, or qualified for at Zones and the athlete has officially been entered on the weigh-in sheet for a particular weight class.

1172.1.1 Provisional weight classes above 130kg male and 110kg female are eligible when required. Athletes competing in these weight classes must weigh above the maximum weight of the weight class below. The first increment will be 150kg male and 120kg female with additional increments in 20kg steps male and 10kg steps female (representing approximately 15% of body weight differential).

Provisional weight classes for athletes weighing below the minimum 34kg are eligible when required. The first increment would be 34kg male and 34kg female with additional increments in steps no more than 15% of body weight differential.

Zones who have athletes in these provisional weight classes at the zone championship, are responsible for notifying BCSS immediately so that the appropriate planning for the championship can be executed.

1172.2 **WEIGHING - IN** - Provincial Championships will have a weigh-in on the day before the competition usually between 4 – 8 pm. The duration of the weigh-in period is two hours (e.g. 4 – 6 pm) integrated with the medical control. Each wrestler is allowed ONE hour to weigh-in, which starts after their first official weigh in. If a wrestler does not make weight on the first attempt, the referee will record the time of day on the weigh in sheet. A wrestler not making weight on the first try is given 1 hour or till the end of the scheduled weigh in period whichever expires first.

1172.3 **THE MAT** - Certain high school leagues allow a 6 meter to 8 meter central wrestling area for their competitions. This size of mat is not used for BCSS Provincial Championships (8 Meters Minimum).

1172.4 **DOPING** – Doping Control, with sampling both at competitions and during training periods, may be conducted on all participants in BCSS sanctioned events or programs. Failure to provide a sample when requested to do so, constitutes a positive doping infractions.

1172.5 **CALL FOR COMPETITORS** - All competitors are required to arrive at the edge of the mat immediately upon being called;

- Competitors will be allowed 3 minutes after being called to arrive at the mat and identify themselves to the officiating team. Three calls shall be given at 1 minute intervals during this time.
- If after the expiration of the above time period the athlete has not reported to the officiating team, then the athlete will lose the match by disqualification, but is allowed to continue in the competition.
- When wrestlers do not appear to the mat, the Mat Officiating Team needs to attempt to locate the TEAM COACH & BCSS Tournament Host Committee Chairperson in addition to Article 13; Call of the Competitors

1172.6 **INTERRUPTION DUE TO INJURY OR BLOOD** - The entire suspension may be accorded at one time or accumulated at various times throughout the bout. In matches when a wrestler is injured/bleeding and requires attention from the First Aid Attendant, the injury time will not start until available medical attendant arrives at the mat.

1172.7 **THE COACH**

- The coach must remain seated in the appropriate corner at the edge of the mat during the bout except during the 30-second break between rounds. The coach may leave their seat to tend to an injured or bleeding athlete

clarification.

- The coach may encourage the wrestler and give instructions; however, the coach will not indicate points with hands nor attempt to influence the referee's judgement by shouting phrases or using signals utilized by officials.
- The coach is not allowed to speak to the referee, judge or the other athlete or coach during the match. The coach sitting in the athlete's corner during the match may however, request an explanation from the mat chairperson, regarding a specific call, at an appropriate break in the action. If the mat chairperson calls a conference, the coaches shall refrain from approaching the table or attempting to influence the outcome of the conference.

1172.8 **PASSIVITY** - If no scoring occurs during the 30 second activity time by the wrestler on the 30 second activity clock, the bout will not be stopped and the referee will award and announce the 1 point to the wrestler not stopped on the 30 second activity clock. The wrestler on the activity clock MUST score or the 1 point is awarded. Wrestling will continue uninterrupted. This is consistent with current WCL Rules.

1172.9 **ILLEGAL AND POTENTIALLY DANGEROUS HOLDS**

- Safety of the athletes in the main concern
- NO BACK SUPPLAYS: Definition; back bending throw cannot be initiated whilst the offensive wrestler has their chest on the opponent's back.
- NO FRONT SALTOS: Definition; Back bending throw from the front cannot be initiated whilst the offensive wrestler has their opponent's arms trapped in the double – whizzer position. (Double over hook)

### 1173.0 EQUIPMENT

Athletes will be able to compete in the following attire at the BCSS Zone and Provincial Championships:

- A one-piece singlet primarily in the colour assigned to them (red or blue) and not a mixture of both.  
*or*
- A school colour singlet (more than half in the school's main/primary school colour), other than red or blue, if the wrestler provides the correctly assigned red or blue ankle strap.  
*or*
- A close-fitting long, or short sleeve shirt combined with close fitting shorts or tights that:
  - a. Meet the aforementioned singlet colour requirements.
  - b. Are free of pockets, zippers or any other elements capable of causing injury or disrupting competition.

The following competition attire will not be accepted at the BCSS Zone and Provincial Championships:

- Singlets or clothing with team insignia other than the school the athlete is registered to.
- Any attire that poses a risk of injury or disrupting play, such as: Metal clasps, zippers, pockets.
- Any element that could impede athlete movement.
- Any attire that is torn, damaged, or too poorly fitting to be reasonably accepted into championship competition, as determined by the official.

In the event that a mat official informs an athlete that their attire does not meet the above requirements, the athlete will be provided 5 minutes to rectify or find alternative competition attire.

### 1174.0 OFFICIALS

All BCSS Wrestling competitions will be officiated by certified BC Wrestling officials.

### 1175.0 PROVINCIAL COMPETITION

1175.1 BERTHING

Boys and girls must qualify at their respective zone qualification tournaments prior to the BCSS Provincial Wrestling Championships. Rosters will be verified against the BCSS Student-Athlete Registration System (STARS). Any coaches on the side-lines must also be included in the system, including student-managers.

1175.2 STRUCTURE

- At the BCSS Championships, the team points awarded in each weight class shall be proportional to the number of participants in each weight class and shall be weighted in the following manner.



# of Competitors	6+	5	4	3	2	1
1st	16	12	9	6	3	1
2nd	12	9	6	3	1	
3rd	9	6	3	1		
4th	6	3	1			
5th	3	1				
6th	1					

- All the top placing wrestlers from each school in a given weight class will be awarded team classification points.
- Any weight class involving boys or girls, that has fewer than six participants in the BCSS Championships or Zone Qualification tournaments, will not have team points calculated from the top of the team point scale. Instead team points would be counted from the bottom of the scale if there are fewer than six participants, as per above chart.

### 1175.3 SEEDING

The BCSS Wrestling Seeding Committee will be responsible for seeding the provincial championship based on the current season and zone championship results. Seeding will be released the Wednesday prior to the Provincial Championship. Any BCSS Wrestling Coach may submit a Seeding Appeal Application to the Seeding Committee for consideration, appeal applications will be due no later than the Friday before the Provincial Championship. The Seeding Committee will evaluate the Seeding Appeal Applications and release the finalized seeding for the Provincial Championship after the Final Seeding Confirmation Meeting which will take place the Saturday before the Provincial Championship.

1175.3.1 The Seeding Committee will use the following seeding criteria when establishing the seeding for the BCSS Wrestling Provincial Championship.

- Head to Head matches: must be from official matches refereed by sanctioned officials and only matches from the current BCSS season
- Previous years BCSS Wrestling Provincial Championship Results
- Other tournament results from the current season will be considered if necessary.
- If a consensus is not reached, then a majority vote by the Zone Reps will decide seeding.
- The four top wrestlers in both boys and girls weight classes will be seeded if possible.

### 1175.4 DRAW

Each weight class will have a traditional 32-person draw, with highest seed matched up against the lowest seed. The Tournament Director in conjunction with the BCSS Office will adapt the draw for weight classes with less than 32 participants, with the highest seeds obtaining byes where necessary.

### 1175.5 TIE BREAKING PROCEDURE

All matches will have mat size video review. The current WCL Challenge process procedure will be used throughout the BCSS Wrestling Championship. If a challenge is lost no point will be awarded to the opponent.

### 1175.6 WEIGH IN PROCEDURE

- Athletes require their Weigh-in card & Accreditation pass to weigh in.
- Medical personnel will examine each competitor for any disqualifying medical conditions such as ringworm, staph, or herpes. Before weighing in, athletes must undergo a medical examination. Wrestlers then proceed to the scale area.
- Do not leave clothes or valuables lying around. Carry all belongings to the scale and place them in the basket before stepping on the scales.
- Males and females must weigh-in wearing their competition singlet. Wrestlers will not be accepted at weigh-in wearing altered singlets.
- Fingernails must be cut short and facial hair removed (or full growth) prior to weigh-in.
- Once a wrestler has made weight, make sure the official signs your name off the list.
- If an athlete does not make weight on their first attempt, they have one hour to make weight. Athletes must keep their weigh-in card until they make weight.
- Remember that the use of sauna suits or garbage bags is strictly prohibited. Athletes using these artificial weight loss techniques will be disqualified from the tournament.
- There is a 0.2 kg weight allowance for the BCSS Championships. A wrestler cannot compete in any weight class other than the one they have qualified for.

- There is only a one day weigh-in.

#### **1176.0 AWARDS**

- A BCSS Championship Banner will be awarded to the Top Girls team, Top Boys Team, and Top Combined
- Gold, Silver, and Bronze medals for the top 3 finishers in each event
- Awards for 4th-6th place in each weight class in each category (Boys/Girls)
- Team awards for top 10 teams in each category (Boys/Girls)
- Team awards for Top 3 teams aggregate division
- Most Outstanding Male and Female Wrestler
- Most Outstanding Male and Female Match

# BC SCHOOL SPORTS

FULFILLMENT

GROWTH

COLLABORATION

SERVICE

OWNERSHIP

SPORTSMANSHIP

EQUITY

SAFETY



To foster the development of good character through  
positive and equitable school-based experiences.



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