BC School Sports AGM May 7, 2016

Travel Arrangements

## Athletic Association Presidents and Sport Commissioners

All Athletic Association Presidents and Sport Commissioners requesting coverage for travel and accommodations should have contacted Christine Bradstock by Monday, April 18th, 2016. If you have missed this deadline please email Christine ASAP.

Zone A, B, C, D, E

Kootenay, Okanagan, Northwest Zone, North Central District, Vancouver Island

BC School Sports will contribute $75 per school representative that attends the AGM. Delegates are encouraged to carpool and share accommodations where possible. An Expense Claim Form must be submitted by May 7th, 2016.

Zone F and G

Lower Mainland (including Howe Sound), Fraser Valley

Representatives from these schools are not eligible for travel assistance.

Observers

You will be responsible for covering your own travel costs.

Accommodations

The Lodge @ Fortius

Fortius Sport & Health

3713 Kensington Ave,

Burnaby BC V5B 0A7

Member schools, delegates, and council members are responsible for their accommodation costs. BC School Sports can book hotel rooms on behalf of these groups at a discounted rate ($90/night + tax). All rooms booked through BCSS will be located at The Lodge @ Fortius (same location as the AGM). Your stay includes complementary Wi-fi, parking and fitness centre access. For more information about The Lodge @ Fortius, please visit.

<http://www.fortiussport.com/Facilities/Pages/TheLodge.aspx>

Many rooms have two double beds allowing two delegates to easily share a room. If you will be sharing a room, please specify this when making your booking request. All room booking requests must be made by April 18.

AGM Meals

On Saturday May 7th, a continental breakfast will be provided. All other meals are the responsibility of the delegate.

BC School Sports AGM May 7, 2016

Expense Claim Form-due May 7th, 2016

I certify that I have or will attend the AGM on Behalf of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

 (School name)

I am the only person claiming the $75 travel credit on behalf of the above-mentioned school.

Attendee name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cheque Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postal Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City/Town: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Make cheque

payable to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please Scan and send this page to info@bcschoolsports.ca.

If this form is received by BCSS before April 18, a cheque for $75 will be available for pickup during registration at the AGM. Cheques for delegates who submit this form after April 18 will receive the cheques by mail at a later date.