



## 2016/2017 Eligibility Appeal Form

This is the second level of appeal. All eligibility applications (first level of appeal) must go to the Eligibility Officer for ruling before going to the Eligibility Appeals committee.

*There is a \$200 appeal fee that must accompany this appeal. This fee is refundable if the appeal is allowed. Please refer to the **document checklist** for instructions on additional required and recommended documentation.*

You may type directly into this form. Boxes will expand to accommodate more information.

Please scan this form and email it to [info@bcschoolsports.ca](mailto:info@bcschoolsports.ca)

### Section 1

School name: \_\_\_\_\_

School address: \_\_\_\_\_

### Section 2

Student name: \_\_\_\_\_

Date of Eligibility Officer's ruling being appealed: \_\_\_\_\_

*Please attach a copy of the ruling.*

### Section 3

Set out the basis for the appeal. Cite all reasons why you think the Eligibility Officer's decision should be reversed. Use a separate page if necessary.

### Section 4

Eligibility Appeals must contain **new** information. Please list or provide that information here and explain why it was not submitted to the Eligibility Officer. Use a separate page if necessary.



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**Section 5 (School Endorsement)**

To the best of our knowledge, the information contained in this Appeal, including the accompanying documentation, is correct. We support this Appeal.

Athletic Director name: \_\_\_\_\_

Athletic Director signature: \_\_\_\_\_

Principal / Administrator name: \_\_\_\_\_

Principal / Administrator signature: \_\_\_\_\_

Coach name: \_\_\_\_\_

Coach signature: \_\_\_\_\_

*BCSS Office use only*

Date Received: \_\_\_\_\_ Admin fee paid: \_\_\_\_\_ File number: \_\_\_\_\_

**Document Checklist**

It is your responsibility to include all the documents and information you want the Eligibility Appeals Committee to consider. Failure to include appropriate documents and information may result in delay or dismissal of the appeal.

*Each eligibility appeal must include all of the following:*

- Cheque for \$200 payable to BC School Sports  
(Cheque should be mailed separately and include the student’s name and the school name on the Memo line)
- Copy of the ruling from the Eligibility Officer
- Copies of all of the materials submitted to the Eligibility Officer
- New documents or information you want the Eligibility Appeals Committee to consider

**Please email entire package to the BCSS office at [info@bcschoolsports.ca](mailto:info@bcschoolsports.ca)**

*Submissions must be received by 11:59PM by the deadlines below to be considered at the respective meeting:*

Meeting 1:	<b>September 24, 2016</b>	Deadline for Submission:	<b>September 14, 2016</b>
Meeting 2:	<b>October 22, 2016</b>	Deadline for Submission:	<b>October 12, 2016</b>
Meeting 3:	<b>December 3, 2016</b>	Deadline for Submission:	<b>November 23, 2016</b>
Meeting 4:	<b>January 14, 2017</b>	Deadline for Submission:	<b>January 4, 2017</b>
Meeting 5:	<b>March 11, 2017</b>	Deadline for Submission:	<b>March 1, 2017</b>
Meeting 6:	<b>June 3, 2017</b>	Deadline for Submission:	<b>May 24, 2017</b>

**Late appeals will not be processed.**

**Submission Date:** \_\_\_\_\_