

**BC SCHOOL SPORTS
EXPENSE CLAIM FORM**

PRESIDENTS' AND COMMISSIONERS' COUNCIL MEETINGS

Submitted by: _____ Meeting Date: _____

Association / Commission: _____

School: _____

Address to which cheque should be forwarded: _____

Postal Code: _____

Trip from: _____ to: _____ return.

(RECEIPTS MUST BE ATTACHED)

TRANSPORTATION

Automobile _____ kilometres @ 40¢ per kilometre (*no receipt required*) \$ _____

Ferry (return) \$ _____

MEALS

BCSS will provide a meal at the meeting.
Other meals are the responsibility of the Athletic Association or Sport Commission.

ACCOMMODATION

Accommodation for delegates for the Council Meeting is the responsibility of the Association or Commission.

OTHER EXPENSES (Explain)

_____ \$ _____

TOTAL \$ _____

Signature: _____ Date: _____

Please submit this form and receipts to BC SCHOOL SPORTS within 30 days of the Council Meeting.

**BC SCHOOL SPORTS
100 - 4585 Canada Way, Burnaby BC V5G 4L6
(604) 737-3066 (T), (604) 737-9844 (F)**