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**PART F - CHAMPIONSHIP STANDARDS**

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**Section F1: DEFINITION OF A BCSS CHAMPIONSHIP**

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**A BCSS Championship is an interschool event, tournament or meet approved at a meeting of the Legislative Assembly, organized under the auspices of a BCSS - Sport Commission, and having the following characteristics:**

- F1.1** only BCSS Member Schools may participate in qualification play leading to a BCSS Championship, and in championship play
- F1.2** the Championship is for school teams participating at the “senior” level of competition. Senior competition is defined as the highest level of school competition in British Columbia, and is open to student-athletes up to and including the fifth year of eligibility
- F1.3** only one team from a Member School may enter the final qualification event, tournament or meet that leads to a Championship
- F1.4** school teams participating in the event, tournament or meet must have qualified for the Championship through a competitive qualification process as determined by the applicable Sport Commission
- F1.5** the Championship must be organized and conducted under the Championship Standards Policies and Procedures approved by the BCSS Membership, and the Rules and Regulations of the applicable Sport Commission
- F1.6** a Championship may only be approved for a sport that meets the classification criteria as a Level I, II or III sport, as approved by the BCSS Membership. The responsibility for a Championship must be assigned to a BCSS Sport Commission.
- F1.7** each Championship shall be defined as being a “boys team” championship, a “girls team” championship, a “co-ed team” championship, or an “open team” championship
- F1.7.1** Co-ed Teams: the sport-specific rules for a co-ed team championship may require that:
- a) a specific number of boys and girls form one co-ed team that competes against other school teams with the same gender make-up (badminton, tennis), or
  - b) a minimum to maximum number of boys and girls combine as one team, but compete against individuals of the same gender. Individual participant points are then added to determine the co-ed team point total (diving, gymnastics, snowboarding, swimming, track and field).
- F1.7.2** Open Teams: an open team championship may have either boys or girls who compete against all other participants to determine team point totals (golf, synchronized swimming)
- F1.7.3** Team Size: each Sport Commission will define the minimum number of student-athletes that comprise a school team
- F1.7.4** All BCSS approved sports shall lead to one of the defined types of championships:
- Aquatics (Co-ed Swim, Synchronized Swim)
  - Badminton (Co-ed Team)
  - Basketball (Boys Team; Girls Team)
  - Cross Country (Boys Team; Girls Team)
  - Curling (Boys Team; Girls Team)
  - Field Hockey (Girls Team)
  - Football (Boys Team)
  - Golf (Open Team)
  - Gymnastics (Co-ed Team)
  - Mountain Biking (Co-ed Team)
  - Rugby (Boys Team)
  - Skiing - Alpine (Boys Team; Girls Team)
  - Skiing - Snowboarding (Co-ed Team)
  - Soccer (Boys Team; Girls Team)

## Section V - Competitive Rules & Regulations

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- Tennis (Co-ed Team)
- Track & Field (Boys Team; Girls Team; Co-ed Team)
- Volleyball (Boys Team; Girls Team)
- Wrestling (Boys Team; Girls Team)

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### **Section F2: GOALS OF THE PROVINCIAL CHAMPIONSHIP**

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- F2.1** To promote and maintain sports which are appropriate to the school system by:
- F2.1.1** concentrating on sports that are best represented at the school level, based on available coaching, facility and technical resources, and
  - F2.1.2** protecting sports that are traditional to the school system
- F2.2** To provide the opportunity for all Member School teams and individual student-athletes to qualify for Provincial Championship competition by:
- F2.2.1** ensuring geographical representation from competing schools
  - F2.2.2** attempting to ensure equitable accessibility
  - F2.2.3** attempting to ensure pursuit of experiences for atypical student-athletes
  - F2.2.4** attempting to ensure gender equity in opportunities offered.
- F2.3** To provide appropriate levels of competition for all Member School teams and individual student-athletes by having:
- F2.3.1** schools of similar size competing together when warranted by scope of provincial program
  - F2.3.2** individual student-athletes of similar ability competing together when warranted by sport traditions.
- F2.4** To promote excellence in Provincial Championship competition, while maintaining:
- F2.4.1** a qualification path requirement for all championships.

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### **Section F3: LEVELS OF RESPONSIBILITY/TERMS OF REFERENCE**

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#### **F3.1 School / School District**

The School and/or School District shall be:

- F3.1.1** responsible for developing and communicating policies regarding student safety and supervision
- F3.1.2** responsible for developing and communicating policies regarding travel.

#### **F3.2 Championship Organizing Committee**

The Tournament Organizing Committee shall be:

- F3.2.1** responsible for implementing policies and procedures with respect to the integrity and technical competency established by Commissions & Competitive Standards Committee and/or the Membership.

**N.B.** The policies and procedures must be set out in the Event Management Guideline Manual.

#### **F3.3 Sport Commission**

The Sport Commission shall be:

- F3.3.1** responsible for the technical aspects and policies of the Provincial Championship
- F3.3.2** responsible for ensuring that the BCSS Competitive Policies are followed
- F3.3.3** responsible for ensuring that every school competing in a sport has the opportunity to qualify for the Provincial Championship in a fair and equitable manner
- F3.3.4** responsible for making recommendations to the Competitive Standards Committee and / or Membership concerning Competitive Standards.

#### **F3.4 Competitive Standards Committee**

The Competitive Standards Committee shall be:

- F3.4.1** responsible for receiving recommendations from Sport Commissions, the Membership, committees and other interested groups regarding Competitive Standards

## Section V - Competitive Rules & Regulations

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**F3.4.2** responsible for conducting research on Competitive Standards and related policies and procedures

**F3.4.3** responsible for recommending Competitive Standard policies and procedures to the Membership

**F3.4.4** responsible for production and regular updating of an Event Management Guidelines Manual

**F3.4.5** responsible for determining BCSS organizational support for Provincial Championships.

### **F3.5 BCSS Membership**

The BCSS Legislative Assembly, at a General Meeting, shall be:

**F3.5.1** responsible for determining Competitive Standards policies and procedures, based on recommendations from Sport Commissions, the Competitive Standards Committee and other interested parties.

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## **Section F4: PROVINCIAL CHAMPIONSHIP CLASSIFICATION**

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### **F4.1 Objectives**

The Objectives shall be:

**F4.4.1** to establish a multi-level sport classification system that best reflects the number of BCSS Member Schools who are actively participating in various approved sports and the areas of the province in which the schools are located;

**F4.4.2** to establish criteria and procedures for the approval of a Provincial Championships.

### **F4.2 Active Participation**

Active Participation of a school team shall be defined as:

**F4.2.1** an eligible student or students, comprising as team as per **F1.7.3**, and attending the same Member School, and

**F4.2.2** having a coach or coaches approved by the administration at this school, and

**F4.2.3** a team actively training, practising and competing as a unit against other school competition throughout the designated season of play for that sport, and

**F4.2.4** participating in a competitive process leading to and/or including qualification play for the Provincial Championship.

Philosophically, the intent is that a school team is school-based.

### **F4.3 Sport Levels**

#### **F4.3.1 Level IV Sport**

A Level IV Sport:

a) must be approved as a BCSS sport by the Membership

b) must have a minimum of two hundred (200) Member Schools actively participating in competition leading to Provincial Championship play. Should a sport fall below the minimum number of actively participating schools for three consecutive years, it shall be reclassified as a Level III Sport (appeals may be made to the Competitive Standards Committee)

c) must have schools actively participating in a minimum of six (6) of seven (7) BCSS zones. Should a sport be represented in fewer than the minimum required number of zones for three consecutive years, it shall be reclassified as a Level III Sport (appeals may be made to the Competitive Standards Committee)

d) may have up to four (4) tiers, determined by school enrolment and other designated criteria.

#### **F4.3.2 Level III Sport**

A Level III Sport:

a) must be approved as a BCSS sport by the Membership

## Section V - Competitive Rules & Regulations

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- b) must have a minimum of one hundred and fifty (150) Member Schools actively participating in competition leading to Provincial Championship play. Should a sport fall below the minimum number of actively participating Member Schools for three consecutive years, it shall be reclassified as a Level II Sport (appeals may be made to the Competitive Standards Committee)
- c) must have schools actively participating in a minimum of six (6) of seven (7) BCSS zones. Should a sport be represented in fewer than the minimum required number of zones for three consecutive years, it shall be reclassified as a Level II Sport (appeals may be made to the Competitive Standards Committee)
- d) may have up to three (3) tiers, determined by school enrolment and other designated criteria.

### **F4.3.3 Level II Sport**

A Level II Sport:

- a) must be approved as a BCSS sport by the Membership
- b) must have a minimum of one hundred (100) Member Schools actively participating in competition leading to Provincial Championship play. Should a sport fall below the minimum number of actively participating Member Schools for three consecutive years, it shall be reclassified as a Level I Sport (appeals may be made to the Competitive Standards Committee)
- c) must have schools actively participating in minimum of five (5) of seven (7) BCSS zones. Should a sport be represented in fewer than the minimum required number of zones for three consecutive years, it shall be reclassified as a Level I Sport (appeals may be made to the Competitive Standards Committee)
- d) may have up to two (2) tiers, determined by school enrolment and other designated criteria.

### **F4.3.4 Level I Sport**

A Level I Sport:

- a) must be approved as a BCSS sport by the Membership
- b) must have a minimum of fifty (50) Member Schools actively participating in competition leading to Provincial Championship play. Should a sport fall below the minimum number of actively participating Member Schools for three consecutive years, it shall be reclassified as an Approved Invitational Competition or Event (appeals may be made to the Competitive Standards Committee)
- c) must have schools actively participating in a minimum of four (4) of seven (7) BCSS zones. Should a sport be represented in fewer than the minimum required number of zones for three consecutive years, it shall be reclassified as an Approved Invitational Competition or Event (appeals may be made to the Competitive Standards Committee)
- d) may have only one (1) tier of Provincial Championship competition.

## **F4.4 Process for Sanctioning a Championship:**

### **F4.4.1 Extension of Approved Sport Program (adding a tier):**

- a) Notice of Intent to Make Application for a Championship:
  - i) notice of Intent to make application for BCSS approval for an additional tier Championship to be submitted to the Competitive Standards Committee at least one year prior to the official application being presented to the membership
  - ii) the application must include the following information:
    - names of participating BCSS Member Schools in that sport,
    - proposed criteria for determining tier allocation,
    - growth plans for the sport for next five years,
    - contact people for further information

## Section V - Competitive Rules & Regulations

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- iii) the application must be submitted by the Sport Commission responsible for that sport
  - iv) the Sport Classification criteria for the particular sport level being requested must be followed.
- b) Organization of Provincial Invitational Events:
- i) Sport Commissions must organize and conduct at least one (1) provincial Invitational Event, Tournament or Meet prior to final application being made for approval
  - ii) the Provincial Invitational event, tournament or meet must be conducted in accordance with current BCSS Competitive Rules and Regulations
  - iii) the competition must be at the senior level only
  - iv) the Sport Commission will determine and advertise to all schools participating in that sport the qualification procedures to advance to the Provincial Invitational event, tournament or meet
  - v) the Sport Commission will submit a summary report to the Competitive Standards Committee within 45 days of the conclusion of the Provincial Invitational, including a list of participating schools, results, financial statement and an overview of tournament organization.
- c) Final Application for Championship Status:
- i) Application for Approval of a New Championship must be submitted by the Sport Commission to the Competitive Standards Committee by January 15th of the year that the BCSS membership vote is to be taken
  - ii) the Competitive Standards Committee will review the application and make a recommendation to the BCSS Board of Directors
  - iii) the application must include the following information:
    - names of participating BCSS Member Schools in that sport,
    - proposed criteria for determining tier allocation,
    - a schematic showing the reconfiguration of the sport with the new tier system,
    - pertinent dates and deadlines to be used for tier determination,
    - growth plans for the sport for next five years,
    - the qualification process to be used for Championships,
    - a resolution to go to the Legislative Assembly,
    - contact people for further information.
  - iv) once approved, the invitational event becomes part of the official records of the sport.
- F4.4.2 Extension of Approved Sport Program (Existing Commission) (adding a gender or new sport):**
- a) Notice of Intent to Make Application for a Championship:
- i) Notice of Intent to make application for BCSS approval for a new gender-specific or new sport Championship to be submitted to the Competitive Standards Committee at least one year prior to the official application being presented to the membership
  - ii) the application must include the following information:
    - names of participating BCSS Member Schools (a minimum of 50 schools),
    - names of coaches and sponsors,
    - length of time that each school has offered the program,
    - number of students involved at each school for last two years,
    - growth plans for the sport for next five years,
    - contact people for further information.

## Section V - Competitive Rules & Regulations

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- iii) this Notice of Intent must be submitted by an existing Sport Commission
- iv) the Sport Classification criteria for the particular sport level being requested must be followed.

**b) Organization of Provincial Invitational Events:**

- i) Sport Commissions must organize and conduct at least one (1) Provincial Invitational Event, Tournament or Meet prior to final application being made for approval. The Competitive Standards Committee may determine that more than one (1) invitational event must be organized
- ii) the Provincial Invitational event, tournament or meet must be conducted in accordance with current BCSS Competitive Rules and Regulations
- iii) the competition must be at the senior level only
- iv) the Sport Commission will determine and advertise to all schools participating in that sport the qualification procedures to advance to the Provincial Invitational event, tournament or meet
- v) the Sport Commission will submit a summary report to the Competitive Standards Committee within 45 days of the conclusion of the Provincial Invitational, including a list of participating schools, results, financial statement and an overview of tournament organization.

**c) Final Application for Championship Status:**

- i) Application for Approval of a New Championship must be submitted by the Sport Commission to the Competitive Standards Committee by January 15th of the year that the BCSS membership vote is to be taken
- ii) the Competitive Standards Committee will review the application and make a recommendation to the BCSS Board of Directors
- iii) the application must include the following information:
  - names of participating BCSS Member Schools, (a minimum of 50 schools),
  - proposed criteria for determining tier allocation,
  - a schematic showing the reconfiguration of the sport with the new tier system,
  - pertinent dates and deadlines to be used for tier determination,
  - growth plans for the sport for next five years,
  - the qualification process to be used for Championships,
  - a resolution to go to the Legislative Assembly,
  - contact people for further information.
- iv) once approved, the invitational event becomes part of the official records of the sport.

**F4.4.3 New Sport Programs (under a New Commission):**

**a) Notice of Intent to make application for BCSS approval**

- i) notice for application for a new Championship (new sport) to be given to the Competitive Standards Committee at least two (2) years prior to the official application being presented to the membership
- ii) the application must include the following information:
  - names of participating BCSS Member Schools, (a minimum of 50 schools),
  - names of coaches and sponsors,
  - length of time that each school has offered the program,
  - number of students involved at each school for last two years,
  - growth plans for the sport for next five years,

## Section V - Competitive Rules & Regulations

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- plans for the development of a new Sport Commission,
  - contact people for further information.
  - iii) the Notice of Intent must be submitted by a group of at least ten (10) school coaches from BCSS Member Schools, actively coaching in the sport. Seven (7) of these coaches must be teachers or administrators working at BCSS Member Schools
  - iv) the Sport Classification criteria for the particular sport level being requested must be followed
  - v) after the application is submitted, a representatives from the new Sport Organizers may be invited to attend the Council of Sport Commissioners Meetings (2 per year) as an observer and at their own expense.
- b) Organization of Provincial Invitational Events:
- i) the individuals taking on responsibility for the new Sport (Sport Organizers) must organize and conduct at least two (2) Provincial Invitational events, tournaments or meets prior to the final application being made for approval. The Competitive Standards Committee may determine that more than two (2) invitational event must be organized
  - ii) the Provincial Invitational events, tournaments or meets must be conducted in accordance with current BCSS Competitive Rules and Regulations
  - iii) the competition must be at the senior level only
  - iv) the Sport Organizers will determine and advertise to all schools participating in that sport the qualification procedures to advance to the Provincial Invitational event, tournament or meet
  - v) the Sport Organizers will submit a summary report to the Competitive Standards Committee within 45 days of the conclusion of the Provincial Invitational, including a list of participating schools, results, financial statement and an overview of tournament organization.
- c) Final Application For Championship Status:
- i) Application for Approval of a New Championship must be submitted by the Sport Organizers to the Competitive Standards Committee by January 15th of the year that the membership vote is to be taken
  - ii) the Competitive Standards Committee will review the application and make a recommendation to the BCSS Board of Directors
  - iii) The application must include:
    - the names of participating BCSS Member Schools (a minimum of 50 schools),
    - names of coaches and sponsors at each school,
    - length of time that each school has offered the program,
    - number of students involved at each school for last four years,
    - growth plans for the sport for next five years,
    - the qualification process to be used for Championships,
    - resolutions for the Legislative Assembly, including the addition of a new Sport Commission to Article XI (Committees of the Society) of the BCSS Constitution and Bylaws,
    - contact people for further information.
  - iv) representatives of the applying Sport Organizers will be asked to speak to the applicable resolutions at the Legislative Assembly
  - v) once approved, the invitational events become part of the official records of that championship.

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## **Section F5: APPROVED BCSS INVITATIONAL COMPETITIONS AND EVENTS**

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### **F5.1 Objectives**

The Objectives shall be:

- F5.1.1** to establish criteria and procedures for the approval of invitational competitions and events. (not a provincial championship category)

### **F5.2 Invitational Competition or Event Categories:**

**F5.2.1 Invitational Competition:**

a minimum of twenty-five (25) schools in a minimum of 4 of 7 zones engaged in a sport and desiring an official affiliation and status with BCSS. The event must be advertised as invitational only. Competition must be at senior level of competition. All BCSS Competitive Rules and Regulations must be followed. Schools participating must have the approval of the appropriate local and regional athletic associations

**F5.2.2 Junior Designated Zone Competition:**

a minimum of fifty (50) schools throughout the province participating at junior level competition. Senior Level I, Level II, Level III, or Level IV Sport championships already exists. All BCSS Competitive Rules and Regulations must be followed. Schools participating must have the approval of the appropriate local and regional athletic associations. The Junior Designated Zone Competition should be the top level of competition available to junior teams from one or more local athletic associations

**F5.2.3 School-organized Invitational Events:**

invitational events where the approval of BCSS is desired to give status to the event (ie: to draw an international field, provide credibility for sponsors etc.) All BCSS Competitive Rules and Regulations and applicable Sport Commission rules and regulations must be followed. Club entries must be clearly designated as such

**F5.2.4 Modified Sports / Games:**

invitational competition among Member Schools in a "modification" of a sport already approved as a Provincial Championship Sport. All BCSS Competitive Rules and Regulations and applicable Sport Commission rules and regulations must be followed.

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## **Section F6: PROVINCIAL CHAMPIONSHIP CALENDAR**

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### **F6.1 Objectives**

The Objectives shall be:

- F6.1.1** to achieve optimal utilization of instructional time, costs and human resources.

### **F6.2 Responsibility for Championship Calendar**

- F6.2.1** Sport Commissions must maintain a calendar (minimum three year period) which sets out:

- championship dates
  - the number of school days involved
  - where possible, the location at which the championship is to be held
- The initial three year calendar was submitted to the Competitive Standards Committee in June 1997.

- F6.2.2** Proposed changes to established dates and locations must be submitted to the Competitive Standards Committee no later than June 15th of any given year, with recommendations going forward to the Board of Directors for approval.

### **F6.3 Specific Days of the Week for Championship Play**

- F6.3.1** BCSS approved Championships must end on a Saturday;
- the Saturday may be the final day of competition, or
  - the Saturday may be the only day of competition.

## Section V - Competitive Rules & Regulations

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**F6.3.2** Sports Commissions may request an exemption for the next school year from **F6.3.1** by:

- submitting the request, including appropriate rationale to the Competitive Standards Committee by January 15th, of the current school year
- the Competitive Standards Committee will make a recommendation to the BCSS Board of Directors,
- if approved, the Board of Directors will forward a recommendation to the next Legislative Assembly,
- the membership may grant an exemption on a one-year basis, or as a blanket exemption.

**F6.3.2** Blanket Exemptions:

- a) the BC Secondary Schools Skiing Association is granted a blanket exemption from **F6.3.1** for the Alpine Skiing and Snowboarding Championships, provided that the championship event(s) either starts on a Monday or concludes on a Friday. This is to facilitate team travel to or from the event on a weekend
- b) the BC Secondary Schools Golf Association is granted a blanket exemption from **F6.3.1** for the Golf Championship, provided that the championship event either starts on a Monday or concludes on a Friday. This is to facilitate team travel to or from the event on a weekend
- c) the BC Secondary Schools Soccer Association is granted a blanket exemption from **F6.3.1** for the Girls' AA and AAA Soccer Championships, provided that the championship events start on a Sunday and end on a Tuesday
- d) the BC Secondary Schools Soccer Association is granted a blanket exemption from **F6.3.1** for the Boys AA and AAA Soccer Championships, provided that the championship starts on a Monday or ends on a Friday, in to accommodate facility bookings and conflicts with community users. This exemption is to be reviewed after the 2006-2007 boys soccer season
- e) the BC Secondary Schools Girls Field Hockey Association is granted a blanket exemption from **F3.6.1** for the AA and AAA Field Hockey Championships, provided that the events either start on a Monday or end on a Friday. This is to facilitate team travel to or from the events on a weekend. (This exemption is to be reviewed after the 2006-2007 girls field hockey season.)
- f) **the BC Secondary Schools Rugby Union is granted a blanket exemption from **F6.3.1** for the Boys' AA and AAA Rugby Championships, provided the championship starts on a Wednesday and ends on a Sunday to accommodate a day of rest due to safety concerns. (May 2007)**

**F6.4 Provincial Championships and Provincial Exam Calendars:**

**F6.4.1** BCSS-approved championships shall not be held during the week of, or on a weekend immediately following any Ministry of Education Provincial Exams. This policy was implemented in school year 1998-99.

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### **Section F7: PROVINCIAL CHAMPIONSHIP QUALIFICATION PROCESS**

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**F7.1 Objectives**

The Objectives shall be:

- F7.1.1** to establish an opportunity for all Member Schools to qualify for Provincial Championships
- F7.1.2** to establish a hierarchy of championship levels which reflect the enrolment of participating Member Schools, as well as other designated criteria.

## Section V - Competitive Rules & Regulations

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### **F7.2 Responsibility for Allocation of Berths and Qualification Process:**

#### **F7.2.1 BCSS Designated Zones:**

the seven (7) BCSS Designated Zones are defined in ARTICLE XII of the Bylaws as follows:

Zone A - the two Kootenay Secondary Schools Athletic Associations

Zone B - the Okanagan Valley Schools Athletic Association

Zone C - the North Central District Secondary Schools Athletic Association

Zone D - the Northwest Zone Secondary Schools Athletic Association

Zone E - the three recognized Vancouver Island Athletic Associations

Zone F - the five Lower Mainland Athletic Associations

Zone G - the Fraser Valley Secondary Schools Athletic Association

#### **F7.2.2 Commission Qualification Levels:**

Sport Commissions may establish regions for qualification within the BCSS Designated Zones.

#### **F7.2.3 Allocation of Berths:**

within the parameters of established BCSS policies and procedures, sport-specific policies and procedures for the allocation of berths are within the jurisdiction of each individual Sport Commission. (Note: all Sport Commissions must ensure geographic representation at all approved Provincial Championships)

a) the Burnaby/New Westminster Secondary School Athletic Association schools may qualify through the (Zone G) Fraser Valley Zone Play-offs for the sport of Wrestling, as long as each school meets the wrestling affiliation requirements of the Fraser Valley Secondary Schools Athletic Association

b) the Richmond Secondary Schools Athletic Association may join with the Delta Secondary Schools Athletic Association and the Surrey Secondary Schools Athletic Association to form a region for qualification for the boys Curling championships and the girls Curling championships.

#### **F7.2.4 Qualification Process:**

within the parameters of established BCSS policies and procedures, sport-specific policies and procedures as to how individuals and/or teams qualify for approved Provincial Championships are within the jurisdiction of each individual Sport Commission.

#### **F7.2.5 Ranking / Tournament Format:**

within the parameters of established BCSS policies and procedures, sport-specific policies and procedures for the ranking of individuals and/or teams, as well as the tournament format are within the jurisdiction of each individual Sport Commission.

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## **Section F8: CHAMPIONSHIP ENTRY AND/OR PARTICIPATION FEES**

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### **F8.1 Objectives**

The Objectives shall be:

**F8.1.1** to keep the direct participation costs at BCSS Championships as low as possible

**F8.1.2** to provide a financial framework for the Sport Commissions and the tournament organizing committees.

### **F8.2 Entry Fees:**

**F8.2.1** the entry fee charged to teams and/or students competing in a BCSS Provincial Championship should cover or contribute to the expenses of:

(a) facility rental and equipment,

(b) event officials / judges,

(c) medical coverage at the tournament,

## Section V - Competitive Rules & Regulations

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(d) other expenses directly related to the costs of staging the competitive aspects of the tournament.

**F8.2.2** competing schools must be provided with a tournament budget on request. Sport Commissions are strongly encouraged to have a maximum entry fee level in their rules & regulations.

**F8.3** Social Events for Athletes:

social events such as a banquet or hospitality function may be offered for the tournament participants. The charge to athletes and coaches or competing schools for social events cannot be mandatory unless the applicable Sport Commission has included the social event and maximum cost per person as a required part of the championship in the published Commission Rules & Regulations. The inclusion in the rules and regulations of a mandatory social event must be approved through a mail vote of schools participating in the appropriate tier, and should be reviewed at least every 4 years.

**F8.4** Other Related Charges:

tournament items such as t-shirts, souvenir programs, tournament premiums and non-mandatory social activities can enhance a championship. However, tournament organizers cannot make the purchase of these value-added elements mandatory for participants. Tournament organizers should assist their own planning through pre-ordering opportunities for the competing schools.

**F8.5** Communication of Entry Fees and Other Tournament Costs:

**F8.5.1** mandatory charges: maximum entry fees and any mandatory social event charges [see F8.3] should be published in the BCSS handbook, on the BCSS web site and in the Sport Commission rules and regulations before the school year begins

**F8.5.2** other tournament charges: tournament organizers should communicate all non-mandatory tournament charges to all possible competing teams at least 6 weeks before the tournament starts.

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## Section F9: PROVINCIAL CHAMPIONSHIP EVENT MANAGEMENT GUIDELINES

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**F9.1** Objectives

The Objectives shall be:

**F9.1.1** to ensure that BCSS approved championships meet minimum acceptable standards with respect to:

- awards
- appeal procedures
- conduct and discipline
- contracts
- dress code
- finance
- hosting guidelines
- location and facilities
- media relations
- officials
- on-site concessions and sales
- on-site supervision and security
- promotion
- protocol
- risk management
- rules of competition
- souvenir programs
- sponsorship

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## Section F10: DISCIPLINARY COMMITTEE

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**F10.1** During Provincial Championships, Sport Commissions shall form a Disciplinary Committee to deal with any gross violations of behaviour or conduct by a student-athlete or coach and considered to be unacceptable by the Committee.

**F10.1.1** Students: while discipline might include banning an athlete from further participation in a tournament, the coach of the player must still assume responsibility for the supervision of the athlete and deal with further disciplinary action in accordance with school or district regulations.

**F10.1.2** Coaches: any discipline of coaches must follow the procedure outlined in Section B2 of these policies.

**Section F11: COMMERCIAL LOGOS**

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**F11.1** Two credit card size commercial logos which have been approved by the Sport Commissions will be allowed on any team uniform (for play-off and provincial championship play). A school uniform consists of shirts and shorts or strip appropriate to the sport. The strip should normally have recognized school colours with or without a school logo or cresting.